

MINUTES  
REGULAR MEETING  
FARMERS' MARKET COMMITTEE  
LISBON TOWN HALL  
THURSDAY, JULY 21, 2022  
7:00 P.M.

1. Call to Order: The regular meeting of the Farmers' Market Committee was called to order by Trevor Danburg, Chairman at 7:00 p.m.

MEMBERS PRESENT: Trevor Danburg, Erin Doran, Rich Ruppel, Jenny Danburg

MEMBERS ABSENT:

OTHERS PRESENT: Jason LaBelle

2. Reading of previous minutes – Motion by E. Doran second by J. Danburg to accept the previous Regular Meeting minutes of June 16, 2022 as mailed.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Memo, from Elaine Joseph, Administrative Assistant / Clerk to the Boards dated 7/14/2022, re: Annual Records Disposition. Motion by J. Danburg second by E. Doran to approve annual records disposition per memo dated 7/14/2022 from E. Joseph.

VOTE: UNANIMOUS, MOTION CARRIED

- b. Farmers' Market Vendor Application and Deposit, dated 7/7/2022, Bee Present Lavender Farm, \$20.00
- c. Brochure, from Farmers Market Coalition, re: 2022 America's Farmers Market Celebration Communications Toolkit. R. Ruppel requested that the link of the brochure be made available electronically.
- d. Copy, The Lisbon Quarterly, re: Fall 2022 submissions due to the Selectmen's Office by August 22, 2022. J. Danburg will submit an article.

4. Bills and Financial Report

- a. Bills – Received \$20.00 from Bee Present Lavender Farm, dated 7/7/2022 for a guest spot on Sept. 8, 2022.

5. Old Business

- a. Storage of market equipment – Chairman Danburg reported that the Farmers' Market Committee now has access to a storage facility onsite of the Community Center grounds.
- b. Market review – The market vendors seem to be doing well with customers. J. Danburg suggested asking some of the part-time vendors to consider filling more spots on slower weeks. Since the last half hour of the market is really slow, the suggestion was made by R. Ruppel to maybe shorten the timeframe to two hours next season. The committee will talk to the vendors to get their feedback.
- c. Vendor applications –J. Danburg reported that a representative from Senior Resources will be available on August 18th to assist with applications for Farmers' Market vouchers.

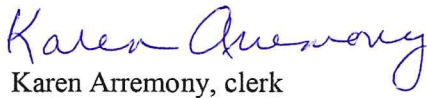
6. New Business

- a. Covid vaccination clinic – J. Danburg reported that she received a request to hold a covid vaccination clinic at one of the market days. The group has its own vehicle equipped for this purpose. She will coordinate with them to schedule the exact date.

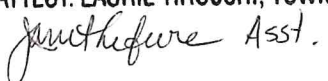
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7. Any other business which may properly come before the Committee – R. Ruppel requested that the meeting documents be sent out electronically in the future
8. Adjournment – Motion by E. Doran second by R. Ruppel to adjourn at 7:12 p.m.

VOTE: UNANIMOUS, MOTION CARRIED

  
Karen Arremony, clerk

APPROVED: \_\_\_\_\_  
Trevor Danburg, Chairman

RECEIVED FOR RECORD AT LISBON  
CT ON 7/25/22 AT 11:47 AM  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
 Asst.