

MINUTES
RECREATION COMMITTEE
REGULAR MEETING
LISBON TOWN HALL
MONDAY, JUNE 16, 2014
7:00 P.M.

1. Call to Order - The Regular Meeting of the Recreation Committee was called to order by Nancy Smigiel, Chairman, at 7:11 pm.

MEMBERS PRESENT: Nancy Smigiel, James Synott, Chad Johnson, Thomas Restivo, Fran Houle,
Chris Fabry

MEMBERS ABSENT: Joseph DiRoma, Larissa Kelly

2. Reading of Previous Minutes:

A motion was made by TJ Restivo second by F. Houle to waive reading of previous minutes.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

- a. Memo, from Wayne Donaldson, Chairman, Board of Finance dated 6/10/2014 re: cost projection of capital projects for next ten years. To be finalized at the next Recreation meeting.
- b. Email, from Lisa Lewis re: interested in open position on the Rec Committee

Committee member Christopher Fabry entered at 7:18 pm.

- c. Eagle Scout Project sign-off by Chairman N. Smigiel
 - d. Memo, Fall Festival Committee re: Classic Car Cruise September 20th to restrict LMP use that day
4. Bills and action thereon –
 - a. Plainfield Agway, dated 4/30/2014, inv #135332, \$39.00. Motion by TJ Restivo second C. Johnson to forward to bookkeeper; uncertain of responsibility to pay.

VOTE: UNANIMOUS MOTION CARRIED

- b. Prokop Signs, dated 3/29/2014, inv#20653, \$90.00 re: aluminum track signs. Motion by TJ Restivo second C. Johnson to return to book keeper for lack of ordering knowledge by Committee.

VOTE: UNANIMOUS MOTION CARRIED

- c. C&J Construction & Septic, LLC, dated 6/1/2014, inv#LIS-2014, \$1800.00 re: April – October portable restroom rental. Motion by J. Synott second C. Fabry to pay.

VOTE: UNANIMOUS MOTION CARRIED

Motion by TJ Restivo second C. Johnson to amend agenda item 4.c. C& J Construction “motion to pay”: motion to pay only if not already previously paid.

VOTE: UNANIMOUS MOTION CARRIED

- d. Jugs Sports, Inc., dated 5/19/2014, inv#0522385, \$2,375.19 re: pitching machine. Motion by J. Synott second by TJ Restivo to pay from line item 70260.

VOTE: UNANIMOUS MOTION CARRIED

- e. Anthem Sports, dated 5/23/2014, inv # 103559, \$1088.59 re: batting cage net and assembly unit. Motion by TJ Restivo second C. Fabry to pay from line item 70260.

VOTE: UNANIMOUS MOTION CARRIED

- f. Anthem Sports, dated 5/14/2014, inv # 103078, \$58.15. Motion by TJ Restivo second J. Synott to pay from line item 70260.

VOTE: UNANIMOUS MOTION CARRIED

- g. DeSiato Sand & Gravel Corp., dated 5/15/2014, inv#240908, \$677.73. Motion to pay from line item 70220 by J. Synott second by TJ Restivo.

VOTE: UNANIMOUS MOTION CARRIED

- h. Geer Construction Co. Inc., dated 6/11/2014, inv#92452, \$150.00. Motion by TJ Restivo second by J. Synott to pay from line item 70260.

VOTE: UNANIMOUS MOTION CARRIED

- i. Hodge Products, Inc., dated 5/15/2014, inv#0325254-IN, \$162.14. Motion to pay from line item 70260 by TJ Restivo second J. Synott.

VOTE: UNANIMOUS MOTION CARRIED

MINUTES
RECREATION COMMITTEE
REGULAR MEETING
MONDAY, JUNE 16, 2014
Page 2 (Bills, cont)

- j. C. Johnson, dated 6/9/2014, \$315.27 re: Trails Day Supplies. Motion by J. Synott second F. Houle to pay from line item 70260. VOTE: UNANIMOUS MOTION CARRIED
- k. C. Johnson, dated 6/9/2014, \$340.92 re: baseball field improvements. Motion by TJ Restivo second by J. Synott to pay from line item 70220. VOTE: UNANIMOUS MOTION CARRIED
- l. New England Awards, dated 5/21/2014, inv#14352 re: participation ribbons. Motion by J. Synott second by TJ Restivo to pay from line item 70201. VOTE: UNANIMOUS MOTION CARRIED
- m. Mastercraft Construction, dated 4/3/2014, \$450.00. Motion by C. Johnson second J. Synott to pay from line item 70260. VOTE: UNANIMOUS MOTION CARRIED
- n. Norwich Lumber Co., dated 4/15/201, inv#323002, \$21.89. Motion to put in category of other previous "unknown" bills by TJ Restivo, second C. Johnson. VOTE: UNANIMOUS MOTION CARRIED

Motion to return to "Correspondence" by C. Johnson second J. Synott.

VOTE: UNANIMOUS MOTION CARRIED

Motion to return to regular order of business by F. Houle second J. Synott.

VOTE: UNANIMOUS MOTION CARRIED

5. Old Business

a. LMP Update

- 1. Gate & Lock – including signage proposal – C. Johnson purchased combination locks. Combination to gate should be different from conix boxes. Parking issues beyond gate must be addressed. F. Houle to change sign to say, "Authorized personnel and permitted handicap only". Each conix box should have different combination code. Soccer fields full of weeds. Follow-up with J. DiRoma.
 - 2. Baseball Field – including batting cage – Field is being well mowed. Upgrades have been made. Jewett City Little League put in time and effort. New batting net will be put up next Spring.
 - 3. Trails Day – Report by C. Johnson. Great success during clean up, about 16 people showed up. Thinks the Committee needs a PR person, and doesn't think enough people are hearing about Rec activities.
 - 4. Eagle Scout Project – update by F. Houle (liaison). Current project proposal by Ryan Tirocchi has been signed off by Chairman N. Smigiel, and is awaiting sign off by Scouting Council to begin. Trail marking and kiosk project by Nick Houle is close to completion and a copy of the trail map is on record in Town Clerk's Office.
 - 5. Soccer Fields - Griswold needs to be talked to about putting kick flags away after use. One goal is broken down.
 - 6. Tennis Courts – NONE
 - 7. Volleyball Sand Courts – Proposal for site survey submitted by Chairman N. Smigiel from Boundaries, Inc. for \$3500.00. Motion by J. Synott second by C. Johnson for \$3500.00 to provide site survey and conceptual design by Boundaries, for two sand volleyball courts at Lisbon Meadows Park. VOTE: UNANIMOUS MOTION CARRIED
 - 8. General Park Maintenance – Punch list of "what to do's" needs to be addressed at next meeting. Add "Committee Calendar" to next month's agenda.
- b. Bus Trips – verbal report by J. Synott. Needs 20 more tickets to be sold to meet the 50 pre-purchased by Committee. Radio City Music Hall is this year's New York trip. Motion by J. Synott second C. Johnson to preapprove \$4500.00 for Radio City Music Hall tickets in late November.

VOTE: UNANIMOUS MOTION CARRIED

Winter K-2 Basketball Program 2014

Equipment

Badger 5200 Youth tee - Royal	302.1
Badger 5200 Youth tee - White	302.1
Drawstring Equipment Backpack	212.5
Mikasa Varsity Rubber Basketball	98
Wilson NCAA MVP Rubber Basketball	175
Gatorade Squeeze Bottle	126
Baden Skilcoach Shooters Training Basketball	59.8
SKLZ Shot spotz basketball Training Marker set	79.8
Shipping and Handling 1/10/2014	29.63
Shipping and Handling 2/3/2014	16.37
Total	1401.3

	Total	Non-Lisbon	Lisbon	
participants	34	7	28	
	@ \$45	@ \$40		Equals
		315	1120	\$1,435

Coordinator Salary = \$25

CHRISTOPHER FABRY

LISBON MEN'S RECREATION BASKETBALL

DON POTTS

11/06/13-	\$0
11/13/13-	\$60
11/20/13-	\$20
12/04/13-	\$35
12/11/13-	\$30
1/08/14-	\$45
1/15/14-	\$40
2/12/14-	\$30
2/19/14-	\$35
2/26/14-	\$45
3/05/14-	\$25
3/12/14-	\$30
3/19/14-	\$25 (last day for out of town)
3/26/14-	No charge
4/02/14-	No charge
4/09/14-	No charge
4/16/14-	No charge
4/23/14-	No charge
4/30/14-	No charge

TOTAL- \$455 (Total cash enclosed \$391.25)

Purchase for 2 basketballs 11/16/13

\$63.79

Receipt enclosed

Lisbon Adult Co-ed Thursday night Recreation Volleyball

The Thursday night co-ed adult volleyball started on 9/19/2013 and ended on 4/24/2014. We played on 27 nights. This program used the Lisbon Woman's League volleyball equipment and supplies.

The program started with Lisbon residents only, with each resident permitted to bring one guest for free and then in December it was changed to charge non-residents. In discussion with Nancy Smigiel, it was decided to charge non-residents \$5 each night, or \$30 for the season.

A total of 53 people signed in to play volleyball, 20 were Lisbon residents.

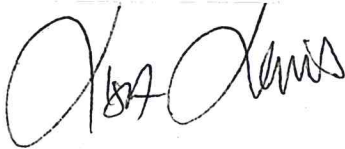
Attendance each night varied from 10 people to a maximum of 24 on any one night, with an average night consisting of 8-12 people.

\$400 dollars was collected throughout the season.

I think the program ran pretty smoothly, there were no serious issues, injuries or concerns. I would gladly run this program again next season.


Please feel free to contact me with any questions or concerns.

Thank you,
Lisa Lewis

A handwritten signature in black ink, appearing to read 'Lisa Lewis', is written over a light gray rectangular background.

MINUTES
RECREATION COMMITTEE
REGULAR MEETING
MONDAY, JUNE 16, 2014
Page 2 (Old Business, cont)

- c. Women's Volley Ball – NONE
- d. Adult & Youth Summer Programs
 - 1. Youth Tennis – Report by C. Fabry. Filled up with 10 kids.
 - 2. Youth Basketball – Report by C. Fabry. 14 have signed up so far.
 - 3. Adult Fitness – Report by C. Fabry. Going well, averages about 6 people each session.
 - 4. Track Camp – NONE
- e. Season End Reports
 - 1. Youth Basketball – Written report submitted by C. Fabry (see attached report summary). Motion by J. Synott second by F. Houle to approve \$25.00 Program Director Fee for C. Fabry and to accept his report. VOTE: UNANIMOUS MOTION CARRIED
 - 2. Adult Basketball – Written report submitted by Don Potts and reviewed by Chairman N. Smigiel (see attached report summary). Note was made for the record that \$141.00 went into the general fund after expenses paid. Motion by TJ Restivo second by J. Synott to accept the report with contingency that Don Potts itemize his inventory (basketballs), and pay his \$250.00 director's fee from line item 70201. VOTE: UNANIMOUS MOTION CARRIED
 - 3. Adult Volleyball – Written report submitted by Lisa Lewis and reviewed by Chairman N. Smigiel. Note was made for the record that \$150.00 went into the general fund after expenses paid. Motion by TJ Restivo second by C. Johnson to accept the report and pay the director's fee of \$250.00 to Lisa Lewis. VOTE: UNANIMOUS MOTION CARRIED
- 6. New Business –
 - a. Position and Committee Assignment – Motion by TJ Restivo second J. Synott to recommend re-appointment of N. Smigiel and C. Johnson to the Committee, and conversation with L. Kelly about her desire to continue on Committee. VOTE: UNANIMOUS MOTION CARRIED
 - b. Fiscal Year End and Available Funds and Expenditures – Motion by C. Johnson second C. Fabry to spend up to \$500.00 for bridge repair materials. VOTE: UNANIMOUS MOTION CARRIED
Motion by C. Johnson second by TJ Restivo to request an "up-to" amount of \$800.00 for base caddy's for softball and baseball fields; an up-to \$200.00 for a hand cart for transporting the generator; and an up-to of \$700.00 for a nail drag. VOTE: UNANIMOUS MOTION CARRIED
Motion by TJ Restivo second by F. Houle for an up-to amount of \$5000.00 for an AED purchase, pending a favorable outcome of a discussion by Chairman N. Smigiel with First Selectman Thomas Sparkman. VOTE: UNANIMOUS MOTION CARRIED
 - c. Softball – Motion by J. Synott second by C. Johnson for an up-to amount of \$3500.00 for upgrade materials and labor for "skinning fee" for the infield. VOTE: UNANIMOUS MOTION CARRIED
- 7. Any other business which may properly come before the Committee – NONE
- 8. Adjournment – A motion was made TJ Restivo second by J. Synott to adjourn at 10:08 PM
VOTE: UNANIMOUS MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Nancy Smigiel, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 06/17/14 AT 12:40pm
ATTEST. LAURIE TROCCHI, TOWN CLERK
