

MINUTES
REGULAR MEETING
LISBON WATER POLLUTION CONTROL AUTHORITY
LISBON SENIOR CENTER
WEDNESDAY, APRIL 5, 2023
7:00 P.M.

1. Call to Order: The regular meeting of the Lisbon Water Pollution Control Authority was called to order by Kenneth Robb, Chairman at 7:02 p.m.

MEMBERS PRESENT: Kenneth Robb, David Wawrynowicz, Joseph Lewerk
MEMBERS ABSENT: none

2. Reading of previous minutes – Motion by J. Lewerk second by D. Wawrynowicz to accept the minutes of the previous Regular Meeting of March 1, 2023 as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence –

- a. Copy, memo, dated 3/21/2023, from Alyssa Brochu, Uncas Health District, re: Food service plan review for Charleys Philly Steaks, 180 River Rd.

4. Financial Report – The balance of checking and savings as of April 5, 2023 is \$120,405.55. Sprague's Benefit Assessment Report from 7/1/2022-4/5/2023 shows a balance of \$7,214.60.

5. Bills

- To ratify

- a. Frontier, dated 3/15/23, \$45.10, for phone service.

- b. Sprague Water & Sewer, dated 3/1/23, \$924.00, for February 2023 billing.

Motion made by J. Lewerk second by D. Wawrynowicz to ratify the Frontier and Sprague Water & Sewer bills for February.

VOTE: UNANIMOUS/MOTION CARRIED

-To pay

- a. Motion by D. Wawrynowicz second by J. Lewerk to pay JCDPU – Electric bill dated 3/21/23 in the amount of \$46.65 for electric flow meter service.

VOTE: UNANIMOUS/MOTION CARRIED

- b. Motion by J. Lewerk second by D. Wawrynowicz to pay JCDPU - Sewer bill dated 4/1/23 in the amount of \$19,482.66 for sewer services from 9/30/22-12/31/22.

VOTE: UNANIMOUS/MOTION CARRIED

- c. Motion by D. Wawrynowicz second by J. Lewerk to pay Towne Engineering, Inc. bill dated 3/1/23 in the amount of 373.75 for the Sewer Line flushing and inspection project bids and River Road 1, LLC Plan Review for new sewer connection.

VOTE: UNANIMOUS/MOTION CARRIED

- d. Motion by J. Lewerk second by D. Wawrynowicz to pay Towne Engineering, Inc. bill dated 3/31/23 in the amount of \$1,126.25 for the Sewer Line flushing and inspection project and the River Road 1, LLC Plan Review for new sewer connection with the provision that Andrew Lord be consulted in regards to a letter to be sent to McDonalds requiring better monitoring of debris in their system and connection otherwise they will be responsible for full payment to rectify the situation.

VOTE: UNANIMOUS/MOTION CARRIED

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- e. Motion by J. Lewerk second by D. Wawrynowicz to pay Norwich Public Utilities bill dated 3/24/23 in the amount of \$268.94 for monthly pump station maintenance.

VOTE: UNANIMOUS/MOTION CARRIED

- f. Motion by D. Wawrynowicz second by J. Lewerk to pay Jewett City Water Co. bill dated 3/10/23 in the amount of \$500.00 for 1st quarter sewer use billing. Chairman Robb will check into the increase since there was no prior notification.

VOTE: UNANIMOUS/MOTION CARRIED

- g. Motion by J. Lewerk second by D. Wawrynowicz to pay JCDPU – Sewer bill dated 3/21/23 in the amount of \$300.00 for Lisbon's share of annual flow meter calibration work performed on 6/29/22 by Aaron Assoc.

VOTE: UNANIMOUS/MOTION CARRIED

- h. Motion by D. Wawrynowicz second by J. Lewerk to pay Karen Arremony, dated 04/05/23, \$90.00, for 04/05/23 Regular Meeting clerk fees

VOTE: UNANIMOUS/MOTION CARRIED

6. Public Comment/Questions – none

7. Old Business

a. ARPA project updates

- i. Sewer line inspection update – Towne Engineering, Inc. reported that the current bid from EQUIX is \$7,000 higher than what was received last year. They will be sending the project out to other contractors for rebid.
- ii. Pump station updates – Norwich DPU notified Chairman Robb that the pumps delivery would be in April. The generator ship date is estimated for November 23, 2023.
- iii. Water meter installations at Versailles – Chairman Robb will need to work with the attorney in regards to this project. An equity issue has been raised where Sprague may need to install meters for all customers, not only those in Lisbon.
- iv. Add seals on the manhole covers to prevent water from getting into the sewer system. – Chairman Robb reported that Towne Engineering, Inc. obtained permission to apply for the permit needed for this project.

8. New Business - none

9. Any other business – Chairman Robb received notification from JCDPU – Sewer division that the flowmeter readings have been much lower than normal since October. They will need to research the discrepancies.

10. Adjournment – Motion by J. Lewerk second by D. Wawrynowicz to adjourn at 8:24 p.m.

VOTE: UNANIMOUS, MOTION CARRIED

Karen Arremony
Karen Arremony, clerk

APPROVED: _____
Kenneth Robb, Chairman

RECEIVED FOR RECORD AT LISBON, CT
ON 4/10/23 AT 9:21am.
ATTEST: MICHELLE GRANT, TOWN CLERK
Michelle Grant Asst.