

MINUTES
REGULAR MEETING
FARMERS MARKET COMMITTEE
LISBON TOWN HALL
THURSDAY, JANUARY 16, 2020
7:00 P.M.

1. Call to order

The regular meeting of the Farmers Market Committee was called to order by Sharon Gabiga, Chairman, at 7:09 PM

MEMBERS PRESENT: Sharon Gabiga, Elaine Joseph, Terry Joseph, Adeline Jernstrom,
MEMBERS ABSENT: John Algiere
OTHERS PRESENT: Amanda Moreno, Market Manager
Rylee Nichols, Evelyn Brimmer, Will Brimmer and Abigail Chartier,
LCS Student Ambassadors

2. Previous Minutes

3. Correspondence

- a. Copy, Memo from Chairman Zelasky of the Board of Finance dated 11/15/19 re: Annual Report Narrative for Fiscal Year 2018/2019 Activities due 1/20/20.
- b. Copy, 2020 Holiday Schedule/Office Closings
- c. Copy, 2020 Meeting Schedule for all Boards and Commissions
- d. Copy, Letter to First Selectman Thomas Sparkman from Lisbon Farmers Market Secretary re: recommending the reappointment of members Sharon Gabiga and Terry Joseph for the term 11/20/2019 – 11/19/2023. E. Joseph reported that Meredith Savluk declined to continue as an alternate on the Farmers' Market Committee thus there is now a vacancy for alternate.
- e. Copy, Letter to Sharon Gabiga from First Selectman Thomas Sparkman re: reappointment as member of the Farmers' Market Committee for the term 11/20/2019-11/19/2023.
- f. Copy, Letter to Terry Joseph from First Selectman Thomas Sparkman re: reappointment as member of the Farmers' Market Committee for the term 11/20/2019-11/19/2023.

Noted for the record that Terry Joseph was sworn in as a re-appointed member of the Farmers' Market Committee on 1/16/2020 at 7:18 p.m. by Board Clerk/Notary Public Renee Williams.

4. Bills & Financial Report

- a. Financial Report – Motion by E. Joseph second by T. Joseph to accept Financial Report of 1/16/2020, with a balance of \$1,898.46. VOTE: UNANIMOUS, MOTION CARRIED
- b. Bills - NONE

5. Old Business

- a. Market Manager's Report – Ms. Moreno reported that there are 8 definite vendors for the 2020 season so far. Ms. Moreno will discuss more under Item #6. New Business.
- b. Volunteers – To be discussed as it gets closer to the season.
- c. Lisbon Farmers Market Booth Items – To be discussed as it gets closer to the season.
- e. Enforcement of Market Rules – No update.
- f. Social Media – No update.

MINUTES
FARMER'S MARKET COMMITTEE
REGULAR MEETING
THURSDAY, JANUARY 16, 2020
Page 2 (cont)

6. New Business
- a. 18/19 Annual Report Narrative- Review of the Annual Report Narrative prepared by E. Joseph. Motion by T. Joseph second by A. Jernstrom to accept the 2018/2019 Annual Report narrative. VOTE: UNANIMOUS/MOTION CARRIED
 - b. FMNP Certifications – Mrs. Joseph reported that she spoke to someone at the State re: certifications and was informed the State is very backlogged but was assured they will get to everyone who needs to be certified.
 - c. Farmers Market Themes – Ms. Moreno gave an update on themes put together so far: Opening Day; July 2nd – Red, White & Blue; July 30th – Safety; 1st week of August – Dog Days; Aug. 27th – Book Drive; 1st week of September – Food Drive/Harvest Week; Sept. 17th – End of Season Bonfire.
 - d. Market Manager's Start Date for 2020- Discussion. Motion by E. Joseph second by A. Jernstrom to start market manager back on per diem as of 1/16/2020 for 33 weeks. VOTE: UNANIMOUS/MOTION CARRIED
 - e. Market Manager Attendance at Social Media Boot Camp Part 4 (legal practices) – Ms. Moreno reported that you cannot use another individual's symbols and trademarks. This Organization plans to host another workshop in the fall where Ms. Moreno hopes to attend the other 3 parts to the workshop.
7. Any other business which may properly come before the Committee - NONE
8. Adjournment - A motion was made by T. Joseph second by E. Joseph to adjourn at 8:13 PM. VOTE: UNANIMOUS/MOTION CARRIED

Renee Williams

Renee Williams, clerk

APPROVED: _____
Sharon Gabiga, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 1/22/2020 AT 9:30am
ATTEST: LAURIE TIROCCHI, TOWN CLERK
Laurie Tirocchi