

MINUTES  
REGULAR MEETING  
RECREATION COMMITTEE  
LISBON TOWN HALL  
THURSDAY, MAY 2, 2024  
6:30 P.M.

1. Call to Order: The regular meeting of the Recreation Committee was called to order by Thomas J. Restivo, Chairman at 6:37 p.m.

MEMBERS PRESENT: Thomas Restivo, Jhady Jaffe, Katie Vane, Lisa Ledoux, Brandi Larkin

MEMBERS ABSENT: Christopher Fabry, Matt McHugh, Kyle Gleason, Andrew Lagace

OTHERS PRESENT: Eve Raposo, Calie Davis, Reilly McCue, LCS Student Ambassadors

2. Reading of previous minutes – Motion made by K. Vane second by B. Larkin to accept the previous Special Meeting minutes of February 22, 2024, Regular Meeting cancellation from March 7, 2024 and Regular Meeting cancellation from April 4, 2024 as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Catalogs, from various equipment companies
- b. Memo, dated 3/4/2024, from Wayne Donaldson, Chairman, Board of Finance, re: Revenue Projections for the 2024-25 Fiscal Year
- c. Copy, letter, dated 4/9/2024, from Thomas W. Sparkman, First Selectman, re: Appointment of Brandi Larkin to the Recreation Committee for the term 4/30/2023-5/1/2025.
- d. Copy, letter, dated 4/9/2024, from Thomas W. Sparkman, First Selectman, re: Appointment of Katie Vane to the Recreation Committee for the term 4/30/2023-5/1/2025.
- e. Copy, letter, dated 4/9/2024, from Thomas W. Sparkman, First Selectman, re: Appointment of Lisa Ledoux to the Recreation Committee for the term 7/8/2022-7/8/2024.
- f. Copy, flyer, from The Last Green Valley, re: Walktober Event Submissions deadline of June 20, 2024
- g. Copy, article, re: value of volunteer time.

4. Bills and action thereon –

- a. Motion made by B. Larkin second by K. Vane to approve payment of \$330.00 to Clean Restroom Rentals, Inc. for invoice #243177 dated 4/1/2024 (#70230) for porta-potty rentals.

VOTE: UNANIMOUS, MOTION CARRIED

- b. Motion made by K. Vane second by B. Larkin to ratify payment of the following invoices from Clean Restroom Rentals, Inc (#70230) for porta-potty rentals.

- #228877, dated 3/4/2024, in the amount of \$268.00

- #231276, dated 3/12/2024, in the amount of \$296.00

- #245196, dated 4/9/2024, in the amount of \$110.00

VOTE: UNANIMOUS, MOTION CARRIED

- c. Motion made by B. Larkin second by K. Vane to ratify payment of \$563.00 to Jaypro Sports, for invoice #1259590 dated 4/1/2024 for volleyball net.

VOTE: UNANIMOUS, MOTION CARRIED

- d. Motion made by B. Larkin second by K. Vane to ratify payment of \$465.95 to Recognition Products, for invoice #120498 dated 2/23/2024 for youth basketball trophies (#70201).

VOTE: UNANIMOUS, MOTION CARRIED

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- e. Motion made by B. Larkin second by K. Vane to ratify the following payments submitted by A. Lagace for the youth basketball program (#70201).
  - N. Bryant, dated 3/24/2024, in the amount of \$632.00 for running the clock and refereeing games
  - S. Garvin, dated 3/24/2024, in the amount of \$884.00 for refereeing games
  - J. Lagaer, dated 3/24/2024, in the amount of \$1,258.00 for refereeing games
  - K. Fabry, dated 3/24/2024, in the amount of \$96.00 for running the clock
  - D. Fabry, dated 3/24/2024, in the amount of \$112.00 for running the clock
  - J. Fabry, dated 3/24/2024, in the amount of \$340.00 for refereeing games
  - R. Tate, dated 3/24/2024, in the amount of \$340.00 for refereeing games
  - L. Fabry, dated 3/24/2024, in the amount of \$480.00 for refereeing games

VOTE: UNANIMOUS, MOTION CARRIED

- f. Motion made by J. Jaffe second by L. Ledoux to ratify payment of \$607.25 to Walmart credit card, for statement #1654553065, dated 3/19/2024, for Easter Egg Hunt supplies (#70201).

VOTE: UNANIMOUS, MOTION CARRIED

- g. Jordan Brook Lawn Care, \$270.00, invoice dated 4/10/2024, re: application 1 to LCS softball field. PREPAID – noted for the record
- h. Jordan Brook Lawn Care, \$708.00, invoice dated 4/10/2024, re: application 1 to Lisbon Meadows Park Soccer & Baseball fields. PREPAID – noted for the record
- i. Motion made by K. Vane second by B. Larkin to approve reimbursement to James Arico in the amount of \$300.00 for softball field fencing supplies from Markers, Inc., order #15330, dated 3/20/2024.

VOTE: UNANIMOUS, MOTION CARRIED

- j. Motion made by B. Larkin second by K. Vane to approve reimbursement to James Arico in the amount of \$985.00 for baseball batting cage net supplies from JUGS Sports, invoice #977876, dated 2/19/2024.

VOTE: UNANIMOUS, MOTION CARRIED

- k. Motion made by J. Jaffe second by B. Larkin to approve reimbursement to James Arico in the amount of \$112.69 for baseball batting cage net supplies from ZORON Manufacturing, order #12780.

VOTE: UNANIMOUS, MOTION CARRIED

- l. Motion made by B. Larkin second by K. Vane to approve reimbursement to James Arico in the amount of \$187.60 for baseball coco mat from Coco Mat Supply, order #1745631, dated 3/11/2024.

VOTE: UNANIMOUS, MOTION CARRIED

5. Old Business

- a. Membership – Chairman Restivo welcomed the three new members, B. Larkin, K. Vane and L. Ledoux. He also explained how the committee continues to struggle to have enough members available for meetings to make a quorum and that the only way the number of members can change is through a town vote. Four members will need to renew their appointments in July.

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b. LMP

- Track Sand Pit – E. Raposo and C. Davis talked about the unsafe conditions of the sand pit at the track at the school. Both the sand and the cover needs to be replaced.  
Motion made by J. Jaffe second by L. Ledoux to approve spending up to \$500.00 for sand and a cover for the sand pit.

VOTE: UNANIMOUS, MOTION CARRIED

After more research it was determined that \$500.00 would not be enough to cover these costs. Motion revised by J. Jaffe second by L. Ledoux to approve spending up to \$1000.00 for the sand pit cover.

VOTE: UNANIMOUS, MOTION CARRIED

B. Larkin will get a quote for the sand and delivery for the pit.

Motion made by B. Larkin second by L. Ledoux to approve spending up to \$500.00 for sand appropriate for this application.

VOTE: UNANIMOUS, MOTION CARRIED

- Tennis Privacy Screens – Motion made by J. Jaffe second by B. Larkin to approve spending up to \$500.00 for privacy screens and hooks for the tennis court.

VOTE: UNANIMOUS, MOTION CARRIED

- Bridge at LMP – Chairman Restivo mentioned that with all the rain, some of the pavement at the bridge has washed away. The town crew is aware of this.
- Mosquitos – K. Vane asked if the soccer field can be sprayed for mosquitos. Chairman Restivo will check with Jordan Brook about this.
- Basketball nets at LCS – Motion made by K. Vane second by L. Ledoux to approve spending up to \$100.00 for new outdoor basketball nets at LCS.

VOTE: UNANIMOUS, MOTION CARRIED

- c. Programs – Chairman Restivo reported that the youth basketball and volleyball programs are over for the season. Signups are open for the Basketball Summer Camp session.
- d. Communications – J. Jaffe reported that over 3000 people engaged with the Easter Egg Hunt web page. She will add links for the Griswold Youth and Family Services website which link to the Jewett City Little League, Cheer and Soccer programs.
- e. Liaison – Chairman Restivo discussed the role of the Liaison and the possibility that it is no longer needed since we now have members who represent LCS.
- f. Bus Trips – none scheduled at this time
- g. Committee Calendar - all areas scheduled for this month are in process
- h. Serenity Ranch – L. Ledoux presented an overview of Serenity Ranch and it's mission
- i. Family Day Planning – Discussion of date and various activities possible for this event. A more detailed planning session is scheduled for 5/13/24 at 6:00 pm at the Lisbon Meeting House.

6. New Business

- a. Easter Egg Hunt Recap – to discuss at next meeting

7. Any other business which may properly come before the Commission – C. Fabry sent a summary of the proposed expenses for the Lisbon Basketball Camp.

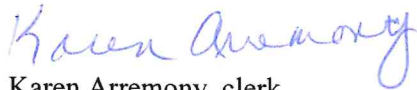
Motion made by B. Larkin second by J. Jaffe to accept the Lisbon Basketball Camp proposal as submitted by C. Fabry.

VOTE: UNANIMOUS, MOTION CARRIED

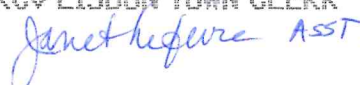
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8. Adjournment – Motion made by K. Vane second by L. Ledoux to adjourn at 8:55 p.m.

VOTE: UNANIMOUS, MOTION CARRIED

  
Karen Arremony, clerk

APPROVED: \_\_\_\_\_  
Thomas J. Restivo, Chairman

MAY 6 '24 AM 11:31  
RCV LISBON TOWN CLERK  
 ASST.