

MINUTES
REGULAR MEETING
PLANNING AND ZONING COMMISSION
LISBON TOWN HALL
TUESDAY, SEPTEMBER 3, 2013
7:00 P.M.

1. Call to Order

The regular meeting of the Planning and Zoning Commission was called to order by Chairman Robert Adams, at 7:03 P.M.

MEMBERS PRESENT: Robert Adams, Kim Sperry, Gary Ritacco, John Dempsey
Ryan Donaldson, Benjamin Hull, III, Sharon Gabiga
David Gagnon (Alternate, Seated for R. Giroux)

MEMBERS ABSENT: Ronald Giroux, Lawrence Alice, Larry Thibeault (Alt)

STAFF PRESENT: James D. Rabbitt, AICP, Senior Planner-SCCOG, Lisbon Town Planner

2. Previous Minutes – Motion by K. Sperry second G. Ritacco to accept with the following correction: S. Gabiga should have been listed as “absent”.

VOTE: UNANIMOUS. MOTION CARRIED

3. Correspondence

- a. Letter, from the Lisbon Fire Marshal, dated 8/21/2013 re: Bundy Hill
- b. Copy, Letter: From ZEO to 17 River Road re: non-compliance of regulations (Parking lot)
- c. Copy: Board of Selectmen Minutes, dated 8/12/2013 re: line item transfer approval and SECOGG contract approval

4. Bills and action thereon –

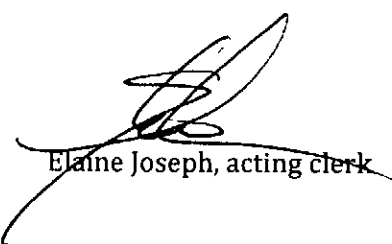
- a. The Bulletin, \$114.82 re: Notice of Decision (Text Amendment) Motion by G. Rotacco second S. Gabiga to pay VOTE: UNANIMOUS MOTION CARRIED
- b. Murtha Cullina, 8/22/2013, inv #472307, \$306.61. Motion by K. Sperry second by B. Hull to pay. VOTE: UNANIMOUS MOTION CARRIED
- c. Murtha Cullina, 8/22/2013, inv #472307, \$792.00. Motion by G. Ritacco second by R. Donaldson to pay. VOTE: UNANIMOUS MOTION CARRIED
- d. Murtha Cullina, 8/22/2013, inv #472307, \$968.00. Motion by J. Dempsey second by S. Gabiga to pay. VOTE: UNANIMOUS MOTION CARRIED
- e. Murtha Cullina, 8/22/2013, inv #472307, \$584.00. Motion by G. Ritacco second by J. Dempsey to pay. VOTE: UNANIMOUS MOTION CARRIED
- f. Murtha Cullina, 7/23/2013, inv #470593, \$330.00. Motion by S. Gabiga second by J. Dempsey to pay. VOTE: UNANIMOUS MOTION CARRIED
- g. Murtha Cullina, 7/23/2013, inv #470593, \$5905.19 + \$94.81. Motion by G. Ritacco second by D. Gagnon to pay. VOTE: UNANIMOUS MOTION CARRIED
- h. Murtha Cullina, 7/23/2013, inv #470593, \$2059.50. Motion by R. Donaldson second by B. Hull to pay. VOTE: UNANIMOUS MOTION CARRIED

5. Reports:

- a. ZEO – Verbal Report by C. Brown, ZEO
Motion was made by K. Sperry second by D. Gagnon to change order of business to agenda item 7 from agenda item 6. VOTE: UNANIMOUS MOTION CARRIED
- b. Regulations – NONE

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- c. Zoning Map Subcommittee - NONE
 - d. Regional Planning Commission - NONE
6. Old Business:
- a. Zoning Enforcement - NONE
 - 1. Pending Litigation
 - a. Executive Session (as needed) -
Motion by K. Sperry second by S. Gabiga to enter into executive session to discuss J. Gwiazdowski (180 Newent Road); Staff J. Rabbitt to remain. VOTE: UNANIMOUS MOTION CARRIED
Executive Session - 7:52 PM to 8:18 PM - No motions made
7. New Business:
- a. Receipt of New Applications -
 - 1. Special Permit - Charles River Laboratories, Inc. - Public Hearing scheduled for October 1, 2013, 6:30 PM
 - b. Referrals - Town of Canterbury - Notice of revision of the Zoning Regulations, revision of the Subdivision Regulations, and the adoption of a Zoning Map. Motion by J. Dempsey second by D. Gagnon to send a letter stating the Lisbon Planning and Zoning Commission has no comment since the referral did not contain documentation (letter to be written by Staff J. Rabbitt). VOTE: UNANIMOUS MOTION CARRIED
 - c. Lisbon Farmers' Market - Discussion of possibility of text amendment application to define farmers' market use of municipal properties.
8. Any other business which may properly come before the commission - NONE
9. Public Comment - NONE
10. Adjournment - Motion made by J. Dempsey second by K. Sperry to adjourn at 8:21 P.M. VOTE: UNANIMOUS MOTION CARRIED


Elaine Joseph, acting clerk

Approved: _____
Robert D. Adams, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 9/11/2013 AT 9:30am
ATTEST, LAURIE TIROCCHI, TOWN CLERK
