

MINUTES
REGULAR MEETING
FARMERS' MARKET COMMITTEE
LISBON TOWN HALL
THURSDAY, SEPTEMBER 21, 2023
7:00 P.M.

1. Call to Order: The regular meeting of the Farmers' Market Committee was called to order by Edward Gionet, Chairman, at 7:00 p.m.

MEMBERS PRESENT: Edward Gionet, Laura Sweet, Rich Ruppel, Tanner Wilson
MEMBERS ABSENT: none

2. Reading of previous minutes – Motion made by E. Gionet second by L. Sweet to approve the previous Regular Meeting minutes of July 20, 2023, Special Meeting minutes of August 16, 2023 and Regular Meeting cancellation of August 17, 2023 as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence
 - a. Flyer, from Lisbon Historical Society, re: Walktober event on 10/7/2023 at the Newent Congregational Church

4. Bills and Financial Report – Chairman Gionet reported that Winter Bee Garden submitted their vendor application fee of \$40.00 on 8/24/23.
An invoice in the amount of \$236.00 from East Coast Sign & Supply, Inc. was received dated 8/21/23 for traffic cones. A motion to preapprove the traffic cone charges was made at the 7/20/23 meeting.

5. Old Business
 - a. Regulation change request – L. Sweet downloaded the form for the change. She will schedule a time with T. Sparkman, First Selectman to discuss further steps as the committee would also like to change the location of the market. L. Sweet will start working on a presentation for the Planning & Zoning Committee.

6. New Business
 - a. Pumpkin town donation – Chairman Gionet discussed donating to Relay for Life a second place prize of a gift card for a family of four in the amount of \$150.00 for Pumpkin town tickets. The Farmers' Market committee would also sponsor one of the displays.
Motion made by E. Gionet second by T. Wilson to donate a Pumpkin Town gift card to Relay for Life in the amount of \$150.00 for a family of four tickets.

VOTE: UNANIMOUS, MOTION CARRIED

- b. Early bird pricing and time - The committee discussed trying to sign up vendors for the next year's market with Early Bird pricing if they signed up before 12/21/23.
Motion made by E. Gionet second by L. Sweet to charge full time vendors \$65.00 for Early Bird pricing and first time vendors \$20 to sign up for three markets if they sign up before 12/21/23.

VOTE: UNANIMOUS, MOTION CARRIED

- c. Approval of spending for final markets
Motion by E. Gionet second by R. Ruppel to ratify the reimbursement to L. Sweet dated 9/5/23 of \$29.50 for Farmers' Market tattoos.

VOTE: UNANIMOUS, MOTION CARRIED

TOWN OF LISBON

2024 SCHEDULE OF MEETINGS

In accordance with the provisions of Connecticut State Statutes §1-225, notice is hereby given that the regularly scheduled meeting of the

Farmers Market

(Name of Board/Commission/Committee)

will be held on the following dates:

January 18th

February 15th

March 21st

April 18th

May 16th

June 20th

July 17th (wed)

August 14th (wed)

September 18th (wed)

October 17th

November 21st

December 19th

wednesdays due
to market on
Thursday

The above meetings will be held at 6 o'clock p m in the

Town Hall

in Lisbon.

Signed:

[Signature] Chairman

[Signature] Secretary

Chairman and Secretary of all administrative and executive boards, commissions, agencies, bureaus or other bodies must file with the Town Clerk no later than January 31st of each year a schedule of the regular meetings of such bodies for the ensuing year, and no such meeting may be held sooner than thirty (30) days after the schedule has been filed. Thus, it is imperative that the Chairman and Secretary of these respective bodies file with the Town Clerk not later than December 1st of the current year, a schedule of regular meetings to be held in the following calendar year.

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Page 2 New Business (cont'd)

Motion by E. Gionet second by R. Ruppel to approve the payment of \$100.00 to Jon Osborne for music for the 9/14/23 farmers' market.

VOTE: UNANIMOUS, MOTION CARRIED

d. Next year's market

Motion made by Rich Ruppel second by L. Sweet to change the market time for the 2024 season from 3:30-6:30 pm to 3:00-6:00 pm and to extend the weeks of the market to the end of September.

VOTE: UNANIMOUS, MOTION CARRIED

e. Committee schedule – (see attached) The committee would like to continue to meet on Thursdays with the exception of market days when they would meet on Wednesdays. They also would like to meet at 6pm instead of 7pm.

Motion made by E. Gionet second by L. Sweet to approve the calendar as discussed with the change of dates for market days and change of time from 7pm to 6pm.

VOTE: UNANIMOUS, MOTION CARRIED

7. Adjournment – Motion by L. Sweet second by E. Gionet to adjourn at 7:30 p.m.

VOTE: UNANIMOUS, MOTION CARRIED

Karen Arremony
Karen Arremony, clerk

APPROVED: _____
Edward Gionet, Chairman

RECEIVED FOR RECORD AT LISBON, CT
ON 9/22/23 AT 10:13 am
ATTEST. MICHELLE GRANT, TOWN CLERK
Janetha pure ASST