

MINUTES
REGULAR MEETING
FARMERS MARKET COMMITTEE
LISBON TOWN HALL
THURSDAY, JANUARY 20, 2022
7:00 P.M.

1. Call to Order

The regular meeting of the Farmers' Market Committee was called to order by Trevor Danburg, Chairman, at 7:20 PM.

MEMBERS PRESENT: Trevor Danburg, Jenny Danburg, Erin Doran

MEMBERS ABSENT: John Algieri, Rich Ruppel

OTHERS: Renee Williams, Farmers' Market Volunteer

2. Previous Minutes – Motion by E. Doran second by J. Danburg to accept the previous minutes of September 16, 2021 as presented. VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

- a. Memo, from Board of Finance dated 12/7/2021, re: Annual Report Narrative for Fiscal Year 2020/2021 Activities, due 1/15/2022 – Report sent to Elaine Joseph via email this evening.
- b. Letter, from Board of Selectman dated 9/28/2021, re: Appointment of Rich Ruppel to Farmers' Market Committee
- c. Letter, from Board of Selectman dated 9/28/2021, re: Appointment of John Algieri to Farmers' Market Committee
- d. Letter, from Board of Selectman dated 9/28/2021, re: Appointment of Jenny Danburg to Farmers' Market Committee
- e. Memo, from The Lisbon Quarterly, re: Spring 2022 Town Newsletter Submissions, due 2/22/2022

4. Bills & Financial Report

- a. Minuteman Press, \$78.61, invoice #115280, invoice dated 10/21/2021 re: 500 envelopes – Chairman Danburg noted for the record that he signed the invoice based on the vote from the April 15, 2021 meeting.

5. Old Business - NONE

6. New Business

- a. Election of Officers – There was concern that only three of the five committee members were present. Motion by J. Danburg second by E. Doran to table the election of officers until the next meeting. VOTE: UNANIMOUS MOTION CARRIED
- b. COVID-19 Guidelines & Protocols – Committee will look into the guidelines for the next season but feel the guidelines and protocols will be similar to last season. It was requested the item be placed on next month's agenda as well.

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- c. 2022 Farmers' Market Season – The committee has received one craft vendor application from Swampy Acres Farm (dated 12/31/2021). J. Danburg recommended the committee reach out via a mailing to previous vendors. Motion by J. Danburg second by E. Doran for the Farmers' Market Season to run from June 16, 2022 to September 15, 2022.

VOTE: UNANIMOUS MOTION CARRIED

- d. Farmers' Market Committee Members & Volunteers – Chairman Danburg encouraged all committee members to attend meetings. The committee agreed that the rotation of members put in place last year was successful and would like to continue that again this year with one or two committee members at the event each week. It was suggested at the next meeting the committee look at committee members' availability. At this time, Bonnie Doran, Joe Doran, and Renee Williams have offered to be volunteers. Chairman Danburg mentioned that there is a vacancy (alternate position) on the committee and it would be great to fill that position for numerous reasons. It was suggested the position be posted on Facebook.

7. Any other business which may properly come before the committee

E. Doran mentioned the committee should start to think about possible food trucks/vendors for the event and contact those companies. Chairman Danburg suggested the committee start to think about entertainment (volunteer) for the weekly events. J. Danburg emphasized the importance of obtaining vendors. She agreed to post this information on Facebook as well as work on a letter to mail to previous vendors. It was also suggested there be a map this year so that vendors can be in the same location each week.

8. Adjournment - Motion by J. Danburg second by E. Doran to adjourn at 7:40 pm.

VOTE: UNANIMOUS MOTION CARRIED

APPROVED: _____
Trevor Danburg, Chairman

Melissa Cassidy

Melissa Cassidy, Clerk

RECEIVED FOR RECORD AT LISBON
CT ON 01/24/2022 AT 10:15am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
Laurie Tirocchi