

MINUTES
REGULAR MEETING
LISBON WATER POLLUTION CONTROL AUTHORITY
LISBON TOWN HALL
THURSDAY, SEPTEMBER 1, 2022
7:00 P.M.

1. Call to Order: The regular meeting of the Lisbon Water Pollution Control Authority was called to order by Kenneth Robb, Chairman at 7:05 p.m.

MEMBERS PRESENT: Kenneth Robb, David Wawryniewicz, Joseph Lewerk
MEMBERS ABSENT: none

2. Reading of previous minutes – Motion by J. Lewerk second by D. Wawryniewicz to accept the minutes of the previous Regular Meeting of July 7, 2022 and the Regular Meeting of August 4, 2022 which was cancelled due to lack of quorum as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence –

- a. Public Hearing Action Notice – Chairman Robb read the notice that was posted in the local paper on July 14, 2022 as well as included with the August billing to customers.

4. Financial Report – The balance of checking and savings is \$106,904.80. This includes \$1000 for the Autozone tie-in fee as well as \$6900 for Autozone inspection and fees.

5. Bills

- To ratify

- a. JCDPU – Electric, dated 7/21/22, \$31.40, for electric flow meter service
- b. Frontier, dated 7/15/22, \$54.92, for telephone service
- c. LOCALiQ, dated 7/12/22, \$204.81, for public notice of rate increase newspaper ad
- d. Sprague Water & Sewer, dated 8/3/22, \$576.80, for July billing
- e. Karen Arremony, dated 8/4/22, \$45.00, for 8/4/22 Regular Meeting cancellation due to lack of quorum clerk fee

Motion made by J. Lewerk second by D. Wawryniewicz to ratify the above bills for July.

VOTE: UNANIMOUS/MOTION CARRIED

-To pay

- a. Motion by J. Lewerk second by D. Wawryniewicz to pay Norwich Public Utilities bill dated 8/10/22 in the amount of \$437.88 for monthly pump station maintenance.

VOTE: UNANIMOUS/MOTION CARRIED

- b. Motion by D. Wawryniewicz second by J. Lewerk to pay JCDPU – Electric bill dated 8/21/22 in the amount of \$31.70 for electric flow meter service.

VOTE: UNANIMOUS/MOTION CARRIED

- c. Motion by J. Lewerk second by D. Wawryniewicz to pay Frontier Bill dated 8/15/22 in the amount of \$59.92 for phone service.

VOTE: UNANIMOUS/MOTION CARRIED

- d. Motion by D. Wawryniewicz second by J. Lewerk to pay K. Arremony for the bill dated 9/1/22 in the amount of \$90.00 for the meeting clerk fee.

VOTE: UNANIMOUS/MOTION CARRIED

6. Public Comment/Questions – none

7. Old Business

- a. Autozone update – Autozone contacted Chairman Robb in regards to applying for the necessary permits. There was an issue with a contractor having an out of state license instead of a valid one from Connecticut. The permit will not be issued until this is resolved.

- b. ARPA projects to act on

- i. Pump station updates – Norwich Public Utilities provided cost estimates for updates to the Lisbon pump station. The pump station is over 20 years old. Previously, the pumps were in use for about 10 years before replacement, although they are only guaranteed for 5 years. After that, they require quite a bit of maintenance. A complete rebuild of the pumps and installation of the cell router estimates at around \$38,105. The current generator is tested once a month with a complete maintenance on an annual basis. Complete rebuild of the generator estimates at \$39,363. Motion by J. Lewerk second by D. Wawrynowicz to forward the pumps/electronics/generator replacement project to the Board of Selectmen for consideration of use of ARPA funds.

VOTE: UNANIMOUS, MOTION CARRIED

- ii. Sewer line inspection update – Estimates for this project had come in between \$12,000 and \$20,000 depending on the contractors' scope of work. The last time this project was done was around 2014. Motion by D. Wawrynowicz second by J. Lewerk to forward the sewer line inspection project with contingencies to the Board of Selectmen for consideration of use of ARPA funds.

VOTE: UNANIMOUS, MOTION CARRIED

- iii. Add seals on the manhole covers to prevent water from getting into the sewer system. The proposal would include about 30-35 covers at about \$100 each plus the cost of installation. Motion by J. Lewerk second by D. Wawrynowicz to add the request of the purchase of the manhole cover seals and installation to the Board of Selectmen for consideration of use of ARPA funds.

VOTE: UNANIMOUS, MOTION CARRIED

- iv. Water meter installations at Versailles – Sprague Water & Sewer has installed water meters for their customers to better determine usage per customer. The estimate for this project would be around \$17,500. Motion by J. Lewerk second by D. Wawrynowicz to include in the ARPA funding proposal to the Board of Selectmen a request to fund the installation of meters to the Lisbon customers currently on the Sprague Water and Sewer line with additional funding for 1 year's back billing.

VOTE: UNANIMOUS, MOTION CARRIED

- v. Extend the sewer line to the second Target entrance. No motion was made on this topic as more research would be needed.

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8. New Business –

- a. Billing - Chairman Robb reviewed the contract with the Jewett City Water Co. Wording in the contract states that Jewett City Water is able to do billing, collect payments, maintain customer balances, apply any late fees, supply pump reports, and provide any necessary monthly reports needed among other services. Currently, the Lisbon tax collector's office is billing Lisbon Water Pollution Control Authority customers who tie into the Jewett City system. The committee may want to consider asking the JCDCU – Sewer division to take this on.

9. Any other business - none

10. Adjournment – Motion by J. Lewerk second by D. Wawrynowicz to adjourn at 8:44 p.m.

VOTE: UNANIMOUS, MOTION CARRIED

Karen Arremony

Karen Arremony, clerk

APPROVED: _____

Kenneth Robb, Chairman

RECEIVED FOR RECORD AT LISBON, CT
ON *Sept 7, 2022* AT *1:38 pm*
ATTEST. MICHELLE GRANT, TOWN CLERK
Michelle Grant Asst.