

MINUTES  
SPECIAL MEETING  
FARMERS' MARKET COMMITTEE  
LISBON TOWN HALL  
THURSDAY, FEBRUARY 16, 2023  
7:00 P.M.

1. Call to Order: The regular meeting of the Farmers' Market Committee was called to order by Trevor Danburg, Chairman at 7:00 p.m.

MEMBERS PRESENT: Trevor Danburg, Rich Ruppel, Edward Gionet, Tanner Wilson

MEMBERS ABSENT: none

2. Reading of previous minutes – Motion by R. Ruppel second by E. Gionet to accept the previous Regular Meeting minutes of 9/15/2022, Regular Meeting cancellation of 10/20/2022, Regular Meeting cancellation of 11/17/2022, Regular Meeting cancellation of 12/15/2022, and Special Meeting cancellation of 1/19/2023 as mailed.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Questionnaire, from CT Dept. of Agriculture, regarding 2023 Farmers' Market Information, submitted 1/31/2023 – noted for the record
- b. Email, from Erin Doran dated 1/17/2023 tendering her resignation from the Farmers' Market Committee effective 1/17/2023.
- c. Farmers' Market Vendor application and deposit, dated 2/9/2023, received \$100.00 from Swampy Acres for a seasonal booth.
- d. Memo, from E. Joseph, re: Spring 2023 article submissions to The Lisbon Quarterly
- e. Lisbon Farmers' Market FY 2021/2022 Annual Report, submitted to the Board of Finance 12/5/2022 – noted for the record
- f. Memo, dated 11/16/22, from Stephen Brown, Lisbon Central School Service-Learning Coordinator, re: Student Ambassadors
- g. Letter, dated 10/14/22, from Nick Velles, CPA of the Last Green Valley, re: project and expense summary of activities and volunteers from 10/1/21-9/30/22
- h. Copy, letter, dated 12/13/2022, from Thomas Sparkman, First Selectman, re: appointment of Edward Gionet to the Farmers' Market Committee, for the term 11/20/2021(12/12/2022) – 11/19/2025
- i. Copy, letter, dated 12/13/2022, from Thomas Sparkman, First Selectman, re: appointment of Tanner Wilson to the Farmers' Market Committee, for the term 11/20/2021(12/12/2022) – 11/19/2025
- j. Copy, 2023 Holiday Schedule/Office Closing schedule for the Town of Lisbon

4. Memo from Clerk to the Boards re: Members Packets – Motion made by R. Ruppel second by E. Gionet to accept committee mailings electronically instead of through postal mailings.

VOTE: UNANIMOUS, MOTION CARRIED

5. 2023 Meeting Calendar – see attached. Because of the thirty day scheduling limitation, there will be a Special Meeting scheduled for March 16. Then the calendar of Regular Meetings will continue as presented. Motion by R. Ruppel second by E. Gionet to accept the 2023 Meeting Calendar.

VOTE: UNANIMOUS, MOTION CARRIED

# TOWN OF LISBON

## 2023 SCHEDULE OF MEETINGS

In accordance with the provisions of Connecticut State Statutes §1-225, notice is hereby given that the regularly scheduled meeting of the

Farmer's Market

(Name of Board/Commission/Committee)

will be held on the following dates:

January \_\_\_\_\_

July 20

February \_\_\_\_\_

August 17

March \_\_\_\_\_

September 21

April 20

October 19

May 18

November 16

June 15

December 21

The above meetings will be held at 7 o'clock p m in the  
Town Hall in Lisbon.

Signed:

T. W. J.

Chairman

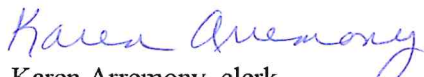
Tanner Wilson

Secretary

Chairman and Secretary of all administrative and executive boards, commissions, agencies, bureaus or other bodies must file with the Town Clerk no later than January 31<sup>st</sup> of each year a schedule of the regular meetings of such bodies for the ensuing year, and no such meeting may be held sooner than thirty (30) days after the schedule has been filed. Thus, it is imperative that the Chairman and Secretary of these respective bodies file with the Town Clerk not later than December 1st of the current year, a schedule of regular meetings to be held in the following calendar year.

MINUTES  
SPECIAL MEETING  
FARMERS' MARKET COMMITTEE  
THURSDAY, FEBRUARY 16, 2023  
Page 2

6. Market Calendar – Farmers' Market will be held on Thursdays from 6/29/2023 – 9/14/2023 from 3:30 p.m. - 6:30 p.m. weather permitting at the parking lot of the Lisbon Community Center (The Barn). Setup time will start at 2:30 p.m.
7. Officer Elections
  - a. Chairman – Motion made by E. Gionet second by R. Ruppel to nominate E. Gionet as chairman of the Farmers' Market Committee.  
VOTE: UNANIMOUS, MOTION CARRIED
  - b. Secretary – Motion made by T. Danburg second by R. Ruppel to nominate T. Wilson as secretary of the Farmers' Market Committee.  
VOTE: UNANIMOUS, MOTION CARRIED
8. Possible New Market Members/Volunteers – Chairman Danburg stated that he will talk to E. Joseph about contacting R. Williams about volunteering again this market season. Motion made by R. Ruppel second by E. Gionet to ask E. Joseph if an ad for Farmers' Market volunteers could be put on either the sign by the tennis courts or the barn.  
VOTE: UNANIMOUS, MOTION CARRIED  
Discussion led by R. Ruppel regarding adding another alternate to the committee.
9. Resignations – Chairman Danburg discussed the two resignations from the committee from the prior year and the need to recruit new members.
10. Adjournment – Motion made by R. Ruppel second by E. Gionet to adjourn at 7:37 p.m.  
VOTE: UNANIMOUS, MOTION CARRIED

  
Karen Arremoney, clerk

APPROVED: \_\_\_\_\_  
Trevor Danburg, Chairman

RECEIVED FOR RECORD AT LISBON, CT  
ON 02/16/23 AT 9:41am  
ATTEST: MICHELLE GRANT, TOWN CLERK  
