

MINUTES  
CONSERVATION COMMISSION  
REGULAR MEETING  
LISBON TOWN HALL  
TUESDAY, DECEMBER 19, 2023  
7:00 P.M.

a. Call to Order

The Regular Meeting of the Conservation Commission was called to order by Richard Hamel, Chairman, at 7:00 pm.

MEMBERS PRESENT: Richard Hamel, Joseph Lewerk, William McIntosh, Sr., Mark Robinson

MEMBERS ABSENT: James Arpin

OTHERS PRESENT: Wayne Berardi, Conservation Officer  
Ryan Hamilton, LCS Student Ambassador

b. Reading of minutes of previous meeting(s) and action thereon:

A motion was made by J. Lewerk second by W. McIntosh to accept the regular meeting minutes of November 21, 2023 as presented.

VOTE: UNANIMOUS, MOTION CARRIED

c. Pending Applications - NONE

d. New Applications

1. 1A Sylvandale Road – Trevor Klewin, Applicant/Agent – It is noted for the record that Mr. Klewin was present. He is proposing to remove the original deck, which is in poor condition, and will be replacing it with one 22' x 16'. Mr. Berardi stated that this project poses no impact to the wetlands. It was the consensus of the Commission to turn this over to the Conservation Officer for Agent Approval.

Motion by J. Lewerk second by M. Robinson to digress from the normal order of business and go to agenda item "i".

VOTE: UNANIMOUS, MOTION CARRIED

e. Communications and bills –

1. Memo, request for date change to February 20, 2024 from February 19, 2024 for the 2024 Schedule of Meetings. Motion by J. Lewerk second by M. Robinson to approve.

VOTE: UNANIMOUS, MOTION CARRIED

2. Memo, from Board of Finance to All Cost Centers re: Request for Annual Report Narratives, due January 31.
3. Memo, from Board of Selectmen re: Holiday Luncheon
4. Profit and Loss July 2023 – November 2023 – LI#52030 – Enforcement Officer - \$7129.50; LI#52050 – Supplies & Expenses - \$1498.11
5. Invoice, Wayne Berardi \$429.00 (11 hours), dated 12/19/2023. Motion by J. Lewerk second by W. McIntosh to pay bill.

VOTE: UNANIMOUS, MOTION CARRIED

- f. Reports of officers, Committees and staff – Mr. Berardi gave a brief report on the following: Flooding concerns at 314 Ross Hill Road; Construction project on Mell Road

g. Unfinished Business - NONE

APPLICATION FOR PERMIT FOR USE OF  
INLAND WETLANDS AND WATERCOURSES OR UPLAND REVIEW/BUFFER AREAS  
Lisbon, Connecticut

NAME OF APPLICANT:

Trevor KewinT.Kewinbuilders LLC

To be completed by Commission:

Application No.: 23-05ADate of Receipt: 12/19/2023Application Fee: 110.00

ADDRESS OF APPLICANT:

Home: 6 Sylvandale Rd Lisbon CT 06351Business: Same as above

NAME OF PROPERTY OWNER:

Amy WalkerADDRESS: 1A Sylvandale Rd. Lisbon CT 06351TELEPHONE: Applicant 860-207-5635 Owner 860-861-3219

\*\*Written consent must be attached if Applicant is not the property owner.

\*\*Written description of functions of Wetlands and Watercourses must be attached as per Section of 7.4.4.

PURPOSE AND DESCRIPTION OF PROPOSED ACTIVITY, INCLUDING ANTICIPATED COMPLETION DATE: (Use additional sheet if needed)

Build New 22'x16' deck on Northeast side  
of Home. Footings to be 16' from House  
intersect with Minimal Hazard Zone. Detail  
Attached

GEOGRAPHICAL LOCATION OF PROPERTY TO BE AFFECTED BY PROPOSED ACTIVITY, INCLUDING, BUT NOT LIMITED TO, A DESCRIPTION OF THE LAND IN SUFFICIENT DETAIL TO ALLOW IDENTIFICATION OF THE INLAND WETLANDS AND WATERCOURSES AND UPLAND REVIEW/BUFFER AREA: (Use additional sheet if needed)

North east side of Home. Detail Attached.

I hereby certify that I am familiar with all the information provided in this application, and I am aware of the penalties for obtaining a permit through deception or through inaccurate or misleading information.

Signed:

Trevor Kewin  
(Applicant)

Date:

11/29/2023

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**FORM IWWC07-02** (Page 2)

LIST ALTERNATIVES TO APPLICATION PROPOSAL WHICH WERE CONSIDERED AND WHY THE APPLICATION PROPOSAL WAS CHOSEN: (Use additional sheet if needed)

ACREAGE OF WETLANDS AND WATERCOURSES ALTERED:

A. Soil type(s) (if available) ..... [ 0 ] ACRES]

ACREAGE OF WETLANDS OR WATERCOURSES CREATED:.. [ 0 ] ACRES]

LINEAL FEET OF STREAM ALTERATION..... [ 0 ] FEET]

TOTAL AREA OF WETLANDS ON PROJECT SITE..... [ .90 ] ACRES]

TOTAL AREA OF UPLAND REVIEW/BUFFER ON SITE..... [ .21 ] ACRES]

TOTAL LAND AREA OF PROPERTY ..... [ 1.7 ] ACRES]

ATTACH SITE PLAN AS PRESCRIBED IN SECTION 7

I, the property owner, hereby grant permission to the Inland Wetlands Commission and its designated agents to access the property involved in this application during its consideration and during the implementation of any resulting permit.

\* Signed: Amy Walker Date: 11/29/2023  
(Property Owner)

\*\*\*\*\*

(To be completed by the Commission)

Application Approved: Date: 12/19/2023

Conditions of Approval, if any: AGENT APPROVAL

Expiration Date: \_\_\_\_\_

Extension Date: \_\_\_\_\_

Date of Review of Completed Work: \_\_\_\_\_

Application Denied: Date: \_\_\_\_\_

Reasons for Denial: \_\_\_\_\_

Rich Hamel  
Signature of Chairman or Secretary of Commission  
RICHARD HAMEL, CHAIRMAN

# TOWN OF LISBON

## 2024 SCHEDULE OF MEETINGS

In accordance with the provisions of Connecticut State Statutes §1-225, notice is hereby given that the regularly scheduled meeting of the

Conservation Commission  
(Name of Board/Commission/Committee)

will be held on the following dates:

January 16<sup>th</sup>

July 16<sup>th</sup>

February 19<sup>th</sup> 20<sup>th</sup>

August 20<sup>th</sup>

March 19<sup>th</sup> (Q14)

September 17<sup>th</sup>

April 16<sup>th</sup>

October 15<sup>th</sup>

May 21<sup>st</sup>

November 19<sup>th</sup>

June 18<sup>th</sup>

December 17<sup>th</sup>

The above meetings will be held at 7 o'clock p m in the

Lisbon Town Hall in Lisbon.

Signed: River Hamel Chairman

[Signature] Secretary

Chairman and Secretary of all administrative and executive boards, commissions, agencies, bureaus or other bodies must file with the Town Clerk no later than January 31<sup>st</sup> of each year a schedule of the regular meetings of such bodies for the ensuing year, and no such meeting may be held sooner than thirty (30) days after the schedule has been filed. Thus, it is imperative that the Chairman and Secretary of these respective bodies file with the Town Clerk not later than December 1st of the current year, a schedule of regular meetings to be held in the following calendar year.

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- h. Previously Approved Applications – Reviewed back to December 2015
- i. New Business
  - 1. Notice of Violation, 240 Preston Allen Road – It is noted for the record that Mr. John McCarthy was present. It is also noted for the record that a Notice of Violation was sent to him on November 22, 2023. He explained that he purchased equipment, which became stuck in the wetland area. He stated he hired a professional to remove it, which caused further damage to the wetlands. Mr. Berardi noted that a stream flows into the affected area. Mr. Berardi instructed the landowner to file an application with the Conservation Commission to be granted a permit, before he continues any further activity.
  - 2. Notice of Violation, 29 Ross Hill Road Extension – It is noted for the record that a Notice of Violation was sent on November 22, 2023. Mr. Berardi noted that the violator contacted him by phone and that it is her intention to be present at the next meeting.
- j. Any other business which may properly come before the Commission – NONE
- k. Adjournment – Motion by J. Lewerk second by M. Robinson to adjourn at 7:24 PM.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, Clerk

APPROVED: \_\_\_\_\_  
Richard Hamel, Chairman

RECEIVED FOR RECORD AT LISBON, CT  
ON 12/21/23 AT 9:29am  
ATTEST. MICHELLE GRANT, TOWN CLERK  
