

MINUTES
REGULAR MEETING
FARMERS' MARKET COMMITTEE
LISBON TOWN HALL
THURSDAY, JULY 20, 2023
7:00 P.M.

1. Call to Order: The regular meeting of the Farmers' Market Committee was called to order by Edward Gionet, Chairman, at 7:00 p.m.

MEMBERS PRESENT: Edward Gionet, Laura Sweet, Rich Ruppel, Tanner Wilson (remote)
MEMBERS ABSENT: none

2. Reading of previous minutes – Motion made by E. Gionet second by L. Sweet to approve the previous Regular Meeting minutes of June 15, 2023 as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Email, dated 6/21/23, from Farm Credit East, re: Farm Credit East Farmers Market Grant Application approval of \$500. This grant will be used for market day entertainment. Chairman Gionet has responded with a letter of deep appreciation.
- b. Copy, dated 6/22/23, from J. Gregoire, re: Standish Brook Farm vendor application and fee.
- c. Email, dated 7/12/23, from Early Birds, LLC, re: limited commitment to Farmers' Market

4. Bills and Financial Report – Chairman Gionet reported that Standish Brook Farm submitted their vendor application with the \$100.00 fee. Autumn Olive Farm also submitted \$80.00 vendor fee. An invoice in the amount of \$70.00 from Prokop Signs was received dated 7/5/23 for signs. A motion to preapprove the sign charges was made at the 6/1/23 meeting.

Motion by L. Sweet second by R. Ruppel to ratify the reimbursement to E. Gionet dated 7/6/23 of \$100.00 for the face painter at the 6/29/23 Farmers' Market.

VOTE: UNANIMOUS, MOTION CARRIED

Motion by E. Gionet second by R. Ruppel to approve to spend \$300.00 from the budget for the face painter to attend the 8/3/23, 8/31/23 and 9/14/23 Farmers' Markets.

VOTE: UNANIMOUS, MOTION CARRIED

Motion by R. Ruppel second by E. Gionet to approve payment of \$100 from the grant for Johnathan Osborne, musician to play at the next Farmers' Market on 7/27/23 with the understanding that insurance will not be an issue.

VOTE: UNANIMOUS, MOTION CARRIED

Motion by R. Ruppel second by E. Gionet to approve reimbursement to L. Sweet for \$100.00 on 7/7/23 for face painter as well as reimbursement request dated 7/20/23 from Staples for business cards, lamination for signs and sheet protectors totaling \$36.94.

VOTE: UNANIMOUS, MOTION CARRIED

Motion by E. Gionet second by L. Sweet to approve purchase of 8 36 inch orange traffic cones from East Coast Sign & Supply, Inc. at \$29.50/cone for use in the parking area.

VOTE: UNANIMOUS, MOTION CARRIED

Motion by E. Gionet second by L. Sweet to donate \$50.00 to C. Jolley's food pantry charity as well as present her with the \$25 Walmart gift card to purchase rock painting supplies.

VOTE: UNANIMOUS, MOTION CARRIED

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5. Old Business

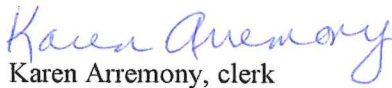
- a. Vendor Solicitation/Solidification – T. Wilson has contacted another band to perform at the market. The group felt that it would be more appropriate to schedule this one later in the market season. L. Sweet reported that she has been in contact with a Chinese food tabletop vendor. She also reported that she has been asked about holding a Winter market. This would need to be researched. Future themes to coordinate are the Back-to-School day, Health day and Ambulance/Fire Truck day. Chairman Gionet will research the possibility of having a haircut booth at the Back-to-School day. Other vendor ideas were discussed. L. Sweet questioned the ability to fund raise for a gazebo or other covered structure for musicians or the face painter to be located. This idea was tabled until next year.

6. New Business

- a. Live animal vendors at market – A vendor from Rhode Island with a petting zoo reached out to the Committee regarding appearing on a market day. The request was declined as the market is for Connecticut vendors only and there is a liability involved with people handling the animals.

7. Adjournment – Motion by E. Gionet second by L. Sweet to adjourn at 7:50 p.m.

VOTE: UNANIMOUS. MOTION CARRIED


Karen Arremony, clerk

APPROVED: _____
Edward Gionet, Chairman

RECEIVED FOR RECORD AT LISBON, CT
ON 7/24/23 AT 9:20 AM
ATTEST. MICHELLE GRANT, TOWN CLERK
