

MINUTES
REGULAR MEETING
FARMERS' MARKET COMMITTEE
LISBON TOWN HALL
THURSDAY, JUNE 15, 2023
7:00 P.M.

1. Call to Order: The regular meeting of the Farmers' Market Committee was called to order by Edward Gionet, Chairman, at 7:03 p.m.

MEMBERS PRESENT: Edward Gionet, Laura Sweet, Tanner Wilson (remote)

MEMBERS ABSENT: Rich Ruppel

2. Reading of previous minutes – Motion made by E. Gionet second by L. Sweet to approve the previous Regular Meeting minutes of May 18, 2023 and Special Meeting minutes of June 1, 2023 as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Copy, dated 5/22/23, from Phyllis Freeman, re: Spotted Donkey Donuts Vendor Application
- b. Copy, dated 5/23/23, from The Last Green Valley, re: Walktober Advertising
- c. Email, from Autumn Olive Farm, re: Vendor Application fee. Motion made by E. Gionet second by L. Sweet to reduce market vendor fee from \$100.00 to \$75.00 for Autumn Olive Farm.

VOTE: UNANIMOUS, MOTION CARRIED

4. Bills and Financial Report – Chairman Gionet was able to procure two gift card donations - \$50.00 from the Norwich Stop & Shop and \$25.00 from the Lisbon Walmart.

5. Old Business

- a. Vendor Solicitation/Solidification – L. Sweet reported that currently there are 10 vendors committed to opening day. She has received a confirmation from Click Catering that they can setup a weekly tabletop service specializing in authentic Mexican food throughout the market season. She has also received confirmation from Spotted Donkey Donuts that they will be at the market every Thursday in July. She has been in contact with the t-shirt vendor. The shirts will have the Farmers' Market logo in one color, but not the CT Grown one due to licensing issues. Ms. Sweet was hopeful that the application fee for this vendor could be lowered to \$50. Motion made by L. Sweet second by E. Gionet to move forward with ordering 30 t-shirts in the amount of \$350.00 maximum and lower the application fee for this vendor to \$50.

VOTE: UNANIMOUS, MOTION CARRIED

Chairman Gionet reported that he is still working with the resident trooper and fire department to solidify a date for the Public Safety/Touch a Firetruck Day.

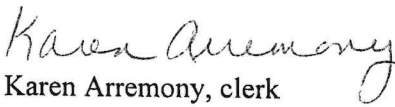
- b. Signs, flyers and marketing for upcoming season - Chairman Gionet has ordered 10 signs from Prokop Signs. There were some in the Barn that can be used from prior market seasons. He will check into advertising the market on the Lisbon Meadows Park sign. He will also begin to post information regarding the Farmers' Market through the Lisbon Now! Facebook page next week.
- c. Market calendar/schedule assignment - Chairman Gionet and the committee will work with the vendors on the day of the first market to determine vendor table locations.

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6. New Business - none

7. Adjournment – Motion by E. Gionet second by L. Sweet to adjourn at 7:20 p.m.

VOTE: UNANIMOUS, MOTION CARRIED


Karen Arremony, clerk

APPROVED: _____
Edward Gionet, Chairman

RECEIVED FOR RECORD AT LISBON, CT
ON 06/16/23 AT 10:41 am
ATTEST, MICHELLE GRANT, TOWN CLERK
