

MINUTES
REGULAR MEETING
LISBON WATER POLLUTION CONTROL AUTHORITY
LISBON SENIOR CENTER
WEDNESDAY, MAY 3, 2023
7:00 P.M.

1. Call to Order: The regular meeting of the Lisbon Water Pollution Control Authority was called to order by Kenneth Robb, Chairman at 7:03 p.m.

MEMBERS PRESENT: Kenneth Robb, David Wawrynowicz, Joseph Lewerk

2. Reading of previous minutes – Motion by J. Lewerk second by D. Wawrynowicz to accept the minutes of the previous Regular Meeting of April 5, 2023 as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence –

- a. Memo, re: request for Summer 2023 Submissions for Lisbon Quarterly Newsletter
- b. Letter, from Attorney A. Lord, dated 5/1/23, re: review of General Permit for the Discharge of Wastewater from Food Establishments
- c. Email, from K. Sullivan, JCDPU- Sewer Division, dated 5/1/23, re: sewer rate increase of 6.5% effective July 1, 2023
- d. Email, from AMC Theaters, dated 4/21/23, re: grease trap pump out report
- e. Email, from John MacNeil, Aldin Associates, dated 4/18/23, re: request for pump out interval change to 6 months
- f. Email, from Dept. of Energy & Environmental Protection (DEEP), dated 4/20/23, re: status report of pump stations

4. Financial Report – The balance of checking and savings as of May 3, 2023 is \$109,330.56.

5. Bills

- To ratify

- a. Sprague Water & Sewer, dated 4/1/23, \$618.80, for March 2023 billing.
Motion made by J. Lewerk second by D. Wawrynowicz to ratify the Sprague Water & Sewer bill for March.

VOTE: UNANIMOUS/MOTION CARRIED

-To pay

- a. Motion by J. Lewerk second by D. Wawrynowicz to pay JCDPU – Electric bill dated 4/21/23 in the amount of \$38.41 for electric flow meter service.

VOTE: UNANIMOUS/MOTION CARRIED

- b. Motion by J. Lewerk second by D. Wawrynowicz to pay JCDPU - Sewer bill dated 4/24/23 in the amount of \$450.00 for Lisbon's share of annual flow meter calibration maintenance on 3/29/23 by Aaron Associates of CT, Inc.

VOTE: UNANIMOUS/MOTION CARRIED

- c. Motion by J. Lewerk second by D. Wawrynowicz to pay Towne Engineering, Inc. bill dated 5/1/23 in the amount of \$1,162.50 for the Sewer Line flushing and inspection project bids and 2023 Grease Trap Inspection work done.

VOTE: UNANIMOUS/MOTION CARRIED

- d. Motion by D. Wawrynowicz second by J. Lewerk to pay Frontier bill dated 4/15/23 in the amount of \$45.10 for phone service.

VOTE: UNANIMOUS/MOTION CARRIED

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- e. Motion by D. Wawryniewicz second by J. Lewerk to pay Norwich Public Utilities bill dated 4/10/23 in the amount of \$353.41 for monthly pump station maintenance.

VOTE: UNANIMOUS/MOTION CARRIED

- f. Motion by D. Wawryniewicz second by J. Lewerk to pay Karen Arremony, dated 05/03/23, \$90.00, for 05/03/23 Regular Meeting clerk fees.

VOTE: UNANIMOUS/MOTION CARRIED

6. Public Comment/Questions – none

7. Old Business

a. ARPA project updates

- i. Sewer line inspection update – Chairman Robb reported that he has been working with Towne Engineering to send the project out to other contractors for rebid. The quotes have been received and will be reviewed next week. A Special Meeting of the WPCA will be held to approve moving forward with the project.
- ii. Pump station updates – Norwich DPU notified Chairman Robb that the pumps have been delivered and will be installed by the end of this month. The generator ship date is still estimated for November 23, 2023.
- iii. Water meter installations at Versailles – Chairman Robb reported that a meeting has been set up for May 17 with the Chairman of Versailles to discuss.
- iv. Add seals on the manhole covers to prevent water from getting into the sewer system. – Chairman Robb reported that manholes were measured during the grease trap inspections by Towne Engineering, Inc. They are being ordered.

8. New Business

- a. 143 River Road - Chairman Robb reported that excavation work has begun on the site but no WPCA permits have been applied for to date.
- b. Charley's Cheese Steaks – Chairman Robb reported that plumbing and electrical work has begun at this site and the grease trap has been pumped out.

9. Any other business –

- a. Autozone - Chairman Robb noted that Autozone had paid fees in advance of the project of \$6,900.00. The actual cost was \$4,490.75 which results in a reimbursement of \$2,409.25. Motion made by J. Lewerk second by D. Wawryniewicz to reimbursement Autozone \$2,409.25.

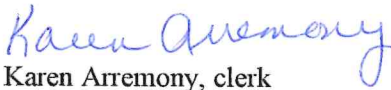
VOTE: UNANIMOUS, MOTION CARRIED

It was noted that the Autozone property may have had a benefit assessment of \$7,214.00 paid in 2004. Chairman Robb will need to research this further. He will also research the history of an annual sewer use charge.

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10. Adjournment – Motion by J. Lewerk second by D. Wawrynowicz to adjourn at 8:10 p.m.

VOTE: UNANIMOUS. MOTION CARRIED


Karen Arremony, clerk

APPROVED: _____
Kenneth Robb, Chairman

5/5
RECEIVED FOR RECORD AT LISBON, CT
ON 5/5/23 AT 09:48 am
ATTEST. MICHELLE GRANT, TOWN CLERK
