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Compiled 1-2003
DEAD POULTRY AND POULTRY HOUSES

Ordinance relative to the disposal of dead poultry and the maintaining of poultry houses in an unsanitary condition.

SECTION 1: It shall be unlawful for any person to leave dead poultry, not intended for human consumption, unburied upon the surface of the ground or in any building longer than forty-eight hours.

SECTION 2: It shall be unlawful for any person to maintain or operate any poultry house in such a manner as to cause the emission of noxious odors detrimental to any person or the public or to the health, welfare, comfort and safety of such person or the public. The maintenance or operation of a poultry house in such a manner is declared to be a public nuisance and may be abated in the manner provided by Section 385 of the General Statutes.

SECTION 3: The Health Officer of the Town shall have the power on his own initiative or upon a complaint in writing signed by at least ten electors of the Town, to investigate the cause of noxious odors being emitted from any poultry maintained or operated in the Town. If he finds that any poultry house is being maintained or operated in violation of Section 2 of this ordinance, he may cause same to be abated.

SECTION 4: The word "person" as used in this ordinance shall mean and include any individual, firm, corporation, partnership, association, company or organization of any kind.

SECTION 5: Any person who violates Section 1 hereof, or who fails to comply with an order of the Health Officer made pursuant to Section 3 hereof within five days after service thereof, shall be fined not less than $5.00 nor more than $50.00 and every day such violation exists shall constitute a separate offense and be punishable as such hereunder.

Adopted 7-2-1958

Attest: Florence Pawlikowski
Town Clerk/Lisbon
ORDINANCE CONCERNING NUMBER OF JUSTICES OF THE PEACE

Be it ordained, by the electors of the Town of Lisbon and those entitled to vote in Town Meetings, at a duly warned Town Meeting, that the number of Justices of the Peace for the Town of Lisbon shall be ten (10).

In accordance with Public Statutes, the above shall become effective fifteen (15) days after publication.

 Adopted 7-20-1964

Attest: Florence Pawlikowski
Town Clerk/Lisbon

AN ORDINANCE CONCERNING THE ISSUANCE OF BUILDING PERMITS AND THE REGULATION OF SEWAGE DISPOSAL SYSTEM INSTALLATIONS AND THE APPROVAL OF SUCH INSTALLATIONS BY THE SEWAGE INSPECTOR.

Be it adopted by the Town Meeting of the Town of Lisbon:

SECTION 1. APPLICATION FOR BUILDING PERMIT

a. When required.
It shall be unlawful to construct, alter, remove or demolish or to commence the construction, alteration, removal or demolition of a building or structure, or part thereof, without first filing with the Town Clerk an “APPLICATION FOR BUILDING PERMIT” on forms provided by the Town Clerk, and obtaining a “BUILDING PERMIT” before commencement of such work. However, in the event that such construction, alteration, removal, or demolition shall not exceed a cost of $200.00, then, in that event, a “BUILDING PERMIT” shall not be required. Nor shall a “BUILDING PERMIT” be required to perform work which may be classed a normal maintenance even though this work may exceed a cost of $200.00.
At any time a new sewage system is to be installed, whether there is to be a building construction, alteration, removal or demolition, or not, and regardless of the cost of such sewage system, a “BUILDING PERMIT” shall be required.

b. Acceptance
No application for a permit shall be accepted by the Town Clerk unless accompanied by a fee of $1.00 which fee shall belong to the Town Clerk.

In addition to the established fee of $1.00 for a “BUILDING PERMIT” each application for a “BUILDING PERMIT” in which sewage is to be disposed of in a private sewage disposal system shall be accompanied by the further fee of $7.50 which shall belong to the Sewage Inspector.

c. Contents of Application
Each application for a “BUILDING PERMIT” shall contain the full names and Post Office address of the owner. It shall describe the lot and premises by street number, road or by such other description as to fully identify the property. It shall describe the proposed work as “New Construction”, “Alterations”, “Demolition”, “Removal”, “New Sewage System Only” etc. Each application shall be signed and dated by the applicant.

Each application for a "BUILDING PERMIT" in which the addition of a sewage system is called for shall have attached thereto a sketch or drawing of the facilities to be installed and the proposed location of such sewage system. This drawing shall have inscribed upon it the water supply system and a dimension shall be given of the distance between the nearest point of the sewage system to the water supply system. The house, if any, shall also be spotted on the property.

SECTION 2. BUILDING PERMIT

a. Action on application
It shall be the duty of the Town clerk to examine the “APPLICATION FOR BUILDING PERMIT” at the time of submission for errors and omissions, sign the application as “received”, and issue the "BUILDING PERMIT”.

SECTION 3. SEWAGE SYSTEM INSTALLATIONS

a. It shall be unlawful to construct, maintain, or occupy any premises which are not equipped with adequate facilities for the disposal of sewage in a sanitary manner. The construction or reconstruct of all such facilities shall henceforth be in accordance with this ordinance and relevant provisions of the State Public Health Code.
b. All standards prescribed by Section 19-13-B3-B2 of the Connecticut Department of Health Public Health Code Regulations, and all future amendments there to shall be applied by the Sewage Inspector in regulating the disposal of sewage and the construction of private sewage disposal facilities.

c. All inconsistent legislation heretofore adopted by the Town of Lisbon is hereby repealed as far as it is inconsistent with this ordinance.

d. These regulations and the various parts, sections, and clauses thereof are hereby declared to be severable. If any part, sentence, section, or clause is adjudged to be unconstitutional or invalid, it is hereby provided that the remainder of these provisions shall not be affected thereby.

e. All hereafter constructed private sewage disposal facilities shall be of the water carriage type. The construction of pit privies and similar toilet devices, excepting the repair of existing facilities, is expressly prohibited, provided, however, that such facilities, if properly constructed and maintained may be used at public beaches and public parks. In the case of temporary facilities such as carnivals, building construction projects, etc., a special permit must first be obtained from the sewage Inspector for the institution of these facilities, which permit will be granted in writing. A fee $7.50 shall be paid to the Sewage Inspector for this permit; said fee shall belong to the Sewage Inspector.

f. Upon the completion of a private sewage disposal facility installation and the subsequent notification of the Sewage Inspector, the Sewage Inspector shall inspect the facility to determine that it has been installed in accordance with this ordinance and the pertinent State Public Health Code regulations. The sewage Inspector shall approve the installation it complies with this ordinance and the State Public Health Code or shall disapprove the same if it does not, stating his reason or reasons for such disapproval. This shall be done by his wiring the words “Installation Approved”, or Installation Disapproved” on the original sketch or drawing submitted as part of the “Application for Building Permit”. All portions of a completed installation are to remain exposed for the Sewage Inspector’s inspection and shall not be back filled until permission is granted by the inspector.

g. No building or structure shall be used for human occupancy until the Sewage Inspector or his representative approves the facilities of the private sewage disposal system as outlined in “f” above.

SECTION 4. SEWAGE INSPECTOR
a. The Health Officer of the Town of Lisbon shall be the Sewage Inspector and is hereby authorized to appoint an assistant or deputy to carry out the duties herein established.

b. Duties
(1) the Sewage Inspector shall examine all applications for permits requiring the installation of private sewage disposal systems.
(2) He shall familiarize himself with the ordinance and with Sections 19-13 – B3 – B20 of the Connecticut State Department of Health Public Health Code Regulations.
(3) He shall examine all sewage facilities after installation and during construction if he deems it necessary, to see that they conform to the requirements of this ordinance, and the State Code.
(4) He shall have the right to entry upon the premises in order to carry out his inspection of the sewage system.

SECTION 5. VIOLATIONS
a. Any person found guilty of violating any provision of this Ordinance shall be fined not less than $10.00, nor more than $25.00, and every day such violation exists shall constitute a separate offense and be punishable as such hereunder, UNLESS corrective action has been commenced within forty-eight (48) hours of the violation.

b. No oversight or dereliction of duty on the part of the Sewage Inspector or his assistant shall legalize any system that does not conform to this ordinance.

SECTION 6. EFFECTIVE DATE
a. These regulations shall take effect fifteen (15) days from the date of adoption. These regulations were adopted on the 22nd day of November 1965.

Adopted 11-22-1965

Attest: Florence Pawlikowski
Town Clerk/Lisbon
DESIGNATION OF ANNUAL BUDGET MEETING

Pursuant to the authority of Section 7-388 of the General Statutes, the first Monday in May shall be designated as the date for the Annual Budget Meeting of the Town of Lisbon.

Resolved February 7, 1966

Attest: Florence Pawlikowski
Town Clerk/Lisbon

AN ORDINANCE CONCERNING AN INCREASE IN THE BOARD OF EDUCATION TO NINE MEMBERS

Be it ordained, by the electors of the Town of Lisbon and those entitled to vote in Town Meeting duly assembled:

SECTION 1. The Board of Education shall hereby consist of nine (9) members.

SECTION 2. At the next town election, the terms of all members of the Board of Education shall terminate and nine (9) members shall be elected for a term of two (2) years, three shall be elected for a term of four (4) years, and three (3) shall be elected for a term of six (6) years, thereafter at each biennial Town Election, three (3) members of such board shall be elected for a term of six (6) years.

SECTION 3. This ordinance shall take effect fifteen (15) days after publication in accordance with General Statutes.

Adopted 5-6-1966

Attest: Florence Pawlikowski
Town Clerk/Lisbon

6
AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED “TRAILER CAMPS OR MOBILIE HOME PARKS” DATED SEPTEMBER 17, 1957, AND TO REPEAL AN ORDINANCE ENTITLES “ORDINANCE REGULATING TRAILER AND MOBILIEHOMES IN THE TOWN OF LISBON” DATED MARCH 24, 1961

1. No automobile, automobile trailer, truck, truck trailer, trolley car, railroad car or other vehicle, with or without wheels designed, altered, or used for human occupancy as a home or camp, all of which terms shall hereinafter be designated by the word “vehicle” shall be parked and occupied for residence purpose off public highways in the Town for a period exceeding five (5) days without an occupancy permit issued by the Town Clerk.

2. *2. No such permit shall be issued by the Town Clerk until written approval of the Town Health Officer certifying compliance with State sanitary regulations, and that the presence of such vehicle will not imperil the public health, has been filed with the Town Clerk in respect to the proposed site to be occupied by such vehicle and in respect to the sanitary facilities of such vehicle.

3. No such occupancy permit shall be issued for an initial period exceeding thirty (30) days and such permit shall be renewable for a period not exceeding an additional thirty (30) days. The permit shall state the location of the vehicle and the maximum number of persons occupying such vehicle.

4. No such vehicle shall be parked and occupied within fifty (50) feet of a public highway unless concealed from view from such highway.

5. Any person who violates the provisions of this ordinance shall be fined not more than $100.00. Each day when such vehicle is parked in violation of this ordinance shall constitute a separate offense.

6. An ordinance entitles “Ordinance Regulating Trailers and Mobile Homes in the Town of Lisbon”, dated March 24, 1961, is herewith repealed upon the effective date of this ordinance.
7. In the event any section of the herein adopted ordinance is in conflict with, or contrary to, an ordinance entitled "Trailer Camps or Mobile Home Parks", dated September 17, 1957, the provisions of this ordinance shall be deemed controlling.

8. If any section, paragraph, subdivision, clause, or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause, or provision so adjudged, and the remainder of this ordinance shall be deemed valid and effective.

9. This ordinance shall take effect fifteen (15) days after publication in accordance with Public Statutes.

Adopted 5-6-1966
Published 5-9-1966

Attest: Florence Pawlikowski
Town Clerk/Lisbon

* Section 2 repealed see Ordinance dated 5-17-1972, Section 2

AN ORDINANCE CONCERNING THE ADOPTION OF ZONING AND PLANNING IN THE TOWN OF LISBON, CREATING A PLANNING AND ZONING COMMISSION AND PROVIDING FOR ITS APPOINTMENT AND ELECTION

Be it ordained by the electors of the Town of Lisbon at a duly warned Town Meeting:

SECTION 1: The provisions of Chapter 124 (Zoning) of the General Statutes of the State of Connecticut, Revision of 1958, as amended, are hereby adopted.

SECTION 2: (A) There shall be a Zoning Commission of the Town of Lisbon to consist of five (5) members who shall be electors of the Town of Lisbon and shall hold no salaried municipal office.
(B) The following are hereby appointed as the original members of the Zoning Commission of the Town of Lisbon for the following terms:

LEONARD GOLDBERG until the biennial election to be held the First Monday of October 1971;
WILLIAM GRANT, SR and CARL BENKER until the biennial election to be held on the first Monday of October, 1969;
EVE HARRIS and WALTER MISH until the biennial election to be held on the first Monday of October, 1967.
Thereafter as the term of each member of the Zoning Commission expires, the successor or successors shall be elected at the biennial election of the Town of Lisbon to serve for a term of six (6) years.

(C) In the event any member of the Zoning Commission shall cease to be a resident of the Town of Lisbon, his office shall be deemed vacant.

A vacancy from whatever cause arising shall be filled by the Zoning Commission for the unexpired portion of the term by the appointment of an elector of the Town of Lisbon of the same political party as his predecessor.

SECTION 3:
(A) There is hereby created a Zoning Board of Appeals consisting of five (5) regular members and three (3) alternate members, who shall be electors of the Town of Lisbon.
(B) GEORGE MILLER and RAYNOLD LEMAIRE are hereby appointed as regular members and LARRY BOULEY is hereby appointed as an alternate member of the Zoning Board of Appeals until the biennial election to be held the first Monday of October, 1971; FRANCIS TWAROG and GILBERT VERTERFEUILLE are hereby appointed as regular members and LEO BAWZA is hereby appointed as an alternate member of the Zoning Board of Appeals until the biennial election to be held on the first Monday of October, 1969; and CHARLES PASTERYAK is hereby appointed as a regular member and DOROTHY OLDFIELD is hereby appointed as an alternate member of the Zoning Board of Appeals until the biennial election to be held on the first Monday of October, 1967; and thereafter as the term of each regular or alternate member of the Zoning Board of Appeals expires, the successor or successors shall be elected at the biennial election of the Town of Lisbon to serve for a term of six (6) years.
SECTION 4: The provisions of Chapter 126 (Municipal Planning Commission) of the General Statutes of the State of Connecticut, Revision of 1958, as amended, are hereby adopted. The Zoning Commission of the Town of Lisbon, is hereby designated as the Planning and Zoning Commission of the Town of Lisbon, and shall have all the powers and duties of both a Planning Commission and a Zoning Commission as provided by the General Statutes of the State of Connecticut, as amended.

The Planning and Zoning Commission of the Town of Lisbon shall consist of nine (9) members who shall be the five (5) members of the Zoning Commission previously appointed and in addition thereto RALPH FITCH who shall serve for a term until the biennial election to be held on the first Monday of October, 1967; EDWARD HOREKIK, JR who shall serve for a term until the biennial election to be held on the first Monday of October, 1969, and ROMAN BUFFIN and WILLIAM PECHKA who shall serve for a term until the biennial election to be held on the first Monday of October, 1971; and, thereafter, their successors shall be elected at the biennial election of the Town of Lisbon to serve for a term of six(6) years.

SECTION 5: This ordinance shall take effect fifteen (15) days after publication in accordance with the General Statutes.

Adopted 5-6-1966
Published 5-9-1966

Attest: Florence Pawlikowski
Town Clerk/Lisbon

AN ORDINANCE REGULATING THE ADDITION OF ANY NEW STREET OR HIGHWAY TO THE SYSTEM OF THE TOWN OF LISBON

SECTION 1. DEFINITIONS

"Street" means a newly established project road or any abandoned or legally closed highway or road being open for public use.
“Board” means the Board of Selectmen.

SECTION 2. PROCEDURE FOR LAYOUT AND ACCEPTANCE

1. Layout- Whenever any street is proposed and before any construction clearing or excavating is initiated, the owner or developer shall present to the board, three certified copies of plans and profiles prepared by a Licensed Connecticut Engineer or Land Surveyor together with topography map of the area and a written application for approval of such street. The plans shall conform to the specifications hereinafter stated and subject to Sec. 12-25 of the 1959 Supplement of the 1958 revision of the General Statutes of Connecticut. Such plans shall include all drainage needs, as prepared by a Certified Licensed Connecticut Engineer, and culverts and catch basins.

The board at a regular meeting shall discuss the proposed plans with the owner, developer and/or agents and if approved, approved with changes or disapproved, shall return one copy of the plan with note of its action to the owner within thirty (30) days from the receipt of the application. When approved by the Board one copy of the plans shall be filed with the Town Clerk.

2. Final Acceptance by Board: Upon completion of construction of proposed street and before acceptance by the Board of said street into the Town Highway system, certifying that (a) the work had been completed according to the profile submitted and in accordance with all specification hereinafter stated. (b) the drainage system is adequate for the project development. Upon receipt of such certificate and the Town Meeting having voted to accept such proposed road, such road may be finally accepted by the Board into the Town Road system.

3. Record of Acceptance: Final acceptance of all roads by the Board of Selectmen shall be entered into the minutes book of the Town Clerk of the Town of Lisbon as proof of such acceptance.

SECTION 3. CONSTRUCTION SPECIFICATIONS

1. Width: Any street shall contain a minimum “right of way” of fifty (50) feet unless laid out with prior written approval of a majority of the Board. Such
street shall be conveyed by Warranty Deed to the Town of Lisbon. The road bed of any street shall have a minimum width of twenty-four (24) feet.

No dead end street shall be approved by the Board except that a turn about of fifty (50) foot radius be constructed. There shall be no brush, trees or boulders within six (6) feet of the side of the road bed. Such road beds shall be excavated to a depth of twelve (12) inches and be freed of boulders and all ledge shall be cut an additional twelve (12) inches.

2. Grade and Contour:

(a) Streets shall be adjusted to the contour of the land but no grade shall be less than 0.5% or more than 12%, with exceptions subject to the written approval of the Board of Selectmen.
(b) The profile of such new street shall have no abrupt changers of grade.
(c) Slope shall be finished in a neat manner and where streets are out or filled, the side slope shall not be steeper than one (1) foot vertical to two (2) feet horizontal, unless the permanence of the slope shall be otherwise provided by the owner or developer to the satisfaction of the Board.

3. Drainage:

(a) All shoulders two (2) feet on each side of the road bed shall be so constructed that control of surface water and sub-surface water is maintained; all shoulders and water-ways shall be surfaced with bituminous concrete and compacted to two (2) inch thickness. Catch basins and culverts pipe of a minimum diameter of 15” shall be installed at each corner of all intersections and catch basins at a maximum of every three-hundred (300) feet on each side of the road except as may be varied by written permission of the Board. All catch basins to be connected to cause a continuous flow of controlled surface and sub-surface water to an ultimate destination of natural flow, brook, pond, river. All culvert pipe shall be reinforced concrete pipe, A.C.C.M. pipe or aluminum.

4. Curbs: Curbs or curb mix bituminous concrete shall be constructed at each side of the road to a height of 6”. Such curbs to be uniform constructed using compacting equipment identified a s curbing machine.

5. Drainage Right: All necessary drainage rights and/or easements for maintaining drainage over or under adjoining lands to an ultimate destination of natural flow as Paragraph 3 “Drainage” shall be procured by the developer at no cost to the Town of Lisbon.
6. Utilities: All utilities shall be in place before final grading and compacting of streets.

7. Gravel: Gravel shall be uniformly applied to a compacted depth of twelve (12) inches on all normal areas and in wet land to be a compacted depth of twenty-four (24) inches. All gravel shall be process stone or gravel of a uniform size of not more than (5) inches in diameter for sub-surface and not more than two(2) inches for finished application, two four (4) inch course.

8. Initial Surfacing and Sealing:

(a) The road bed shall be graded with a crown on the average of one-fourth (1/4) inch per foot.
(b) The final gravel fill and grading shall be done under the supervision of the Board at the developers and owners expense.
(c) Pavement: There shall be applied to all surfaces of the road bed a two (2) inch layer of bituminous concrete, presently identified as Formula 138, machine laid and compacted with a five-ton roller.

9. Guard-rails: Guard rail post and railing shall be installed as directed by the Board.

10. Monuments: Standard monuments or merestones shall be set on the property lines in sufficient number to fix the exact location on the road. Monuments shall be of stone or reinforced concrete, not less than three (3) feet long and four (4) inches square at the top with a brass or copper plug or drill hole or cross in the top center. These shall be set on true line subject to a field check to the Town Engineer or First Selectman. They shall be set thirty-two (32) inches into the ground after all grading has been completed.

If ledge is encountered, a brass plug one-half (1/2) inch in diameter, three (3) inches long, shall be installed in the ledge and well cemented with a Portland cement mortar. Location of monument shall be shown on the map to be filed and a certificate signed before a Notary by the petitioner and his registered surveyor indicating that the monuments have been placed correctly in said locations.

11. All materials: All materials used in the construction of any street shall be in accordance with State of Connecticut, State Highway Department Standard Specifications for Roads, Bridges and incidental Construction, except that portion that covers size of gravel.
12. Name of Streets: New streets shall be named subject to the approval of the Board of Selectmen.

13. Surety Bond: The Board shall require that a surety Bond of each or collateral shall be deposited with the Town Treasurer in an amount sufficient to cover any incomplete work before a certificate pertaining to the status of such road can be issued by the Board of Selectmen or any officer of the Town of Lisbon.

14. Exceptions: Any road over 50% complete may be accepted by the Board under the Town policy in effect before the passage of the Ordinance.

15. Previous Street Regulations and/or Ordinances: This ordinance shall supplant any previous regulations and/or Ordinance and shall become effective fifteen (15) days after its publication in a local newspaper having circulation in the Town of Lisbon.

Adopted 8-29-1966
Published 9-3-1966

Attest: Florence Pawlikowski
Town Clerk/Lisbon

RESOLUTION: OFFICIAL PUBLIC HEALTH NURSING AGENCY FOR TWO OR MORE TOWNS

Whereas, it is the opinion of the majority of the people of this community that a generalized public health nursing service is needed and that until such time as these services shall be made available through a district department of health, such services may more efficiently be provided by action in combination with a nearby town or towns.
Whereas, the Town of Lisbon is eligible for Grant in Aid for public health nursing through the State Department of Health in accordance with Public Law #496.

Resolved, that a public health nursing service be established in cooperation with a nearby town or towns able and willing to participate in the organization and administration of this service.

Resolved, that the sum of $1,500.00 be included in the budget of the Town of Lisbon for the year of 1966 and placed at the disposal of the Treasurer of such nursing services, when duly established and its' Treasurer bonded, to defray the Town's share of the first year of operation of the service.

Resolved, that application for Grant in Aid be made by the Director of Health to the Commissioner of Health, Connecticut State Department of Health.

Resolved, that a temporary committee of not less than four (4) and not more than (5) members, including a representative of the Town government and the Board of Education be named and authorized to cooperate with the authorized representatives of a nearby town or towns in the development of a joint health nursing service.

Resolved, that said temporary committee for the Town of Lisbon shall consist of the following persons:

Charles Palmer (Town Official)
Charles Pasteryak (Board of Education)
Walter Mish
Olive Smith
Dorothy Oldfield

Resolved, that this temporary committee be governed by rules of order to be adopted at its first official meeting which shall be held within one month of the adoption of this resolution and that a report of progress on the committee's work shall be filed on or before the first day of each month with the local Director of Health.

Resolved, that upon the establishment of a joint public health nursing service with a nearby town or towns, the administration of such service shall be vested in a body proportionately representative of the cooperating towns in accordance with the last completed Connecticut State Department of Health estimated population,
that the administrative body shall be governed by rules of order and bylaws to be adopted within one month of its’ first official business meeting. These bylaws shall provide for the functions of the administrative body, its’ future membership, any auxiliary or advisory subcommittees, and for bonding of Treasurer, annual auditing of finances and submission of an annual financial and statistical report to the selectmen of each cooperating town.

Adopted 6-29-1966

Attest: Florence Pawlikowski
Town Clerk/Lisbon

AN ORDINANCE REGULATING THE CONSTRUCTION OF ENTRANCES INTO TOWN ACCEPTED ROADS

BE IT ORDAINED by the Electors of the Town of Lisbon at a duly warned meeting, that:

1. No person, firm or corporation shall construct or otherwise make any entrances by way of driveway or other similar roadways into a Town accepted road without first procuring from the Selectmen of the Town of Lisbon a permit authorizing said entrances.

2. The board of Selectmen shall issue to such applicant a permit authorizing the entrance into such Town accepted road if they should find that the proposed entrance does not impede or interfere with the flow or the projected flow of water on said Town accepted road.

3. Any person found guilty of violating any provisions of the ordinance shall be fined not more than fifty ($50.00) dollars, for each offence, and every day such violation exists shall constitute a separate offence and be punishable as provided hereunder.
4. This ordinance shall take effect fifteen (15) days after publication in accordance with the General Statutes.

Adopted 6-25-1969
Published 7-1-1969

Attest: Florence Pawlikowski
Town Clerk/ Lisbon

SEWAGE AND MOBILE HOME PERMIT FEES

RESOLVED, that the fees for obtaining permits from the Town of Lisbon will hereinafter be as follows:

Sewage Permits shall be $15.00. Renewals $7.50. Mobile Homes Permits for an initial 30 days period shall be $15.00 and there shall be an additional charge of $15.00 to renew a mobile home permit.

Adopted 11-27-1970
Published 12-2-1970
Attest: Florence Pawlikowski
Town Clerk/ Lisbon

SOCIAL SECURITY FOR FULL-TIME SALARIES FOR TOWN CLERKS

BE IT ORDAINED by the Electors of the Town of Lisbon at a duly warned Town Meeting that the Selectmen are empowered and authorized to take all necessary and appropriate steps to have the office holder of the position of Town Clerk for
the Town of Lisbon included within the Social Security coverage as provided by
the Federal Government, with said coverage to be effective as of January 1, 1972,
and the Selectmen are further authorized an empowered to make the employer’s
portion of the payments due under said plan effective as of January 1, 1972.

This ordinance shall take effect fifteen (15) days after publication in accordance
with the General Statutes.

Adopted 3-15-1972

Attest: Florence Pawlikowski
Town Clerk/Lisbon

SOCIAL SECURITY FOR FULL-TIME SALARIED FOR ELECTED
POSITIONS

The Selectmen of the Town of Lisbon are hereby authorized to apply to the State
Retirement Commission for a modification to the Social Security Agreement to
services in full-time salaried elective positions, which extension of coverage is not
to include services in any class or classes of part-time positions and services in any
class or classes of positions the compensation for which is on a fee basis, which
extended coverage to full-time salaried elective positions shall be effective as of
January 1, 1971.

Adopted 5-15-1972

Attest: Florence Pawlikowski
Town Clerk/Lisbon
AN ORDINANCE ESTABLISHING THE TOWN CLERK TERM

BE IT ORDAINED by the Electors of the Town of Lisbon at a duly warned Town Meeting, that in accordance with Public Act 494, January Session, 1971, The Town Clerk for the Town of Lisbon shall at the next succeeding regular election for such office and thereafter be elected for a term of four (4) years from the first Monday of January succeeding said election.

Adopted 7-17-1972
Attest: Florence Pawlikowski
Town Clerk/Lisbon

AN ORDINANCE ESTABLISHING THE REGISTRAR OF VOTERS TERM

BE IT ORDAINED by the Electors of the Town of Lisbon at a duly warned Town Meeting, that in accordance with Public Act 494, January Session, 1971, The Registrar of Voters for the Town of Lisbon shall at the next succeeding regular election for such office and thereafter be elected for a term of four (4) years from the first Wednesday after the first Monday of January succeeding said election.

Adopted 7-17-1972

Attest: Florence Pawlikowski
Town Clerk/Lisbon
AN ORDINANCE ENTITLED “MOTORS ON BLISSVILLE POND” ENACTED MAY 6, 1958, IS HEREBY REPEALED AND REPEALED AND IN LIEU THEREOF THE FOLLOWING ORDINANCE IN ENACTED:

For the protection of bathers and the preservation of game fish in Blissville Pond in Lisbon, the ordinance establishes the following regulations:

No boat, craft or other type of vehicle shall be operated on Blissville Pond within the Town of Lisbon while powered by any motor, regardless of the horsepower of said motor.
The penalty for any violation of the Ordinance shall be a $25.00 fine per violation.

Adopted 5-15-1972

Attest: Florence Pawlikowski
Town Clerk/Lisbon

MODIFICATION TO AGREEMENT FOR PARTICIPATION BY MUNICIPALITY IN THE OLD-AGE, SURVIVORS, DISABILITY, AND HEALTH INSURANCE SYSTEM

WHEREAS, the Town meeting of the Town of Lisbon, County of New London, State of Connecticut, at a meeting held May 15, 1972 voted to modify its agreement to extent coverage to full-time, salaried, elective positions and to continue to exclude:

Services in any class or classes of part-time positions;
Services in any class or classes of positions, the compensation for which is on a fee basis.
Effective date of coverage: January 1, 1971

WHEREAS, the same has been approved by the State Retirement Commission the agreement is hereby modified in manner and form as above stated.
STATE RETIREMENT COMMISSION
By J. Frederick Bitzer, Chairman

TOWN OF LISBON, Municipality

By Jeremiah Shea, 1st Selectman
    Gilbert J Milone, Selectmen

Examined and approved as to form: C. Perrie Phillips

 Adopted 5-15-1972

Attest: Florence Pawlikowski
Town Clerk/Lisbon

*SECTION 2—OF THE ORDINANCE ENTITLED “TRAILER CAMPS OR MOBLIE HOME PARKS” DATED MAY 6, 1965, IS HEREBY REPEALED AND RECINDED AND THE FOLLOWING IS ENACTED AS SECTION 2 THEREOF:

2. Permits under this ordinance shall be issued by the Building Inspector of the Town of Lisbon and no such permit shall be issued until written approval of the Town Health Officer certifying compliance with State Sanitary Regulations, and that the presence of such vehicle will not imperil the public health, has been filed with the Building Inspector in respect to the proposed site to be occupied by such vehicle and in respect to the sanitary facilities of such vehicle.
The above ordinance shall take effect fifteen (15) days after publication in accordance with General Statutes.

Adopted 5-17-1972

Attest: Florence Pawlikowski
Town Clerk/Lisbon

MEMBERSHIP OF BOARD OF ADMISSION OF ELECTORS

At a special Town meeting held on December 8, 1975, it was voted to change the membership of the Board of Admission of Electors for the Town of Lisbon from the Selectmen, Town Clerk and the Registrars of Voters to the TOWN CLERK and REGISTRAR OF VOTERS ONLY.

Adopted 12-8-1975

Attest: Florence Pawlikowski
Town Clerk/Lisbon

RESOLUTION: APPLYING FOR FLOOD INSURANCE

WHEREAS, certain areas of TOWN OF LISBON are subject to periodic flooding (and/or mudslides) from QUINEBAUG and SHETUCKET RIVERS, ASPINOOK and BLISSVILLE PONDS, causing serious damage to properties within these areas; and

WHEREAS, relief is available in the form of Federally subsidized flood insurance as authorized by the National Flood Insurance Act of 1968; and
WHEREAS, it is the intent of the VOTERS, THROUGH A TOWN MEETING to require the recognition and evaluation of flood and/or mudslide hazards in all official actions relating to land use in the flood plain (and/or mudslide) areas having special flood (and/or mudslide) hazards; and

WHEREAS, this body has the legal authority to adopt land use and control measures to reduce future flood losses pursuant to SECTION 7-154 of the Connecticut General Statutes Annotated.

NOW, THEREFORE, BE IT RESOLVED, that these VOTERS, through A TOWN MEETING hereby:

1. Assures the Federal Insurance Administration that it will enact as necessary, and maintain in force for those areas having flood or mudslide hazards, adequate land use and control measures with effective enforcement provisions consistent with the Criteria set forth is Section 1910 of the National Flood Insurance Program Regulations; and
2. Vest BUILDING INSPECTOR with the responsibility, authority, and means to:
   (a) Delineate or assist the Administrator, at his request, in delineating the limits of the areas having special flood (and/or mudslide) hazards on available local maps of sufficient scale to identify the location of building sites.
   (b) Provide such information as the Administrator may request concerning the present uses and occupancy of the flood plain (and/or mudslide) areas.
   (c) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map and identify flood plain or mudslide areas, and cooperate with neighboring communities with respect to management of adjoining flood plain (and /or mudslide) areas in order to prevent aggravation of existing hazards.
   (d) Submit on the anniversary date of the community’s initial eligibility an annual report to the Administrator on the progress made during the past year within the community in the development and implementation of flood plain (and/or mudslide) area management.

3. Appointed BUILDING INSPECTOR to maintain for public inspection and to furnish upon request a record of elevations (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved
4. structures located in the special flood hazard areas. If the lowest floor is below
grade on one or more sides, the elevation of the floor immediately above must
also be recorded.
5. Agrees to take such other official action as may be reasonably necessary to
carry out the objectives of the program.

Adopted 12-8-1975

Attest: Florence Pawlikowski
Town Clerk/Lisbon

RESOLUTION: OF THE BUILDING PERMIT SYSTEM ADOPTED

WHEREAS, the TOWN OF LISBON has adopted and is enforcing STATE
BUILDING CODES, and

WHEREAS, Section 19-395 et section of the Connecticut General Statutes
Annotated of the aforesaid prohibits any person, firm, or corporation from
erecting, constructing, enlarging, altering, repairing, improving, moving or
demolishing any building or structure without first obtaining a separate building
permit for each building or structure from the BUILDING INSPECTOR, and

WHEREAS the BUILDING INSPECTOR must examine all plans and
specifications for the propose construction when application is made to him for
building permits.

NOW, THEREFORE, BE IT RESOLVED by the VOTERS, THROUGH A
TOWN MEETING OF THE TOWN OF LISBON as follows:

That the BUILDING INSPECTOR shall require the issuance of a permit for any
excavation, grading, fill, or construction in the community; and That the
BUILDING INSPECTOR shall require review of each permit application to
determine whether the proposed site and improvements will be reasonably safe from mudslides. If a proposed site and improvements are in location that may have mudslides hazards, a further review must be made by persons qualified in geology

and soils engineering; and the proposed new construction, substantial improvements, or grading must (i) be adequately protected against mudslide damage and (ii) not aggravate the existing hazard.

 Adopted 12-8-1975

 Attest: Florence Pawlikowski
 Town Clerk/Lisbon

AN ORDINANCE ESTABLISHING FEES FOR THE ISSUANCE OF A BUILDING PERMIT

1. No building permit shall be issued by the Building Inspector of the Town of Lisbon until said applicant has paid to the Town of Lisbon a building permit fee in an amount as determined by paragraph 2, below.

2. The following shall be the fees charged for the issuance of a building permit:

a. **New Construction:**

   (1) **Single story buildings: Ranch types, Cottage type & Additions**

   $3.00 per 100 sq. ft. up to 2,000 sq. ft.
   $1.50 per 100 sq. ft. thereafter

   550 sq. ft to 649 sq. ft. = $18.00
   650 sq. ft to 749 sq. ft. = $21.00
   750 sq. ft to 849 sq. ft. = $24.00
   850 sq. ft to 949 sq. ft. = $27.00
   950 sq. ft to 1049 sq. ft. = $30.00
   1050 sq. ft to 1149 sq. ft. = $33.00
1150 sq. ft. to 1249 sq. ft. = $36.00
1250 sq. ft. to 1349 sq. ft. = $39.00
1350 sq. ft. to 1449 sq. ft. = $42.00
1450 sq. ft. to 1549 sq. ft. = $45.00
1550 sq. ft. to 1649 sq. ft. = $48.00
1650 sq. ft. to 1749 sq. ft. = $51.00
1750 sq. ft. to 1849 sq. ft. = $54.00
1850 sq. ft. to 1949 sq. ft. = $57.00

(2) Buildings with 2 Stories (or More) raised Ranch, Cape Cod, A-frame, Colonial, etc.

$3.00 per 100 sq. ft.

(full sq. area of first floor; ½ sq. area each additional story)

(3) Misc. Buildings; Garage & swimming pools

$3.00 per 100 sq. ft. - minimum $3.00
up to 149 sq. ft. = $ 3.00
150 sq. ft. to 249 sq. ft. = $ 6.00
250 sq. ft. to 349 sq. ft. = $ 9.00
350 sq. ft. to 449 sq. ft. = $12.00
450 sq. ft. to 549 sq. ft. = $15.00
550 sq. ft. to 649 sq. ft. = $18.00
650 sq. ft. to 749 sq. ft. = $21.00
750 sq. ft. to 849 sq. ft. = $24.00

(4) Assembly & Institutional buildings

$3.00 per 100 sq. ft. up to 20,000 sq. ft.
$1.50 per 100 sq. ft. thereafter.

(5) High hazard, Mercantile, Industrial & Business Buildings

$3.00 per 100 sq. ft. up to 10,000 sq. ft.
$1.50 per 100 sq. ft. thereafter.

(6) Storage Buildings, including Greenhouses & Barns
$1.50 per 100 sq. ft. up to 10,000 sq. ft.
$ .75 per 100 sq. ft. thereafter.
Minimum charge: $3.00

(7) Pole Barns

$.50 per 100 sq. ft.

b. Demolition - $3.00

c. Removal of Buildings
Non-residential buildings w/out use of Town roads, same lot, $5.00

Non-residential buildings with use of Town roads, one location to another location, $50.00
Dwelling from one location to new location $50.00 (plumbing & electrical inc.)

d. Electrical Plumbing, Heating, Air-conditioning
$3.00 for work in excess of $200.00
No fee for work at less than $200.00
*See ordinance on existing permits.

e. Renovations, Alterations, Repairs (Porch-Existing Enclosure, Fireplace, Carport, Aluminum Siding, Fence, Patio Chimney.)

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$1.50 each additional $1,000.

3. No building permit shall be issued except in accordance with the building code of the Town of Lisbon.
4. This ordinance shall be effective fifteen (15) days after publication.

Adopted 2-28-1979  
Published 3-3-1979  

Attest: Florence Pawlikowski  
Town Clerk/Lisbon

AN ORDINANCE INCREASING MEMBERSHIP ON THE COMMISSION FOR AGING

At a special Town meeting of the Town of Lisbon held on September 6, 1979, it was voted to authorize the Board of Selectmen to increase the membership on the Commission for Aging from five (5) electors and residents of the Town of Lisbon to for more than nine (9) electors and residents of the Town of Lisbon.

Adopted 9-6-1979  

Attest: Florence Pawlikowski  
Town Clerk/Lisbon
A RESOLUTION CREATING A COMMISSION OF THE AGING

RESOLVED: That the Town of Lisbon hereby creates a Commission on the Aging and that:

1. Said Commission shall consist of five (5) electors and residents of the Town of Lisbon; and that:

2. The members shall be appointed by the Board of Selectmen and shall serve for 2 years terms expiring on March 1st of each odd numbered years, and

3. The First Selectman shall be a member of said Commission, ex-officio, and

4. The purpose analyze the needs of Lisbon's elderly and aging in relation to housing, nutrition, employment, health, recreational, social services, transportation, and other matters and problems within the jurisdictional concern of the Commission. The Commission shall also plan, coordinate, develop and implement programs to meet the need and to improve the conditions of the elderly and aging on the Town of Lisbon and shall provide coordination and linkage of such plans and programs among existing services. The Commission shall act as an advocate for the elderly and aging and shall make recommendations from time to time to the Board of Selectmen and at the annual town meeting regarding services for elderly and aging persons.

Adopted 2-28-1979
Published 3-3-1979

Attest: Florence Pawlikowski
Town Clerk/Lisbon
AN ORDINANCE ESTABLISHING A CONSERVATION COMMISSION

1. There shall be established in the Town of Lisbon a conservation commission that shall consist of five members who shall be appointed by the chief executive officer of the Town of Lisbon, and who shall be electors of the Town of Lisbon.

2. The chief executive officer shall initially appoint five members to the commission, two of whom shall serve until December 1, 1981; two of whom shall serve until December 1, 1982 and one of whom shall serve until December 1, 1983. Therefore, terms shall be for two years and the chief executive officer is empowered to fill any vacancy and may remove any member for cause.

3. The commission shall have the power to develop, conserve, supervise and regulate the natural resources, water resources (including inland wetlands and watercourse) within the Town of Lisbon, and shall further have such other duties as may be subscribed in section 7-131a, Connecticut General Statutes, as amended.

4. The actions, orders and regulations of the Lisbon Conservation Commission established by resolution of the town meeting of May 28, 1974, are ratified and deemed to be the actions, orders and regulations the commission created by this ordinance, provided the resolution on May 28, 1974, is revoked upon effective date of the ordinance and the appointment of members hereunder.

5. This ordinance shall be effected 15 days after publication of the same in a newspaper of general circulation in said town.

Adopted 1-21-1981
Published 1-26-1981

Attest: Florence Pawlikowski
Town Clerk/ Lisbon
AN ORDINANCE ADOPTING THE PROVISIONS OF SECTION 7-344
OF THE CONNECTICUT GENERAL STATUTES. (Waiving Publication of
Annual Budget)

Pursuant to the provisions if section 7-344, Connecticut General Statutes, the
Town of Lisbon having a population according to the last federal census of
less than five thousand does herewith waive publication of an annual budget
report, subject to there being available in copies of same in an amount equal to
ten percent of the population according to the last federal census.

This ordinance shall be effected 15 days after publication of the same in a
newspaper of general circulation in said town:

Adopted 1-21-1981
Published 1-26-1981

Attest: Florence Pawlikowski
Town Clerk/ Lisbon

ORDINANCE AUTHORISING PROPERTY TAX EXEMPTION FOR
SOLAR ENERGY HEATING OR COOLING SYSTEM AND
GENERATING SYSTEM

1. Pursuant to Section 12-81 (56) and (57) of the Connecticut General Statutes (as
amended by Public Act 77-409), an exemption from property tax is authorized
for a building, the construction of which is commenced on or after October 1,
1979 and before October 1, 1991, which equipped with a solar energy heating
or cooling system (as defined in Section 12-81 (56))............. and for any
solar energy electricity generating system (as defined in section 12-81 (57), or any building system is added on or after October 1, 1976 and before October 1, 1991.

2. The extent of the extent of the exemption is the amount by which the assessed valuation of such real property is equipped with such a system exceeds the assessed valuation of such real property equipped with the conventional portion of the heating or cooling system, exclusive of any portion of such system related to solar energy.

3. This exemption shall only apply to the first fifteen assessment years following construction of such building or addition of any such system to a building.

4. Application for such exemption must be filed in accordance with Section 12-81 (56) and/or (57), as amended, within thirty days following the annual assessment date.

5. This ordinance shall be effected 15 days after publication of the same in a newspaper of general circulation in said town.

Adopted 4-30-1980

Attest: Florence Pawlikowski
Town Clerk/ Lisbon

TAX FREEZE ORDINANCE

Be it ordained that the total budget expenditures for any given fiscal year shall not be increased over the preceding budget year by an actual dollar amount in excess of revenue generated by the projected increase in the grand list, the receipt of additional state and federal income and other miscellaneous income. The increase in monies generated from an increase in the grand list shall be calculated by using the previous year’s mill rate. This provision is subject to the following:
(a) In the event that the long term bonded debt and associated debt service or long
term public obligation shall increase the budget as the result of town meeting
action or public referendum, the budget may be increased by this amount and
the additional funding may be raised by taxation.
(b) In the event a specific revenue account other than property taxes is projected
to decrease, the limit on total budget expenditures shall be reduced by the
amount of the projected decrease unless the service funded thereby is upon
recommendation of the Board of Selectmen and approval of the Board of
Finance and Town Meeting action deemed necessary to the public health,
safety or welfare.
(c) In the event of an increase in the grand list due to re-evaluation the actual
dollar amount of increase in the projected budget shall be limited to the dollar
amount of increase in the previous year’s budget or the average amount of
increase of the previous three years’ budgets, whichever is larger.

(d) This limitation on budget expenditures for any fiscal year shall not apply to
any expenditure necessary to pay:

(1) Deficits or projected deficits from any prior year’s budget or notes given to
pay the same.
(2) Expenditures and appropriations for special projects that will be funded by
bonds, notes or other form of borrowing.
(3) Debt service on bonds, notes or other obligations of the town.
(4) Judgments or settlement or claims against the town.
(5) Expenditures mandated by the state or federal government.
(6) Expenditures occasioned by natural disasters, civil disorders or other
emergencies, when the Board of Finance, upon recommendation of the Board
of Selectmen determines such expenditure is necessary to alleviate a serious
condition endangering the public health, safety or welfare.
(7) Expenditure increases which will be paid solely from grants, gifts or revenues
other than property taxes.

This ordinance shall take effect fifteen (15) days after publication.

Adopted 9-27-1982
Published 9-30-1982

Attest: Florence Pawlikowski
Town Clerk/Lisbon
AN ORDINANCE ESTABLISHING A STREET NUMBERING SYSTEM

The following ordinance was adopted at a Special Town Meeting of the Town of Lisbon held on September 28, 1983.

Be it ordained that:

For the purpose of creating order in the streets of the Town of Lisbon, to ensure that the Town has proper and useful planning, to promote public safety and convenience and to ease and speed essential emergency services the town adopts the following ordinance:

1. The numbering system, as shown on a set of maps on file in the office of the Assessor and Town Clerk entitled “Town of Lisbon – Street Numbering System, 1983” is hereby adopted as specified in section 7-148 of the General Statutes as the Street Numbering System of the Town of Lisbon.

2. To ensure that street numbering system is correct and understandable and that there is no confusion in street names, the following streets and roads shall henceforth be officially recognized by the names indicated herein:

a. A road beginning at the intersection of Blissville Road and Ice House Road running westerly to an intersection with River Road, a distance of approximately 1650 feet shall be known as Lower Blissville Road;

b. A road beginning at an intersection of Town House Road, Newent Road and North Burnham Highway running southerly to the center line of Shetucket River, formally; Route 169, shall be known as South Burnham Highway;

c. A road running from the end of Preston Allen Road westerly to an intersection with Paper Mill Road, formerly Preston Allen Road Extension, shall be known as Preston Allen Road;

d. A road running from an intersection with Kinsman Hill Road southerly and under the Hartford, Providence and Fishkill Railroad to an intersection with Paper Mill Road, formerly known as Kinsman Hill Road, shall be known as Kinsman Hill Road Extension;

e. A road running from an intersection with Kinsman Hill Road westerly to an intersection with Paper Mill Road, formerly Kinsman Hill Road Extension, shall be known as Kinsman Hill Road;
f. A road running from an intersection of Town House Road, Newent Road and South Burnham Highway northerly to the Canterbury Town Line, formerly Route 169, shall be known as North Burnham Highway;
g. A road running from an intersection of Town House Road, North Burnham Highway and South Burnham Highway easterly to an intersection with River Road, formerly Route 138, shall be known as Newent Road;
h. A road running from the Griswold Town Line, at a bridge over the Quinebaug River southerly to the Norwich Town Line, at a bridge over the Shetucket River, formerly Route 12, shall be known as River Road.

3. Certain streets and roads have been numbered which are not Town Roads. This has been done for consistency and convenience and can not be interpreted as acceptance of the street by the Town.

4. This ordinance shall be effective fifteen (15) days after publication of the same in a newspaper of general circulation in said Town.

Adopted 9-28-1983
Published 10-6-1983

Attest: Florence Pawlikowski
Town Clerk/Lisbon


The following ordinance was adopted at a Special Town Meeting of the Town of Lisbon held on September 3, 1986.
Section 1 Purpose. The purpose of this ordinance is to establish a schedule of reasonable fees for the processing of applications to the Planning and Zoning Commission, the Zoning Board Appeals, and the Inland Wetlands Commission of the Town of Lisbon, as authorized by Section 8-1c of the Connecticut General Statutes.

Section 2 Fees. The following application fees are required:

2.1 For subdivisions involving only the division of land and no construction of roads, drainage or other features: $10 per lot or $50, whichever is greater;
2.2 For subdivisions involving construction other than roads: $25 per lot or $50 whichever is greater.
2.3 For subdivisions involving the construction or reconstruction of roads: $1 per foot of roadway, as measured along the centerline of the road for the total distance of the construction or reconstruction.
2.4 In addition to the fees prescribed in subsections 2.1, 2.2, and 2.3, above, $50 for any public hearing that may be required by the Planning and Zoning Commission in connection with a proposed subdivision.
2.5 For changes in the Zoning Regulations, the Zoning Map or the Subdivision Regulations: $75.
2.6 For special exceptions: $75.
2.7 For zoning permits requiring site plans: $50.
2.8 For an appeal or a variance request to the Zoning Board of Appeals: $75.
2.9 For a permit to conduct a regulated activity in a wetland or watercourse: $25.
2.10 For changes in the Inland Wetlands and Water Courses Regulations or the Inland Wetland and Water Courses Map: $50.

Section 3 Timing of Payment of Fees. All required fees shall accompany applications, except that a fee for a public hearing on a proposed subdivision provided for in Section 2.4, above, shall be paid at least twenty days prior to the date scheduled for such hearing.

 Checks or money orders shall be made payable to the Town of Lisbon.

Section 4 Effective Date. The fees prescribed by this ordinance shall take effect fifteen days after the date said ordinance is adopted.

Attested: September 3, 1986

Barbara Burzycki
Town Clerk/Lisbon
REFORM OF THE PLANNING AND ZONING COMMISSION OF THE TOWN OF LISBON

WHEREAS, it is the desire of the Town of Lisbon to preserve property values and to control land use through a Planning and Zoning Commission; and

WHEREAS, the Town recognizes the need to reform the Planning and Zoning Commission to add a planning emphasis, reduce politicization of the Commission and insure full representation of the wishes of the residents and owners of property in the Town of Lisbon.

NOW, THEREFORE, BE IT ORDAINED, by the electors of the Town of Lisbon:

SECTION 1: There shall continue to be a Planning and Zoning Commission (hereinafter referred to as "Commission") acting in accordance with Chapters 124 and 126 of the Connecticut General Statutes.

SECTION 2: The Commission shall consist of nine members, all of whom shall be resident electors of the Town holding no salaried municipal office and appointed by the First Selectman.

SECTION 3: The terms of current members of the Commission shall end and the terms of successor members shall commence at the time members chosen in accordance with this Ordinance are duly sworn in.

SECTION 4: No more than five of the nine members of the Commission shall be from the same political party.

SECTION 5: Four members shall be appointed for terms which will expire at the time of the biennial municipal election in November 1987, at which time they will be succeeded by elected individuals. Five members shall be appointed for terms which will expire at the time of the biennial municipal election in November 1989, at which time they will be succeeded by elected individuals.

SECTION 6: The term of each member of the Commission elected in 1987 and succeeding elections shall be four years.
SECTION 7: The members of the Commission shall choose a chairman and a secretary, both of whom shall serve in said capacity for two years.

SECTION 8: In the event any member of the Commission shall cease to be a resident of the Town of Lisbon or any member is removed for cause or submits to the chairman of the Commission a letter of resignation, a member's office shall be deemed vacant.

SECTION 9: A vacancy shall be filled by majority vote of the Commission for the unexpired portion of the term within thirty days of the creation of the vacancy and the replacement member shall be an elector of the Town of Lisbon of the same political party as his or her predecessor.

SECTION 10: If the Commission fails to fill a vacancy of a member chosen pursuant to Chapter 124 of the Connecticut General Statutes within said time period, the First Selectman shall make the appointment of an elector of the Town of Lisbon of the same political party as his or her predecessor.

SECTION 11: There shall be three alternate members of the Commission appointed by the First Selectman to fill in for absent members. Not more than two of said alternates shall be of the same political party and all of them shall be resident electors of the Town holding no salaried municipal office.

SECTION 12: One alternate shall be appointed for a term which will expire at the time of the biennial municipal election in November 1987. The other two alternates shall be appointed for a term which will expire at the time of the biennial municipal election in November 1989.

SECTION 13: The terms of each of said alternates shall commence at the time they are sworn in, and the term of each alternate elected in 1987 and succeeding elections shall be four years.

SECTION 14: When a regular member of the Commission is absent, the chairman of the Commission shall designate an alternate, choosing alternates in rotation so that they shall act as nearly equal a number of times as possible and if any alternate is not available in accordance with such rotation, such fact shall be recorded in the minutes of the meeting.
SECTION 15: Each member and alternate shall disqualify himself or herself from participation in any decision in which he or she has a conflict of interest.

SECTION 16: The members and alternates may be removed by the First Selectman for cause after public hearing and after vote by a two-thirds majority of the Commission recommending said hearing.

SECTION 17: Unjustified absenteeism, such as the failure to attend three consecutive meetings or six meetings within one year without justification, shall be included as just cause for removal.

SECTION 18: The commission, upon vote of the members, may be divided into a zoning section and a planning section, each to consist of four members and the Chairman, no more than three of whom, including the Chairman, shall belong to the same political party.

SECTION 19: The members shall meet at the call of the Chairman and at such other times as the Commission may determine.

SECTION 20: The Commission shall vote on whether or not to update the eighteen-year-old master plan and the regulations within thirty days of the effective date of this ordinance and at least one time every five years thereafter.

SECTION 21: This Ordinance supersedes the provisions of Section 1, 2 and 4 of the Ordinance adopted in 1966, entitled "An Ordinance Concerning the Adoption of Zoning Commission and providing for its Appointment and Election". The regulations and boundaries legally adopted by the Planning and Zoning Commission of the Town of Lisbon established by said 1966 Ordinance shall continue in full force and effect until modified, repealed or superseded by decisions of the Commission created by this Ordinance, and the books and records shall be turned over to said Commission at the time the members are sworn in.

SECTION 22: This Ordinance shall take effect fifteen (15) days after publication of the same in a newspaper of general circulation in the Town of Lisbon.
SECTION 23: If any section, paragraph, change or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to this section, paragraph, change or provision so adjudged and the remainder of this ordinance shall be deemed valid and effective.

Approved 1-16-1987

Barbara Burzycki
Town Clerk/Lisbon

AN ORDINANCE AMENDING THE CONSERVATION COMMISSION

1. The Conservation Commission in the Town of Lisbon, created by an ordinance adopted January 21, 1981, shall consist of five members who shall be appointed by the Board of Selectmen of the Town of Lisbon. All members of the Conservation Commission shall be electors of the Town of Lisbon.

2. The Board of Selectmen shall have the power to fill any vacancy and may remove any member for cause, pursuant to the Connecticut State Statutes. All terms on the Commission shall be for two (2) years from the date of appointment.
3. The commission shall have the power to develop, conserve, supervise and regulate the natural resources, water resources (including inland wetlands and watercourses) within the Town of Lisbon, and shall further have such other duties as may be subscribed in section 7-131a(b), of the Connecticut General Statutes, as amended.

4. The actions, orders and regulations of the Lisbon Conservation Commission established by resolution of the Town meeting of May 28, 1974, are ratified and deemed to be the actions, orders and regulations the commission created by this ordinance, provided the resolution of May 28, 1974, is revoked upon the effective date of this ordinance.

5. This ordinance shall become effective fifteen (15) days after publication of the same, in a newspaper of general circulation in said town.

Attested: 5-4-1987

Barbara Burzycki
Town Clerk/Lisbon

AN ORDINANCE RELATING TO FEES FOR SEWERAGE, WELL AND MOBILEHOME PERMITS AND AMENDING AN ORDINANCE 
ADOPTED NOVEMBER 27, 1970

The following fees shall be charged for the following permits:

A. Initial Sewer Permit  $ 45.00
B. Renewal of Sewer Permit  25.00
C. Well Permit  20.00
D. Mobile home Permit (Initial 30 day permit)  100.00
E. Mobile home Permit Renewal  100.00

This ordinance shall be effective fifteen (15) days following publication.
AN ORDINANCE RELATING TO MEMBERSHIP ON THE BOARD OF FINANCE AND AMENDING AN ORDINANCE ADOPTED ON MAY 15, 1951

Section 1:
There shall be a Board of Finance consisting of six (6) electors and taxpayers of the Town of Lisbon. In addition there shall be three (3) alternate members of the Board of Finance who shall be electors and taxpayers of the Town.

Section 2:

a. The existing members of the Board of Finance shall serve until their existing terms expire. In the event of the death or resignation of an existing member of the Board of Finance, his successor shall be chosen pursuant to Section 7-343, Connecticut General Statutes.

b. The Board of Selectmen upon the effective date of this ordinance shall appoint three (3) alternate members to the Board of Finance. One member so appointed shall serve until the next biennial election held in 1989; one member so appointed shall serve until the biennial election held in 1991; and one member shall serve until the biennial election held in 1993.

Section 3:

Commencing with the biennial election held in November 1989, two (2) regular members and one (1) alternate member shall be elected to a term of six (6) years; and each biennial election thereafter two (2) regular members and one (1) alternate shall be elected to a term of six (6) years. Each member of the Board of Finance shall serve for the terms for which he is elected and until his successor is qualified.
Section 4.

Membership on the Board of Finance shall be subject to Section 9-167a. (Minority Representation), Connecticut General Statutes. However, not more than three (3) regular members and two (2) alternate members of the Board of Finance shall at any time be members of the same political parties.

Section 5:

The ordinance shall be effective fifteen (15) days following publication.

Adopted 3-15-1988

Barbara Burzycki
Town Clerk/ Lisbon

AN ORDINANCE ESTABLISHING BUILDING PERMIT FEES

Be it ordained that the following fees shall be charged for the issuance of the following classes of building permits.

1. No building permit shall be issued by the Building Inspector of the Town of Lisbon until said applicant has paid to the Town of Lisbon a building permit fee in an amount as determined by paragraph 2 below.

2.

A. New Construction:
  1. One and two family dwellings –
     $3.00 per 1,000.00 of estimated cost of construction
  2. Three or more family dwellings –
     $3.00 per 1,000.00 up to $500,000.00
     $1.50 per 1,000.00 thereafter
  3. Residential accessory buildings or structures –
     $5.00 per 1,000.00
  4. All other buildings and structures –
$5.00 per 1,000.00 up to 1,000,000.00; then $2.00 per 1,000.00 up to 10,000,000.00 then 1.00 per 1,000.00 thereafter.

B. Demolition:
1. Residential and their accessory building –
   $50.00
2. All other buildings and structures –
   $100.00

C. Relocation of buildings and structures:
1. Within the Town of Lisbon, same as Section 2-A
2. Relocated outside the Town of Lisbon -
   100.00

D. Signs:
1. $5.00 per 1,000

E. Renovations, alterations and repairs:
1. Same as Section 2-A

F. Plumbing, Heating, Electrical, Mechanical and Fire Protection:
1. 5% of the building permit fee per trade when applicable
2. $5.00 per 1,000.00

G. The minimum fee required for the issuance of a permit shall be $5.00.

H. Certificate of Occupancy:
$10.00 per certificate
.75 per copy

I. Work performed upon municipally owned building shall be exempt from paragraph #2 above.

J. The Building Inspector shall have the authority to accept, reject or establish any and all estimates.

This ordinance shall be effective fifteen (15) days following publication.

Adopted 3-15-1988
Barbara Burzycki
Town Clerk/ Lisbon
AN ORDINANCE RELATING TO THE ACCEPTANCE OF NEW STREETS AND HIGHWAYS AMENDING AN ORDINANCE ADOPTED AUGUST 29, 1966

Be it ordained, that an ordinance adopted at a Town Meeting of August 29, 1966, entitled “An Ordinance Regulating the Addition of any New Street or Highway to the system of the Town of Lisbon,” is amended by adding the following:

SECTION 4 INSPECTION BY TOWN’S ENGINEER

1. Appointment: The Board may in their discretion retain an engineering firm and/or surveying firm for the purpose of reviewing the plans for all new roads, streets or highways proposed for construction in the Town of Lisbon.

2. Inspection: The Board may require as a condition of acceptance by the town, that any proposed road, street or highway be inspected at various times during the course of construction by the engineering and/or surveying firm retained by the town.

3. Reports: The Board may request that the engineering and/or surveying firm employed by the town prepare a report for the Board that shall contain a recommendation for either the acceptance and/or denial of said road, street or highway by the town.

4. Costs: All costs incurred by the town for the employment of engineers and/or surveyors in the review, inspection and preparation of reports for the Board which relate to a street, road or highway being proposed by acceptance into the Town’s road system shall be reimbursed to the Town as a condition of acceptance by the owner and/or developer of such street, road or highway. Such reimbursement to the Town shall not exceed 5 percent of the total cost of such construction.

The ordinance shall be effective fifteen (15) days following publication.

Adopted November 10, 1988
Barbara J. Burzycki, CCTC
Town Clerk of Lisbon
AN ORDINANCE CREATING THE OFFICE OF ASSESSOR

1. Pursuant to the provisions of section 9-198, Connecticut General Statutes there is created for the Town of Lisbon the Office of Assessor that shall consist of a single Assessor that shall have all of the powers, duties, rights and obligations as by law appertains and which have heretofore been imposed upon the Board of Assessors.

2. The existing terms of the current members of the Board of Assessors shall terminate upon the effective date of this ordinance.

3. The Board of Selectmen shall appoint a single Assessor whose term of office shall commence on the effective date of this ordinance and whose term shall, subject to the terms of this ordinance, be indefinite. The individual so appointed, and all subsequent appointees, shall be capable and qualified to discharge the duties of said.

4. The Board of Selectmen shall determine and establish the qualifications for said Assessor, the annual compensation for said Assessor, and may be good cause remove said Assessor from office. In addition the Board of Selectmen shall appoint and fill any vacancy occurring in the office of Assessor by either a temporary or permanent Assessor; and said Board of Selectmen shall further make provisions for clerical assistance to said Assessor, subject to the limits of annual appropriations therefore.

5. This ordinance shall take effect fifteen (15) days following publication.

Adopted April 20, 1989

Barbara J. Burzycki, CCTC
Town Clerk of Lisbon
AN ORDINANCE TO ESTABLISH FULL VOTING FOR THE OFFICE OF SELECTMEN

Each elector in the Town of Lisbon shall be entitled to vote for the full number of candidates for the Office of Selectmen to be elected at each election for such Board.

This ordinance shall be effective fifteen days following publication of the same in a newspaper of general circulation in the Town of Lisbon.

Adopted April 20, 1989

Barbara J Burzycki, CCTC
Town Clerk of Lisbon

AN ORDINANCE ADOPTING THE PROVISIONS OF SECTION 7-170 TO 7-176, PERMITTING THE OPERATION OF A BAZAAR AND RAFFLE IN THE TOWN OF LISBON

1. The Town of Lisbon does herewith adopt the provisions of Section 7-170 to 7-176, Connecticut General Statutes which shall permit the operation of bazaars and raffles in the Town of Lisbon.
2. This ordinance shall take effect fifteen (15) days following publication.

Adopted July 24, 1989

Barbara J Burzycki, CCTC
Town Clerk of Lisbon
AN ORDINANCE ESTABLISHING FEES FOR THE PROCESSING OF APPLICATIONS BY THE LISBON CONSERVATION COMMISSION

Section 1  Purpose: The purpose of this ordinance is to establish a schedule of reasonable fees for the processing of applications to the Lisbon Conservation Commission as authorized by Section 8-1c of the Connecticut General Statutes.

Section 2  Fees: The following application fees are required:

2.1 PERMITTED AND NON-REGULATED USES as in Section 4 of these regulations.
   PERMITTED USES AS OF RIGHT................NO CHARGE

   NON-REGULATED USES.........................NO CHARGE

2.2 REGULATED USES as in Section 6 of these regulations:

   SINGLE FAMILY, ONE LOT RESIDENTIAL ........$25.00
      PLUS $5.00 per 1/2 acre, or part thereof, of wetlands or watercourses; PLUS $100 per 1,000 square feet, or part thereof, of wetlands and watercourses encroached upon by proposed activity;

   ALL OTHER USES ............$50.00
      PLUS $10.00 per lot, PLUS $5.00 per 1/2 acre, or part thereof, of wetlands or watercourses; PLUS $100.00 per 1,000 square feet, or part thereof, of wetlands and watercourses encroached upon by proposed activity.

2.3 SIGNIFICANT ACTIVITY as in Section 7.4 of these regulations:

   In addition to above fees as applicable $100.00

2.4 REGULATION OR MAP AMENDMENT PETITIONS as in Section 14.3 of these regulations $100.00
2.5 PUBLIC HEARING FEE as in Section 10.3 of these regulations
$50.00

Section 3
Timing of Payment of Fees All required fees shall accompany
applications, except that a fee for a public hearing as provided for in
Section 2.5 above, shall be paid at least twenty days prior to the date
scheduled for such hearing. Checks or money orders shall be made
payable to the Town of Lisbon.

Section 4
Effective Date The fees prescribed by this ordinance shall take effect
fifteen days after the date said ordinance is adopted, and the new ordinance
shall supercede some of an ordinance adopted September 3, 1986,
which relates to fees to the Lisbon Conservation Commission (Wetlands
Commission).

Adopted September 21, 1989

Barbara J Burzycki, CCTC
Town Clerk of Lisbon

ORDINANCE FOR FULL VOTING FOR OFFICE OF SELECTMEN
(REPEALED)

The following ordinances were adopted at a Special Town Meeting of the Town of
Lisbon held on January 29, 1990.

1. To adopt the provisions of section 9-188, Connecticut General Statutes,
relating to the election of selectmen.
2. To repeal an ordinance adopted April 20, 1989, entitled “An Ordinance to
Establish Full Voting for the Office of Selectmen.”
The above ordinances shall take effect fifteen (15) days after publication.

Adopted January 29, 1990

Barbara J Burzycki, CCTC
Town Clerk of Lisbon

AN ORDINANCE TO ESTABLISH A JOINT HEALTH DEPARTMENT
WITH THE TOWN OF GRISWOLD

The proposal is for a Health Department and not a Health District. A Health District is one which is full time and is composed of a Health Board which is comprised or proportional representation of the towns that belong to the Board.

The Health Department is an association between the towns in which there is representation as respect to per capital and there is shared costs.

In a Health District we are allowed a per capita allowance which is basically a $1.50 and is dependent on the sizes of the town.

In general the towns lose autonomy when it forms a Health District because then the votes are based on the pro rated representation which is based on the population. In the Department concept the towns simply form an agreement and they are, of course, free to pull out at the end of the contract.

In this proposal the Sanitarian (college educated, state certified and regulated and certified in food services) would be shared by the two or more towns and the costs of the whole service would be pro rated.

Director of Health

$ 7,000
Sanitarian 30,000  
Secretary 7,000  
Health Insurance 5,800  
Pension 3,200  
Travel 2,500  
Workmen’s Compensation 2,900

The population figures add to about 14,000 for both towns and Griswold has 72.6% and Lisbon has 27.4%. This works out to about $42,000 for Griswold and 16,000 for Lisbon. To bring this figure into perspective we collected in excess of $20,000 in fees from both towns and if this deducted from the total sum of $58,000 we come to a figure of $38,000. If this is divided by the population figure of 14,000 we come out with a figure of about $2.70 per capita.

To make this proposal more of an inducement we have to change our fee structures. At present we are receiving too small a fee for housing projects, condos, engineered systems, review of building proposals, etc.

Adopted March 29, 1990

Barbara J Burzycki, CCTC  
Town Clerk of Lisbon

AN ORDINANCE ADOPTING THE PROVISIONS OF SECTION 7-163a  
CONNECTICUT GENERAL STATUTES, EXCULPATING THE TOWN  
OF LISBON FROM CERTAIN MUNICIPAL LIABILITY

BE IT ORDAINED THAT THE following ordinance adopting the provisions of section 7-136a, Connecticut General Statutes (GCS), and providing for the removal of ice and snow from public sidewalks by property owners, is herewith adopted by the Town of Lisbon.

(A) Notwithstanding the provisions of section 13a-149 or any other general statute or special act, the Town of Lisbon shall not be liable to any person injured in person or property caused by the presence of ice or
snow on a public sidewalk unless such municipality is the owner or person in possession and control of land abutting such sidewalk, other than land used as a highway or street, provided such municipality shall be liable for its affirmative acts with respect to such sidewalk.

(B) 1. The owner or person in possession and control of land abutting a public sidewalk shall have the same duty of care with respect to the presence of ice or snow on such sidewalk toward the portion of the sidewalk abutting his property as the municipality had prior to the effective date of any ordinance adopted pursuant to the provisions of this section and shall be liable to persons injured in person or property where a breach of said duty is the proximate cause of said injury.

2. No action to recover damages for injury to the person or to property caused by the presence of ice or snow on a public sidewalk against a person who owns or is in possession and control of land abutting a public sidewalk shall be brought but within two years from the date when the injury is first sustained.

(C) This ordinance shall take effect from and after its passage and publication as provided by law.

Dated 01-18-1991

Barbara J Burzycki, CCTC
Town Clerk of Lisbon
AN ORDINANCE PROHIBITING PARKING ON TOWN ROADS DURING WINTER STORMS AND PROVIDING PENALTIES FOR THE VIOLATION THEREOF.

The Town of Lisbon hereby ordains:

Section 1.
Purpose: It is hereby declared to be in the best interest of public safety, convenience and welfare of the Town to regulate and restrict the parking of vehicles on Town right-of-ways within the control and limits of said Town, during a period of snow emergencies, so as not to impede the transportation and movement of food, fuel, medical care, fire, health, police protection, and other vital facilities of the Town.

Section 2
Definition for the purpose of this Ordinance, the following definitions shall apply:

(a) The words “motor vehicle” or “vehicle” shall be defined as in Connecticut General Statutes Section 14-1(30), as amended.
(b) The words “parked vehicle” shall be defined as in Connecticut General Statutes Section 14-1(34), as amended.
(c) The word “street” shall mean any public highway, road or street in the Town of Lisbon.
(d) The words “snow emergency” are hereby defined to be a period of time as forecast by the contracted weather service or the United States Weather Bureau, during which period vehicular and/or pedestrian traffic is expected to be hazardous or congested due to the elements, and during which period the parking of vehicles could hinder, delay or obstruct the safe flow of such traffic and/or the proper cleaning, clearing and making safe the public highways of the Town.

Section 3. Declaration of “Snow Emergency” A “snow emergency” shall be declared by the Director of Public Works or his designee, either before, during or after a fall of snow, sleet or freezing rain, when in his sound judgment and discretion the circumstances warrant determination of such an emergency in the interest of safety upon the public roads of the Town. The Director of Public Works shall cause public announcement of such determination of snow emergency prior to the time of becoming effective, after which time a snow emergency shall be in effect. The Director of Public Works shall determine when such emergency no longer exists and shall make public announcement of the same.
Section 4. Parking Restricted  It shall be unlawful at any time during the period of any snow emergency under provisions of this ordinance for the owner of a vehicle or person in whose name it is registered, to allow, permit or suffer said vehicle to remain parked on any street in the Town of Lisbon.

Section 5. Owner  In any prosecution or proceeding hereunder, the registration plate displayed on the vehicle shall constitute prima facie evidence that the owner of such plate is also the owner of the vehicle upon which it is displayed.

Section 6. Whenever any motor vehicle shall be found parked on any Town road during a period when parking is prohibited as herein set forth, such vehicle may be removed or conveyed under the direction of the First Selectman by means of towing the same. Such removal shall be at the risk of the owner, and before the owner or person in charge of such vehicle shall be permitted to remove the same from the custody of the Board of Selectmen, he shall furnish evidence of his identity and ownership or right to possession and shall sign a receipt for said vehicle; and he shall pay a reasonable towing charge and a reasonable storage charge.

Section 7. Penalties  Any person found in violation of this Town Ordinance will be subject to the issuance of an infraction summons and be subject to a fine in accordance with the State of Connecticut Superior Court schedule.

The above ordinance shall take effect fifteen (15) days after publication.

Adopted 01-17-1991
Published 01-18-1991

Barbara J Burzycki, CCTC
Town Clerk of Lisbon
AN ORDINANCE CONCERNING ESTABLISHMENT OF FIRE ZONES

The Town of Lisbon hereby ordains:
Section 1. Definition A fire zone is a designated, unobstructed passageway sufficient in size to permit free passage of fire and other emergency equipment from a public highway to all necessary areas or portions of any private or public property as hereinafter set forth.

Section 2. Establishment Whenever the Fire Marshall shall determine that the reasonable safety of persons occupying or using any premises, public or private, having a capacity of at least fifteen (15) persons requires the establishments of a fire zone for orderly access of fire and other emergency equipment, he shall establish such fire zone by written order and cause to be made public announcement of such fire zone establishment. He shall cause a copy of such order to be delivered to the owner or owners, or agents thereof, of any private land on which such fire zone is established and file a copy of such order with the Board of Selectmen.

Section 3. Appeal from Establishment Any person aggrieved by such order may file with the Board of Selectmen within thirty (30) days after date of such order written notice of appeal, setting forth therein reasons of aggrievement. After hearing the Board of Selectmen may affirm, modify or vacate such order.

Section 4. Marking Required Upon establishment of a fire zone, the Fire Marshall shall cause to be erected or installed, adequate signs, markings and other devices to delineate such fire zone. Signs, markings, and other devices erected or installed on privately owned premises shall be at the cost of the owner.

Section 5. Parking Prohibited No person shall park, or permit to stand, a motor vehicle in a fire zone which has been established in accordance with this ordinance, except when actually picking up or discharging passengers. Any person violating this ordinance shall be fined not more than one hundred dollars ($100.00). The registered owner of a motor vehicle shall be presumed to be the operator of such vehicle.

Section 6. Towing Authorized Any motor vehicle found standing in a fire zone which has been established in accordance with this ordinance may be towed, upon direction of any constable or State Police officer to any public or private parking
facility, and all expense of such towing and of any subsequent storage shall be borne by the registered owner of such vehicle.

Section 7  Citation  Whenever a vehicle is found standing in violation of this Ordinance, any constable with the authority given by the Traffic Commission or State Police Officer shall serve upon the owner or operator of such vehicle an infractions summons.

The above ordinance shall take effect fifteen (15) days after publication.

Adopted 01-17-1991
Published 01-18-1991

Barbara J Burzycki, CCTC
Town Clerk of Lisbon

AN ORDINANCE CONCERNING THE SEPARATION, RECOVERY, COLLECTION, REMOVAL, STORAGE AND DISPOSITION FOR RECYCLABLES GENERATED IN THE TOWN OF LISBON, CT

Be it ordained by the voters and those eligible to vote at Town Meeting.

Section 1.  The Board of Selectmen of the Town of Lisbon is hereby authorized to enact from time to time such regulations as it shall deem in the public interest regarding the separation, recovery, collection, removal, storage or disposition of recyclable in accordance with Connecticut General Statutes Section 22a-241a et seq. As amended and applicable state regulations. Such regulations shall become effective immediately upon passage, shall be either published immediately after passage once in a daily newspaper having circulation in the Town of Lisbon, or distributed to every household and shall be immediately posted in a conspicuous place in the Town Hall.
Section 2. "Recyclable" are defined as those materials listed by the Connecticut Department of Environmental Protection as may be amended from time to time. For the purpose of this ordinance, recyclable are currently defined as:

a. "CARDBOARD" means corrugated boxes and similar corrugated and craft paper materials which have a minimum of contamination by food or other materials.

b. 'GLASS FOOD CONTAINER' means glass bottle or jar of any size or shape used to package food or beverage products suitable for human or animal consumption.

c. 'METAL FOOD CONTAINER" means an aluminum, bi-metal, steel, tin-plated steel, or other metallic can, plate or tray of any size or shape used to package food or beverage products suitable for human or animal consumption.

d. "NEWSPAPER" means used or discarded newsprint which has a minimum of contamination by food or other materials.

e. "OFFICE PAPER" means used or discarded high-grade white paper and manila paper including, but not limited to, paper utilized for file folders, tab cards, writing, typing or printing, computer printing and photo-copying which is suitable for recycling and which has minimum of contamination. For the purposes of Section 22a-241b-1 to 22a-241b-4, office paper generated by households is excluded.

f. "LEAVES" means the foliage of trees.

g. "SCRAP METAL" means used or discarded items which consist predominately of ferrous metals, aluminum, brass, copper, lead, chromium, tin, nickel or alloys thereof, including but not limited to, white goods and metal food containers.

h. "STORAGE BATTERY" mean lead acid batteries or other batteries used in motor vehicles such as automobiles, airplanes, boats, recreational vehicles, tractors and like applications.

"WASTE OIL" means crankcase oil that has been utilized in internal combustion engines.

Section 3. Recyclable shall be segregated from non-recyclable refuse and grouped in accordance with the Region's Material Preparation Instructions. These recycling instructions will be prominently displayed at the Town Designated Recycling Site.

Section 4. Recyclable shall be separated from non-recyclable and maintained in an orderly condition so as not to constitute a nuisance or otherwise be objectionable.
a. Apartments of more than four (4) units, condominiums and businesses serviced by private collectors shall have an area designated for recyclable.
b. Such commercial enterprises as are defined in subparagraph a. shall be responsible for the proper disposal of the recyclable materials collected.
c. The Town may, at its option, assist commercial and industrial concerns within the Town of Lisbon with the disposal of State designated recyclable either through the provision of municipal pick up or help in arranging the services of the commercial hauler. Any costs incurred by the use of a commercial or industrial establishment. Fees may be established, and periodically adjusted, by the Board of Selectmen for the disposal of certain items such as, but not limited to, tires, white goods, etc.

Section 5. No person having custody or control of residential, industrial or business premises from which recyclables are collected in the Town of Lisbon shall permit or cause recyclables, within his control, to become a hazard to public travel, health, or safety, or to become a nuisance of any sort.

Section 6. The Town of Lisbon shall maintain or designate a center for collection of Class A waste, white goods and appliances, tires, waste oil, wood pallets, boxes or furniture, ferrous material and scrap metal. All such objects to be disposed of shall be brought to the center for collection at the designated Town Site.

Section 7. No person shall deposit land clearing bulky waste (stumps, trunks, treetops, etc.) or building demolition waste at the Town’s collection center. Building demolition waste SHALL and land clearing bulky waste MAY be transferred to the Town Designated Bulky Waste Facility.

Section 8. Any person violating any of the above provisions of this Ordinance or the regulations enacted hereunder shall be fined not more than one hundred dollars ($100.00) for each offense. In addition, the Town of Lisbon, and its agents, reserves the right to collect recyclables where the spirit or letter of this Ordinance or the regulations enacted hereunder is ignored. The Board of Selectmen shall have full discretionary authority in deciding all disputed questions arising under the provisions of this Ordinance or the regulations enacted hereunder.

Section 9. All ordinances or parts of ordinances, resolutions, regulations or other documents inconsistent with the provisions of this ordinance are hereby repeal to the extent of such inconsistency.

Section 10. This Ordinance and the various parts, sentences, sections and clauses thereof, are hereby declared to be severable. If any part, sentence, section or
clause is adjudged invalid, it is hereby provided that the remainder of this Ordinance shall not be affected thereby.

Section 11. Notice of the passage of this ordinance shall be published within seventy-two (72) hours once in a daily newspaper having circulation in the Town of Lisbon. This Ordinance shall become effective on the fifteenth (15th) day after publication at the aforesaid notice of passage.

Adopted 01-17-1991
Published 01-18-1991

Barbara J Burzycki, CCTC
Town Clerk of Lisbon

AN ORDINANCE ESTABLISHING BUILDING PERMIT FEES

Be it ordained that the following fees shall be charged for the issuance of the following classes of building permits:

1. No building permit shall be issued by the Building Inspector of the Town of Lisbon until said applicant has paid to the Town of Lisbon a building permit fee in an amount as determined by the Building Official.

2. **NEW CONSTRUCTION**: $10.00 for the first $2,000.00 of estimated cost of construction and $6.00 per $1,000.00 or fraction thereof beyond the initial $2,000.00.

3. **TRADES PERMITS**: $10.00 for the first $2,000.00 of estimated cost of construction and $6.00 per $1,000.00 or fraction thereof beyond the initial $2,000.00.
4. DEMOLITION:
   a) Residential and their accessory building $50.00
   b) All other buildings and structures $100.00

5. RELOCATION OF BUILDINGS AND STRUCTURES:
   a) Within the Town of Lisbon, same as New Construction in #2 above.
   b) Relocated outside the Town of Lisbon - $100.00

6. CERTIFICATE OR OCCUPANCY:
   a) Residential - $10.00 per certificate
   b) Commercial - $25.00 per certificate
   c) Inspection fee - $5.00 for accessory building or structures
   d) Extra copies for certificate - .75 per copy

7. PLAN REVIEW: shall be 10% of the total fees collected

8. RENOVATIONS, ALTERATIONS, REPAIRS AND SIGNS: Same as New Construction in #2 above.

9. Work performed upon municipally owned buildings shall have permits pulled, but no fees collected.

10. The Building Inspector shall have the authority to accept, reject or establish any and all estimates.

This ordinance shall be effective fifteen (15) days following publication.

Dated at Lisbon, Connecticut, this 22\textsuperscript{nd} day March, 1991.

Adopted 03-21-1991
Published 03-22-1991

Barbara J Burzycki, CCTC
Town Clerk of Lisbon
ORDINANCE TO CREATE A REGIONAL COUNCIL OF GOVERNMENTS

Adoption of Act:

The Town of Lisbon hereby adopts Sections 4-124I through 4-124p of the Connecticut General Statutes Annotated, providing for the formation of the Southeastern Connecticut Regional Council of Governments, and does hereby join such Regional Council is duly established in accordance with said statutes, upon the adoption of said statutes by not less than sixty percent (60%) of the eligible municipalities within the Southeastern Connecticut Planning Region, as defined by the Secretary of Office of Policy and Management or his designee, and upon certification by the Secretary of Office of Policy and Management or his designee, that a Regional Council of Governments has been duly establish.

Rescinding of participation:

When the Regional Council of Governments is duly established and the transition period called for in Section 4-124-1 (b) of the Connecticut General Statute, as amended, has been completed, the Town of Lisbon does hereby rescind the Town’s participation in the Southeastern Connecticut Regional Planning agency.

Notification of State Authorities:

The Town Clerk is directed immediately to prepare and file with the Secretary of the Office of Policy and Management a certified copy of this ordinance to establish a Southeastern Connecticut Regional Council of Governments.

This ordinance shall be effective fifteen (15) days following publication.


Adopted 06-15-1992
Published 06-16-1992

Barbara J Burzycki, CCTC
Town Clerk of Lisbon
ORDINANCE CREATING THE FLOOD AND EROSION CONTROL BOARD

Be it ORDAINED by the electors of the Town of Lisbon at a duly warned Town Meeting, the Board of Selectmen are empowered and authorized to be the Flood and Erosion Control Board pursuant to and in accordance with the authority contained in Section 25-84 to 25-94 of the General Statutes of Connecticut.

This ordinance shall take effect fifteen (15) days after publication in accordance with the General Statutes.

Dated at Lisbon, Connecticut, this 13th day of June 1994.

Adopted June 13, 1994
Published June 16, 1994

Betsy M. Barrett
Town Clerk of Lisbon
AN ORDINANCE FOR DESIGN & CONSTRUCTION STANDARDS FOR ACCEPTANCE OF TOWN ROADS FOR THE TOWN

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Application for Road Construction Permits
Application for Excavation Permit

PURPOSE

In order to protect the public health and safety, to promote the general welfare, to preserve property values and to assure the orderly growth and development to the Town, the following standards and procedures for the construction of all roads, drainage structures and appurtenances thereto have been adopted by a Town meeting pursuant to
2.2 **Standards.** In addition to the design and construction standards hereinafter specified, the following shall also be applicable:

2.2.1 **Approved Subdivision.** The design and construction standards applicable to streets in subdivision approved by the Planning & Zoning Commission prior to the effective date of the road ordinance shall be the standards applicable at the time of such approval, provided that such approval is still in effect.

2.2.2 **Other Streets.** In the case of construction within or in support of an existing town road or highway, or the construction of streets shown on a subdivision map filed in the office of the Lisbon Town Clerk prior to adoption of subdivision regulations, the board of Selectmen may approve other or lesser design and construction standards as deemed appropriated by the board to be consistent with other improved portions of such streets.

2.2.3 **Alternate Standards.** The Board of Selectmen may approve alternate digging and construction standards when

(a) Such standards are prepared by a licensed professional engineer and

(b) The board determines that such standards will be in accord with the purpose and intent of the road ordinance.

2.3 **Inspection.** All work subject to a road construction permit shall be subject to inspection and approval by the Board of Selectmen or its authorized agent at the expense of the applicant. Said board or its authorized agent shall have free access to the work at all times and shall be deemed authorized to take material samples, cores and other tests as deemed necessary to determine compliance with these standards. The Board of Selectman may require the applicant, at his expense, to have such tests made and certified by a Professional Engineer licensed in the State of Connecticut or other parties of its determination.

2.4 **Intent.** It is the intent of this document that the policies, rules, procedures, standards and specification established herein are coordinated with and support the following:

2.4.1 The Subdivision Regulations of the Town of Lisbon as the same may be amended from time to time which are hereby incorporated in the document by reference; and

2.4.2 The Zoning Regulations of the Town of Lisbon as the same may be amended from time to time.
2.5 Form of Conveyances. Conveyances shall describe the land involved and the privileges of the Town in a form acceptable to the Board of Selectmen and shall be duly execute. Such conveyances shall be accompanied by:

(a) a copy of the abstract of title,
(b) a certificate of title,
(c) waiver of mechanics' liens in form acceptable to the Town Counsel,
(d) a letter signed by the Tax Collector certifying that any taxes due the Town of Lisbon have been paid.

SECTION 3

PROCEDURE

3.1 Permit Application. Application for a road construction permit shall be made to the Board of Selectmen, in writing, and shall be accompanied by the following:

3.1.1 Maps and Plans. Three (3) copies of approved plans showing the right-of-way for streets and drainage easements and plans showing the construction details prepared and showing the information required by this subdivision regulations and any other requirements as stipulated by the Board of Selectmen.

3.1.2 Fee. A fee of One Hundred (100.00) Dollars shall accompany the application.

3.2 Road Construction Permit. The road construction permit shall be issued by the Board of Selectmen in writing, and the Board’s approval of the construction plans shall be endorsed thereon. Such approval and issuance are subject to the following:

3.2.1 Prior Approval. In the case of roads within subdivision, the approval of the Planning & Zoning Commission of the record subdivision map.

3.2.2 Inspection Fee. Payment to the Town of Lisbon of an inspection fee equal to seven (7) percent of the cost of construction as estimated by the Board of Selectmen for purposes of the completion bond, or Town Hundred ($200.00) Dollars whichever is greater.

3.2.3 Time Limit and Validity. The road construction permit shall be valid for a period of two (2) years.

The Board of Selectmen my revoke or suspend a permit when the Board or its authorized agent determines that the work is not being carried out in accordance with the approved plans.

3.3 Notification and Inspection. The holder of a road construction permit shall notify the Board of Selectmen and the Town Engineer of his intention to begin the authorized
work at least three (3) days prior to so doing, which notification shall be in writing and shall include a schedule showing when each stage of work, as hereinafter specified, is to begin. If, due to weather conditions or other cause, it is found necessary to stop work for a period exceeding one (1) week, the permittee shall so notify the Board of Selectmen in writing; and he shall notify the Board in writing of his intention to resume work at least three (3) days prior to so doing. In addition, the permittee shall notify the Board of Selectmen and the Town Engineer, in writing at least 48 hours before, each of the following stages of work are begun.

3.3.1 Prior to commencing site clearance and after the construction work has been staked out;

3.3.2 Prior to commencing excavation and grading of streets and installation of embankments;

3.3.3 Prior to commencing installation of drainage and other utilities;

3.3.4 Prior to backfilling structures and drainage pipes, facilities and other utilities;

3.3.5 Prior to placement of the base course on the subgrade of a street;

3.3.6 Prior to commencing construction of the pave surface of a street; and

3.3.7 Prior to commencing construction of any sidewalks or other appurtenant items.

The Board of Selectmen shall have three (3) days in which to inspect the work in each of the above described stages. No work shall begin on the succeeding stage of construction until the required inspection has been made and approved by the Board of Selectmen in writing. The Board of Selectmen in writing. The Board of Selectmen may issue a stop work order and may suspend or revoke the road construction permit if in its judgement the construction project or any stage thereof is not being carried out in accordance with the road ordinance and the requirements of this document, or if unforeseen field circumstances are encountered for which the approved plans are insufficient; the Board shall withdraw such stop work order and reinstate the permit when it determines that there is compliance therewith.

3.4 Petition for Acceptance. The petition for acceptance of the road by the Town of Lisbon shall be presented to the Board of Selectmen in writing and shall be signed by the owner of record. The petition shall be accompanied by the following:

3.4.1 Map. A copy of the map on file in the office of the Town Clerk shows the right-of-way of the road and any easement. For roads within subdivision, a copy of the record subdivision map, approved by the Planning & Zoning Commission, may be substituted for such submission.
3.4.2 **As-Built Plans.** A copy of the construction plans showing the road drainage, and other improvements AS BUILT. In lieu of such submission, the construction plans, updated and certified as correct by a professional engineer, may be substituted.

3.4.3 **Maintenance Board.** An executed agreement and bond, approved by the Board of Selectmen, to guarantee remedy of unforeseen deficiencies in the construction of the road and other improvements shall be prepared. Said bond shall remain in force for a period of one (1) year from the date on which the road is accepted by Town Meeting. The amount of face value of the bond shall be estimated by the Board of Selectmen as not less than 5 percent nor more than 50 percent of the current cost of the original improvements. The Board of Selectmen may require the bond to be held for an additional period of one year, when in the opinion of the Town Engineer, this is warranted due to unusual construction circumstances.

SECTION 4

ROAD DESIGN AND CONSTRUCTION STANDARDS

4.1 **General.** The standards hereinafter set forth are minimum standards as the same are applicable to each road classification as assigned by the Planning & Zoning Commission under the subdivision regulations.

4.2 **Width of Right-of-Way.** Roads shall have the following minimum width of right-of-way according to their classification, and as necessary for anticipated traffic capacity, type of traffic, turning movements and construction requirements.

4.2.1 **Local Residential**  
50 feet

In the event that the applicant does not own the land adjoining the right-of-way established for a road, said right-of-way shall have such extra width or area as is necessary to accommodate all road construction with in the necessary to accommodate all road construction within the right-of-way without encroachment on the adjoining land. In lieu of extra width or area, the applicant may obtain rights to slope on the adjoining land provided that such rights are in form approved by the Board of Selectmen.

4.3 **Width of Pavement.** Roads shall have the following width of pavement centered between the road lines. When curbs are required the wide this that area lying between the faces of the two curbs.

4.3.1 **Local Residential**  
26 feet
4.3.2 **Turnarounds**

- 28 feet when curbed
- 50 foot radius
- 52 foot radius when curbed

4.4 **Grade.** The minimum grade for any street shall be 1.0 percent. The maximum grade shall not exceed the following:

<table>
<thead>
<tr>
<th>Type</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Local Residential</strong></td>
<td>10 percent</td>
</tr>
<tr>
<td><strong>Turnarounds</strong></td>
<td>5 percent</td>
</tr>
<tr>
<td><strong>Arterial &amp; Collector Streets</strong></td>
<td>8 percent</td>
</tr>
</tbody>
</table>

4.5 **Vertical Curves.** Vertical curves shall provide a minimum stopping sight distance of 200 feet on Local Residential streets. The design speed shall be subject to the approval of the Board of Selectmen.

4.6 **Intersections.** The following standards shall apply to street intersections:

4.6.1 **Spacing.** No more than two (2) roads shall intersect at one point. Centerlines of intersections shall be spaced not less than 500 feet apart, except when conditions justify a variance.

4.6.2 **Angle of Intersection.** Roads shall intersect one another at or as near to a right angle as is practical; no intersection shall be at an angle of less than 60 degrees and not more than 120 degrees for a distance of at least 100 feet from the line of intersection.

4.6.3 **Approach Grades.** The approach grades at intersections shall be no more than two (2) percent for side roads for 100 feet. Side roads at intersectional sight distances of at least 300 feet for Local roads. The driver's eye shall be assumed to be behind the curb line and sight distance shall be in accordance with the "Geometric Design Guide for Local Roads and Streets" published by the American Association of State Highway Officials.

4.7 **Horizontal Alignment.** Connecting curves between tangents shall be provided for all deflection angles in excess of five (5) degrees. Suitable tangents shall be provided between curves with a minimum tangent distance of 150 feet between reverse curves.

<table>
<thead>
<tr>
<th>Type</th>
<th>Minimum Radius</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Local Residential</strong></td>
<td>150 feet (Minimum radius as measured along the roadway center line)</td>
</tr>
</tbody>
</table>
4.7.2 **Arterial & Collector Streets** 350 feet (Minimum radius as measured along the roadway center line)

4.8 **Construction.** Roads shall be constructed in accordance with the following standards:

4.8.1 **Survey.** A centerline survey of the road shall be run in the field and suitable construction ties established to all control points. Stations shall be established at 50 foot intervals and all points of curvature and points of tangency. A construction stake shall be placed perpendicular, or radial in the case of curves, at each station on both sides of the road, and clear of all construction. The construction stake shall be marked with the station, offset to centerline and cut or fill to profile grade as measured from the top of the stake. A stake sheet showing the stations, profile grade, stake offsets and grades and cuts and fills shall be prepared and presented to the Board of Selectmen before construction begins. Permanent bench marks shall be established and recorded with the Board of Selectmen throughout the length of the project at 500 foot intervals or as directed by the Board. The datum for bench marks shall be Town, State or U.S. datum; an assumed datum may be used only with the written permission of the Board of Selectmen. Changes in horizontal or vertical alignment of the road from the approved plans shall not be made except with written permission of the Board of Selectmen. Grade stakes shall be protected and preserved until the construction work is approved by the Board of Selectmen.

4.8.2 **Clearing.** The entire area of the right-of-way required to be graded in accordance with the standard cross-section shall be cleared of trees, stumps, brush, roots, large rocks, ledge and other unsuitable materials, except that trees suitable for street trees shall be left standing as directed by the Board of Selectmen or the Planning & Zoning Commission in the case of a subdivision.

4.8.3 **Subgrade.** For the full width of the required pavement, plus 2' where curbs are used, all loam, organic material, soft clay, spongy material, boulders, ledge and other unsuitable material shall be removed and replaced by materials approved by the Board of Selectmen. All fill that is placed to an elevation of less than three (3) feet above the water table at the time of filling shall consist of stone, gravel or other fee-draining soil approved by the Board of Selectmen. Where ledge rock is encountered, it shall be removed to a depth of one (1) foot below subgrade and the area back filled with crushed stone or gravel. Embankments shall be constructed of crushed stone, gravel or the suitable material deposited in successive layers, for the full width of the embankment. The subgrade shall be rolled with a minimum 10-ton roller or equivalent before placing the base course. All Underground drainage and utilities shall be installed prior to completion of the subgrade for receiving the base course.
4.8.4 **Base Course.** A base course not less than 16 inches (the bottom 12" to meet Grade A standards and the top 4" to meet Grade C standards of the DOT Form 814) in depth and for the full width of pavement plus 2' where the curbs are used shall be constructed of processed stone or processed gravel in accordance with Form 814. The base course shall be rolled with a minimum 10-ton roller and shaped with a cross slope of ¼ inch per foot from the centerline. (Standard Proctor tests shall be run on the base course in accordance with accepted engineering practice unless such tests are waived by the Board of Selectmen.) Any areas of the base course which have become impervious due to concentration of fine materials shall be scarified and re-compact.

4.8.5 **Surface Course.** The paved surface shall have a cross slope of ¼ inch per foot from the centerline and shall be constructed of two (2) courses of bituminous concrete, each one and one-half (1-1/2) inches in depth after compaction to the full required width plus 2' where curbs are used. An emulsion tack coat is required when 3 successive days pass between the laying of base course and successive courses. Construction methods shall conform to Form 814; materials shall conform to Form 814, Bituminous Concrete Paving Mixtures Binder Course Grading II. The course shall be Class I Bituminous Concrete.

4.8.6 **Curbs.** Granite, or concrete curbs, shall be provided in areas deemed appropriate by the Board of Selectmen, or, in the case of subdivision, by the Planning & Zoning Commission. Such curbs shall be located on the outer edge of the completed pavement. Concrete curbs shall have a cross-section approved by the Board of Selectmen, a base height (8) inches, a total height of 20 inches of which six (6) inches shall be located above the finished surface course of the street and be of material conforming to Form 814. Concrete joint spacing shall be of maximum of (6) six feet center to center for all concrete curbs either poured in place or pre-cast. Concrete or granite curbs shall be used unless otherwise officially waived by the Board of Selectmen or Planning and Zoning Commission in the case of subdivisions.

4.8.7 **Slopes.** All earth surfaces of slopes and areas that have been disturbed in any way due to grading and construction of the roads shall be covered with a minimum of four (4) inches of top soil and suitably seeded or planted and mulched to prevent soil erosion. The Board of Selectmen may require the removal or lowering of embankments adjacent to street intersections in order to assure adequate sight distance at the intersection. No cut or fill sections beyond the right-of-way shall extend into property outside the subdivision or property not owned by the applicant unless appropriate slope rights are obtained for the Town. In the absence of such slope rights, appropriate retaining walls shall be constructed within the subdivision to prevent encroachment upon adjoining property provided these do not obstruct sight lines.
4.8.8 Under-drains. The Board of Selectmen may require the installation of suitable under-drains beneath the street pavement or in the right-of-way where necessary to protect the stability of the pavement.

4.8.9 Guide Rails. Suitable guide railing shall be installed along all road where there will be a “fill” embankment with a depth of four (4) feet or more within 20 feet of the edge of the pavement except that, upon written approval of the Board of Selectman, guide rails will not be required where embankment slopes are no steeper than 6 to 1.

4.8.10 Sidewalk Ramps. Sidewalk ramps shall be constructed on all new streets at crosswalks or on existing streets at crosswalks when either the curb or sidewalk is reconstructed or repaired.

4.9 Cross Section. Local residential roads shall be designed with a cross-section in accordance with the cross-section details that are a part of these specifications and as stated above.

4.10 Soils Report. When deemed necessary by the Board of Selectmen, a soils report shall be prepared for any roadway construction by a competent licensed professional engineer. The content of such report and the qualifications of the preparer shall be subject to the Board of Selectmen or its authorizing agent’s review and approval.

SECTION 5

DRAINAGE DESIGN AND CONSTRUCTION STANDARDS

5.1 Storm Drainage Design. Storm drainage for roads shall be planned and designed in accordance with the following standards:

5.1.1 Pipe and Ditches. Sufficient pipe shall be installed to carry existing water courses in the street right-of-way and to drain both the proposed street or streets and extensions thereof or other streets which, based on topography, will be served by the same drainage system. No open ditches or channels shall be provided in the street right of-way except with the express written permission of the Board of Selectmen; and adequate provision is made to maintain the standard cross-section and for protective guide posts or rails as may be required to insure the public safety. Road drainage systems shall be coordinated with general drainage requirements for the use and development of the adjoining land.

5.1.2 Design Storm. Flows for roadways and roadway storm drains shall be designed using a minimum 25 years design storm frequency. Flows developed for drainage areas with no established water course shall be based on a 50 year design storm frequency.
Drainage basins with designated water courses shall use a design frequency of 50 years for average annual daily stream flows of less than 5 c.f.s., and 100 years for average annual daily stream flows greater than 5 c.f.s. It shall be the applicant's responsibility to adequately demonstrate whether a stream flow is less than or greater than 5 c.f.s. using stream gauging stations, published government documents and other acceptable statistical rainfall data as determined by the Town Engineer.

5.1.3 Design Methods. The Rational Method may be used for drainage areas of 200 acres or less. For areas greater than 200 acres, the SCS method, FHWA method or USGS method shall be used as approved by the Board of Selectmen and/or the Town Engineer.

5.1.4 Pipe Design. The minimum size of a storm water pipe shall be 15 inches in diameter. Co-efficients used in design for reinforced concrete pipe shall be N = 0.021. The minimum slopes of pipes shall be 0.5 percent. Pipe size and slope shall be such that the head on the invert will not exceed 2.0 diameters at design storm and this head shall be contained without damage to any adjacent property. Pipe, except for under-drains, shall be laid on straight alignments, both horizontally and vertically, with manholes and catch basins providing access at all deflection points or at the junction of two or more lines. The open end of any pipe shall be provided with an end-well, culvert end or other appropriate device. The minimum cover over the top of the pipe shall be three (3) feet. Culverts under street shall extend to the edge of the right-of-way.

Spacing of Catch Basin. Catch basin shall be connected to a storm water pipe and shall be provided in sufficient number and suitable location to properly drain the surface. Surface water shall not travel on any street a distance of more than 300 feet unless otherwise approved by the Board of Selectmen. No surface water shall travel across any intersections. Spacing and number of basins must be supported by complete gutter flow analysis.

Discharge. The discharge of all storm water shall be into suitable streams or rivers or into Town of State drains or ditches or other Town facilities with adequate capacity to carry the additional water. Where the discharge shall be into private property adjoining the street, proper easements and discharge rights shall be secured by the applicant for the Town before approval of the drainage plan. Discharge shall be done in a manner that protects watercourses and wetlands from pollution and shall not increase flood hazard due to increase in runoff. Plunge pools and other devices shall be employed to reduce velocities as directed by the Town Engineer.

Drainage Construction. Storm drainage shall be constructed in accordance with the following standards:
Pipe. Storm water pipe shall conform to one of the following standards:

In general, asphalt-coated corrugated metal pipe shall be used where culvert gradients are in excess of 10 percent of unsuitable base is encountered, such as organic soils areas. Said pipe shall conform to Form 814, shall be minimum 16 gauge and have paved invert.

Reinforced concrete pipe shall be Class IV and conform to Form 814.

Methods. Prior to laying pipe, the trench shall be excavated to the required depth, the bottom of which shall be graded to afford a uniformly firm bearing for the pipe throughout its length. Where rock is encountered, it shall excavated to not less than 12 inches below the bottom of the trench and this depth shall be refilled with crushed stone and thoroughly tamped and shaped. Where the foundation material is poor, it shall be removed and back filled with gravel or crushed stone approved by the Board of Selectmen. All pipe shall be carefully laid, true to the lines and grades given, hubs upgrade and with the spigot ends fully entered into adjacent hubs. Preferably, joints in concrete pipes shall have rubber gaskets; otherwise joints shall be thoroughly wetted and filled with a Portland cement mortar and caulked. Asphalt-coated corrugated metal pipe shall be carefully joined and firmly clamped together be approved connecting bands which shall be properly bolted in place before any backfill is placed. “Backfill will consist of clean will graded soil free from large stones, frozen lumps, wood or other debris. Backfill shall be placed in layers of not more than 6 inches and adequately compacted. Any suitable material removed in excavating for the trench may be used as backfill. Fill approximately the same elevation at the same time. Rock fill or stones larger than 2 inches shall not be placed closer than 2 feet from the pipe on the sides as well as the top.”

Appurtenances. Catch basins, manholes, drop inlets, end walls and other appurtenances to the storm drainage system shall be constructed in accordance with Form 814 and the “Connecticut State Highway Department Standard Sheets.”

Cleaning. All pipes and drainage structures shall be thoroughly cleaned prior to acceptance of the road and drainage system by the Town of Lisbon.

SECTION 6

OTHER IMPROVEMENTS

Special Structures Bridges, box culverts, deep manholes and other special structures shall be designed and constructed, where required, in accordance with good engineering practice and Form 814, and as approved by the Planning & Zoning Commission and the Board of Selectmen.

Sidewalks Sidewalks where required shall be minimum of four (4) feet in width, and, when provided in connection with a road, shall be located within the street right-of-way
lines as shown on the typical cross-section. The sidewalk shall be constructed in accordance with one of the following standards as approved by the Board of Selectmen.

Concrete  Cement concrete sidewalks shall be laid on a four (4) inch gravel base, tamped and rolled and shall be constructed of four (4) inch thick concrete having expansion joints with pre-molded fillers spaced every 10 feet and suitable weakened plan joints. Sidewalks will be ramped at intersections at a 1" vertical. To 12" horizontal. Slope to meet State Building Code Requirements for handicapped access.

Driveways  Sidewalks crossing driveways that are subject to heavy vehicular traffic shall be laid on a gravel base 12 inches thick.

Driveway Pads  Bituminous concrete driveway pads from the edge of R.O.W. line to the street are required. Pads shall be a minimum 12' wide, laid on twelve (12) inch gravel base, tamped and rolled, and shall be constructed of bituminous concrete two (2) inches thick after compaction. The bituminous materials and the construction shall conform to Form 814. Driveway aprons shall be pre-approved by the Selectman and/or Planning and Zoning Commission as to location.

Street Signs  Street signs shall be installed at all intersections in locations approved by the Board of Selectmen. Traffic signs shall also be installed as required by the Board. Such signs shall be of a design and material approved by the Board of Selectmen.

Underground Utilities  Electric, telephone lines and facilities in new streets shall be installed underground unless the Planning & Zoning Commission has determined that such underground installation is inappropriate or unfeasible. Wherever possible, such lines and facilities shall be installed after the street right-of-way has been graded but prior to installation of the base course for the pavement.

Monuments  Monuments shall be provided by the applicant on both sides of the street right-of-way and shall be set at the beginning and termination of each street and at each point of curvature and tangency. Monuments shall be of stone or reinforced concrete 36 inches in length and four (4) inches square at the top with a cross or other measuring feature in the top center. Monuments shall be set 34 inches in the ground after all project grading is complete. If ledge is encountered, a brass plug, ½ inch by 3 inches, shall be set in the ledge and secured with a hole of 1/2 inch minimum diameter may be set if the ledge is fully exposed. The cost of such monuments shall be included in the bond.

SECTION 7

EXISTING TOWN ROAD ALTERATIONS

Excavations, cuts, fills and Changes of Grade  All excavations, cuts, fills, changes of grade and other work performed within existing Town road rights-of-way shall conform to the specifications throughout this road ordinance.
Permit Required  No person shall excavate in, fill, cut or change the grade or cause any excavation, fill cut or change of grade to be made of any highway or street maintained by the Town without first having obtained a permit from the First Selectman or the director of public works.

Bond, Insurance Required  No permit to excavate, fill or change the grade of any such highway or street shall be granted to any person until he shall have filed with the First Selectman or director of public works, a surety bond in the amount equal to the cost, as estimated by the director of public works of the restoration of any highway or street to as good a condition as it was before such excavation, fill, cut or change of grade, with the same surface material, and that he will comply with the plan of the work to be done, as filed with and approved by the First Selectman or director of public works, and also such Person shall have given the First Selectman or director of public works satisfactory evidence of insurance protecting both the Town and the permittee against personal injuries and property damage in an amount to be determined by the First Selectman or director of public works depending upon the location, amount of traffic estimated length of time the work will require, type of material to be excavated or cut, and any other conditions which might affect the risk involved.

Areas Included in Street or Highway  As used herein highway or street shall include any portion of the entire width of the right-of-way, including the traveled portion and the shoulders of any unimproved or undeveloped portion of the highway or street.

Advanced Notice of Construction  Under this permit program, the Town shall be provided three (3) days advance notice of planned start of construction within Town road right-of-ways.

SECTION 8

SUBMISSION REQUIREMENTS

Road Plan and Profile Map  A 1 inch to 40 foot, horizontal scale road plan with the corresponding stationed segment of center line profile, at a vertical scale of 1 inch to 4 feet will be submitted. Such plans shall be prepared by the Professional Engineer, Licensed to practice in the State of Connecticut, whose seal, name and registration number shall be clearly placed there on.

The Horizontal Scale Plan shall have:

(a) 50 foot stationing
(b) Curve information (PT, PC, PI)
(c) All drainage structures utilizing a sequenced numbering system, consistent with all submitted designs (Inverts In, Inverts Out, Top of Frame Elevations)
(d) Pipes – slope, size and type
(e) Utilities – placement (Electric, Telephone, Cable TV, Water and Sewer) where applicable.
(f) Specific soil erosion control measures.
(g) Side Walk placement.
(h) Accurate existing (not to be represented by less than 2 foot contour intervals) and a proposed finished grading plan.
(i) Monumentation.
(j) All proposed driveway returns and aprons.
(k) Location of road test pits every 150 feet.

The Vertical Profile shall have:

(a) All vertical curve information (Pvt, Pvc, Pvi, high points).
(b) Drainage structures in profile.
(c) Accurate existing and proposed center line grades and existing grade at edge of pavement both right and left sides.

Drainage report In the construction and layout of new streets in a subdivision, adequate provisions shall be made for the disposal of surface and storm water.

The Report will include:

(a) Rational method or TR-55 of analysis for areas under 200 acres or TR-20 for areas over 200 acres.
(b) Total drainage area delineated on U.S.G.S. or equivalent mapping.
(c) Two (2) maps depicting entire drainage area that will attribute specific areas of concentration to the appropriate drainage structure.
(d) A gutter flow analysis (Storm sewer design analysis shall be submitted on State of Connecticut standard forms or equivalent.)

A soil erosion and sediment control plan shall contain proper provisions to adequately Control accelerated erosion and sediment and reduce the danger from storm water runoff on the proposed site based on the best available technology. Such principles, methods and practices necessary for certification are found in the “Connecticut Guidelines for Soil Erosion and Sediment Control (1985)”, as amended. Alternative principles, methods and practices may be used with prior approval of the Commission, or the Board of Selectmen.

Said plan shall contain, but not be limited to:

A narrative describing:

1. The development; as defined in these regulations.
2. The schedule for grading and construction activities:

   a. start and completion dates;
b. sequence of grading and construction activities;
c. sequence for installation and/or application of soil erosion and sediment control measures, including temporary stabilization;
d. sequence and specifications for final stabilization of project site, including all final landscaping;
e. contingency or emergency plans in case of failed erosion and sediment control systems and installations.

3. The design criteria for proposed soil erosion and sediment control measures and storm water management facilities.
4. The construction details for proposed soil erosion and sediment control measures and storm water management facilities.
5. The installation and/or application procedures for proposed soil erosion and sediment control measures and storm water management facilities.
6. The operations and maintenance program for proposed soil erosion and sediment control measures and storm water management facilities.
7. Identification of designated – site individual responsible for installation, monitoring and correction of sediment control plan requirements, and authorized to take corrective actions as required to ensure compliance with certified plans.
8. The character of existing vegetation and the effect the development will have on the natural vegetation.

B A site plan map at a sufficient scale to show:

1. The location of the proposed development and adjacent properties;
2. The existing and proposed topography including soil types, wetlands, watercourses and water bodies;
3. The existing structures on the project site, if any;
4. The proposed area alterations including cleared, excavated, filled or graded areas and Proposed structures, utilities, roads and existing new or altered property lines;
   The location of and design details for all proposed soil erosion and sediment control measures and storm water management facilities;
   The sequence of grading and construction activities;

The sequence for installation and/or application of soil erosion and sediment control measures;

The sequence for final stabilization of the development site;
Existing vegetation patterns, and limits and extent of vegetation clearing beyond grading limits;

Certification block entitled "Erosion and sediment Control Plan Certified by Vote of the Lisbon Planning and Zoning Commission."
C Any other information deemed necessary and appropriate by the applicant or requested by the Commission or its designated agent.

MINIMUM ACCEPTABLE STANDARDS

Plans for soil erosion and sediment control shall be developed in accordance with these Regulations using the principles as outlined in Chapters 3 and 4 of the "Connecticut Guidelines for Soil Erosion and Sediment Control" (1985), as amended.

The minimum standards for individual measures are those in the "Connecticut Guidelines for Soil Erosion and Sediment Control" (1985), as amended. The commission may grant exceptions when requested by the applicant if technically sound reasons are presented in writing.

The appropriate method from Chapter 9 of the "Connecticut Guidelines for Soil Erosion and Sediment Control" (1985), as amended, shall be used in determining peak flow rates and volumes of run-off unless and alternative method is approved by the Commission.

.SECTION 9

VALIDITY

Validity This ordinance shall be governed by the laws of the State of Connecticut. In the event that any provision or clause of this ordinance conflicts with applicable law, such conflict shall not affect other provisions of this ordinance which can be given effect without the conflicting provisions, and to this end the provisions of this ordinance are declared to be serviceable.
APPLICATION FOR ROAD CONSTRUCTION PERMIT
TOWN OF LISBON, CONNECTICUT

TO: Board of Selectmen
   Town of Lisbon, Connecticut

I hereby apply for a permit to construct a road, drainage or other improvements in accordance with the design and construction specifications of the Town of _____________.

1. Location __________________________________________________________

2. Owner ____________________________ Tel # ____________________________
   Address ____________________________ Tel # ____________________________

3. Developer ________________________________________________________
   Address ____________________________ Tel # ____________________________

4. General Contractor _______________________________________________
   Address ____________________________ Tel # ____________________________

5. Name of Surety Company ___________________________________________

6. Amount of Surety Bond _____________________________________________

7. Approximate Time Required to Complete Work __________________________

8. Desired Date To Start Work ____________________________

9. Issue Permit To ____________________________________________________
   Address ____________________________ Tel# ____________________________

Submit town (2) copies of street rights-of-way and any easements for drainage:

Map Title __________________________________________________________

Engineer __________________________________________________________

Before permit is issued, I agree to furnish required bonds and any required inspection fees as outlined in the design and construction specifications of the Town of _____________.

An application fee of $100.00 is submitted herewith.

Signed ____________________________

80
TOWN OF LISBON
APPLICATION FOR EXCAVATION PERMIT
EXISTING TOWN ROAD

Application is hereby made for a permit to excavate at: 

________________________ Street/Road (Lot No. ______________________)

for the purpose of ____________________________

Property is owned by ____________________________

Permit to extend from ______________ 19 to ______________ 19

A sketch of Excavation must be shown on the back of this Permit or accompanied by plans.

SPECIAL CONDITIONS: Any excavation remaining open overnight must be properly fenced and lighted.

__________________________________________________________________________

Site Inspected and Approved for Excavation:

Highway Foreman Date

Under the Code of Ordinance for the Town of Lisbon a current Certificate of Insurance and a $2,000.00 Surety Bond must be on file on the Public Works Department or First Selectman Office before Excavation Permit will be issued.

The undersigned hereby agrees that in case permission is given to excavate as requested in this application, that he (it) will hold the Town of Lisbon harmless and free from liability whatever for damages caused by reason of such excavation; and further, that if at any time within one year from the date of the permit to excavate, the excavation has not been properly filled and the street restored to as good condition as it was before the excavation, they may repair the same and charge the expense thereof to the undersigned.

NO WORK MAY BE DONE ON THIS APPLICATION UNTIL THREE DAYS AFTER DATE OF FILING.

Date Applied: ____________ Signed: ____________________________

Company: ____________________________

Date Issued: ______________ Address: ____________________________

Application Approved Phone No: ____________________________

________________________ Final Inspection: ____________________________

Public Works Director/ Highway Foreman Date

First Selectman
the authority contained in the Construction and Acceptance of Roads in the Town of Lisbon.

SECTION I
DEFINITIONS

1.1 Applicant means and person, firm, corporation, partnership or association who shall apply to the Board of Selectmen for a road construction permit.

1.2 Form 814 means a certain document entitled “Department of Transportation: Standard specification for Roads, Bridges and Incidental Construction, Form 814,” as may be amended from time to time.

1.3 Road means and included streets, highways, avenues, lanes laid out and intended as vehicular access way.

1.4 Arterial Street shall mean a major thoroughfare whose main function is to carry large volumes of traffic between major points.

1.5 Collector Street shall mean a street whose primary function is to carry moderate traffic volumes between local streets and arterial streets. It may also provide access to abutting properties.

1.6 Road Ordinance means “An ordinance concerning the Construction and Acceptance of Roads in the Town of Lisbon for Public Use.”

SECTION 2
GENERAL PROVISIONS

2.1 General. No road or other improvements appurtenant thereto shall be constructed in the Town of Lisbon until a road construction permit has been issued by the Board of Selectmen. Said permit is required for the construction of:

(a) New road to be accepted by the Town.
(b) The completion of road in subdivision approved by the Planning & Zoning Commission prior to and after the effective date of the road ordinance.
(c) The construction or modification of pavement, drainage or other improvements within or in support of any existing town road or highway.
Special Town Meeting on June 9, 1998

AN ORDINANCE REGARDING ADULT-ORIENTED BUSINESSES

Section I. Short Title

This ordinance shall be known as the "Adult-Oriented Business Ordinance for the Town of Lisbon".

Section II. Policy Statement

The Town of Lisbon, Connecticut finds:

A. Adult-oriented establishments located in the Town of Lisbon require special supervision from the Town’s public safety and zoning enforcement agencies in order to protect and preserve the health, safety, and welfare of the patrons of such establishments, as well as the health, safety and welfare of the Town’s citizens.

B. Statistics and studies performed by a substantial number of cities and towns in the United States indicate that:

1. Large number of persons, primarily male, frequent such adult-oriented establishments, especially those which provide closed booths, cubicles, studios and rooms for the private viewing of so-called adult motion pictures and/or video tapes and/or live entertainment; and

2. Persons under the age of eighteen may be attracted to adult-oriented establishments and seek to enter or loiter about them without the knowledge or permission of their parents and guardian; and

3. Closed booths, cubicles, studios and rooms within adult-oriented establishments have been used by patrons, clients or customers of such adult-oriented establishments for the purpose of engaging in certain sexual acts; and

4. Male and female prostitutes have been known to frequent such establishments in order to provide sex for hire to the patrons, clients or customers of such establishments within such booths, cubicles, studios and rooms; and

5. Doors, curtains, blinds and/or other closures installed in or on the entrances and/or exits of such booths, cubicles, studios and rooms which are closed while such patrons using such booths, cubicles, studios and rooms to engage in sexual acts therein with prostitutes, thereby promoting and encouraging prostitution and the commission of sexual acts which cause blood, semen and urine to be deposited on the floors and/or walls of such booths, cubicles, studios and rooms, which
deposits could prove detrimental to the health and safety of other persons who may come into contact with such deposits; and

6. Such establishments attract an undesirably large number of transients as customers, leading to an increase in crime, particularly prostitution, and an adverse effect particularly on residential neighborhoods; and

7. The reasonable regulation and supervision of such adult-oriented establishments tends to discourage such sexual acts and prostitution, and thereby promotes the health, safety and welfare of the patrons, clients and customers of such establishments.

C. The continued unregulated operation of adult-oriented establishments including, without limitation, those specifically cited at paragraph II, B. 1., hereof, is and would be detrimental to the general welfare, health and safety of citizens of Lisbon.

D. The Constitution and laws of the State of Connecticut grant to the Town powers, especially police power, to enact reasonable legislation and measures to regulate and supervise adult-oriented establishments as hereinafter defined in order to protect the public health, safety and welfare.

E. It is not the intent of the Town of Lisbon, in enacting this Ordinance, to deny any person rights to speech protected by the United States and/or State Constitutions, nor is it the intent of the Town Council to impose any additional imitations or restrictions on the contents of any communicative materials, including sexually oriented films, video tapes, books and or other materials. Further, by enacting this Ordinance, the Town does not intend to deny or restrict the rights of any adult to obtain and/or view any sexually oriented materials protected by the United States and/or State Constitutions, nor does it intend to restrict or deny any constitutionally protected rights that distributors or exhibitors of such sexually oriented materials may have to sell, distribute or exhibit such materials.

Section III. Definitions.

For the purpose of this Ordinance, the words and phrases used herein shall have the following meanings, unless otherwise clearly indicated by the context:

A. "Adult bookstore" means an establishment having any portion of its stock and trade in books, films, video cassettes, or magazines and other periodicals which are distinguished or
characterized by their emphasis on matter depicting, describing or relating to "specified sexual activities" or "specified anatomical areas". This definition shall not apply to any establishment in which such materials are concealed so as not to permit the observation of "specified sexual activities" or "specified anatomical areas" by the general public.

B. "Adult amusement machine" includes any amusement machine that is regularly used for presenting material distinguished or characterized by an emphasis on matter depicting, describing or relating to "specified sexual activities" or "specified anatomical areas", as defined below, for observation by patrons.

C. "Adult entertainment" means any exhibition of any motion pictures, videotapes, live performances, displays or dances of any type, which has as a significant or substantial portion of such performances any actual or simulated performance of "specified sexual activities" or exhibition and viewing of "specified anatomical areas".

D. "Adult mini-motion picture theater" means an enclosed building with a capacity of less than fifty (50) persons regularly used for presenting material distinguished or characterized by an emphasis on matter depicting, describing or relating to "specified sexual activities" or "specified anatomical areas" for observation by patrons therein.

E. "Adult motion picture theater" means an enclosed building with a capacity of fifty (50) or more persons regularly used for presenting material distinguished or characterized by an emphasis on matter depicting, describing or relating to "specified sexual activities" or "specified anatomical areas" as defined below for observation by patrons therein.

F. "Adult-oriented establishment" shall include, without limitation, "adult bookstores", "adult motion picture theaters", "adult mini-motion picture theaters", and commercial establishments containing one or more "adult amusement machines". "Adult-oriented establishment" further means any premises to which the public, patrons or members are invited or admitted and which are so physically arranged as to provide booths, cubicles, rooms, studios, compartments or stalls separate from the common areas of the premises.

G. "Amusement Machine" includes any machine which upon the payment of a charge or upon the insertion of a coin, slug, token, plate or disk, or card, may be operated by the public for use as a game, entertainment or amusement, whether or not registering a store and whether or not electronically operated.
H. "Employee" means any and all persons, including independent contractors, who work in or at or render any services directly related to the operation of an adult-oriented establishment.

I. "Entertainer" means any person who provides entertainment within an adult-oriented establishment as defined in this section, whether or not a fee is charged or accepted for entertainment and whether or not entertainment is provided as an employee or an independent contractor.

J. "Inspector" means any Town of Lisbon Constable, Resident Trooper or official the Town may delegate the duty to perform functions under this Ordinance.

K. "Minor" shall be deemed to refer to a person under the age of eighteen (18) years.

L. "Owner/operator" means any person, partnership or corporation operating, conducting or maintaining an adult oriented establishment.

M. "Specified anatomical areas" means:

1. Less than completely and opaquely covered:
   a. human genitals and pubic region;
   b. buttocks
   c. female breasts below a point immediately above the top of the areola; and

2. Human male genitals in a discernibly turgid state, even if completely opaquely covered.

N. "Specified sexual activities" means:

1. Human genitals in a state of sexual stimulation or arousal;

2. Acts of human masturbation, sexual intercourse or sodomy;

3. Fondling of erotic touching of human genitals, public region, buttocks or female breasts.

O. "Sexual anatomical acts" and "specified sexual activities" as used in this Ordinance do not include materials depicted in any medical publications or films, in any bona fide educational publications or films, any art or photography publications which devote at least twenty-five (25%) of the lineage of each issue to articles and advertisements dealing
with subjects of art or photography, in any news periodical
which reports or describes current events and which, from
time to time, publishes photographs of nude or semi-nude
persons in connection with the dissemination of the news, or
in publications or films which describe and report different
cultures which, from time to time, publish or show
photographs or depictions of nude or semi-nude persons when
describing cultures in which nudity or semi-nudity is
indigenous to the population.

Section IV. Operating Requirement.

A. No owner/operator or employee of an adult-oriented
establishment shall allow or permit any minor to enter
into such establishment or to loiter upon the grounds and
parking lot of such establishment.

B. Each adult oriented establishment shall display prominently
a sign in the dimensions of twenty-four inches by twenty-
four inches outside each entrance bearing the words "Adult
Oriented Establishment - Persons Under 18 Not Admitted" in
white letters against a red background, white letters must
be a minimum height of three inches for lettering.

C. No adult-oriented establishment shall be conducted in such
a manner that permits the observation of any material
depicting specified sexual activities or specified
anatomical areas from the outside of the building that
houses the adult-oriented establishment.

D. Every adult-oriented establishment doing business in the
Town on and after the effective date of this Ordinance shall
be well lighted at all times and be physically arranged in
such a manner that the entire interior portion of the
booths, cubicles, rooms or stalls, wherein adult
entertainment is provided shall be clearly visible from the
common areas of the premises. Visibility into such booths,
cubicles, rooms or stalls shall not be blocked or obscured
by doors, curtains, partitions, drapes, or any other
obstruction whatsoever. After the effective date of this
Ordinance, it shall be unlawful to install enclosed booths,
cubicles, rooms or stalls within adult-oriented
establishments for the purpose of viewing adult
entertainment.

E. On and after the effective date of this Ordinance, the
owner/operator of each adult-oriented establishment shall be
responsible for and shall provide that any room or other
area used for the purpose of viewing adult entertainment
shall be well lighted and readily accessible at all times
and shall be continuously open to view in its entirety. The
premises shall be equipped with overhead lighting fixtures
in that patrons are permitted access at an illumination of
not less than one (1.0) foot candle as measured at the floor level. It shall be the duty of the owner/operator, the Town and its agents to ensure that the illumination described above is maintained at all times that any patron is present on the premises.

F. Every act or omission by an employee constituting a violation of the provisions of this Ordinance shall be deemed the act or omission of the owner/operator of the owner/operator, or as a result of the owner/operator’s negligent failure to supervise the employee’s conduct, and the owner/operator shall be punishable for such act or omission in the same manner as if the owner/operator committed the act or caused the omission.

G. An owner/operator shall be responsible for the conduct of all employees while on the licensed premises, and any act or omission of any employee constituting a violation of the provisions of this Ordinance shall be deemed the act or omission of the owner/operator for purposes of determining whether the owner/operator shall be subject to the penalties imposed by this Ordinance.

H. All adult-oriented establishments shall be open to inspection at all reasonable times by inspectors or such other persons as the Town may designate.

I. No adult-oriented establishment shall be permitted on a site that is less than five hundred (500) feet from an area zoned residential or from a non-conforming residential use. The 500 feet shall be the straight horizontal distance from any boundary line of a parcel of land upon which a building housing an adult-oriented establishment to any boundary of a zoning district that is zoned for proposed or existing residential use or to said nonconforming residential use.

J. No adult-oriented establishment shall be permitted on a site that is less than five hundred (500) feet from an existing adult-oriented establishment. The 500 feet shall be the straight horizontal distance from any boundary line of a parcel of land upon which a building housing an adult-oriented establishment exists to any other proposed building housing an adult-oriented establishment.

K. No adult oriented establishment shall be permitted on a site that is less than five hundred (500) feet from a public park, preexisting school including a licensed day care center (whether public or private) or place of religious worship meaning to include churches, parish houses and convents. The 500 feet shall be the straight horizontal distance from any boundary line of a parcel of land upon which the proposed building housing the adult-oriented
establishment is located to the boundary line of the parcel of land upon which the building used as a public park, school or place of religious worship is situated.

L. The provisions of Sections IV-I, IV-J and IV-K shall not be deemed to prohibit any use preexisting the enactment of this Ordinance. Any preexisting use which shall be discontinued for a period of thirty (30) days shall thereafter conform to Sections IV-I, IV-J and IV-K.

Section V: Violations/Penalties:

A. Any person, partnership, corporation or other entity who is found to have violated this ordinance shall be fined a sum not exceeding one hundred dollars ($100.00) for each such violation.

B. Each violation of this ordinance shall be considered a separate offense, and any violation continuing more than one hour of time shall be considered a separate offense for each hour of violation.

C. Nothing contained in this section shall be deemed to limit any remedy the Town may have for the enforcement of this ordinance.

Section VI: Savings Clause.

Should any court of competent jurisdiction declare any section, clause or provision of this ordinance to be unconstitutional, such decision shall affect only such section, clause or provision so declared unconstitutional, and shall not affect any other section, clause or provision of this ordinance.

This ordinance shall take effect fifteen (15) days after publication.

Betsy M. Barrett
Town Clerk, Lisbon

Published
6-16-98
Special Town Meeting on 2-18-1999

AN ORDINANCE AMENDING AN ORDINANCE
(AS AMENDED) RELATING TO THE CONSERVATION
COMMISSION BY PROVIDING FOR ALTERNATES

Be it ordained that an ordinance adopted January 21, 1981,
creating a Conservation Commission, and thereafter amended by an
amendatory ordinance dated May 7, 1987, is further amended as
follows:

1. The Board of Selectmen shall appoint two alternate
members of the Conservation Commission, who shall serve for terms
of two (2) years from the date of their appointment, and such
alternative members shall be subject to all terms of the
Further, the Board of Selectmen shall have the power to remove
any alternative for cause, and shall have the power to fill any
vacancy in the office of alternate.

2. This amendatory ordinance shall become effective fifteen
(15) days after publication in a newspaper of general circulation
in said Town.

Dated at Lisbon, Connecticut,
this 18 day of February, 1999.

Betsy M. Barrett
Town Clerk

Section 1 Authorization and Purposes

1.1 To establish a schedule of fees, pursuant to Section 8-1c of the Connecticut General Statutes which requires new development to fund the actual municipal administrative costs of reviewing, evaluation, processing and monitoring land use applications, and ensures that fees do not cause new developments to subsidize, municipal expenses which are not directly attributable to reviewing, evaluating and processing land use applications. To establish a flat fee for minor land use application, so that the fee system is not unduly burdensome in administration. To improve the services provided land use applications. To encourage land use applicants to become familiar with and review municipal development regulations, to submit land use applications, which comply with municipal regulations, and to submit plans and proposals with fewer errors and omissions.

Section 2 Definitions

2.1 Land Use Application: Any application to the Planning and Zoning Commission including but not limited to an application for any of the following: amendment to the zoning map or the text of the zoning regulations; zoning permits; special permit; a special exception; permit to conduct subdivision or resubdivision; variance; site plan approval; certificate of zoning compliance.

2.2 Applicant: Any person or entity that submits a land use application, or his or her agent or successor in interest.
Section 3  Fees Charged for Land use Applications

3.1 Fees for land use application except building permit fees shall be calculated per schedule A attached.

Section 4  Timing of Payment of Fees. All required fees shall accompany all land use applications, except fees associated with the inspections and supervision of public improvements. Checks or money orders shall be made payable to the Town of Lisbon.

Section 5  Validity

5.1 If any section, Subsection, clause or phrase of this ordinance is, for reason found to be invalid by a Court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the Ordinance.

5.2 This ordinance shall become effective fifteen (15) days after publication of the same, in a newspaper of general circulation in said town.
| **TOWN OF LISBON PLANNING AND ZONING COMMISSION**  
| **LAND USE APPLICATION FEE SCHEDULE** |
| **SUBDIVISION OR RESUBDIVISION:** |
| Application for Change to Subdivision Regulations | $250 |
| Planning and Engineering Review | $500 Flat fee plus the following: $200 per lot |
| Inspection and supervision of Road Construction & Utilities | $500 Flat fee plus: 5% Estimated Cost of Work, to be computed by the Town Engineer. |
| Re-Inspection of Road Construction & Utilities | $200 per visit |
| **SITE PLAN REVIEW:** |
| Residential | |
| Single family | $100 |
| Multi-family | $100 plus: $50 per unit |
| Commercial/Industrial | |
| Building size of 25,000 square feet or less | $250 |
| Building size of 25,000-50,000 square feet | $300 |
| Building size 50,000-100,000 square feet | $400 |
| Building size over 100,000 square feet | $500 |
| Other: | |
| Administrative site plan | $50 |
| Revisions to site plans | Residential $25  
| | Commercial/Industrial $150 |
| **SPECIAL PERMITS:** |
| Residential | $150 |
| Commercial/Industrial | $200 |
| **ZONE CHANGE** | $200 |
| **REGULATION AMENDMENT** |
| Zoning or Subdivision | $200 |
| Plan of Development | $100 |
### Zoning Fees Continued:

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Home occupancy</td>
<td>$25</td>
</tr>
<tr>
<td>Excavation</td>
<td>$100 plus $100 per acre</td>
</tr>
<tr>
<td>Sign Permit</td>
<td>$10 plus $2 per square foot</td>
</tr>
<tr>
<td>Certificate of Zoning Compliance</td>
<td>$25</td>
</tr>
<tr>
<td>Copy of Regulations (zoning or subdivision)</td>
<td>$10</td>
</tr>
<tr>
<td>Copy of Zoning Map</td>
<td>Cost to reproduce</td>
</tr>
<tr>
<td>Copy of Plan of Development</td>
<td>Cost to reproduce</td>
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</tbody>
</table>

### Other Fees:

Fees not listed above will be determined by the Planning and Zoning Commission; the fees will represent the costs associated with the review of project.

TBD

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This ordinance shall take effect 15 days after publication.

Betsy M. Barrett, Town Clerk

Published 4-20-1999

Adopted 2-18-1999
Published 4-20-1999
Betsy M. Barrett, Town Clerk
AN ORDINANCE CREATING A WATER POLLUTION
CONTROL AUTHORITY FOR THE TOWN OF LISBON

IT IS HEREBY ORDAINED by the electors of the Town of Lisbon assembled at Town Meeting:

1. The provisions of Chapter 103, Municipal Sewerage Systems, of the General Statutes of Connecticut (1999), as amended, are hereby adopted by the Town of Lisbon.

2. There shall be a Water Pollution Control Authority of the Town of Lisbon (hereinafter referred to as the "WPCA"). The WPCA shall have all of the powers, purposes and objectives set forth in Chapter 103, Municipal Sewerage Systems, of the General Statutes of the State of Connecticut (1999), as amended, except that no power of condemnation shall be exercised by the WPCA without the approval of the Board of Selectmen and Town Meeting.

3. Except as provided in paragraph 4 of this Ordinance, the WPCA shall consist of five (5) resident electors of the Town of Lisbon, who shall be appointed by the Board of Selectmen. The terms of office of two (2) of the initial members shall expire on December 31, 2002. The terms of office of two (2) other initial members shall expire on December 31, 2003. The term of office of one (1) initial member shall expire on December 31, 2004. As the term of each member of the WPCA expires, his or her successor shall be appointed to serve a term of four (4) years by the Board of Selectmen. Any vacancy in the membership of the WPCA shall be filled for the unexpired portion of the term by the Board of Selectmen. In the event that any member of the WPCA ceases to be a resident or an elector of the Town of Lisbon, his or her office shall be deemed vacant.

4. From the effective date of this Ordinance until the earlier of (i) May 1, 2000, or (ii) such time as the Board of Selectmen has appointed five members to the WPCA in accordance with paragraph 3 of this Ordinance, the Board of Selectmen shall constitute, and shall be empowered to act as, the WPCA for the Town of Lisbon pursuant to section 7-246 of the Connecticut General Statutes. If the Board of Selectmen has appointed fewer than five members to the WPCA by May 1, 2000, in accordance with paragraph 3 of this Ordinance, the positions for which appointments have not been made shall be deemed to be vacant.

5. The WPCA shall elect from its membership a Chairman and Secretary. Each WPCA shall have the authority to hire necessary personnel, provided that any funds necessary for such hiring have been properly appropriated through the Town's budget process.

6. The members of the WPCA shall serve without compensation. No action of the WPCA shall be valid unless authorized by a vote taken by at least a quorum of its members. Except for those circumstances in which the Board of Selectmen is acting as the WPCA pursuant to paragraph 4 of this Ordinance, the presence of three (3) voting members of the WPCA shall constitute a quorum to conduct business and take action. A majority vote of a quorum of WPCA members shall be sufficient to take any proposed action. The WPCA shall maintain accurate accounting and financial records and shall make an annual report to the Board of Selectmen.
7. A member of the WPCA may be removed for misconduct in office by the Board of Selectmen after a hearing. A record of the proceedings shall be maintained. A copy of the charges shall be served upon the member at least ten (10) days prior to the hearing.

8. In accordance with Section 7-157(b) of the Connecticut General Statutes, a summary of this ordinance shall be published in lieu of publishing the entire ordinance.

Public hearing date: 

Adoption date: 

Publication date: March 7, 2000 

Effective date: 

This ordinance shall take effect fifteen days after publication. Betsy M. Barrett, Town Clerk 

1/20/00
AN ORDINANCE APPROVING THE EXECUTION OF AN AGREEMENT BETWEEN THE TOWN OF LISBON AND THE BOROUGH OF JEWETT CITY CONCERNING USE OF WATER POLLUTION CONTROL FACILITIES

IT IS HEREBY ORDAINED by the electors of the Town of Lisbon assembled at Town Meeting:

1. The Town of Lisbon, acting by and through its Water Pollution Control Authority, may enter into an agreement with the Jewett City Department of Public Utilities concerning the connection of property within Lisbon to the Borough's water pollution control facilities, provided the agreement is in the form of the draft agreement dated January 20, 2000, a copy of which is attached hereto as Schedule A and incorporated herein by reference.

2. In accordance with Section 7-157(b) of the Connecticut General Statutes, a summary of this ordinance shall be published in lieu of publishing the entire ordinance.

Special Town Meeting: 9-28-1999
Public Hearing Date: 9-19-1999
Adoption Date: 2-29-2000
Publication Date: 3-7-2000
Effective Date: 3-22-2000
AGREEMENT TO PROVIDE SEWERAGE SYSTEM
SERVICE TO THE TOWN OF LIsBON
(Draft of January 20, 2000)

This Agreement to provide sewerage system service to the Town of Lisbon is made by
and between the Town of Lisbon, acting by and through the Lisbon Water Pollution Control
Authority, and the Borough of Jewett City, acting by and through the Jewett City Department of
Public Utilities, pursuant to Sections 7-273 and 7-339a through 7-339l, inclusive, of the
Connecticut General Statutes.

WHEREAS, the Lisbon Water Pollution Control Authority (hereinafter referred to as the
"LWPCA") is the lawfully constituted water pollution control authority for the Town of Lisbon
(hereinafter referred to as "Lisbon");

WHEREAS, the Jewett City Department of Public Utilities (hereinafter referred to as the
"JCDPU") is the lawfully constituted water pollution control authority for the Borough of Jewett
City (hereinafter referred to as the "Borough");

WHEREAS, the LWPCA and the JCDPU have all of the powers and duties of water
pollution control authorities within their respective areas of jurisdiction, pursuant to Chapter 103
of the Connecticut General Statutes;

WHEREAS, the JCDPU has adopted regulations and standards governing the use of and
connections to the municipal sewerage system constructed and operated principally within the
Borough (the "Borough System");

WHEREAS, the LWPCA and the JCDPU anticipate entering into an agreement allowing
Lisbon to construct, develop and/or maintain, or to permit others to construct, develop and/or
maintain, a municipal sewerage pipeline and necessary pumping facilities within Lisbon, which
pipeline would be connected to the Borough System; and

WHEREAS, the LWPCA and the JCDPU wish to cooperate to manage the wastewater
flows and connections by users within Lisbon in order to maximize the economic, social and
environmental benefits of the wastewater discharge capacity the JCDPU grants to Lisbon.

NOW, THEREFORE, in consideration of the mutual covenants and agreements set
forth below, the LWPCA and JCDPU agree as follows:

1. Lisbon, acting by and through the LWPCA, may construct, or allow to be
constructed, a pipeline and pumping facilities (hereafter collectively referred to as
the "Lisbon pipeline") for the collection and transport of municipal sewerage
originating within Lisbon. Upon the payment by Lisbon of an intermunicipal
connection fee of $4,400,000 (Four Million Four Hundred Thousand Dollars), the
JCDPU will allow Lisbon's pipeline to be connected to the Borough System in
accordance with the provisions set forth herein.

SCHEDULE A
2. Prior to allowing any user within Lisbon to connect to the Lisbon pipeline, Lisbon will notify the JCDPU in writing of such proposed connection. If the JCDPU, within 30 days after receipt of such notice, determines that such connection would cause a violation of any of the terms of this Agreement, it shall notify Lisbon in writing that it disapproves such connection. Upon receiving any such notice of disapproval, Lisbon shall not allow the proposed connection to be made to the Lisbon pipeline unless the JCDPU subsequently approves such connection in writing or a final determination is made by a court or other entity having jurisdiction that such connection would not violate the terms of this Agreement. Notwithstanding the foregoing provisions, the JCDPU may, but shall not be obliged to, designate in writing certain classes or categories of users for which it will not require Lisbon to provide prior notices of connection. The JCDPU may establish specific discharge limitations and requirements, including but not limited to total and peak flows, for individual nonresidential users within Lisbon, and Lisbon shall be required to enforce any such limitations and requirements.

3. The aggregate average daily flow from the Lisbon pipeline to the Borough System shall not exceed 208,000 gallons, unless the LWPCA and the JCDPU subsequently agree in writing to an increase in the permitted volume of flow. Lisbon shall install and maintain, in accordance with requirements established by the JCDPU, a flow meter at the point of entry of the Lisbon pipeline into the JCDPU's sewage treatment plant. Except to the extent the parties may subsequently agree in writing, Lisbon shall test the meter for accuracy at least once every three months and shall report the results of each test to the JCDPU. Such testing shall be performed by a qualified professional person or testing service. The JCDPU may independently test the meter at any time and, if the results of the test indicate that the meter is providing inaccurate readings, Lisbon shall reimburse the JCDPU for the cost of the test.

4. Notwithstanding any other provision of this Agreement, no connection shall be made by Lisbon to its pipeline or to the Borough System that would result in the violation of any order, regulation or requirement of the Connecticut Department of Environmental Protection, of any other federal or state governmental agency or officer having jurisdiction over such connections, or of regulations or standards now in effect or established by the JCDPU consistent with this Agreement. Lisbon shall indemnify the JCDPU for all costs and expenses the JCDPU may incur as a result of any and all such violations, or of any other violations of this Agreement, that are caused by the flows from the Lisbon pipeline. However, in the event of any conflict between (i) any regulations or standards established by the JCDPU and (ii) any applicable state or federal law, regulation or order, neither Lisbon nor the LWPCA shall be deemed to be in violation of this Agreement if the applicable provisions of such state or federal law, regulation or order require or cause Lisbon or the LWPCA to deviate from any regulation or standard established by the JCDPU.
5. The design, construction, installation, operation, maintenance and repair of any and all sewer lines and facilities located within Lisbon, as well as that portion of the Lisbon pipeline constructed within the Borough of Jewett City from the Lisbon-Borough boundary to the point of entry into the JCDPU's sewage treatment plant, shall be the responsibility of Lisbon alone, and Lisbon shall have sole liability for any claims that may arise therefrom.

6. Notwithstanding the provisions of paragraph 5 of this Agreement, the nature, concentration, and other physical attributes of the flows from the Lisbon pipeline shall be governed by the Borough sewer use regulations and standards as implemented by the JCDPU, provided that such regulations and standards, other than total flow volumes, shall be the same for Lisbon users as they are for other users of the Borough System, except as otherwise provided in paragraphs 7 and 8 of this Agreement.

7. The JCDPU shall charge user fees to Lisbon on a pro rata basis under the same terms and conditions as the JCDPU would employ if the users were located within the Borough, with the following exception: the parties recognize (i) that the JCDPU charges users within the Borough on the basis of the volume of total water usage, rather than wastewater generation; (ii) that Lisbon may not be able to determine total water usage for individual users within Lisbon; and (iii) that data from other communities indicate that the volume of wastewater disposal may be estimated to be approximately 85-90 percent of the total volume of water used. Consequently, since fees for wastewater disposal for Lisbon will be measured by the volume of wastewater, rather than by total water usage as in the Borough, the JCDPU will apply a surcharge of 15 percent to Lisbon over the fees it would charge if the fees were based upon total water usage.

8. User fees shall be billed by the JCDPU on a quarterly basis (i.e., once every three months). Lisbon shall be directly responsible to the JCDPU for the payment of all such fees. Bills are due when rendered. If the fees are not paid within 30 days, the JCDPU may charge interest at such rates as may be allowed by state law for delinquent payments by individual users within the Borough. Any dispute by Lisbon over the amount of such bills shall not entitle Lisbon to withhold such payments, but if Lisbon disputes the amount of such bills and it is subsequently determined, whether by the parties themselves or by any court or other entity having jurisdiction over such dispute, that the bills were not in the appropriate amounts, the JCDPU may be obliged to refund any amounts that are determined to have been overpaid by Lisbon. Lisbon may, in turn, collect user and permit fees from each of the users who are located within Lisbon. The amount of the fees charged by the LWPCA to users located within Lisbon may be higher than those charged by the JCDPU in order to defray the costs separately incurred by Lisbon to administer and assure compliance with the provisions of this agreement and all applicable laws and regulations. The LWPCA may also charge individual connection fees to the users located within Lisbon, which fees shall be retained by Lisbon. The JCDPU shall not charge individual connection fees to Lisbon, but
Lisbon shall pay the intermunicipal connection fee specified in paragraph 1 of this Agreement. Nothing herein shall require the JCDPU to give notice of the time, place and purpose of any public hearing for rate changes required pursuant to the provisions of Section 7-255 of the Connecticut General Statutes, nor will the JCDPU be required to file a copy of its proposed changes with the Town Clerk of the Town of Lisbon pursuant to that section.

9. The LWPCA reserves the right to assess, and to collect assessments from the owners of, any property that is located within Lisbon and that is specially benefited by the construction, installation, or operation of the Lisbon pipeline. The JCDPU shall not be authorized to assess or collect benefit assessments relating to any property that is located within Lisbon except as the parties hereto may otherwise agree in writing.

10. This Agreement shall become binding on the parties and shall be in full force as of the date it has been signed by all parties. The parties intend that this Agreement be of indefinite duration and that the Agreement shall terminate only upon further written agreement of the parties. However, in the event the provisions of any applicable state or federal law are held by a court of competent jurisdiction to require this Agreement to be of definite duration, the term of this Agreement shall be deemed to be the maximum term permitted pursuant to such law.

11. If any portion of this Agreement is held invalid by a court of competent jurisdiction, the remaining provisions shall, to the extent possible, remain in effect. Any disputes between the parties with respect to any aspect of this Agreement may be resolved in a court of competent jurisdiction or in any other manner, including but not limited to arbitration or mediation, upon which the parties may agree.

12. This Agreement may not be modified except by a written amendment signed by the parties hereto or their authorized successors or assigns. The Agreement may not be assigned by either party without the written consent of the other party, except that either party may assign its rights and interests under this Agreement to another governmental agency or authority.
IN WITNESS WHEREOF, and intending to be legally bound, the Lisbon Water Pollution Control Authority and the Jewett City Department of Public Utilities, through their duly authorized representatives, have caused this Agreement to be lawfully executed.

JEWE TT CITY DEPARTMENT OF PUBLIC UTILITIES

By ____________________________

Duly authorized

LISBON WATER POLLUTION CONTROL AUTHORITY

By ____________________________

Duly authorized

359897 1/14/00

Adopted 2-29-2000
Published 3-7-2000

Betsy M. Barrett, Town Clerk
AN ORDINANCE MANDATING THE INSTALLATION OF A RAPID ENTRY SYSTEM FOR CERTAIN BUILDINGS AND STRUCTURES.

Be it ordained by the Town of Lisbon that:

1. Rapid Entry Systems Required. A rapid entry system shall be installed in all commercial and manufacturing structures in which master fire alarm systems are installed and in any other structure which in the opinion of the Fire Marshal or his designee has physical barriers which make access difficult.

2. Rapid Entry System.

(a) A rapid entry system is defined as an approved key box system which in the opinion of the Fire Marshal or his designee is equal to or greater than the “Knox Box System”.

(b) Said system shall contain all keys to locked points of entry, keys to locked electrical rooms, keys to elevator controls, and such other items as in the opinion of the Fire Marshal or his designee which will afford rapid entry to Fire Department personnel.

(c) The location of the Rapid Entry System shall be at a location approved by the Fire Marshal or his designee and shall be installed in a manner approved by the Fire Marshal or his designee.

(d) All costs of installation shall be borne by the property owner.

3. Municipal Property. A municipality owned property shall within one year from the effective date of this ordinance be equipped with a rapid entry system.

4. Exempt Property. Existing commercial and/or manufacturing structures are exempt from compliance with this ordinance EXCEPT when any existing commercial and/or manufacturing structure is remodeled, upgraded, improved and/or modified at a cost as evidenced by the building permit of more than $500, such structure shall comply with this ordinance within 6 months following the issuance of said building permit.

5. Certificate of Occupancy. No certificate of occupancy shall be issued to any structure subject to this ordinance unless such structure is in compliance with this ordinance.

6. Delegation. The Fire Marshal may delegate implementation, policing and enforcement of this ordinance to the duly elected Chief of the Lisbon Volunteer Fire Department.

This Ordinance shall be effective 15 days after publication of the same in a newspaper of general circulation in the Town.

Dated at Lisbon, CT this 29 day of December, 2000.

Betsy M Barrett, Town Clerk

Published December 30, 2000
AN ORDINANCE PROVIDING FOR
THE SALE AND ASSIGNMENT
OF MUNICIPAL REAL ESTATE
TAX LIENS

Be it ordained that pursuant to the provisions of Section 12-195h, Connecticut General Statutes, the Town of Lisbon adopts the following ordinance:

1. The Town of Lisbon is herewith authorized to sell and convey for a valuable consideration any and all liens to secure unpaid real estate taxes as filed by the Tax Collector. The consideration for such assignment shall be determined pursuant to paragraph 2, below.

2. The consideration for the sale and assignment of municipal real estate tax liens shall be negotiated by the Board of Selectmen and assignee, provided prior to the acceptance of any offer for assignment the Board of Selectmen shall advise the Tax Collector and Assessor of the proposed assignment price.

3. Said assignment shall be without recourse to the Town on a form approved by Town Counsel. Said assignee shall have all powers of enforcement as provided in section 12-195h, Connecticut General Statutes, as amended

This ordinance shall be effective 15 days after publication of the same in a newspaper of general circulation in the Town.

Dated at Lisbon, CT this 29 day of December, 2000.

Betsy M Barrett, Town Clerk

Published December 30, 2000

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AN ORDINANCE PROHIBITING HUNTING
ON LAND OF THE TOWN OF LISBON

Be it ordained by the Town of Lisbon that:

Hunting shall not be permitted on any land owned by the Town of Lisbon.

This ordinance shall be effective 15 days after publication of the same in a newspaper of general circulation in the Town.

Dated at Lisbon, CT this 29 day of December, 2000.

Betsy M Barrett, Town Clerk
Published December 30, 2000
RESOLUTION
FOR THE DESIGN AND CONSTRUCTION OF INTERIOR AND EXTERIOR IMPROVEMENTS TO LISBON CENTRAL SCHOOL

ITEM 1. To consider a resolution:
(a) to appropriate FIVE MILLION, NINE HUNDRED THOUSAND DOLLARS ($5,900,000) for the design and construction of interior and exterior improvements to Lisbon Central School, 15 Newent Road, Lisbon, including design and construction of an approximately 14,576 square foot new two-story building to house a library media center, mechanical equipment and fire protection storage tanks; creation of a courtyard; design and construction of approximately 1,500 square foot addition and renovations to the existing kitchen including upgrading of kitchen equipment; and design and construction of renovations to various portions of the school including widow replacement, flooring replacement, restroom improvements, installation of a sprinkler suppression system conversion of interior spaces to other uses and various code improvements. The appropriation may be spent for design and construction costs, equipment, furnishings, materials, land acquisition, site improvements, architect fees, engineering fees, legal fees, net temporary interest and other financing costs and other expenses related to the project.

(b) To authorize the issue of bonds or notes of the Town in an amount not to exceed FIVE MILLION, NINE HUNDRED THOUSAND DOLLARS ($5,900,000); to determine, or authorize a majority of the Selectmen and the Treasurer to determine, the amount, date, interest rates, maturates, form and other particulars of the bonds or notes;

(c) To authorize a majority of the Selectmen and the Treasurer to issue temporary notes of the Town in an amount not to exceed FIVE MILLION, NINE HUNDRED THOUSAND DOLLARS ($5,900,000) in anticipation of such bonds or notes;
(d) To declare under Federal Income Tax Regulation Section 1.150-2 the Town’s official intent that project costs may be paid from temporary advances of available funds and that Town reasonably expects to reimburse any such advances from proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized for the project; and to authorize a majority of the Selectmen and the Treasurer to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by the resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years;

(e) To authorize a majority of the Selectmen and the Treasurer to make representations and enter into written agreements for the benefit of the holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes;

(f) To ratify and confirm the appoints to the School Building Committee. To authorize that committee to approve design and construction expenditures for the project, to contract with architects, engineers, contractors and others in the name and on behalf of the Town, to choose its chairperson and secretary, to fill vacancies on the Committee, and to exercise such other powers as are necessary or appropriate to complete the project;

(g) to authorize the Board of Education to apply for and accept state grants for the project; and to authorize the Board of Selectmen, the Treasurer, the Board of Education, the School Building Committee and other proper officers of the Town to take all other action which is necessary or desirable to complete the project and to issue bond or notes to finance the aforesaid appropriation.

(h) to authorize the Board of Selectmen, the Treasurer, the Board of Education, the School Building Committee and other proper officers of the Town to take all other action which is necessary or desirable to complete the project and to issue bond or notes to finance the aforesaid appropriation.

April 5, 2001
Betsy M. Barrett, Town Clerk
AN ORDINANCE PROHIBITING CIGARETTE VENDING MACHINES IN THE TOWN OF LISBON

Be it ordained that the following ordinance is adopted by the Town of Lisbon:

Section 1. The Town of Lisbon finds:

(1) Section 53-344 and 53-344a of the Connecticut General Statutes make it unlawful for any person engaged in the manufacture or sale of cigarettes to sell, barter, give or deliver cigarettes to any individual under the age of 18 years; and

(2) Cigarettes are the most heavily advertised product in the United States and the tobacco industry spends more than $8.24 billion on advertising and promotion of cigarettes; and

(3) Connecticut medical costs related to treating smoking related diseases exceeds $1 billion every year; and

(4) Tobacco kills more people than AIDS, alcohol, car accidents, murder, suicide, drugs and fire combined; and

(5) More than 3 million young people under the age of 18 consume more than 947 million packs of cigarettes annually in the United States, yielding gross sales to the tobacco industry each year of approximately $1 billion; and

(6) In Connecticut nearly one of every three high school students and 13% of middle school children used tobacco within the last 30 days; and

(7) Every year, 12,000 Connecticut children become daily smokers; and

(8) The average start smoking age in Connecticut is 11 years old; and

(9) Current laws and regulations have proved ineffective and inadequate in preventing the illegal purchase of cigarettes by children under the age of 18 years, particularly from cigarette vending machines; and

(10) Conn. Gen. Stat. § 12-289a(h) authorizes a town or municipality to ban or significantly restrict the placement of vending machines for cigarettes, tobacco or smokeless tobacco products.
Section 2. No person shall dispense, or cause to be dispensed, cigarettes, tobacco or smokeless tobacco products from vending machines at any location within the Town of Lisbon. A vending machine means a machine used for the purpose of automatically merchandising packaged cigarettes, tobacco or smokeless tobacco products after the proper amount of payment by the purchaser.

Section 3. The provisions of this ordinance shall not, except with respect to renewals of any contract after the effective date of this ordinance, be interpreted or applied in a manner which will impair or affect any right or obligations under any contract in existence as of the date of publication of notice of the Town meeting called for the purpose of adopting this ordinance.

Section 4. Any person found in violation of this ordinance will be subject to the issuance of an infractions summons and a fine of $90 per day for each day in violation of this ordinance. Further, the Town may seek to enjoin a violation of this ordinance and shall be entitled to a civil penalty of $90 per day for each day said ordinance is violated together with all costs of enforcement including reasonable attorney fees.

Section 5. This ordinance shall take effect fifteen (15) days following publication in a newspaper having a circulation in the Town of Lisbon.

Dated this 25 day of September, 2001

Betsy M Barrett, CMC

Published September 26, 2001
AN ORDINANCE PROHIBITING TWO OR MORE WHEELED RECREATION VEHICLES ON TOWN PROPERTY

Be it ordained by the voters and those eligible to vote at Town Meetings:

Section 1. It shall be unlawful to enter, operate and/or to be in possession of two, three, four or more wheeled recreation motor vehicles on property of the Town of Lisbon.

Section 2. There is excepted from this ordinance any motor vehicle owned by the Town of Lisbon, the State of Connecticut, and/or a recognized fire department and/or ambulance service.

Section 3. The term motor vehicle as used herein shall mean a motor vehicle as defined in section 14-1(a)(47), Connecticut General Statutes, as amended.

Section 4. The penalty for violation of this ordinance shall be $200.00 per occurrence.

This ordinance shall be effective fifteen (15) days following publication.

Dated at Lisbon, Connecticut, this 27th day of November 2002.

Betsy M. Barrett, Town Clerk
Published 12-4-2002
RESOLUTION IN SUPPORT OF THE SMOKING BAN

WHEREAS, as of October 1, 2003, all restaurants and bars must be smoke-free pursuant to Connecticut state law (Public Act 03-45) and establishments with a café or tavern permit or the bar area of a bowling alley must be smoke-free by April 1, 2004.

WHEREAS, the smoking ban will protect the health of families in public areas and employees in small businesses, bars and restaurants by dramatically reducing exposure to second hand smoke.

WHEREAS, secondhand smoke is the third leading cause of preventable death in the United States, killing approximately 53,000 people each year (from heart disease, lung cancer and other cancers). Secondhand smoke is a group A carcinogen, of which there is no safe level of exposure and hotel, restaurant and bar workers are especially vulnerable to the harmful effectors of secondhand smoke because of longer exposure at work than patrons.

NOW THEREFORE BE IT RESOLVED the Town of Lisbon congratulates the State of Connecticut for enacting this important public health initiative and sincerely thanks restaurants and bars in our town for going smoke free for the health of its patrons and employees.

Adopted this 8th day of October, 2003

Thomas W. Sparkman, First Selectman

Robert T. Grant, Selectman

Robert A. Murphy

Dated 10-9-2003
Lisbon, CT

Betsy M. Barrett
Town Clerk
RESOLVED: That the Tax Collector of the Town of Lisbon be and herewith is authorized to assess against delinquent taxpayers whose motor vehicles are reported to the Department of Motor Vehicles a fee as set for in Public Act 03-01, Connecticut General Statutes.

Adopted this 8th day of October, 2003.

Thomas W. Sparkman, First Selectman

Robert T. Grant, Selectman

Robert A. Murphy

Dated 10-9-2003
Lisbon, CT

Betsy M. Barrett
Town Clerk
RESOLUTION 05-01
SYLVENDALE ROAD PARKING

WHEREAS, the Board of Selectmen of the Town of Lisbon is the designated Traffic Authority of the Town pursuant to Section 14-297 of the Connecticut General Statutes; and

WHEREAS, pursuant to Section 14-307 of the Connecticut General Statutes, the Traffic Authority of the Town has the power to prohibit, limit or restrict the parking of vehicles and to erect and maintain signs in each block designating the time or terms of such prohibition or restriction on any highway or thoroughfare coming under the jurisdiction of the Town; and

WHEREAS, in its capacity as Traffic Authority, the Board of Selectmen has determined that the parking of motor vehicles on Sylvendale Road has caused and will continue to cause problems of safety and access unless restricted;

NOW, THEREFORE, IT IS RESOLVED by the Board of Selectmen, acting as Traffic Authority for the Town of Lisbon:

1. That no “on-street” parking shall be allowed along the east shoulder of Sylvendale Road; and

2. That “on-street” parking shall be allowed along the west shoulder of Sylvendale Road, but only in spaces specifically marked and designated for such parking.

LISBON BOARD OF SELECTMEN

Date: 4/27/2005

By

Thomas W. Sparkman
First Selectman

Resolution approved by Board of Selectmen on 04/05/2005

effective 4-25-2005
AN ORDINANCE REQUIRING
REFERENDUM VOTES FOR
THE ANNUAL TOWN BUDGET

IT IS HEREBY ORDAINED by the electors and qualified voters of the Town of Lisbon, acting at a duly called special Town Meeting, that:

1. The budget recommendations submitted to the Annual Budget Meeting by the Board of Finance, pursuant to Sections 7-344 and 7-388 of the Connecticut General Statutes, may be discussed, but not reduced, increased or otherwise amended, at the Annual Budget Meeting. Following a reasonable period of time for discussion of the budget recommendations at the Annual Budget Meeting, the vote on such recommendations shall be adjourned to a referendum vote to be held not less than seven nor more than fourteen days thereafter, on a date to be set by the Board of Selectmen, in accordance with Section 7-7 of the Connecticut General Statutes.

2. In the event the budget recommendations submitted to the Annual Budget Meeting by the Board of Finance are not adopted by the adjourned Town Meeting/referendum, the Board of Finance shall revise its recommendations and submit them to the Board of Selectmen, who shall schedule such revised recommendations for a referendum vote to be held not less than seven nor more than fourteen days thereafter, on a date to be set by the Board of Selectmen, in accordance with the applicable provisions of state law. In the event the revised recommendations are not accepted at such referendum, the foregoing process shall be repeated until an annual budget has been adopted at referendum.

3. All referenda held pursuant to this ordinance shall be held between the hours of 6:00 a.m. and 8:00 p.m.

4. This ordinance shall take effect fifteen days after publication.

Public Hearing Date:

Adoption Date: 8-3-2006
Publication Date: 8-8-2006
Effective Date: 8-23-2006
AN ORDINANCE ESTABLISHING FEES FOR THE PROCESSING OF APPLICATIONS BY THE PLANNING AND ZONING COMMISSION, ZONING BOARD OF APPEALS, AND CONSERVATION AND INLAND WETLANDS COMMISSION OF THE TOWN OF LISBON

IT IS HEREBY ORDAINED:

1. Repeal of Prior Ordinances Establishing Application Fees

   All ordinances previously adopted to establish fees for applications made to the Planning and Zoning Commission, Zoning Board of Appeals, or Conservation and Inland Wetlands Commission of the Town of Lisbon shall be deemed to be repealed as of the effective date of this ordinance.

2. Purpose and Authority

   The purpose of this ordinance is establish a schedule of fees pursuant to Section 8-1c of the Connecticut General Statutes for the processing of applications (including appeals, petitions, or other requests for approval) submitted to the Planning and Zoning Commission, Zoning Board of Appeals, or Conservation and Inland Wetlands Commission of the Town of Lisbon or their respective agents. For the purposes of this ordinance, unless otherwise specifically provided herein, the term “Town” shall refer not only to the Town of Lisbon itself, but also to each of its officers, commissions, boards and agencies.

3. Fees Required by State or Federal Law

   The fees established by this ordinance shall be in addition to, and not inclusive of, any fees that may be established by state or federal law for the processing of applications. Payment of any such state or federally required fees shall be made at the time of submitting the application unless a later time is specifically provided by the applicable state or federal law.

4. Types of Fees

   The fees required under this ordinance shall include base fees, which are intended to defray the general administrative costs of processing an application; review fees, which are intended to defray the costs of specific professional review activities; and supplemental fees, which are intended to reimburse the Town for the actual costs of processing an application to the extent those costs may exceed the amount of the base fee and review fee. Base fees and review fees are nonrefundable fees that must be paid at the time the application is submitted, or as soon thereafter as the amounts of such fees are determined by the Town, in order for the application to receive further processing or approval. Supplemental fees must be paid within 30 days after the Town mails or delivers written notice of the amount of the fees to the applicant. The fact that the Town may have begun to process an application before such fees have been paid shall not constitute a waiver of the Town’s right to cease processing the application until the required fees
have been paid. The refusal of the applicant to pay any required fees shall render the application incomplete and shall be grounds for denial of the application.

5. Multiple Fees

The fees set forth in Section 6 are separate and individual fees, to be separately charged on the basis of the type of application involved. If a particular use requires more than one type of application, the fees must be paid for each type of application. For example, the fees for a use requiring both site plan review and a special permit shall include each of the separate fees stated below for the two types of applications.

6. Amount of Base Fees and Review Fee Deposits

Applications To The Planning And Zoning Commission Or Its Agent

<table>
<thead>
<tr>
<th></th>
<th>Base Fee</th>
<th>Review Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Residential Site Plan Review</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Single Family</td>
<td>$100</td>
<td>none</td>
</tr>
<tr>
<td>2. Multi-Family</td>
<td>$1,000</td>
<td>$100 per unit</td>
</tr>
<tr>
<td>(elderly/age 55 and older)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Multi-Family (other)</td>
<td>$500</td>
<td>$100 per unit</td>
</tr>
<tr>
<td>4. Home Occupation</td>
<td>$150</td>
<td>none</td>
</tr>
<tr>
<td>B. Non-Residential Site Plan Review</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Building size of less than 25,000 square feet</td>
<td>$1,000</td>
<td>$0.20 per square foot of total floor area</td>
</tr>
<tr>
<td>2. Building size of 25,000 - 49,999 square feet</td>
<td>$2,250</td>
<td>$0.15 per square foot of total floor area</td>
</tr>
<tr>
<td>3. Building size of 50,000 - 99,999 square feet</td>
<td>$3,000</td>
<td>$0.15 per square foot of total floor area</td>
</tr>
<tr>
<td>4. Building size of 100,000 square feet or greater</td>
<td>$8,000</td>
<td>$0.10 per square foot of total floor area</td>
</tr>
</tbody>
</table>
### Applications To The Planning And Zoning Commission Or Its Agent (continued)

<table>
<thead>
<tr>
<th>C. Special permits</th>
<th>Base Fee</th>
<th>Review Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Residential Uses</td>
<td>$150</td>
<td>none</td>
</tr>
<tr>
<td>2. Non-Residential Uses (except excavation)</td>
<td>$500</td>
<td>none</td>
</tr>
<tr>
<td>3. Excavation</td>
<td>$1,000</td>
<td>$0.01 per square foot of area to be disturbed</td>
</tr>
</tbody>
</table>

| D. Amendments to Regulations | $500 | none |
| E. Amendments to Map/Boundaries | $500 | none |
| F. Certificate of Zoning Compliance | $25 | none |
| G. Sign Permit | $10 | $2 per square foot of total sign area |

<table>
<thead>
<tr>
<th>H. Subdivision (including Resubdivision)</th>
<th>Base Fee</th>
<th>Review Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Review of public improvements, drainage, and grading (if needed)</td>
<td>$2,000</td>
<td>$500 or $50 per linear foot of improvements whichever is greater</td>
</tr>
<tr>
<td>2. Other administrative and professional review</td>
<td>$1,000</td>
<td>$200 per lot</td>
</tr>
<tr>
<td>3. Submission of additional plans after initial review of application by Commission</td>
<td>none</td>
<td>$100 per plan sheet</td>
</tr>
<tr>
<td>4. Inspection of proposed improvements, grading and/or drainage during construction</td>
<td>$500</td>
<td>Five percent (5%) of construction costs, as estimated by Commission</td>
</tr>
<tr>
<td>5. Inspection of proposed improvements, grading and/or drainage following construction</td>
<td>$500</td>
<td>$200 per visit</td>
</tr>
</tbody>
</table>
Applications To The Zoning Board Of Appeals

A. Variance $325 none
B. Enforcement Appeals $325 none
C. Other Applications $325 none

Applications To The Conservation And Inland Wetlands Commission Or Its Agent

A. Uses Permitted As of Right none none
B. Non-Regulated Uses none none
C. Regulated Uses
   1. Single-family residential uses $25
      $5 per half-acre, or part thereof, of wetlands, plus $100 per 1,000 square feet, or part thereof, of wetlands or watercourse encroachment
   2. All other uses $50
      $5 per half-acre, or part thereof, of wetlands, plus $100 per 1,000 square feet, or part thereof, of wetlands or watercourse encroachment
   3. Public hearing fee $175
D. Amendments to Regulations $500
E. Amendments to Wetlands And Watercourses Map $500

7. Supplemental Fees

If the Town deems it necessary to have an application, or any document or information submitted in connection with an application, whether by the applicant or by others, reviewed by legal, engineering, scientific, planning or other professional consultants in order to determine whether the activity proposed by the application, or as constructed, complies with applicable
Town regulations, or if the approval of the application would require the preparation or review of any additional documents or materials by any such consultants, the applicant may be required to pay a supplemental application fee to ensure that the Town is reimbursed for the full costs of processing the application. Such supplemental fees must be paid within 30 days after the Town mails or delivers to the applicant a written request for such fees to the applicant. The failure to pay any such fee when due may result in the denial, termination, revocation or expiration of any permit or approval to which the fee was related. All permits and approvals shall be deemed to be issued upon the condition that all fees required by this ordinance are paid when due.

8. This ordinance shall take effect fifteen days after publication.

Public Hearing Date:
Adoption Date: 8-3-2006
Publication Date: 8-8-2006
Effective Date: 8-23-2006

900756v1

120
Resolution
"Electronic Voting Equipment Agreement"

WHEREAS, the Help America Vote Act of 2002 has developed a uniform set of requirements for each voting system used in an election for federal office;

WHEREAS, included among the requirements of the Help America Vote Act is a provision that every polling place must maintain at least one voting machine created to ensure private and independent voting capabilities for persons with disabilities;

WHEREAS, the "TVS voting system" has been recognized to be in compliance with the requirements of the Help America Vote Act, including the provision of accessibility for persons with disabilities;

WHEREAS, the Office of the Secretary of the State of Connecticut has used federal funds advanced through the Help America Vote Act to purchase voting machines in compliance with this said accessibility provision of the Help America Vote Act, these being the "TVS voting system";

WHEREAS, the Town of Lisbon is a municipality in the State of Connecticut;

WHEREAS, the Town of Lisbon, through its elected officials and the employees thereof, is responsible for conducting primaries and elections, federal and otherwise, within its borders;

WHEREAS, the Town of Lisbon, through its Board of Selectmen is responsible for providing suitable voting machines for use within its own municipality;

THEREFORE, the Town of Lisbon, acting by its Board of Selectmen, hereby accepts ownership of the said "TVS voting system" and will begin to use said voting machines with the election to be held on November 7, 2007.

Dated at Lisbon, Connecticut, this 23rd day of October 2006

Thomas W. Sparkman, First Selectman

Robert Grant, Selectman

Raymond J. Stearns, Selectman

Dated 11-20-2006

Lisbon, CT

Betsy M. Barrett
Resolution
“Electronic Voting Equipment Agreement”

WHEREAS, the Help America Vote Act of 2002 has developed a uniform set of requirements for each voting system used in an election for federal office;

WHEREAS, the Election Assistance Commission has determined that lever voting machines are not compliant with the requirements of the Help America Vote Act;

WHEREAS, the Office of the Secretary of the State of Connecticut has used federal funds advanced through the Help America Vote Act to purchase voting machines in compliance with this law, these being the “LHS optical scan voting machines”;

WHEREAS, the Town of Lisbon, through its elected officials and the employees thereof, is responsible for conducting primaries and elections, federal and otherwise, within its borders;

WHEREAS, the Town of Lisbon, through its Board of Selectmen, is responsible for providing suitable voting machines for use within its own municipality;

THEREFORE, the legislative body of the Town of Lisbon, acting by its Board of Selectmen, hereby accepts ownership of the said “LHS optical scan voting machines: and will begin to use said voting machines” and will begin to use said voting machines with the first election of November 6, 2007.

Dated at Lisbon, Connecticut, this 23rd day of October 2006

Thomas W. Sparkman, First Selectman

Robert T. Grant, Selectman

Raymond J. Stearns, Selectman

Dated 11-20-2006
Lisbon, CT

Betsy M. Barrett
Town Clerk
Fee Schedule. Application fees shall be based on the following schedule:

**The surcharge currently imposed by the Connecticut DEP shall be added to all fees.**

a. Regulated Activities:
   - Residential Uses .................................... $100.00 Plus $25.00/Lot
     Plus Fee from Schedule A
   - Commercial Uses .................................... $300.00
     Plus Fee from Schedule A
   - All Other Uses ........................................ $100.00
     Plus Fee from Schedule A
   - Approval by Duly Authorized Agent .................... $50.00
   - Appeal of Duly Authorized Agent Decision .............. $25.00
   - Significant Activity Fee .............................. $250.00
   - Public Hearing Fee .................................... $250.00

   Complex Application Fee ................................. The Inland Wetlands Agency may charge an additional fee sufficient to cover the cost of reviewing and acting on complex applications. Such fee may include, but not be limited to, the cost of retaining experts to analyze, review, and report on issues requiring such experts. The Agency or the duly authorized agent shall estimate the complex application fee which shall be paid pursuant to section 19.1 of these regulations within 10 days of the applicant’s receipt or notice of such estimate. Any portion of the complex application fee in excess of the actual cost shall be refunded to the applicant no later than 30 days after publication of the agency’s decision.

b. Permitted and Nonregulated Uses:
   - Permitted Uses as of Right .............................. No charge
   - Nonregulated Uses ...................................... No charge

c. Regulation Amendment Petitions: ......................... $250.00
   (Does not include Notices or Regulation Advisories from DEP)

d. Map Amendment Petitions: ............................... $250.00
   Plus fee from Schedule B

e. Modification of Previous Approval: ......................... $75.00
   Renewal of Previous Approval: .......................... $75.00

f. Monitoring Compliance Fee ............................... Minimum of $25.00 for 2 site visits for minor applications

g. Notice of Violation and Cease and Desist Orders
   - Initial Inspection Fee ................................. $150.00
   - Additional Monitoring/Compliance Inspection Fee ...... $100.00
   - Application Fee for Regulated Activity started
     without a permit ...................................... Double regular fee
     Plus Fee from Schedule A

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SCHEDULE A. For the purpose of calculating the permit application fee, the area in schedule A is the total area of wetlands and watercourses and the upland review area upon which a regulated activity is proposed.

SQUARE FEET OF AREA
a. Less than 1,000 ........................................ $100.00
b. 1,000 to 5,000 .................................. "a" plus $200.00
c. More than 5,000 .................................. "b" plus $300.00

SCHEDULE B. For the purpose of calculating the map amendment petition fee, linear feet in schedule B is the total length of wetlands and watercourses boundary subject to the proposed boundary change.

LINEAR FEET
a. Less than 500 ........................................ $100.00
b. 500 to 1,000 .................................. "a" plus $200.00
c. More than 1,000 .................................. "b" plus $300.00

Dated 12-24-2007
Lisbon, CT

Betsy M. Barrett
Town Clerk
Applications to the Planning and Zoning Commission or its agent (continued)

C. Special Permits
   1. Residential Uses
      Base Fee: $150.00
   2. Non-residential Uses (except excavations)
      Base Fee: $500.00
   3. Excavations
      Base Fee: $1,000, or $100 x .05 per square foot of area disturbed, which ever is greater

D. Amendments to the Regulations
   Base Fee: $500

E. Amendments to Map/Boundaries
   Base Fee: $500

F. Certificate of Zoning Compliance
   Base Fee: $25, or $2 per square foot of total sign area

G. Sign Permit
   Base Fee: $10

H. Subdivision (including Re-subdivision)
   1. Review of public improvements, drainage, and grading (if needed)
      Base Fee: $2,000, or $500 or $500 x 10.00 per linear foot of improvements
   2. Other administrative and professional review
      Base Fee: $1,000, or $200 x 250 per lot
   3. Submission of additional plans after initial review of application by Commission
      Base Fee: none, or $100 per plan
   4. Inspection of proposed improvements, grading and/or drainage during construction
      Base Fee: $500
   5. Inspection of proposed improvements, grading and/or drainage following construction
      Base Fee: $500

Dated 12-24-2007
Lisbon, CT

Betsy M. Barrett
Town Clerk
AUTHORIZING RESOLUTION OF THE
TOWN OF LISBON

CERTIFICATION

I, Betsy Barrett, Town of Lisbon, Town Clerk, do hereby certify that the following is a true and correct copy of a resolution adopted by the Town of Lisbon, at a Special Town Meeting, held on Tuesday, December 18, 2007, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded or revoked and is at present in full force and effect.

RESOLVED:

That the Town of Lisbon hereby endorses the application of the Southeastern Connecticut Council of Governments for a grant to establish a Web Based Regional Geographic Information System, submitted to the State of Connecticut Office of Policy and Management, under the Regional Performance Incentive Program referenced in Section 8 of Public Act 07-239.

The Undersigned has affixed her signature this 19th day of December, 2007.

[Signature]
Betsy Barrett, Town Clerk, Town of Lisbon

Dated 12-24-2007
Lisbon, CT

Betsy M. Barrett
Town Clerk
AN ORDINANCE RESTRICTING
THE TRANSFER BY THE TOWN TO
PRIVATE PARTIES OF PROPERTY TAKEN
BY EMINENT DOMAN

IT IS HEREBY ORDAINED by the electors and those qualified voters of the Town of Lisbon, acting at a duly called special Town Meeting, that:

Notwithstanding any other provisions of law, private property acquired by the Town of Lisbon, through eminent domain without the consent of the owner shall not be dedicated, sold, leased in substantial part, or otherwise transferred to private person(s), partnership(s), corporation(s) or any other non-governmental entity for a period of ten (10) years following the acquisition of the property by the Town of Lisbon, except that property may be transferred or leased (1) to private entities that are public utilities or common carriers such as railroad or toll road and (2) to private entities that occupy less than 20 percent of the gross floor area of all buildings on the project, such as a retail establishment on the ground floor of a public building; and (3) to remove, abate or mitigate any public nuisance or threat to public health or safety.

For the purposes of this ordinance, the words “leased in substantial part” shall refer to leases of 20 percent or more of the gross floor area of all buildings located on the property.

Adoption Date: May 20, 2008
Publication Date: May 24, 2008
Effective Date: June 7, 2008
AN ORDINANCE REGARDING MULTIPLE MEMBERSHIPS
ON THE BOARD OF FINANCE, BOARD OF EDUCATION, AND
PLANNING AND ZONING COMMISSION

IT IS HEREBY ORDAINED by the electors and qualified voters of the Town of Lisbon, acting
at a duly called special Town Meeting, that:

1. Notwithstanding any contrary provisions of any previously adopted ordinance, no
   member or alternate member of the Board of Finance shall simultaneously serve as a
   member of the Board of Education or as a member or alternate member of the Planning
   and Zoning Commission.

2. Notwithstanding any contrary provisions of any previously adopted ordinance, no
   member of the Board of Education shall simultaneously serve as a member or alternate
   member of the Board of Finance or as a member or alternate member of the Planning and
   Zoning Commission.

3. Notwithstanding any contrary provisions of any previously adopted ordinance, no
   member or alternate member of the Planning and Zoning Commission shall
   simultaneously serve as a member of the Board of Education or as a member or alternate
   member of the Board of Finance.

4. The provisions of this ordinance shall not be deemed to cause the expiration of the term
   of office of any person who is a member or alternate member of the Board of Finance, a
   member of the Board of Education, or a member or alternate member of the Planning and
   Zoning Commission on the effective date of this ordinance, regardless of whether such
   person is also serving on another board or commission named in this ordinance on such
   effective date. Such persons shall be entitled to continue to serve out the terms for which
   they have been appointed or elected as of such effective date. However, no such person
   shall be entitled to reelection or reappointment to any board or commission named in this
   ordinance if such person is also serving on any other such board or commission.

5. This ordinance shall take effect fifteen days after publication.

Adoption Date: Feb 24, 2009
Publication Date: Feb 27, 2009
Effective Date: March 14, 2009
AN ORDINANCE AUTHORIZING THE TOWN
TO JOIN THE UNCAS HEALTH DISTRICT

IT IS HEREBY ORDAINED by the electors and qualified voters of the Town of Lisbon, acting at a duly called special Town Meeting, that:

1. The Town, acting through its Board of Selectmen, is hereby authorized to join the Uncas Health District, and to take such actions as may be necessary to maintain such membership in accordance with all applicable provisions of state law.

2. Any previously adopted ordinance or resolution that may, in any manner, be deemed contrary to the foregoing authorization, including, but not necessarily limited to, the resolution adopted on March 29, 1990, authorizing the Town to form a joint health district with the Town of Griswold, shall be deemed rescinded to the extent such ordinance or resolution may be contrary to such authorization.

3. This ordinance shall take effect fifteen days after publication.

Public Hearing Date: 03/10/2010
Adoption Date: 5-3-2010
Publication Date: 5-5-2010
Effective Date: 5-20-2010
AN ORDINANCE ESTABLISHING FEES FOR THE ISSUANCE OF A BUILDING PERMIT

1. No building permit shall be issued by the Building Inspector of the Town of Lisbon until said applicant has paid to the Town of Lisbon a building permit fee in the amount as determined by the Town of Lisbon Building Permit Fee Schedule.

2. Any previously adopted building permit fee schedule or resolution that may, in any manner be deemed contrary to the foregoing ordinance, including but not necessarily limited to an ordinance adopted on February 28, 1979, establishing fees for the issuance of a building permit, shall be deemed rescinded.

3. The following shall be the fees charged for the issuance of a building permit:

TOWN OF LISBON
BUILDING PERMIT FEE SCHEDULE

ESTIMATED VALUE: Building Safety Journal of the present year for new construction, or Means Residential or Commercial Cost Estimators Manual for the current year.

RESIDENTIAL
New dwellings, additions with attached or detached garages, per computed on each thousand dollar of estimated value, fifty ($50) dollars for the first $2000, $12 for each portion of a thousand dollars of value over, (value times multiplier @ .012 plus $26).
The new dwellings mechanical permit fee is included in the above calculations.

REMODELING AND RENOVATIONS TO STRUCTURES, SHEDS INCLUDED
Computed on each per thousand dollar of estimated value, fifty ($50) dollars for the first $2000, $12 for each portion of a thousand dollars of value, (value times multiplier @ .012 plus $26).

Mechanical work requires separate permits in addition to Building Permit.

MECHANICAL, ELECTRIC, PLUMBING, HEAT AND AC
Computed on each per thousand dollar of estimated value, fifty ($50) dollars for the first $2000, $12 for each portion of a thousand dollars of value over, (value times multiplier @ .012 plus $26).

POOLS, ABOVE AND INGROUND
Computed on each per thousand dollar of estimated value, fifty ($50) dollars for the first $2000, $12 for each portion of a thousand dollars of value over, (value times multiplier @ .012 plus $26).
ACCESSORY STRUCTURES AND FARM BUILDINGS
Computed on each per thousand dollar of estimated value, fifty ($50) dollars for first $2000, $12 for each portion of a thousand dollars of value, (value times multiplier @ .012 plus $26)

DECKS AND PORCHES, ROOFS, UP-GRADES AND REPAIRS
Computed on each per thousand dollar of estimated value, Fifty dollars for first $2000, $12 for each portion of a thousand dollars of value, (value times multiplier @ .012 plus $26).

DEMOLITION OF BUILDINGS:
Residential $50-Town plus $50-State = $100
Farm and Accessory Structures Computed: $50-Town plus $50-State = $100
Commercial/Industrial $100-Town, plus $50 State, plus ESTIMATED VALUE OF ACCESSOR @ MULTIPLIER $.012 OF VALUE.

COMMERCIAL / INDUSTRIAL REPAIR AND RENOVATIONS/REMODELING
Computed each portion of a thousand dollars of value Fifty dollars for first $2000, $12 for each portion of a thousand dollars of value, (value times multiplier @ .012 plus) plus $26.

REQUESTED INSPECTIONS OTHER THAN PERMITS: $50.
Request for inspections other than permits must be submitted to this office in writing and must be paid prior to inspections:
- Woodstoves
- Fireplaces
- Chimneys
- Energy ratings
- Swimming pools

MISCELLANEOUS FEES:
(These fees are in addition to regular permit fees.)
- $250 for work previously completed without a building permit.
- For work started without a permit $200, in progress of construction $25.
- Rejected drawings to be resubmitted with a plan review fee of $25
- Re-inspection fee for inspections incomplete after 2nd inspection or scheduled appointment not ready for inspection and not cancelled prior to inspector leaving office. $50 per occurrence.
- $25 Fee for Final CO certificate, and for each re-inspection there after on same permit

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*NOTE*

Educational Fee, Effective July 1, 2010. The Connecticut State Educational Fee increased from $.22 per thousand to $.26 per thousand which will be charged in addition to building department fees on the estimated value of construction.

APPROVED AT A Duly WARNED SPECIAL TOWN MEETING HELD ON THE 15th DAY OF NOVEMBER, 2010 IN LISBON, CONNECTICUT.

PUBLICATION DATE: Nov 18, 2010
EFFECTIVE DATE: Dec 3, 2010

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ORDINANCE ON THE ESTABLISHMENT OF
REGIONAL ANIMAL CONTROL SERVICES

As per Section 22-331a of the Connecticut General Statutes, any two or more contiguous towns, each of which has a population of less than 25,000, may agree to be served by regional animal control services by action of their legislative bodies. Accordingly, the Town of Lisbon hereby authorizes the First Selectman to establish regional animal control services and enter into a Memorandum of Understanding with the Towns of Franklin, Bozrah, Lebanon and Sprague for a term from November 1, 2010 to June 30, 2015.

If any part of this ordinance is determined to be in valid, such determination shall not affect the validity of any other part and the remainder of the ordinance shall remain in full force and effect.

APPROVED AT A DULLY WARNED SPECIAL TOWN MEETING HELD ON THE 15TH DAY OF NOVEMBER, 2010 IN LISBON, CONNECTICUT.

PUBLICATION DATE: Nov 18, 2010
EFFECTIVE DATE: Dec 3, 2010
OUTLINE FOR ANIMAL CONTROL ANSWERING SERVICE

Basic announcement:
"You have reached the animal control line for the Towns of Lebanon, Franklin, Bozrah and Sprague. If this is an emergency please stay on the line. For non-emergencies, call the pound at 860.642.6379 and the Animal Control Officer on duty will return your call by the next business day."

Emergencies include:
- biting animals
- wild animals vs. domestic animals
- state trooper requests
- animals hit by motor vehicles
- roaming dogs
- ill or injured stray dogs or cats
- large or small domestic animals at risk
- ill or injured wild animals on town roads, state roads, or private property
- barking dogs (handled at the discretion of the animal control officer)

If at any time after trying to reach the on-call officer for thirty minutes, please call the other officer until someone is reached.

There are two animal control officers:
Bill Paul is on call daytimes Mondays through Fridays from 8:00 a.m. to 5:00 p.m. His number is 860.449.4979.
Michelle Kellough is on call nighttimes Mondays through Fridays from 5:00 p.m. to 8:00 a.m. and also on weekends; weekends start on Friday night at 5:00 p.m. and end Monday morning at 8:00 a.m. Her number is 860.933.9040. If at any time, after trying to reach the on-call officer for thirty minutes there is no answer, please call the other officer until someone is reached.
GENERAL STATEMENT OF DUTIES:
Responsible for protecting public health and safety through the enforcement of state animal control laws and carrying out all functions necessary to achieve that outcome.

SUPERVISION RECEIVED:
Works under the direct supervision of the Chairman of the Board of Directors of the Regional Animal Control Service and under the administrative direction of the full Board of Directors.

SUPERVISION EXERCISED:
May supervise volunteers interested in assisting with animal control functions.

HOURS OF WORK: (On-Call)
Monday through Friday: 8 AM to 5 PM

FUNCTION OF DUTIES:

1. Responsible for animal control functions within a four-town Regional Animal Control Services district including the towns of Lebanon, Franklin, Bozrah and Sprague, and Lisbon.

2. Maintain the Animal Control facility located in Lebanon including, but not limited to, daily cleaning of kennels and feeding and watering of animals.

3. Responsible for managing and rescuing sick, injured and vicious domestic animals and occasional wildlife.

4. Respond to phone calls and referrals, resident complaints, conduct investigations, and issue citations as required for unlicensed dogs and other types of infractions.

5. Advertise all stray dogs and to the best extent possible, secure adoption for all dogs deemed adoptable.

6. Maintain general upkeep of animal pound, notifying supervisor when repairs are required or items need replacement.

7. Complete and process all animal control reports as required by the State of Connecticut.

8. Obtain current lists of all registered dogs from the Town Clerk in each of the four district towns and keep available at the animal pound.

9. Create and maintain inventory of all animal control equipment, noting the addition or deletion of any item as status changes.

10. Perform related work as required.
PHYSICAL AND MENTAL REQUIREMENTS/WORK ENVIRONMENT:

1. Must be mobile with the ability to get from one location in the work site(s) to other locations in the work site(s). Ability to sit and/or stand for long periods of time.

2. Ability to reach and bend and push/pull.

3. Ability to lift and carry objects and animals in excess of 100 pounds.

4. Ability to perform manipulative skills such as writing, using a computer keyboard and telephone.

5. Capable of making mathematical calculations using calculator.

6. Ability to concentrate on complicated detail and issues with some interruption, pressure and changing priorities for more than three hours at a time.

7. Memory to perform multiple and diverse tasks over long periods of time and ability to remember information that has been read, studied or previously learned.

8. Ability to use knowledge and reasoning to solve problems.

9. Ability to understand and follow oral and written instructions.

10. Ability to work effectively with others and supervise volunteer staff.

REQUIREMENTS OF WORK:

1. High School diploma or equivalent

2. Must possess a valid Connecticut driver’s license and proof of insurance for the personal vehicle used in the performance of the ACO duties.

3. Must possess a passenger vehicle, van or light truck capable of transporting sick or injured animals.

4. Must possess a firearm (pistol or rifle) for the occasional euthanasia of sick or injured animals.

Revised 6-30-10
REGIONAL ANIMAL CONTROL SERVICES

Regional Animal Control Officer – NIGHTS/WEEKENDS

Specific Duties and Functions of Position

GENERAL STATEMENT OF DUTIES:
Responsible for protecting public health and safety through the enforcement of state animal control laws and carrying out all functions necessary to achieve that outcome.

SUPERVISION RECEIVED:
Works under the direct supervision of the Chairman of the Board of Directors of the Regional Animal Control Service and under the administrative direction of the full Board of Directors.

SUPERVISION EXERCISED:
May supervise volunteers interested in assisting with animal control functions.

HOURS OF WORK: (On-Call)
Monday through Friday: 5PM to 8AM
Weekends: 24 hrs.

FUNCTION OF DUTIES:

1. Responsible for animal control functions within a four-town Regional Animal Control Services district including the towns of Lebanon, Franklin, Bozrah and Sprague.

3. Responsible for managing and rescuing sick, injured and vicious domestic animals and occasional wildlife.

4. Respond to phone calls and referrals, resident complaints, conduct investigations, and issue citations as required for unlicensed dogs and other types of infractions.

5. Provide regular open hours at the animal pound on Saturday morning to allow for the viewing and adoption of dogs and cats. Cats will be the responsibility of the regional cat shelter staff.

6. Complete and process all animal control reports as required by the State of Connecticut.

7. Perform related work as required.
PHYSICAL AND MENTAL REQUIREMENTS/WORK ENVIRONMENT:

1. Must be mobile with the ability to get from one location in the work site(s) to other locations in the work site(s). Ability to sit and/or stand for long periods of time.

2. Ability to reach and bend and push/pull.

3. Ability to lift and carry objects and animals in excess of 100 pounds.

4. Ability to perform manipulative skills such as writing, using a computer keyboard and telephone.

5. Capable of making mathematical calculations using calculator.

6. Ability to concentrate on complicated detail and issues with some interruption, pressure and changing priorities for more than three hours at a time.

7. Memory to perform multiple and diverse tasks over long periods of time and ability to remember information that has been read, studied or previously learned.

8. Ability to use knowledge and reasoning to solve problems.

9. Ability to understand and follow oral and written instructions.

10. Ability to work effectively with others and supervise volunteer staff.

REQUIREMENTS OF WORK:

1. High School diploma or equivalent

2. Must possess a valid Connecticut driver’s license and proof of insurance for the personal vehicle used in the performance of the ACO duties.

3. Must possess a passenger vehicle, van or light truck capable of transporting sick or injured animals.

4. Must possess a firearm (pistol or rifle) for the occasional euthanasia of sick or injured animals.

Revised 6-30-10
Towns of
Bozrah, Franklin, Lebanon, Sprague & Lisbon
Memorandum of Understanding(Revised) for
Regional Animal Control Services

This agreement, by and between the Towns of Bozrah, Franklin, Lebanon, Sprague & Lisbon covers the provisions of animal control services as detailed in the following pages for the period beginning upon the date of final execution and concluding on June 30th, 2015.

SECTION I: DEFINITIONS

ANIMAL: any creature, including, but not limited to, dogs, cats, monkeys, guinea pigs, hamsters, rabbits, birds, and reptiles;

ANIMAL CONTROL OFFICER: any appointed chief or assistant staff member appointed, either municipal or regional, as per Connecticut General Statute 22-328 and 22-331a.

COMMERCIAL KENNEL: a facility maintained for boarding or grooming dogs or cats, and includes, but is not limited to, any veterinary hospital which boards or grooms dogs or cats for non-medical purposes.

GROOMING FACILITY: a facility other than a commercial kennel, which is maintained as a business where dogs or cats are groomed.

KEEPER: any person, other than the owner, harboring or having in his or her possession any animal.

KENNEL: one pack or collection of dogs which are kept under one ownership at a single location and are bred for show, sport or sale.

MEMORANDUM OF UNDERSTANDING (MOU) shall mean the agreement entered into between the Towns of Bozrah, Franklin, Lebanon and Sprague with an effective date of July 1, 2010.

MEMORANDUM OF UNDERSTANDING (Revised) (MOUR) shall mean the agreement entered into between the Towns of Bozrah, Franklin, Lebanon, Sprague and Lisbon.

PET SHOP: any place at which animals not born and raised on the premises are kept for the purpose of sale to the public.

POULTRY: all domestic fowl and any pheasants or other game birds securely confined and lawfully owned and possessed by any person, as per Connecticut General Statute 26-40.

REGIONAL POULTRY: any two or more contiguous towns, each of which has a population of less than 25,000, and which have or will provide a dog pound facility within their region, by action of their legislative bodies, which have agreed to be served by a regional animal control officer or officers, as per Connecticut General Statute 22-331a.

TRAINING FACILITY: any place, other than a commercial kennel or grooming facility, which is maintained as a business at which dogs are trained.

SECTION II: REGIONAL BOARD

The five First Selectmen from each town shall be designated as members to the five-member Board of Directors, and shall enforce all regulations pertaining to the regional animal control services, expenses, and incomes, in accordance with Connecticut General Statutes. The Board shall meet on a regular basis and post all meetings, and an annual meeting schedule, with the Town Clerks of each town in accordance with Connecticut General Statutes. The Board shall elect a Chair, a Vice-Chair, and a Secretary for one-year terms, except that the first term shall start in July of 2010 and expire in November of 2011, and subsequent terms shall be from November to November to allow for changes in membership caused by biennial municipal elections.
SECTION III: ANIMAL CONTROL OFFICERS
The Animal Control Officers for regional animal control within the five towns will provide the following services which include, but are not limited to:

A) handling of dead, confined, stray, at large, nuisance, sick, injured or vicious animals;
B) investigation and enforcement of any cruelty, abandonment, or protective custody cases;
C) provision of veterinary care on an emergency basis for domestic animals;
D) handling of neighborhood disputes involving animal complaints; and
E) investigation of all reported bites, quarantining of biting animals in accordance with Connecticut General Statutes, and performing such duties as necessary on a live biting animal or its carcass, necessary to prepare and deliver it for rabies testing.
F) cooperating with, but not duplicating the services of, the State of Connecticut Department of Agriculture, the Connecticut Humane Society, the State Police, and other similar agencies with animal control responsibilities and interests;
G) attending training for all applicable state and town regulations;
H) responding to citizen requests for information;
I) appearing in court in connection with any criminal enforcement or civil hearing on animal control matters;
J) submitting monthly reports to the Treasurer of Sprague in accordance with Connecticut General Statutes, so that the Treasurer of Sprague may make the quarterly reports to the State of Connecticut Department of Agriculture; and
K) reporting on every complaint within each town's respective limits to the Chairman of the Regional Animal Control Service.

SECTION IV: VEHICLE
Animal Control Officers shall use their own vehicles to perform their duties and will be compensated for mileage by a set monthly stipend for mileage established by the Board of Directors.

SECTION V: POUND
The Town of Lebanon shall provide the primary pound facility for use by the five towns, with a secondary pound facility provided by the Town of Bozrah for any overflow. The Towns of Bozrah and Lebanon shall be compensated for the use of the pounds based on the formula decided upon by the Board of Directors.

SECTION VI: FINANCIAL / FACILITIES SUPPORT
A. The Board of Directors shall, on an annual basis, approve the budget of the regional animal control service (hereafter “Annual Budget”) created by this agreement on or before March 1st. The Chairman of the regional animal control service shall submit the Annual Budget to the Board of Directors no later than January 1st, preceding the beginning of the fiscal year.

B. Participating towns providing “in-kind” facilities support (animal pounds vehicles, etc.) shall provide the Chairman of the regional animal control service the reasonable value of the provided facility for the following fiscal year no later than December 1st preceding the beginning of the fiscal year. Then Board of Directors shall make the final determination of the reasonable value of the in-kind support.

C. The Town of Sprague shall maintain financial records and coordinate payroll and all accounts payable functions. Financial reports shall be prepared and presented by the Town of Sprague at the regular meetings of the Board of Directors.
D. "Estimated Population" as used in the net cost calculation contained herein shall be the Department of Public Health Estimated Population of each of the participating communities as of July 1 of the calendar year preceding the submission of the

E. Annual Budget. "Total Estimated Population" as used in the net cost calculation shall be the total Estimated Population of all participating towns.

F. The "Net Cost" for each participating town shall be based upon the following formula:

\[\text{Net Cost} = \left(\frac{TNE \times (EP / TEP)}{-\text{In-Kind Contribution}}\right)\]

\[
\begin{align*}
TNE & \quad \text{- Total Net Expenses} \\
EP & \quad \text{- Estimated Population} \\
TEP & \quad \text{- Total Estimated Population}
\end{align*}
\]

SECTION VII: INDEMNIFICATION

The Towns of Bozrah, Franklin, Lebanon, Sprague and Lisbon agree to indemnify and hold each other harmless from and against any claims, liabilities, actions or any matter whatsoever pertaining to the capture and keeping of any animal taken into custody by the Animal Control Officer within each town's respective limits. The Town of Sprague will maintain all workers' compensation and liability insurance for the Animal Control Officers and insurance for the vehicle, and the Towns of Bozrah and Lebanon will maintain property and liability insurance for the pounds.

SECTION VIII: TERMINATION/EXPIRATION

Upon the expiration or termination of this agreement, the assets and services provided by each town shall revert back to the sole use of that town. Notice of termination must be given by January 1st in order to take effect by July 1st of that year.

SECTION IX: VALIDATION

If any part of this Memorandum of Understanding shall be adjudged invalid, it shall not affect the validity of the remainder of this document.

SECTION X: SIGNING / CERTIFICATION

This agreement shall be signed on behalf of participating towns by their First Selectmen pursuant to the direction of their Board of Selectmen. By signing the agreement, each Town certifies that all of the requirements set forth in C.G.S. Section 7-339c for entering into interlocal agreements have been undertaken and satisfied.

SECTION XI: EFFECTIVE DATE

The MOU which became effective as of July 1st, 2010 will remain in effect until such time as this MOU is signed by representatives of all of the participating Towns. All financial and in-kind services provided by participating Towns shall be fully credited toward their obligations under this MOU. This MOU shall become effective upon the date that it is signed by representatives of all of the participating Towns. The MOU will be terminated and will be of no further effect except as hereinbefore noted upon the effective date of the MOU.
IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding (Revised):

TOWN OF BOZRAH:

FIRST SELECTMAN: ____________________________

DATE: ____________________________

TOWN OF FRANKLIN:

FIRST SELECTMAN: ____________________________

DATE: ____________________________

TOWN OF LEBANON:

FIRST SELECTMAN: ____________________________

DATE: ____________________________

TOWN OF SPRAGUE:

FIRST SELECTMAN: ____________________________

DATE: ____________________________

TOWN OF LISBON:

FIRST SELECTMAN: ____________________________

DATE: ____________________________

WITNESS: ____________________________

WITNESS: ____________________________

WITNESS: ____________________________

WITNESS: ____________________________

WITNESS: ____________________________

WITNESS: ____________________________
§ 1 Purpose.

The purpose of this ordinance is to regulate the keeping of dogs and prohibit the roaming at large of dogs and other animals in the streets and public places of the Town of Lisbon and to prevent cruelty to dogs and other animals, pursuant to C.G.S. Section 7-148(c)(7)(D)(i) and (ii), and to prescribe penalties and enforcement procedures for violation of local and state regulations pertaining to dogs and other animals as set forth in C.G.S. Chapter 435, as amended, C.G.S. Secs. 7-152c and 7-148(c) (10) and this ordinance.

§ 2 Prohibited acts.

It shall be a violation of this article for any owner or keeper of a dog:

A. To allow such dog to roam at large upon the land of another and not under control of the owner or keeper or the agent of the owner or keeper, or to allow such dog to roam at large on any portion of any public highway and not attended by and under control of such owner or keeper or his agent; the unauthorized presence of any dog on the land of any person other than the owner or keeper of such dog or on any portion of a public highway, when such dog is not attended by and under the control of such owner or keeper, shall be prima facie evidence of a violation of the provisions of this article.

B. To obstruct or attempt to obstruct the canine control officer or warden engaged in the discharge of such person's duties.

C. To perpetrate any act of cruelty upon any dog or other animal.

D. Not to have a tag or plate on a collar around the neck or on a harness on the body of such dog.

E. Not to have complied with any order or regulation relating to rabies applicable to such dog.

F. To abandon or neglect or cruelly treat any such dog.

G. Not to have such dog licensed in the Town Clerk's office as required by state law.

H. To allow such dog to inflict damage or harm to human beings, domestic animals or property.
I. To allow such dog to go on a highway and growl, snap, bite or otherwise annoy any person or domestic animal lawfully using such highway or chase or interfere with any motor vehicle so using such highway.

J. To permit such dog to become a nuisance by reason of vicious disposition or excessive barking or any other disturbance or by permitting such barking or other disturbance when such is a source of annoyance to any sick person residing in the immediate vicinity.

K. To crop or cut or cause to be cropped or cut off the whole or any part of the ear of a dog unless such person is a registered veterinarian surgeon.

L. Not to clean up or dispose of immediately any feces or other waste matter discharged by a dog on public property, including highways and sidewalks, or on any private property not owned or controlled by the owner, agent or keeper of the dog.

§ 3 Violations and penalties.

Any person violating any of the above provisions shall be fined not less than $25 nor more than $100. Under no circumstance may a fine imposed under this Ordinance exceed the fine which might be imposed under state law for the same conduct. The Town canine control officer or warden shall issue citations for violations of any provisions set forth above. All moneys received shall be remitted to the Office of the Tax Collector of the Town of Lisbon.

§ 4 Hearing procedure for citations.

A. The Board of Selectmen shall appoint the Chairman of the Board of Regional Animal Control District as the citation hearing officer to conduct the hearings authorized by this section. The Board of Selectmen shall appoint the Vice-Chairman of the Board of Regional Animal Control District as the alternate citation hearing officer in the event of the unavailability of the citation hearing officer to conduct the hearing.

B. Within 12 months from the expiration of the final period for the uncontested payment of fines, penalties, costs or fees for any citation issued under this article, the Town shall send notice to the owner or keeper of the dog. Such notice shall inform said owner or keeper of the following:

1. The allegations against said owner or keeper and the amount of the fines, penalties, costs or fees due.

2. That said owner or keeper may contest his liability before a citation hearing officer by delivering in person or by mail written notice within 10
days of the date of the notice.

(3) That if the owner or keeper does not demand such a hearing, an assessment and judgment shall be entered against said person.

(4) That such judgment may issue without further notice.

C. If the owner or keeper who is sent notice pursuant to Subsection B above wishes to admit liability for any alleged violation, said person may, without requesting a hearing, pay the full amount of the fines, penalties, costs or fees in person or by mail to an official designated by the Town. Any owner or keeper who does not deliver or mail written demand for a hearing within 10 days of the date of the first notice provided in Subsection B above shall be deemed to have admitted liability, and the designated municipal official shall certify such person's failure to respond to the hearing officer. The hearing officer shall thereupon enter and assess the fines, penalties, costs or fees provided for by law and shall follow the procedures set forth below.

D. Any owner or keeper who requests a hearing shall be given written notice of the date, time and place for the hearing. Such hearing shall be held not less than 15 days nor more than 30 days from the date of the mailing of the notice, provided that the hearing officer shall grant upon good cause shown any reasonable request by any interested party for postponement or continuance. An original or certified copy of the initial notice of violation issued by the Town official shall be filed and retained by the Town. The presence of the issuing official shall be required at the hearing if such owner or keeper so requests. An owner or keeper wishing to contest his/her liability shall appear at the hearing and may present evidence in his/her behalf. A designated Town official, other than the hearing officer, may present evidence on behalf of the Town. If such owner or keeper fails to appear, the hearing officer may enter an assessment by default against him/her upon a finding of proper notice and liability. The hearing officer may accept from such owner or keeper copies of police reports, investigatory and citation reports and other official documents by mail and may determine thereby that the appearance of such person is not necessary. The hearing officer shall conduct the hearing in the order and form and with such methods of proof as the hearing officer deems fair and appropriate. The rules regarding the admissibility of evidence shall not be strictly applied, but all testimony shall be given under oath or affirmation. The hearing officer shall announce his decision at the end of the hearing. If the hearing officer determines that the owner or keeper is not liable, the hearing officer shall dismiss the matter and enter his determination in writing accordingly. If the hearing officer determines that the person is liable for the violation, the hearing officer shall forthwith enter and assess the fines, penalties, costs or fees against such owner or, keeper as provided by this article.
and applicable law.

E. If any assessment entered by the hearing officer is not paid on the date of its entry, the hearing officer shall send by first class mail a notice of the assessment to the person found liable and shall file, not less than 30 days nor more than 12 months after such mailing, a certified copy of the notice of assessment with the Clerk of the Superior Court for the New London judicial district, together with an entry fee of $8. The certified copy of the notice of assessment shall constitute a record of assessment. Within such twelve-month period, multiple assessments against the same person may be accrued and filed as one record of assessment. The Clerk of the Superior Court shall enter judgment in the amount of such record of assessment and court costs of $8 against such person in favor of the Town. The hearing officer’s assessment, when so entered as a judgment, shall have the effect of a civil money judgment, and a levy of execution of such judgment may issue without further notice to such person.

F. The owner or keeper against whom an assessment has been entered pursuant to this article is entitled to judicial review by way of appeal. An appeal shall be instituted within 30 days of the mailing of notice of such assessment by filing a petition to reopen assessment, together with an entry fee in an amount equal to the entry for a small claims case pursuant to C.G.S. Section 52-259 in the Superior Court for the geographical area in which the Town is located, which shall entitle said owner or keeper to a hearing in accordance with the rules of the judges of the superior court.

This ordinance shall be effective 15 days after publication of the same in a newspaper of general circulation in the Town.

Dated at Lisbon, Connecticut this day of June, 2011.

Betsy M. Barrett, Town Clerk