

MINUTES  
REGULAR MEETING  
PLANNING AND ZONING COMMISSION  
LISBON TOWN HALL  
TUESDAY, FEBRUARY 2, 2016  
7:00 P.M.

1. Call to Order

The regular meeting of the Planning and Zoning Commission was called to order by Chairman Robert Adams, at 7:00 P.M.

MEMBERS PRESENT: Robert Adams, Ronald Giroux, Gary Ritacco, Kim Sperry,  
Benjamin Hull, III, Sharon Gabiga, David Gagnon, Trevor Danburg,  
Cheryl Blanchard, Melissa Krauss (Alt)

MEMBERS ABSENT: James Labonne

STAFF PRESENT: Michael J. Murphy, AICP, Consultant Planner-SCCOG,  
Lisbon Town Planner

2. Previous Minutes – Motion by R. Giroux second S. Gabiga to accept previous minutes as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Letter: from Board of Selectmen, to Commission, dated 1/11/2016 re: motion to approve statutory referral of POCD
- b. Copy: Letter, from Staff M. Murphy to April Capone re: pending application for STEAP Grant.
- c. Copy: Letter, from Staff M. Murphy to SECCoG re: statutory referral of POCD
- d. CT Federation of Planning & Zoning Commissions re: service & achievement awards, March 17.
- e. Flier, re: Seminar, FOIA Wednesday, February 17, 9-noon in Portland
- f. Newsletter, CT Federation of Planning & Zoning Agencies  
Motion by R. Giroux second T. Danburg to have Staff M. Murphy draft a letter to State Representatives, in support of the local control of Planning and Zoning regulations.

4. Bills and action thereon

- a. SECCoG, \$6752.63, dated 1/7/2016 re: OCT 15 – DEC 15 – Motion by G. Ritacco second by D. Gagnon to pay.

VOTE: UNANIMOUS, MOTION CARRIED

5. Reports:

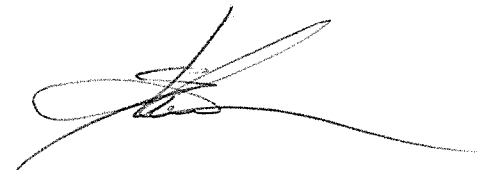
- a. ZEO – Verbal Report by C. Brown
- b. Regulations –
  1. Ordinance and Amendment for Citations and Fines for Zoning Violations – Report by Staff M. Murphy
- c. Zoning Map Subcommittee – Discussion of plans, maps and boundaries (re: official zoning map and property cards).

6. Old Business: Staff M. Murphy contacted Attorney Kari Olson to review:

- a. Zoning Enforcement – NONE
  1. Pending Litigation (Executive Session as needed)
    - i. Rick Gwiazdowski – 555 River Road – NONE

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- ii. Brenmor Properties – 8-30g Ames Road Subdivision – Update by Staff M. Murphy.  
Court sided with Brenmor. Staff to follow up with attorney Ziska and will report back at the next meeting.
  - b. Definition of Temporary Structures – NONE
  - c. Plan of Conservation and Development – Description is up on Town website
  - d. Regional Planning Commission – Update by R. Giroux. Next meeting is April 18.
  - e. Sigfridson Subdivision – Request for Acceptance of Fitch Road (new cul-de-sac) – Motion by G. Ritacco second R. Giroux to table. VOTE: UNANIMOUS, MOTION CARRIED
7. New Business
- a. Receipt of New Applications – NONE
  - b. Referrals – NONE
- Recess: 8:20 PM (out) – 8:26 PM (resume)
- c. FY 2016/2017 Budget – Motion by K. Sperry second R. Giroux to request \$52,000.00 for “Services”. VOTE: UNANIMOUS, MOTION CARRIED  
Motion by G. Ritacco second R. Giroux to request \$2,000.00 for “Supplies & Expenses”. VOTE: UNANIMOUS, MOTION CARRIED
8. Any other business which may properly come before the commission
- a. Nathaniel Beardsworth, personally gave letter of resignation as an alternate member, dated 2/2/2016 (moved out of Lisbon prior to the February meeting). A letter to other town committees will go out, announcing the vacancy.
9. Public Comment - NONE
10. Adjournment - Motion made by R. Giroux second by K. Sperry adjourn at 8:37 P.M. VOTE: UNANIMOUS MOTION CARRIED

  
Elaine Joseph, clerk

Approved: \_\_\_\_\_  
Robert Adams, Chairman

RECEIVED FOR RECORD AT LISBON  
CT ON 2/10/16 AT 9:05am  
ATTEST, LAURIE TIROCCHI, TOWN CLERK  
