

MINUTES
REGULAR MEETING
FARMERS MARKET COMMITTEE
LISBON TOWN HALL
THURSDAY, JUNE 20, 2019
7:00 P.M.

1. Call to order

The regular meeting of the Farmers Market Committee was called to order by Sharon Gabiga, Chairman, at 7:02 PM

MEMBERS PRESENT: Sharon Gabiga, Terry Joseph, Elaine Joseph, Adeline Jernstrom, John Algieri

MEMBERS ABSENT: Meredith Savluk (Alternate)

2. Previous Minutes – Motion by J. Algieri second by T. Joseph to accept the previous minutes of May 16, 2019 Regular Meeting as mailed.

VOTE: UNANIMOUS MOTION CARRIED

Motion by E. Joseph second by A. Jernstrom to accept the site walk minutes of 6/6/19 as mailed.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Copy, Email from Ledge Light Health District re: vendor currently not complying with LLHD and cannot offer samples in their district.
- b. Copy, Email from Ian Rogers (Board of Education, Chairman) re: buses moved to school parking lot for the summer.
- c. CT weekly Agriculture Report re: 2019 Legislative #19-18 states license not needed to produce honey/maple products.
- d. Form – Farmer's Market Deposit Record
- e. Uncas Health District Updated Food Provider Form
- f. Copy, Memo from Dept. of Agriculture re: CT grown strawberries ripe for picking
- g. Copy, Letter to Jewett City Savings Bank re: thank you for being a sponsor
- h. Copy, Letter to Renewal by Andersen re: thank you for being a sponsor

4. Bills & Financial Report

- a. Bills – NONE
- b. Financial Report – Motion by T. Joseph second by J. Algieri to accept Financial Report of 6/19/2019, with a balance of \$2,175.68.

VOTE: UNANIMOUS MOTION CARRIED

5. Old Business

- a. Market Manager Report – E. Joseph read A. Moreno's Market Manager's Report into the record. Discussion re: Code of Conduct. Motion by J. Algieri second by A. Jernstrom to approve the Code of Conduct and forward to Board of Selectmen for approval.

VOTE: UNANIMOUS, MOTION CARRIED

- b. Review of Theme Market Calendar and Special Events - no changes
- c. Market Booths and Layout – Review
- d. Market Safety Checklist – Discussion. E. Joseph to create a checklist
- e. Advertising – Flyers and Social Media – Flyers out, Social Media paid advertising starting tonight
- f. Fundraisers – Discussion of market bag for next year
- g. Volunteers – Still need volunteers.

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6. New Business
 - a. Signage – Discussion of sandwich board sign.
7. Any other business which may properly come before the Committee – NONE
8. Adjournment - A motion was made by J. Algieri second by T. Joseph to adjourn at 7:49 PM.
VOTE: UNANIMOUS MOTION CARRIED

Renee Williams
Renee Williams, clerk

APPROVED: _____
Sharon Gabiga, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 06/21/19 AT 12:30pm
ATTEST. LAURIE TIROCCHI, TOWN CLERK
Laurie Tirocchi