

MINUTES  
REGULAR MEETING  
FARMERS MARKET COMMITTEE  
LISBON SENIOR CENTER  
THURSDAY, JULY 18, 2019  
7:00 P.M.

1. Call to order

The regular meeting of the Farmers Market Committee was called to order by Sharon Gabiga, Chairman, at 7:14 PM

MEMBERS PRESENT: Sharon Gabiga, Terry Joseph, Elaine Joseph, Adeline Jernstrom, John Algieri

MEMBERS ABSENT: Meredith Savluk (Alternate)

OTHERS PRESENT: Amanda Moreno, Market Manager

2. Previous Minutes – Motion by J. Algieri second by A. Jernstrom to accept the previous minutes of June 20, 2019 Regular Meeting as mailed.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

- a. Copy, Code of Conduct Approved by Board of Selectmen
- b. Copy, Thank you Email from MIKA Skin Care LLC re: help setting up her canopy.
- c. Copy, Flyer from Farmers Market Coalition re: 2019 National Farmers Market Week 8/4-8/10/19.
- d. Copy, Email from Department of Agriculture re: how to present your market better and suggested market rules.
- e. Copy, Newsletter re: Submission due by 8/28/19.
- f. Copy – Farmer's Market Deposit Records: Received \$20.00 from Shilott's Preference and \$100.00 from Meadowstone Farm 7/15/19.
- g. Copy, Email from Jamie Smith, Agricultural Marketing & Inspection Rep II from the Dept. of Agriculture re: SNAP Program.
- h. Copy, Sample of Advertisement of Voluntown Farmer's Market to use as a possible guide for next year's advertising of the Lisbon Farmers Market.

4. Bills & Financial Report

- a. Bills – Motion by J. Algieri second by A. Jernstrom to reimburse Elaine Joseph \$50.00, 6/27/19 re: payment to Jim Taylor, Lisbon Farmers Market music.

VOTE: E. JOSEPH ABSTAINS MOTION CARRIED

Motion by A. Jernstrom second by J. Algieri to reimburse Elaine Joseph \$57.95, 7/1/19 re: materials for Farmers Market signage and marking spray.

VOTE: E. JOSEPH ABSTAINS MOTION CARRIED

- b. Financial Report – Motion by E. Joseph second by J. Algieri to accept Financial Report of 7/17/2019, with a balance of \$2,230.68.

VOTE: UNANIMOUS MOTION CARRIED

5. Old Business

- a. Market Manager Report – Amanda Moreno, Market Manager, reported there are vendors on a waiting list and where to fit more vendors, possibly moving vendors closer together.
- b. Market Safety Checklist – Discussion E. Joseph will create a checklist.
- c. Volunteers – Discussion regarding the need for more volunteers to set up, take down at the farmers market and to add more individuals on the Lisbon Farmers Market Committee.

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6. New Business
  - a. 2019 Market to Date – Review
  - b. Sandwich Board Signage – Mrs. Joseph reported that materials were purchased for the sandwich board sign. T. Joseph reported that sign should be ready by July 25<sup>th</sup> Farmers Market.
  - c. Market Growth – Mrs. Moreno reported 1,194 likes on Facebook now, almost double from when she started
  - d. Vendor Parking – No Vendor Parking will be allowed in the center aisle.
  - e. Advertising Budget – Motion by A. Jernstrom second J. Algieri to pay Elaine Joseph \$20.00 a month for Facebook advertising. VOTE: E. JOSEPH ABSTAINS MOTION CARRIED
  - f. 06351ROCKS!! Donation – Motion by J. Algieri second T. Joseph to donate \$50.00 to 06351ROCKS!! to help cover costs of rocks. VOTE: UNANIMOUS MOTION CARRIED
7. Any other business which may properly come before the Committee – NONE
8. Adjournment - A motion was made by J. Algieri second by T. Joseph to adjourn at 8:35 PM. VOTE: UNANIMOUS MOTION CARRIED

*Renee Williams*

Renee Williams, clerk

APPROVED: \_\_\_\_\_  
Sharon Gabiga, Chairman

RECEIVED FOR RECORD AT LISBON

CT ON 07/19/2017 AT 11:55am

ATTEST. LAURIE TIROCCHI, TOWN CLERK

*Marjorie Wakely, Asst*