TOWN OF LISBON SPECIAL PERMIT APPLICATION

CORRESPONDENCE WILL BE SENT TO APPLICANT OR DESIGNATED AGENT. ALSO SEE NOTES 1, 2 AND 3 BELOW:

2	APPLICANT: SUNFOX CAMPGROUND, LI	C - DAVID NOWAKOWSKITELEPHONE: 860-376-1081
	ADDRESS 15 KENYON ROAD	EMAIL: dave@sunfoxcampground.com
>	APPLICANT'S AGENT (IF ANY):	TELEPHONE:
	ADDRESS	EMAIL:
A	OWNER / TRUSTEE:	TELEPHONE:
	ADDRESS	EMAIL:
×	ENGINEER/ SURVEYOR/ ARCHITECT: CHA CO	
>	ADDRESS 101 East River Drive, 1st F	oor, East Hartford, CT 06108 EMAIL:pparent@chacompanies.com
LVIVIIE	EACCEPTED BY THE PLANNING AND ZONING CO SLISTED BELOW, AND SUBMITTED WITH THE RE ABLE REGULATIONS AND ORDINANCES.	OMMISSION, THIS ENTIRE APPLICATION MUST BE COMPLETED, SIGNED BY THE EQUIRED FEE(S) AND SITE PLAN PREPARED IN ACCORDANCE WITH THE
OK 113 C	CONSULTANT(S) TO ENTER THE PROPERTY FOR	
LISBUN	LAND USE FEES ORDINANCE	OR ADDRESS SUCH COSTS DEEMED NECESSARY BY TOWN STAFF UNDER THE
SIGNATI DATE: _	JRE OF APPLICANT/AGENT	PRINTED NAME OF APPLICANT/AGENT DAVID NOWAKOWSKI
SIGNATU DATE:	JRE/RECORD OWNER	PRINTED NAME/RECORD OWNER DAVID NOWAKOWSKI
PARCE	IDENTIFICATION INFORMATION	
STREET	ADDRESS AND/OR LOCATION OF PROPER NYON ROAD	RTY:
MAP /BL	OCK/LOT: Map 73 Block 9 Lot PAGE: Volume 156, Page 56	
PROJEC LOT IN S	CT NAME: SUNFOX CAMPGROUND EXPAINS COURSE FEET: 2,748,636 TOTAL FL	OOR AREA IN SQUARE FEET:ZONING DISTRICT: R-60
SEE A	T DESCRIPTION, APPLICABLE REGULATION TTACHED	NS, AND PROPOSED STATEMENT OF APPROPRIATENESS OF USE:
=====		
APPLIC	CATION SUBMITTAL DATE:	FEE(S) PAID:
ノトトバこ	AL DAY OF RECEIPT	
CHAIR	COMMISSION ACTION:	DATE:
IPON AF	PPROVAL OF THIS APPLICATION BY THE PZ IDITIONS REQUIRED, THE ZONING ENFORC	C, AND COMPLIANCE WITH THE PROVISIONS OF SECTION 2.3.3 AND CEMENT OFFICER MAY ISSUE THE ZONING PERMIT.
	D	Rev. 12/17
	Zoning Enforcement Officer	

(* Any conditions attached to PZC action, or any reasons for denial, shall be reflected in the record and attached. No approved special permit shall be effective until a copy of the Notice of Approval and Grant of Special Permit is duly recorded in the land records of the Town.)





Special Permit application to the Town of Lisbon Planning & Zoning Commission Sunfox Campground
15 Kenyon Road

Project Description

Sunfox Campground operates a previously permitted seasonal campground at 15 Kenyon Road in Lisbon, Connecticut. The parcel (Map 73, Block 9, Lot 38) is 63.1 acres, located in the R-60 zone, and is bisected by Blissville Brook. The existing campground consists of 86 campsites, one single family home, one camp store, and recreational areas including an in-ground pool, playground, swimming pond, bounce pad, etc. located on the west side of Blissville Brook. The portion of the parcel located on the east side of Blissville Brook is currently undeveloped and utilized as passive recreation area. The owner of Sunfox Campground, Mr. Nowakowski, met with this Commission in February 2019 for an informal pre-application meeting regarding this expansion project. As a result of that discussion, it was determined that a secondary egress driveway would be required to satisfy the campground regulations. A traffic assessment was completed in 2019 to inform the design of that emergency access road and potential traffic impacts of the proposed expansion. A copy of the traffic study is attached. The project includes expansion of the campground to the eastern portion of the parcel. includes 29 new campsites, associated gravel access roads, and utilities to service the new campsites (water, sewer, communication, electric). No permanent exterior lighting is included in this proposed expansion.

Applicable Regulations
Section 10.8 Seasonal Campground

Proposed Statement of Appropriateness of Use

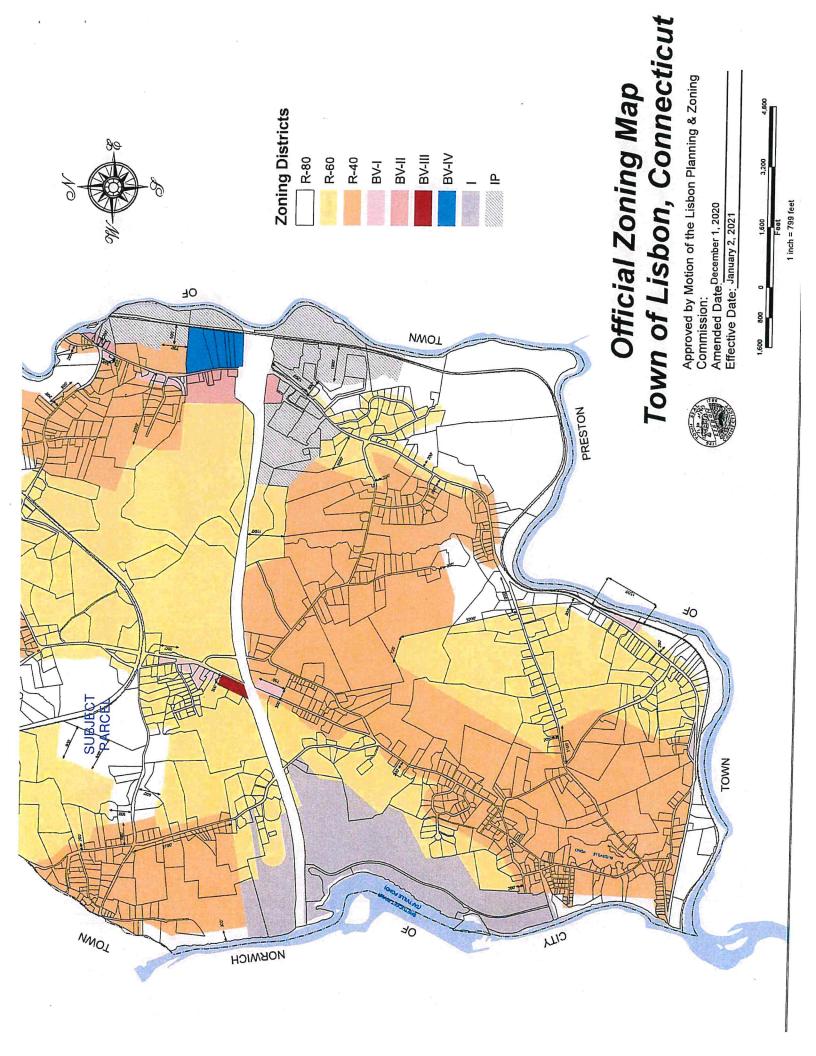
Expansion of the existing seasonal campground use of the property within the R-60 zone appears to meet the intent of the town zoning regulations.

Other Reviews/Approvals (see attached)

Jewett City Water – Water Service Available (Detailed Capacity Analysis Pending)
CT Department of Public Health and Uncas Health District – review of subsurface septic system
Town of Lisbon Conservation Commission – Approval received on 8/24/2021 & Modification Approved on 02/15/2022

Traffic Impacts

As indicate above a Traffic Assessment was complete in 2019 to evaluate the impact of a proposed 80 Site Expansion to the existing facility. This Assessment determined that the Peak Hour Traffic generated by the Campground under both existing and proposed conditions would be 42 Trips for the Friday afternoon peak hour and 39 Trips for the Saturday peak hour. The reduction of the proposed expansion from 80 new Sites to 29 does not alter this conclusion or the associated recommendations.



The Jewett City Water Company



PO Box 1088 Enfield, CT 06083-1088 Tel.: (800) 430-8073 Fax: (860) 749-5381

March 17, 2021

Sunfox Campground LLC 15 Kenyon Road Lisbon, CT 06351

Re: Water Service Availability for Expansion of Sunfox Campground

Water service is available for the above proposed development; however The Jewett City Water Co. (Company) is unable at this time to determine the adequate supply of water for the proposed development. The calculations for estimated usage for domestic have been provided to the Company. These flows are needed to ensure the current system is sized to deliver the water that would be needed for domestic usage flow condition.

For projects that would require review of site plans, additions of water mains, services, inspections and testing of mains and services. The Company requires an Engineer Study Agreement. Under this agreement the Developer shall pay the Company an advance fee(\$6,500.00) to be used by the Company for review of the project, which may included but not limited to, outside Engineering studies, inspections and testing of mains and services, flow testing of existing mains and Legal fees, that will be required for the project.

The Company to date has not received a set of plans for the project. Once a set of plans is received, a Draft Engineers Study Agreement forwarded to you, to be filled out and returned to the Company for completion of the agreement. Once this is completed a final Engineers Study Agreement will be forwarded for signatures. When the agreement is signed and the advance fee has been paid, the Company will be contacting you, to work out the specifics of the project related to water service.

If you have any further questions regarding this matter, do not hesitate to contact me at 800 430-8073.

Sincerely,

Robert Sherwood

Robert Sherwood, Executive Vice President Jewett City Water Company

STATE OF CONNECTICUT DEPARTMENT OF PUBLIC HEALTH

Deidre S. Gifford, MD, MPH Acting Commissioner



Ned Lamont Governor Susan Bysiewicz Lt. Governor

Environmental Health Section

July 1, 2021

Albert Gosselin, RS Uncas Health District 401 West Thames Street, Suite 106 Norwich, CT 06360

Re: Sunfox Campground, 15 Kenyon Road, Lisbon, CT

Dear Mr. Gosselin:

This Department has reviewed the large subsurface sewage disposal system (SSDS) plans for the Phase 1 expansion of the Sunfox Campground. The plans were prepared by CHA Companies (sealed by Bryan L. Busch, PE) and the eleven-sheet plan set is dated November 20, 2020, and the sheets that include the SSDS design information and layout were last revised on June 15, 2021. The plans were submitted to the Department for a large SSDS review and approval in accordance with Public Health Code (PHC) Section 19-13-B103d (c), and for a central SSDS exception pursuant to PHC Section 19-13-B103d (a) (2) (A).

The central SSDS is technically preferable, and the exception has been granted (attached). The SSDS plans are satisfactory and generally in accordance with the provisions of the code. This Department hereby APPROVES the plans with the following stipulations:

- 1. The central SSDS will serve the Phase 1 campground expansion sites (#1 #32) and the system has been sized to handle a future 4-bedroom residential building. The design flow for the existing campground and the Phase 1 expansion is slightly below the current 7,500 gallon per day (GPD) jurisdiction limit for the Department/Uncas Health District. Sites with SSDS design flows exceeding 7,500 GPD are under the jurisdiction of the Department of Energy and Environmental Protection (DEEP). Uncas Health District shall not approve a separate SSDS for the house or submit to the Department a new central SSDS exception application to allow the house to tie into the Phase 1 SSDS until a determination is made that the site design flow doesn't exceed 7,500 GPD. It should be noted that the site design flow was calculated based on 2018 water usage data, and the Department has been advised that the pro-rated design flow per camp unit site is anticipated to drop significantly due to an ongoing water leak detection and elimination program.
- 2. The SSDS plans show camp unit sites and a separate SSDS area for a Phase 2 campground expansion (sites #33 #53). A separate central SSDS exception application to the Department will be needed for the Phase 2 expansion, and as noted in stipulation #1, it will need to be demonstrated the site design flow doesn't exceed the DEEP jurisdictional threshold, which is currently 7,500 GPD.



Phone: (860) 509-7296 • Fax: (860) 509-7295
Telecommunications Relay Service 7-1-1
410 Capitol Avenue, MS#12SEW, P.O. Box 340308
Hartford, Connecticut 06134-0308
www.ct.gov/dph
Affirmative Action/Equal Opportunity Employer



- 3. The SSDS plans cite the need for additional confirmation deep test pits down-gradient of the leaching system. Uncas Health District shall not approve the SSDS Approval to Construct until the test holes have been completed and it is confirmed restrictive layers are consistent with the basis of design. Shallower restrictive layers than those in the leaching system will require the design engineer to reevaluate/revise the Minimum Leaching System Spread calculations. Deep test pits are also to be conducted in the tankage (septic tank, pump chamber) areas to confirm there are no concerns with ledge rock.
- 4. The Department and Uncas Health District have been provided a letter from Jewett City Water Company that notes water availability and the need for an engineering study to finalize the water supply arrangements. It is strongly recommended this be addressed sooner rather than later.
- 5. The pump chamber high level alarm shall be both audible and visual and shall readily alert campground officials of alarm conditions. Pump chamber electrical work shall be permitted and approved by the Lisbon Building Official.
- 6. A sieve test shall be conducted on the select fill placed in the leaching system area to confirm compliance with plan/code specifications.
- 7. The permit to discharge shall cite maintenance requirements for the septic tanks.

The Department recommends the Uncas Health District approve the SSDS plans with the above noted stipulations. If you feel any item has not been satisfactorily addressed, please contact me.

Sincerely,

Robert W. Scully, PE

Supervising Sanitary Engineer

Environmental Engineering Program

C: Katey DeCarli, PE, CHA Companies

Lisbon Kenyon Road 15 Large SSDS AMD



Deidre S. Gifford, MD, MPH Acting Commissioner



Ned Lamont Governor Susan Bysiewicz Lt. Governor

Environmental Health Section

NOTICE OF EXCEPTION

An exception is hereby granted to the requirements of Section 19-13-B103d (d) of the Connecticut Public Health Code for a central subsurface sewage disposal system serving 32 new camping unit sites that are part of the Phase 1 expansion of the Sunfox Campground located at 15 Kenyon Road in the Town of Lisbon, CT. A central system has been found to be technically preferable for the following reasons:

- 1. The central subsurface sewage disposal system will simplify maintenance.
- 2. The central subsurface sewage disposal system will provide for improved treatment and distribution of effluent.

Recorded at the Department of Public Health, Hartford, Connecticut.

Robert W. Scully

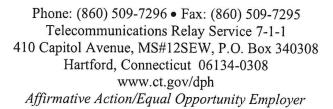
Supervising Sanitary Engineer

Environmental Engineering Program

July 1, 2021

Date









CONSERVATION COMMISSION TOWN OF LISBON

1 Newent Road Lisbon, Connecticut 06351

NOTICE OF DECISION

TOWN OF LISBON CONSERVATION COMMISSION

At the Regular Meeting of the Town of Lisbon Conservation Commission held at Lisbon Town Hall, 1 Newent Road, Lisbon, Connecticut on Tuesday, August 17, 2021, the following actions were taken:

- Application #21-003 Robert Adams, 58 Kinsman Hill Road, to construct a driveway crossing through intermittent, seasonal streams.

 APPROVED WITH CONDITIONS

 APPROVED WITH CONDITIONS
- Application #21-005 Sunfox Campground, 15 Kenyon Road, for construction of 32 new campsites with associated access road and utilities.

 APPROVED WITH CONDITION

Dated at Lisbon, Connecticut this 24th day of August, 2021.

Richard Hamel, Chairman Lisbon Conservation Commission

RECEIVED FOR RECORD AT LISBON
CT ON 08/24/2021 AT 11:40am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
Regarie Wakily. Assit

MINUTES
CONSERVATION COMMISSION
REGULAR MEETING
LISBON TOWN HALL
TUESDAY, FEBRUARY 15, 2022
7:00 P.M.

a. Call to Order

The Regular Meeting of the Conservation Commission was called to order by Richard Hamel, Chairman, at 7:00 pm.

MEMBERS PRESENT: Richard Hamel, Joseph Lewerk, William McIntosh, Sr.,

Mark Robinson (by tele-conference)

MEMBERS ABSENT: Leonora Szruba, Mark Sullivan (ALT)

OTHERS PRESENT: Christopher Derjue-LCS Student Ambassador

b. Reading of minutes of previous meeting(s) and action thereon:

A motion was made by J. Lewerk second by M. Robinson to approve previous Regular Meeting minutes of 10/19/2021 as presented.

WOTE: UNANIMOUS, MOTION CARRIED WOTE: UNANIMOUS, MOTION CARRIED WOTE: UNANIMOUS, MOTION CARRIED WOTE: UNANIMOUS, MOTION CARRIED

c. Pending Applications - NONE

d. New Applications

Sunfox Campground, 15 Kenyon Road – Pete Parent, professional engineer of CHA Companies, was present with an amended site plan of approved application #21-005. Motion by J. Lewerk second by M. Robinson to accept as a new application with amendment, 15 Kenyon Road #22-01. It is noted for the record that a fee of \$135.00 was submitted by the applicant.

VOTE: UNANIMOUS, MOTION CARRIED

- e. Communications and bills -
 - Email, from J. Theroux, Conservation Officer re: DEEP's Municipal Inland Wetlands Agency Comprehensive Training Program reactivated
 - 2. Joseph Theroux, \$367.50, 2/11/22, Inv. #22-20, re: 10.5 hours (January 2022)
 - 3. Publication, CT Wildlife Latest Issue
 - Profit & Loss Statement July 2021 through January 2022 LI#52030 (Enforcement Officer) -\$2,530.00; LI#52050 (Supplies & Expenses) - \$1019.57
 - 5. Noted for the Record Robert Adams, 58 Kinsman Hill Road filed map for proposed wetlands and paid \$40 on 10/20/2021.
 - 6. Noted for Record Budget request by Chairman Hamel for Enforcement Officer salary of \$7500 and Office Supplies and Public Notices of \$1800 submitted to First Selectman on 12/6/2021.
 - 7. Letter from Eastern CT Conservation District, Inc., asking for tax deductible donation.
 - 8. Copy, letter dated 1/10/2022 from Chairman Hamel to First Selectman re: request to reappoint Richard Hamel (Chairman), Joseph Lewerk (Regular Member), Mark Sullivan (Alternate Member) for a two-year term. Accepted and sworn in.
 - 9. Memo from W. Donaldson, Chairman, Board of Finance, re: Annual Report Narrative.
 - 10. Solicitation from CT Land Conservation Council dated 11/17/2021.
 - 11. Memo, Lisbon Quarterly newsletter request for submission (deadline by 2/22/2022).

MINUTES
CONSERVATION COMMISSION
REGULAR MEETING
TUESDAY, FEBRUARY 15, 2022
PAGE 2 (Communications and bills, cont.)

- 12. Schedule of meetings for all town Boards & Commissions
- 13. Referral from City of Norwich dated 12/15/2021 re: IWWCC App. #321-12: 555-575 Norwich Avenue Ponemah South Mill for uplands disturbance No Action taken.
- 14. Bulletin, \$177.35, 10/26/2021, inv.# 00283501, re: #21-007 Notice of Decision, noted for record has been paid and ratified.
- 15. J. Theroux, \$360.00 for Invoice #22-07 dated 1/11/22 for month of Dec. 2021, noted for record has been paid and ratified.
- 16. J. Theroux, \$525 for Invoice #21-88 dated 12/13/21 for month of Nov. 2021, noted for record has been paid and ratified.
- 17. J. Theroux, \$490 for Invoice #21-82 dated 10/21/21 for month of Oct. 2021, noted for record has been paid and ratified.
- 18. J. Theroux, \$490 for Invoice #21-75 dated 10/21/21 for the month of Sept. 2021, noted for record has been paid and ratified.

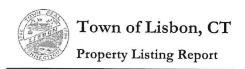
Motion by J. Lewerk second by M. Robinson to pay bill (#2) Inv.# 22-20, \$367.50

VOTE: UNANIMOUS, MOTION CARRIED

- f. Reports of officers, Committees and staff NONE
- g. Unfinished Business
 - 1. Chairman Hamel reported that he has asked the Conservation Officer to monitor 164 Kimball Road, which was sold to new owners in 2021. He noted that the previous owners had wetlands violations and subsequently submitted an application (#20-07) to rectify those violations, but it is unclear if the work was ever completed.
 - 2. Chairman Hamel reported that he spoke with the Town Attorney regarding Joseph DiRoma of 118 Strawberry Street and Jonathan Krug of 163 Mell Road. She recommended sending another Notice of Violation to each. Therefore, Chairman Hamel has asked Joseph Theroux, Conservation Officer to send letters to the property owners requesting they attend the next meeting and submit applications to come into compliance for outstanding violations.
- h. Previously Approved Applications Review back to February 2013
- i. New Business NONE
- Any other business which may properly come before the Commission NONE
- k. Adjournment Motion by J. Lewerk second by M. Robinson to adjourn at 7:32 p.m.

VOTE: UNANIMOUS, MOTION CARRIED

and hipure	APPROVED:
Janet Lefevre, clerk	RECEIVED FOR RECORD AT LISBON Richard Hamel, Chairman
	CT ONO 2/10/2022 07/2025
	ATTEST. LAURIE TIROCCHI, TOWN CLERK
	Thayam Makely liset



Map Block Lot

09/038/0002

Building #

PID

602

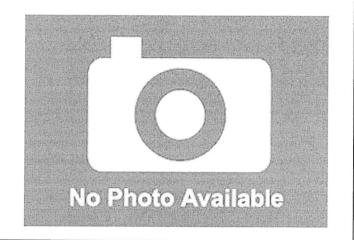
Account

D0059800

Property Information

Property Location	15 KENY	ON RD				
Owner	SUNFOX	SUNFOX CAMPGROUND LLC				
Co-Owner				***		
Mailing Address	15 KENY	ON RD				
Maining Address	LISBON		СТ	06351		
Land Use	1300	Vacant La	and			
Land Class	R					
Zoning Code	R-60					
Census Tract		***				
Neighborhood	200					
Acreage	0.77					
Utilities						
Lot Setting/Desc						
Fire District						
Book / Page	156/563					
Additional Info						

Photo



Sketch



Primary Construction Details

Year Built	0	
Building Desc.		_
Building Style	UNKNOWN	
Building Grade	NA	
Stories		
Occupancy		
Exterior Walls		
Exterior Walls 2	NA	
Roof Style		
Roof Cover		
Interior Walls		
Interior Walls 2	NA	_
Interior Floors 1		_
Interior Floors 2		_
		_

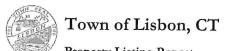
0
0
0
0
0
NA

(*Industrial / Commercial Details

(*Industrial /	Commercial Details)
Building Use	Vacant
Building Condition	
Sprinkler %	NA
Heat / AC	NA
Frame Type	NA
Baths / Plumbing	NA
Ceiling / Wall	NA
Rooms / Prtns	NA
Wall Height	NA
First Floor Use	NA
Foundation	NA

Report Created On

4/25/2022



Property Listing Report

Map Block Lot

09/038/0002

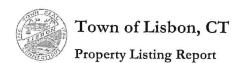
Building #

PID

602

Account D0059800

Valuation Sum	inary (ssessed value =	тот прр	ansed varde)	Sub Areas				
Item	Appr	aised		Assessed	Subarea T	ype	Gross Are	a (sq ft)	Living Area (sq f
Buildings	0		0						
Extras	0		0						
Improvements									
Outbuildings	0		0						
Land	1930		1350						
Total	1930		1350		a .				
Outbuilding as	nd Extra F	eatures							
Type		Descript	ion						
						2.			
						-			
		——————————————————————————————————————			ti .				
					Total Area		0		0
Sales History									L
Owner of Record					Book/ Page	Sale Date		Sale Price	е
SUNFOX CAMPGRO	UND LLC		W.C.		156/563	2014-02-2		0	



Map Block Lot

09/038/0000

Building #

PID

543

Account

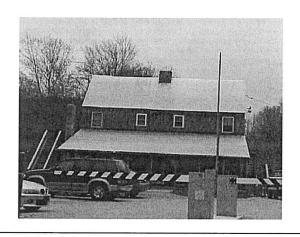
D0053300

Property Information

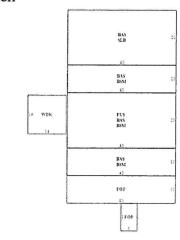
Property Location	15 KENYON RD				
Owner	SUNFO	X CA	MPGRO	DUND LI	.c
Co-Owner					
Mailing Address	15 KEN	YON	RD		
	LISBON	١		СТ	06351
Land Use	3170		Clubho	use	
Land Class	С				
Zoning Code	R-60				
Census Tract					
Neighborhood	C2				
Acreage	65.12				
Utilities					
Lot Setting/Desc					
Fire District					

156/563

Photo



Sketch



Primary Construction Details

Book / Page

Additional Info

Year Built	1978
Building Desc.	Clubhouse
Building Style	Clubs/Lodges
Building Grade	Minimum
Stories	2
Occupancy	1.00
Exterior Walls	Average
Exterior Walls 2	NA
Roof Style	Gable or Hip
Roof Cover	Asphalt
Interior Walls	Wood Panel
Interior Walls 2	NA
Interior Floors 1	Carpet
Interior Floors 2	

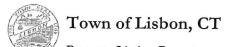
Heating Fuel	Oil
Heating Type	Hot Water
AC Type	01
Bedrooms	0
Full Bathrooms	0
Half Bathrooms	0
Extra Fixtures	0
Total Rooms	
Bath Style	NA
Kitchen Style	NA
Fin Bsmt Area	NA
Rec Rm Area	NA
Bsmt Gar	NA
Fireplaces	NA
	i i

(*Industrial / Commercial Details)

Commercial Details)
Commercial
Α
NA
None
Wood Frame
Average
CEIL & WALLS
Average
9.00
NA
NA

Report Created On

4/25/2022



Property Listing Report

Map Block Lot 09/038/0000

Building # 1

PID

I

543

Account

D0053300

Valuation Sumi	mary (A	ssessed value = 70°	% of Appraised Value)	Sub Areas			
Item Appraised		aised	Assessed	Subarea Type		Gross Area (sq ft) Living Area (sq
Buildings	232070 162450		162450	First Floor	-	2400	2400
Extras	0	7	0	Basement		1600	0
Improvements	1			Open Porch		460	0
Outbuildings	167000		116890	Upper Story, Finish	Upper Story, Finished		800
Land	493050		257080	Slab		800	0
Γotal	892120		536420	Wood Deck		196	0
Outbuilding ar	nd Extra F	eatures					
Туре		Description	<u> </u>				
Restroom		160.00 S.F.					
Restroom		144.00 S.F.				r di veni	
Restroom		216.00 S.F.					
Restroom		55.00 S.F.		e			
Pavillion		264.00 S.F.					
Screened Porch		144.00 S.F.					
Shed		144.00 S.F.					
FENCE-4' CHAIN		280.00 L.F.					
Camp Site 80.00 UNITS							
Inground Conc Pool 1152.00 S.F.			Total Area		6256	3200	
Sales History							
Owner of Record				Book/ Page	Sale Date	Sale	Price
SUNFOX CAMPGRO	UND LLC			156/563	2014-02-2	6 0	
DEER HAVEN CAMP	GROUND LLC	:		82/295	1997-07-2	2 0	