

MINUTES
REGULAR MEETING
ZONING BOARD OF APPEALS
LISBON TOWN HALL
TUESDAY, JANUARY 23, 2024
7:00 P.M.

1. Call to Order

The Regular Meeting of the Zoning Board of Appeals was called to order by Leo MacDonald, Vice-Chairman, at 7:00 pm.

MEMBERS PRESENT: Robert Jencks, Frederick Kral, III, Leo MacDonald

MEMBERS ABSENT: Steven Beck, Robert Ladouceur, Brandi Larkin (ALT)

2. Reading of previous minutes:

A motion was made by F. Kral second by R. Jencks to approve the previous regular meeting minutes of 11/28/2023 and cancelation notice of 12/27/2023 as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Copy, UConn CLEAR Land Use Roles and Responsibilities of Local Land Use Officials (ZBA)
- d. Profit and Loss July 2023 – January 23, 2024 – LI#51850 – Supplies & Expenses - \$1854.40

4. Bills and action thereon- NONE

5. Old Business – NONE

6. New Business

- a. Mandatory Land Use Requirements – A memo titled “Scheduled Land Use Training Session and Required/State Mandated Training for Land Use Board and Commission Members” from Michael J. Murphy, AICP, Lisbon Town Planner dated January 19, 2024 was read into the record. It was noted that The Office of Policy and Management (OPM) is specifically tasked with enforcing the requirements of the act and obtaining compliance from Connecticut towns and cities. The members of both PZC and ZBA were to complete at least four hours of training by 1/1/2024, and every other year thereafter. Those having taken office after 1/1/2023 must complete four hours of training not later than one year after taking office, and every other year thereafter. By March 1, 2024, and each year thereafter, each board is required to report the status of compliance of all of its members to the Board of Selectmen. Other points covered in this memo included notification of a credited land use workshop to be held jointly for the Planning and Zoning Commission and the Zoning Board of Appeals scheduled to be held on February 13, 2024 from 6 PM to 7:30 PM at Lisbon Senior Center; types of training required, such as Affordable Housing, and the availability of links to virtual courses that can be taken online; and the opinion of the PZC Land Use Attorney, Michael Zizka, regarding implications of not fulfilling this mandatory requirement, including disqualifying any member from taking any official action as a member of the Commission or Board.

7. Any other business which may come before the Board – NONE

MINUTES
REGULAR MEETING
ZONING BOARD OF APPEALS
TUESDAY, JANUARY 23, 2024
Page 2 (cont)

8. Adjournment - Motion was made by F. Kral second by R. Jencks to adjourn at 7:11 PM.

VOTE: UNANIMOUS MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Leo MacDonald, Vice-Chairman

RECEIVED FOR RECORD AT LISBON, CT
ON 01-24-24 AT 9:02
ATTEST: MICHELLE GRANT, TOWN CLERK
