

MINUTES
SPECIAL MEETING
RECREATION COMMITTEE
LISBON TOWN HALL
MONDAY, MAY 22, 2017
7:00 P.M.

1. Call to Order - The Regular Meeting of the Recreation Committee was called to order by Chad Johnson Chairman, at 7:02 pm.

MEMBERS PRESENT: Chad Johnson, Andrea Kelly, Darrin Butts, Lauren Sylvestre,
Thomas Restivo, Nancy Smigiel, Chris Fabry, James Synott, Keene Tart

MEMBERS ABSENT:

OTHERS PRESENT: Kaelen Fabri - LCS Student Ambassador

2. Reading of Previous Minutes: Motion was made by TJ Restivo second by L. Sylvestre to waive the reading of the previous minutes and accept them as presented.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

- a. Memo: Lisbon Quarterly Submissions due May 17

Nancy Smigiel entered 7:10 P.M.

4. Bills and action thereon –

- a. Jordan Brook, \$565.00, dated 5/8/2017 PREPAID (noted for the record)
- b. Jordan Brook, \$225.00, dated 5/8/2017 PREPAID (noted for the record)
- c. DeSiato, \$787.15, inv#282051, dated 4/7/2017 PREPAID (noted for the record - \$2280.55 credit)
- d. Anthem, \$247.22, inv#181586, dated 4/21/2017 re: New soccer nets/pitching rubber. Motion by ATJ Restivo second by J. Synott to pay (70260). VOTE: UNANIMOUS MOTION CARRIED
- e. Lisbon School District, \$420.00, inv#2017-002 re: 15 hours weekend custodian. Motion by TJ Restivo second by L. Sylvestre to pay (70201). VOTE: UNANIMOUS MOTION CARRIED
- f. N. Smigiel, \$709.55 re: Awards. PREAPPROVED (noted for the record) (70201).

5. LMP - Update by C. Johnson. Skid Steer to be delivered for June 2; Disc Golf is in fund raising stages; Tennis tarps to be taken down.

6. Bus Trips – J. Synott waiting to get sign at LMP changed.

7. Program Updates – N. Smigiel handed in Women's Volleyball End of Year Report (see attached). Motion by L. Sylvestre second by D. Butts to approve reimbursement of \$98.84 to N. Smigiel.

VOTE: UNANIMOUS MOTION CARRIED

Motion by A. Kelly second by K. Tart to approve \$4000.00 director fee payment to N. Smigiel.

VOTE: UNANIMOUS MOTION CARRIED

Mr. Potts has not submitted his summary update.

8. Committee Calendar – Review

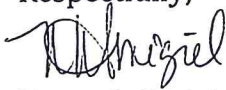
9. Safety – Discussion, basketball safety in cafeteria

The 14th Season of the Lisbon Recreation Women's Volleyball League began on Tuesday September 13, 2016 with 18 teams – 17 returning and 1 new -participating in a pre-season skills & drills clinic. This clinic run by League Officials, continued on Tuesday 9.20, followed by official match play, which began, on 9.27.16. The weekly match format saw each of the 18 teams, which average 8 players each, competing in a 3 game match on one of 3 courts at start times of 6:25, 7:35, or 8:45, following a season schedule prepared by League Program Director. Currently the league is split into 3 divisions and follows 4, 5-week intra-divisional match schedules.

The Program Director arrived on site each match night Tuesday at 6:00 pm to set-up courts and prepare equipment. League Officials arrived by 6:15 to check equipment and tend to pre-match formalities with Team Captains. These Referees officiated each match while the Program Director oversaw the evening, which concludes with court breakdown and equipment storage completed typically by 10:00 pm. Upon the completion of weekly matches, game scores were recorded to maintain League standings, which are shared with League Captains and participants via e-mail and League Facebook page. At the completion of 5 weeks of head to head match play; based upon the standings, divisions were adjusted in advance of the new 5-week schedule. Regular season match play continued for a total of 20 weeks and was followed by a position night, ¼ final, semi-final, and league divisional final matches. The season culminated with an Awards Banquet on 4.18.17, which was subsidized by team registration fees. Team registration fees cover the costs of League Awards. Please refer to the attached financial report for income and expense information for the program. Any unused funds generated by this program remain in the Town of Lisbon General Fund. This figure is provided on the attached financial report. Additionally, please find program equipment and supply inventory enclosed. Finally, in an attempt to continue to grow and improve upon this program, season-end surveys were provided to League participants then collected and evaluated by Program Director. Feedback has been constructive and primarily positive and is found to very useful!

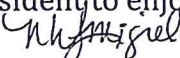
In closing, I look forward to the prospect of this strong, viable, and financially self-sufficient program continuing for a 15th Season!

Respectfully,



Nancy L. Smigiel
Program Director
Lisbon Recreation Women's Volleyball League
860.608.2437

On a personal note; I would like to advocate that the remaining funds, which have been generated by this program, be targeted specifically to fund the construction of outdoor sand courts at the Lisbon Meadows Park with the intent to extend and grow upon the success that the indoor league has gained and to continue to provide venues for our resident to enjoy this popular sport.

Nancy L. Smigiel 

<u>Lisbon Recreation Committee - Program Director's Season End Report</u>		
Program:	Women's Volleyball League	
Program Director:	Nancy L. Smigiel	
Reporting Date:	05.15.2017	
<u>League Operating Expenses</u>	<u>Amount</u>	
League Officiating	\$8,260.00	
League Awards/Apparel/Banquet	\$2,423.20	
Materials/Supplies	\$98.84	
Program Director Fee	\$4,000.00	
<u>Total Expenditures</u>	<u>\$14,782.04</u>	
<u>Program Income</u>		
Team Registration Fees:		
(18 Teams @ \$800.00 per)	\$14,400.00	
Non-Resident Fees:		
(114 @ \$30.00 per)	\$3,420.00	
<u>Total League Money Deposited to General Fund</u>	<u>\$17,820.00</u>	
<u>Summary</u>		
League Money Remaining in General Fund	<u>\$3,037.96</u>	

VOLLEYBALL EQUIPMENT INVENTORY

Updated – 05.19.17

- 6 Upright Stanchions
- 1 Mobile Floor Locking System
- 6 Blue Stanchion/System Covers/Padded
- 3 Flex Nets w/Hardware
- 8 Antenna w/Net Holds
- 1 Adjust-A-Net
- 3 Portable Referee Platforms
- 3 Flip-A-Score
- 2 White Molten Super Touch Volleyballs
- 5 White & Blue Molten Super Touch Volleyballs
- 7 Red/Whit/Blue Molten Super Touch Volleyballs
- 10 Blue/Gold Mikasa MVA200
- 1 Ball Pump – Manual/Foot Pedal
- 3 Ball Pump – Manual/Hand Pump
- 2 Blue Mesh Equipment Bag
- 2 Black Nylon Ball Bag
- 1 Pressure Gauge
- 3 Slipp-Nott systems set w/base
- 1 First Aid “Jump Bag” (Provided by Lisbon Fire Dept.)
- 1 First Aid “Fanny-Pack” w/appropriate contents
- ½ Case (24 per) instant cold packs
- Disinfectant Spray
- Pump Container Liquid Hand Sanitizer
- Container Hand Wipes
- 1 Dry Erase Board & 4 markers
- 1 Easel
- 1 Whistle (spare)
- 1 SanDisk(USB)w/League Files
- 1 Portafile system w/Hardcopies all League Files
- Misc. Hardware, Tie Wraps, Tape & Tools
- Vinyl Coated Metal Portable Net & Ball Storage Container w/Combination Locks

Basketball Camp Proposal

June 26th-30th Lisbon Central School K-2 (9:00-10:00) 3rd-8th (10:00-12:00)

K-2 Cost Per Camper: \$40 Non-Lisbon: \$45 15 campers x \$40 = \$600 Total
 3rd-8th Cost Per Camper: \$60 Non-Lisbon: \$65 40 Campers x \$60 = \$2,400

Total Hours for Co-Director

1 hour set-up
 3 hour instruction 7 Hours per day / 35 hours per week (total) Salary: \$20 per hour = \$700
 1 Hour Clean-up
 2 Hour Prep/Planning

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 1 Hour Clean-up
 2 Hour prep/planning

Total Hours for Counselors

1.5 hour instruction 2 Hours per day = 10 hrs per week Salary: \$20 per hour = \$200
 .5 Set-up Break down 4 counselors = \$800

Expenses

55 t-shirts x \$8 = \$440

Complete breakdown

C. FAREY

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10. EOFY Orders - NONE

11. Basketball Hoop Installation – K. Tart updated – installed Saturday

12. Summer Programs – Motion by A. Kelly second by TJ Restivo to approve C. Fabry's Basketball Camp proposal (see attached). VOTE: UNANIMOUS MOTION CARRIED

13. CT Trails Day – Motion by A. Kelly second by K. Tart to approve an up-to amount of \$800 for fill. VOTE: UNANIMOUS MOTION CARRIED

14. Joe Kelly Road Race – Motion by N. Smigiel second by J. Synott to approve \$500.00 to Team Joe Kelly for timing. VOTE: UNANIMOUS MOTION CARRIED

15. End of FY Budget Discussion

a. Motion by A. Kelly second by L. Sylvestre to approve an up-to amount of \$4,979.00 to paint and re-line basketball courts (70230). VOTE: UNANIMOUS MOTION CARRIED

b. Motion by L. Sylvestre second by D. Butts to approve an up-to amount of \$500.00 for signs (70250). VOTE: UNANIMOUS MOTION CARRIED

c. Motion by TJ Restivo and A. Kelly to approve an up-to amount of \$4000.00 for Gaga Ball (70260). VOTE: UNANIMOUS MOTION CARRIED

d. Motion by TJ Restivo and J. Synott to approve an up-to amount of \$3500.00 for Disc Golf installation (70260). VOTE: UNANIMOUS MOTION CARRIED

e. Motion by TJ Restivo and A. Kelly to approve an up-to amount of \$250.00 for doggie waste bags; \$100.00 for trail maps; and \$400.00 for Speedy Dry (70250). VOTE: UNANIMOUS MOTION CARRIED

16. Adjournment – Motion by J. Synott second by A. Kelly to adjourn at 9:10 PM.

VOTE: UNANIMOUS MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Chad Johnson, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 5/26/2017 AT 9:10am
ATTEST: LAURIE TIROCCHI, TOWN CLERK
Mayone Wakely, Asst