

MINUTES
RECREATION COMMITTEE
SPECIAL MEETING
LISBON TOWN HALL
WEDNESDAY, SEPTEMBER 4, 2019
8:00 P.M.

1. Call to Order - The special meeting of the Recreation Committee was called to order by TJ Restivo, Vice-Chairman, at 8:01 pm.

MEMBERS PRESENT: TJ Restivo, Nancy Smigiel, Andrea Kelly, Lauren Sylvestre,
Meagan Sikorsky

MEMBERS ABSENT: Chris Fabry, Andrew Legace

2. Reading of Previous Minutes - Motion by A. Kelly second by N. Smigiel to waive reading of previous Regular Meeting minutes of 7/15/19 and approve the minutes as mailed.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence –

- a. Copy, Letter from Representative Advisory Board to Southeastern Connecticut Water Authority re: seeking the Town of Lisbon to appoint 2 people to the Representative Advisory Board to Southeastern Connecticut Water Authority.
- b. Copy, Letter from Thomas Sparkman, First Selectman re: Community Track Field
- c. Copy, Email from Administrative Assistant/Clerk to the Boards re: new website
- d. Flyer, Connecticut Recreation & Parks Association, Inc's 59th Annual Conference and Tradeshow Nov. 25 & 26, 2019 at Mohegan Sun Hotel & Convention Center

4. Bills and action thereon:

- a. M.A.S.A. (Mid-America Sports Advantage), \$522.48, inv#406992-00, 7/10/19 re: field conditioner and dolly (70250).
- b. Anthem Sports, LLC, \$967.70, inv#253637, 7/16/19 re: misc. equipment (70201).
Motion by N. Simigiel second by L. Sylvestre to pay bills 4a and 4b.

VOTE: UNANIMOUS, MOTION CARRIED

5. New Website

- a. POC Information – Discussion re: present procedure that individuals contact the town hall then Administrative Assistant/Clerk to the Boards contacts the Rec. Committee.
- b. Rec Calendar – Brief Discussion
- c. Field Scheduling Use Instructions – TJ Restivo to discuss with Administrative Assistant/Clerk to the Boards that the website calendar has a bad link and to possibly add a box to the form for pavilion use.

6. Quarterly Newsletter – Discussion re: asking the directors to put in a paragraph about their program for future issues.

7. Fall/Winter Programs & Director Approvals – Discussion re: program directors and director fees for the upcoming season. Motion by N. Smigiel second by L. Sylvestre to approve Lisa Lewis as program director for co-ed volleyball on Thursday evenings with a director fee of \$450.00.

VOTE: UNANIMOUS, MOTION CARRIED

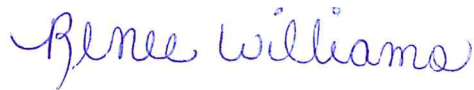
Motion by A. Kelly second by L. Sylvestre to approve David Oldfield as program director for men's basketball with a stipend of \$350.00.

VOTE: UNANIMOUS, MOTION CARRIED

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Motion by N. Smigiel second by L. Sylvestre to approve a purchase order up to amount of \$9,500.00 for league officials. VOTE: UNANIMOUS, MOTION CARRIED

8. Committee Calendar – Discussion of current Recreation Committee Calendar.
9. Bus Trips – Discussion re: someone to take over as bus trip coordinator.
10. Fall Festival – A. Kelly gave a brief update that the Fall Festival Committee would like to use the pavilion picnic tables for the Fall Festival. Committee agreed, as long as the picnic tables are put back in their places once the festival is done. Motion by N. Smigiel second by L. Sylvestre to go back to Fall & Winter Programs. VOTE: UNANIMOUS, MOTION CARRIED
11. Adjournment – Motion by A. Kelly second by L. Sylvestre to adjourn at 8:59 P.M. VOTE: UNANIMOUS, MOTION CARRIED


Renee Williams, clerk

APPROVED: _____
Thomas J. Restivo, Vice-Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 09/10/2019 AT 12:05pm
ATTEST. LAURIE TIROCOHI, TOWN CLERK.
