

LCS Oil Tank Replacement Committee

Lisbon Central School-Media Center

Lisbon, Connecticut 06351

Committee Meeting Minutes

Monday August 14, 2017

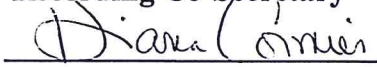
Present: Ian Rogers, Brian McGlew, Damian Rickard, Sally Keating, and Diana Cormier

1. **Call to Order** – Ian Rogers called the meeting to order at 4:30 p.m.
2. **Approval of Minutes** – Damian Rickard moved to approve the minutes of the July 27, 2017 UST Project Building Committee with corrections; Diana Cormier seconded.
Vote: Unanimous **Motion Carried**
3. **Public Comment** – None
4. **Old Business** –
 - a. Review of process- Mrs. Sally Keating and Mr. Brian McGlew updated everyone on the process of the project.
5. **New Business** –
 - a. Update re: Town meeting- Mrs. Sally Keating reported the Town meeting that was held on Thursday August 3, 2017 was very brief. It lasted approximately six minutes. There was only one comment/statement made.
 - b. Updates re: Recent meeting with the State Department of Education- Mr. Brian McGlew and Mrs. Sally Keating went to Hartford to meet with representatives from the CSDE, Department of Administrative Services on Thursday August 10, 2017. The meeting lasted approximately two hours. The State commented that Lisbon had the first project using the DAS website. The process was explained.
 - c. Future steps- Mrs. Sally Keating and Mr. Brian McGlew explained the application (ED049) needed to be completed and submitted to the State along with supporting documentation as soon as possible. Once the information is received, there will be another meeting in Hartford with the State. When the State approves the project, we can hire the contractor to begin the work. There needs to be specific wording included on the purchase orders when they are issued.
6. **Payment of Bills** – None
7. **Adjournment** – The meeting adjourned at 4:53 p.m.

Approved



Recording Co-Secretary



Recording Co-Secretary

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CT ON 08/18/2017 AT 10:35 AM

ATTEST, LAURIE TIROCCHI, TOWN CLERK

