

MINUTES
REGULAR MEETING
FARMERS' MARKET COMMITTEE
LISBON TOWN HALL
THURSDAY, JUNE 16, 2022
7:00 P.M.

1. Call to Order: The regular meeting of the Farmers' Market Committee was called to order by Trevor Danburg, Chairman at 7:05 p.m.

MEMBERS PRESENT: Trevor Danburg, Erin Doran, Rich Ruppel

MEMBERS ABSENT: Jenny Danburg

OTHERS PRESENT: Renee Williams

2. Reading of previous minutes – Motion by E. Doran second by R. Ruppel to accept the previous Regular Meeting minutes of May 19, 2022 as mailed.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Email, from Elaine Joseph, Administrative Assistant / Clerk to the Boards, re: interest in the Lisbon Farmers' Market listing to be placed in the TLGV Explore! publication for the 2023 edition. Motion by E. Doran second by R. Ruppel to reply to E. Joseph to place the listing for the Lisbon Farmers' Market in the next TLGV Explore! publication.

VOTE: UNANIMOUS, MOTION CARRIED

- b. Farmers' Market Vendor Application and Deposit, dated 5/31/2022, 18th Century Purity Farm, \$100.00
- c. Farmers' Market Vendor Application and Deposit, dated 6/6/2022, Knives and Roses, \$60.00

4. Bills and Financial Report

- a. Bills – Chairman Danburg announced that the business cards for the Farmers' Market have been received. Motion by E. Doran second by R. Ruppel to approve reimbursement to Elaine Joseph for the Farmers' Market business cards in the amount of \$26.05.

VOTE: UNANIMOUS, MOTION CARRIED

- b. Financial Report – Chairman Danburg reported that the current balance in the account is \$1,893.80.

5. Old Business

- a. Farmers' Market Vendor Applications – E. Doran reported that Swampy Acres has been certified to be able to sell vegetables and fruits starting next week.

6. New Business

- a. Opening Day Recap – The group agreed that opening day was successful. E. Doran reported that 196 people visited the market. Last year, the average weekly total was around 100 visitors. Seven of eight vendors were present.
- b. Map of Vendors – Chairman Danburg and E. Doran are working on a map of the vendor locations at the Community Center grounds. E. Doran has plans to add spaces for a couple of craft booths such as from Heritage Craft and Rachel's Berries. Fox View Farms will be requiring more space. The vendors offering meat products will be kept together as they each have different offerings. R. Ruppel mentioned that the spaces should be arranged in more of a semi-circle so that there is no one vendor at the end of the line. He explained that with the current configuration, visitors do not pass by the last

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- booth unless interested in the products being offered there.
- c. Equipment Storage – Chairman Danburg would like the committee to be able to utilize a storage facility onsite of the Community Center grounds. Currently, equipment is being stored in personal garages and hauled to the site on market day. It would be more convenient if the equipment was easier to access for setup and teardown. He will check with Elaine Joseph and the Selectmen's Office to see if there is such a space available for this use.
 - d. Staffing – Members discussed their availability to attend, setup and teardown the market on a weekly basis. R. Ruppel stated that he will be available after 2:30pm on Thursdays thru the entire market season for setup.
 - e. Farmers' Market Committee Memberships – There currently are two openings on the committee – one for a member and one for an alternate. Chairman Danburg asked E. Doran to post the openings on the Farmers' Market Facebook page.
7. Any other business which may properly come before the Commission – Chairman Danburg spoke about vendors leaving the market before the official closing time. With moving vehicles and pedestrians including children, they need to be very careful and follow traffic safety guidelines, making sure that a volunteer or committee member assists with their exit.
8. Adjournment – Motion by E. Doran second by R. Ruppel to adjourn at 7:22 p.m.

VOTE: UNANIMOUS, MOTION CARRIED



Karen Arremony, clerk

APPROVED: _____
Trevor Danburg, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 06/21/2022 AT 9:20am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
