

MINUTES
REGULAR MEETING
LISBON WATER POLLUTION CONTROL AUTHORITY
LISBON TOWN HALL
THURSDAY, NOVEMBER 3, 2022
7:00 P.M.

1. Call to Order: The regular meeting of the Lisbon Water Pollution Control Authority was called to order by Kenneth Robb, Chairman at 7:15 p.m.

MEMBERS PRESENT: Kenneth Robb, David Wawryniewicz, Joseph Lewerk
MEMBERS ABSENT: none

2. Reading of previous minutes – Motion by J. Lewerk second by D. Wawryniewicz to accept the minutes of the previous Regular Meeting of September 1, 2022 and the Regular Meeting Cancellation of October 6, 2022 presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence –

- a. Notice, re: Lisbon Quarterly Winter 2022/2023 submissions due by November 21, 2022.
- b. Letter, dated 08/29/22, from Osterman Propane, re: portal upgrade.
- c. Letter, dated 09/19/22, from the Lisbon Board of Selectmen, re: the vote to approve the submitted ARPA projects at the 09/12/22 Board of Selectmen meeting.

4. Financial Report – The balance of checking and savings is \$102,022.72 with Accounts Receivable at \$10,399.00.

5. Bills

- To ratify

- a. JCDPU – Electric, dated 9/21/22, \$31.54, for electric flow meter service
- b. JCDPU – Sewer, dated 10/01/22, \$25,003.74, quarterly flow meter service
- c. Jewett City Water Co., dated 9/7/22, \$450.00, 3rd qtr sewer use billing
- d. Frontier, dated 9/15/22, \$60.00, for telephone service
- e. Norwich Public Utilities, dated 9/8/22, \$483.64, for monthly pump station monitoring fee
- f. Sprague Water & Sewer, dated 10/1/22, \$529.90, for September billing
- g. Kinsley, dated 9/25/22, \$1735.71, for generator regulator repairs
- h. Osterman Propane, dated 9/16/22, propane for generator

Motion made by J. Lewerk second by D. Wawryniewicz to ratify the above bills for September.

VOTE: UNANIMOUS/MOTION CARRIED

-To pay

- a. Motion by J. Lewerk second by D. Wawryniewicz to pay Norwich Public Utilities bill dated 10/19/22 in the amount of \$898.73 for monthly pump station maintenance.

VOTE: UNANIMOUS/MOTION CARRIED

- b. Motion by D. Wawryniewicz second by J. Lewerk to pay JCDPU – Electric bill dated 10/21/22 in the amount of \$34.76 for electric flow meter service.

VOTE: UNANIMOUS/MOTION CARRIED

TOWN OF LISBON

2023 SCHEDULE OF MEETINGS

In accordance with the provisions of Connecticut State Statutes §1-225, notice is hereby given that the regularly scheduled meeting of the

Water Pollution Control Authority
(Name of Board/Commission/Committee)

will be held on the following dates:

January 4

July 5

February 1

August 2

March 1

September 6

April 5

October 4

May 3

November 1

June 7

December 6

The above meetings will be held at 7 o'clock p m in the
Town Hall in Lisbon.

Signed:



Chairman



Secretary

Chairman and Secretary of all administrative and executive boards, commissions, agencies, bureaus or other bodies must file with the Town Clerk no later than January 31st of each year a schedule of the regular meetings of such bodies for the ensuing year, and no such meeting may be held sooner than thirty (30) days after the schedule has been filed. Thus, it is imperative that the Chairman and Secretary of these respective bodies file with the Town Clerk not later than December 1st of the current year, a schedule of regular meetings to be held in the following calendar year.

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- c. Motion by J. Lewerk second by D. Wawryniewicz to pay Frontier Bill dated 10/15/22 in the amount of \$60.00 for phone service.

VOTE: UNANIMOUS/MOTION CARRIED

- d. Motion by D. Wawryniewicz second by J. Lewerk to pay Karen Arremony, dated 11/3/22, \$115.00, for 10/6/22 Regular Meeting cancellation and 11/3/22 Regular Meeting clerk fees

VOTE: UNANIMOUS/MOTION CARRIED

6. Public Comment/Questions – none

7. Old Business

- a. Autozone update – Chairman Robb reported that Autozone was ready to connect to the main line but covered their pipe work before it could be inspected and approved. He is working with Autozone and Towne Engineering to resolve this issue.
- b. ARPA project updates
 - i. Pump station updates – Chairman Robb reported that this project is in the planning stages and will take an estimated 6-10 months to complete.
 - ii. Sewer line inspection update – Chairman Robb reported that this project is in the exploratory planning stages.
 - iii. Add seals on the manhole covers to prevent water from getting into the sewer system. Chariman Robb has been in contact with Norwich Public Utilities who can provide the necessary seals. He will measure the covers to determine the correct sizes to order.
 - iv. Water meter installations at Versailles – Chairman Robb has been in contact with Sprague Water & Sewer for more research into this project.
- c. Update on sewer billing procedures – Chairman Robb reported that he has spoken with JCU-Water about taking this on. They are currently researching how to provide the necessary usage reports.

8. New Business

- a. 2023 Meeting Calendar – The committee would like to change the meeting day for 2023 to Wednesday instead of Thursday. If the Town Hall is not available on those days, the meeting may be able to be held in the Lisbon Senior Center. (see attached).

9. Any other business – Motion by J. Lewerk second by D. Wawryniewicz to add grease trap inspections to the agenda.

VOTE: UNANIMOUS, MOTION CARRIED

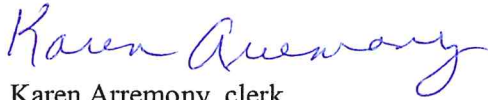
- a. Grease trap inspections – Chairman Robb would like to begin inspections of the grease traps along the route 12 corridor. Motion by J. Lewerk second by D. Wawryniewicz to authorize Chairman Robb to begin the grease trap inspection process.

VOTE: UNANIMOUS, MOTION CARRIED


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10. Adjournment – Motion by J. Lewerk second by D. Wawrynowicz to adjourn at 8:55 p.m.

VOTE: UNANIMOUS, MOTION CARRIED


Karen Arremoney, clerk

APPROVED: _____
Kenneth Robb, Chairman

RECEIVED FOR RECORD AT LISBON, CT
ON 11/04/2022 AT 10:07 AM
ATTEST. MICHELLE GRANT, TOWN CLERK
 Asst.