

MINUTES
CONSERVATION COMMISSION
REGULAR MEETING
LISBON TOWN HALL VIRTUAL MEETING
TUESDAY, DECEMBER 15, 2020
7:00 P.M.

a. Call to Order

The Regular Meeting of the Conservation Commission was called to order by Richard Hamel, Chairman, at 7:05 pm.

MEMBERS PRESENT VIA CONFERENCE CALL:

Richard Hamel, Joseph Lewerk, William McIntosh, Sr.

MEMBERS ABSENT: Leonora Szruba, Mark Robinson, Mark Sullivan (ALT)

OTHERS PRESENT VIA CONFERENCE CALL: Joseph Theroux, Conservation Officer

b. Reading of minutes of previous meeting(s) and action thereon:

A motion was made by J. Lewerk second by W. McIntosh, Sr. to approve previous Regular Meeting minutes of 11/17/2020, site walk minutes of 11/23/2020 and site walk minutes of 11/29/2020 as presented.

VOTE: UNANIMOUS, MOTION CARRIED

Motion by J. Lewerk second by W. McIntosh, Sr. to digress from the normal order of business and take up agenda item g. "Unfinished Business" and item d. "New Applications".

VOTE: UNANIMOUS, MOTION CARRIED

c. Pending Applications - NONE

d. New Applications

1. Brenmor Properties, LLC, 35 Ames Road (Lot 7) – Mark Cohen and Nathan Weiss of Brenmor Properties, LLC, were present via virtual means. They noted that they are not wishing to change what was on their original subdivision plan previously approved by the Conservation Commission in 2007. Through correspondence from Michael Murphy, AICP, Lisbon Town Planner, it was noted for the record that there was a subsequent wetlands approval in 2012, the current validity of which will need to be determined by the Conservation Commission. Chairman Hamel stated he will research the Commission's records regarding any previous approvals for the subdivision and will report back at the next meeting. Motion was made by J. Lewerk second by W. McIntosh, Sr. to accept Application #20-11.

VOTE: UNANIMOUS, MOTION CARRIED

e. Communications and bills –

1. Memo, from Board of Finance dated November 19, 2020 re: FY 2019/2020 Annual Report Narrative due December 31.
2. Town of Lisbon 2021 Holiday Schedule
3. Town of Lisbon 2021 Meeting Schedule
4. Copy, Letter from Planning and Zoning Commission to K&H Properties, LLC dated 12/7/2020 re: Approval of minor site plan modification per Section 12.9, 397 N. Burnham Highway
5. CT Wildlife Magazine – Sept/Oct 2020 Issue
6. Profit & Loss Statement – July through November 2020 – LI#52030 (Enforcement Officer) - \$5,190.00; LI#52050 (Supplies & Expenses) - \$1,389.40
7. Joseph Theroux, \$472.50, inv. #20-117, dated 12/5/2020 re: November, 13.5 HRS.
8. The Bulletin, \$218.22, inv#00277072, dated 11/25/2020 re: NoD #20-08 & 20-09

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Page 2 (Communications and bills, cont)

Motion by J. Lewerk second by W. McIntosh, Sr. to pay Joseph Theroux, \$472.50, inv.#20-117, dated 12/5/2020 re: November, 13.5 Hrs. and to pay The Bulletin, \$218.22, inv#00277072, dated 11/25/2020 re: NoD #20-08 & #20-09. VOTE: UNANIMOUS, MOTION CARRIED

- f. Reports of officers, Committees and staff
 - 1. Conservation Officer Joe Theroux reported receiving emails from a concerned kayaker regarding activity at Pleasant View Cove. The property in question had been approved for a permit in 2016.
 - 2. Mell Road (across from Haden's lawnmower shop) – outstanding violation. Chairman Hamel will look into the issue and report back.
- g. Unfinished Business
 - 1. Application #20-05, Robert Adams, 60 Kinsman Hill Road – TABLED – The applicant was not present. It was note for the record that Commission members received a copy of the revised Storm Drainage Design Calculations of Proposed Wetland Crossing (December 11, 2020) and revised site map.
 - 2. Application #20-07, Darleen Cunnane and Barbara Piacenza, 164 Kimball Road – David Held of Provost & Rovero, Inc., 57 East Main Street, Moosup, CT 06354, was present via virtual means representing the applicants. Mr. Held reviewed the delineated wetland areas with the Commission. Pursuant to feedback from the site walk, a revised plan was submitted showing the existing areas disturbed by activity. Mr. Held noted proposed improvements and relocation of the trail while keeping the total disturbance below the 5,000 SF threshold. Motion by J. Lewerk second by W. McIntosh, Sr. to approve Application #20-07, 164 Kimball Road with conditions that Joseph Theroux, Enforcement Officer, be notified prior to start of work and Conservation Commission to receive a Letter of Completion from David Held of Provost & Rovero, Inc.
VOTE: UNANIMOUS, MOTION CARRIED
It was noted for the record that Joseph Theroux will calculate the fees the applicants will need to submit forthwith.
 - 3. Application #20-10, Stephen Shuell & Robert Knotts (Boundaries, LLC, Agent), 71 Sullivan Road – John Faulise from Boundaries, LLC, 179 Pachaug River Drive, Griswold, CT 06351, was present via virtual means representing applicants Stephen Shuell & Robert Knotts. It was noted for the record that the site walk presented no outstanding issues, and a copy of the Uncas Health District approval was in the file. Motion by J. Lewerk second by W. McIntosh, Sr. to approve Application #20-08 with condition that Joseph Theroux, Enforcement Officer, be notified prior to start of work.
VOTE: UNANIMOUS, MOTION CARRIED
 - 4. FY 2021-2022 Budget – Chairman Hamel submitted the budget requests for LI #52030 (Conservation Officer) in the amount of \$7,500 and for LI #52050 (Supplies & Expenses) in the amount of \$1,800. Both remain the same as last year's request.
- h. Previously Approved Applications – to be reviewed next time Conservation Commission meets in person.
- i. New Business
 - 1. FY 2019/2020 Annual Report Narrative – Joseph Lewerk will submit the Narrative.

APPLICATION FOR PERMIT FOR USE OF
INLAND WETLANDS AND WATERCOURSES OR UPLAND REVIEW/BUFFER AREAS
Lisbon, Connecticut

NAME OF APPLICANT:

Darlene Cunnane and Barbara Piacenza

To be completed by Commission:

Application No.: 20-07
Date of Receipt: 9/15/2020
Application Fee: \$710.00

ADDRESS OF APPLICANT:

Home: 164 Kimball road Lisbon CT. 06351

Business: _____

NAME OF PROPERTY OWNER: Darlene Cunnane and Barbara Piacenza

ADDRESS: 164 Kimball road Lisbon CT. 06351

TELEPHONE: Applicant 860-608-1258 Owner Darlene Cunnane and Barbara Piacenza

**Written consent must be attached if Applicant is not the property owner.

**Written description of functions of Wetlands and Watercourses must be attached as per Section of 7.4.4.

PURPOSE AND DESCRIPTION OF PROPOSED ACTIVITY, INCLUDING ANTICIPATED COMPLETION DATE: (Use additional sheet if needed)
See Attached

GEOGRAPHICAL LOCATION OF PROPERTY TO BE AFFECTED BY PROPOSED ACTIVITY, INCLUDING, BUT NOT LIMITED TO, A DESCRIPTION OF THE LAND IN SUFFICIENT DETAIL TO ALLOW IDENTIFICATION OF THE INLAND WETLANDS AND WATERCOURSES AND UPLAND REVIEW/BUFFER AREA: (Use additional sheet if needed)
See Attached

I hereby certify that I am familiar with all the information provided in this application, and I am aware of the penalties for obtaining a permit through deception or through inaccurate or misleading information.

Signed: Darlene Cunnane Date: 9-1-20
(Applicant)

LIST ALTERNATIVES TO APPLICATION PROPOSAL WHICH WERE CONSIDERED AND WHY THE APPLICATION PROPOSAL WAS CHOSEN: (Use additional sheet if needed)

See Attached

ACREAGE OF WETLANDS AND WATERCOURSES ALTERED:

A. Soil type(s) (if available) [0] ACRES]

ACREAGE OF WETLANDS OR WATERCOURSES CREATED:.. [0] ACRES]

LINEAL FEET OF STREAM ALTERATION..... [32] FEET]

TOTAL AREA OF WETLANDS ON PROJECT SITE..... [< 1] ACRES]

TOTAL AREA OF UPLAND REVIEW/BUFFER ON SITE..... [0] ACRES]

TOTAL LAND AREA OF PROPERTY [37.13] ACRES]

ATTACH SITE PLAN AS PRESCRIBED IN SECTION 7

I, the property owner, hereby grant permission to the Inland Wetlands Commission and its designated agents to access the property involved in this application during its consideration and during the implementation of any resulting permit.

Signed: _____ Date: _____
(Property Owner)

(To be completed by the Commission)

Application Approved: Date: 12/15/2020

Conditions of Approval, if any: SEE ATTACHED

Expiration Date: _____

Extension Date: _____

Date of Review of Completed Work: _____

Application Denied: Date: _____

Reasons for Denial: _____

Richard Hamel
Signature of Chairman or Secretary of Commission
RICHARD HAMEL, CHAIRMAN

Conditions of Approval

Conservation Commission

Application #20-07 – 164 Kimball Road, Darlene Cunnane & Barbara Piacenza, Applicants

1. The Enforcement Officer, Joseph Theroux, shall be contacted by the applicant before the start of the project.
2. A Letter of Completion shall be provided to the Conservation Commission from David Held of Provost & Rovero, Inc.

Town of Lisbon, Connecticut Form: IWWC07-02

Property Owner: Barbara Piacenza and Darlene Cunnane

Referenced Address: 164 Kimball Road, Lisbon CT. 06351

Parcel #: 12/108/0000

PURPOSE AND DESCRIPTION OF PROPOSED ACTIVITY, INCLUDING ANTICIPATED COMPLETION DATE:

This permit application is being submitted in order to construct personal use recreation trails at above referenced address. . A permit is required in order to properly cross streams in three locations outline in parcel map attached. These Trails will be surfaced to provide a suitable surface for horses as well as horse drawn carts. These trails may also be used for recreational hiking by Property owner. The anticipated completion date would be 12/31/20.

GEOGRAPHICAL LOCATION OF PROPERTY TO BE AFFECTED BY PROPOSED ACTIVITY, INCLUDING, BUT NOT LIMITED TO, A DESCRIPTION OF THE LAND IN SUFFICIENT DETAIL TO ALLOW IDENTIFICATION OF THE INLAND WETLANDS AND WATERCOURSES AND UPLAND REVIEW/BUFFER AREA:

The geographical location of property to be affected by proposed activity is detailed on attached parcel map. This map illustrates where the proposed stream crossings will be located. The land is mostly flat with some rolling hills. There is currently a small non surfaced hiking trail on property that outlines the proposed activity.

LIST ALTERNATIVES TO APPLICATION PROPOSAL WHICH WERE CONSIDERED AND WHY THE APPLICATION PROPOSAL WAS CHOSEN:

There were no alternatives other than not to complete the proposed activity. This application proposal was chosen in order to access the property owners' land that is not easily accessible in its current condition. This activity was considered after seeing the towns' effort to construct the beautiful Tavern Trails which are enjoyed by many.



Statewide Inland Wetlands & Watercourses Activity Reporting Form

Please complete and mail this form in accordance with the instructions on pages 2 and 3 to:

DEEP Land & Water Resources Division, Inland Wetlands Management Program, 79 Elm Street, 3rd Floor, Hartford, CT 06106

Incomplete or incomprehensible forms will be mailed back to the inland wetlands agency.

PART I: Must Be Completed By The Inland Wetlands Agency

1. DATE ACTION WAS TAKEN: year: _____ month: _____
2. ACTION TAKEN (see instructions, only use one code): _____
3. WAS A PUBLIC HEARING HELD (check one)? yes ☐ no ☐
4. NAME OF AGENCY OFFICIAL VERIFYING AND COMPLETING THIS FORM:
(print name) _____ (signature) _____

PART II: To Be Completed By The Inland Wetlands Agency Or The Applicant

5. TOWN IN WHICH THE ACTION IS OCCURRING (print name): Lisbon
does this project cross municipal boundaries (check one)? yes ☐ no ☒
if yes, list the other town(s) in which the action is occurring (print name(s)): _____
6. LOCATION (see instructions for information): USGS quad name: Lisbon or number: 72
subregional drainage basin number: 3700, 3715-00
7. NAME OF APPLICANT, VIOLATOR OR PETITIONER (print name): Darlene Cunnane/Barbara Piacenza
8. NAME & ADDRESS / LOCATION OF PROJECT SITE (print information): 164 Kimball road, Lisbon CT, 06351
briefly describe the action/project/activity (check and print information): temporary ☐ permanent ☒ description: Approximately 2 mile trail for horseback riding and hiking, permit required for stream crossing
9. ACTIVITY PURPOSE CODE (see instructions, only use one code): K
10. ACTIVITY TYPE CODE(S) (see instructions for codes): 7, 3, _____, _____
11. WETLAND / WATERCOURSE AREA ALTERED (must provide acres or linear feet):
wetlands: 0 acres open water body: 0 acres stream: 32 linear feet
12. UPLAND AREA ALTERED (must provide acres): 0 acres
13. AREA OF WETLANDS / WATERCOURSES RESTORED, ENHANCED OR CREATED (must provide acres): 0 acres

DATE RECEIVED:

PART III: To Be Completed By The DEEP

DATE RETURNED TO DEEP:

FORM COMPLETED: YES NO

FORM CORRECTED / COMPLETED: YES NO

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FORM IWWC07-02 (Page 1)

**APPLICATION FOR PERMIT FOR USE OF
INLAND WETLANDS AND WATERCOURSES OR UPLAND REVIEW/BUFFER AREAS**
Lisbon, Connecticut

NAME OF APPLICANT:

Stephen M. Shuell and Robert A. Knotts

To be completed by Commission:

Application No.: 20-10
Date of Receipt: 11/17/2020
Application Fee: 785-

ADDRESS OF APPLICANT:

Home: 7 Harland Road, Norwich, CT 06360

Business: _____

NAME OF PROPERTY OWNER: Stephen M. Shuell and Robert A. Knotts

ADDRESS: 71 Sullivan Road

TELEPHONE: Applicant (860) 376-2006 (agent) Owner (860) 710-9249

****Written consent must be attached if Applicant is not the property owner.**

****Written description of functions of Wetlands and Watercourses must be attached as per Section of 7.4.4.**

PURPOSE AND DESCRIPTION OF PROPOSED ACTIVITY, INCLUDING ANTICIPATED COMPLETION DATE: (Use additional sheet if needed)

This proposal is for a new 3-bedroom single family residence, subsurface sewage disposal system, drilled well, and associated site improvements within an established upland review area. The property has inland wetlands along the entire east side that were field delineated. The wetlands cover approximately 25% of the property and the upland review area covers approximately 50%. The property used to contain a 3-bedroom trailer which has since been removed. The well and septic system for the old trailer still remain on the property and will be abandoned/removed in accordance with all health department requirements. The existing tree line upgradient of the wetlands will remain without alteration and sediment fence will be installed immediately upgradient of the tree line to protect the wetlands.

GEOGRAPHICAL LOCATION OF PROPERTY TO BE AFFECTED BY PROPOSED ACTIVITY, INCLUDING, BUT NOT LIMITED TO, A DESCRIPTION OF THE LAND IN SUFFICIENT DETAIL TO ALLOW IDENTIFICATION OF THE INLAND WETLANDS AND WATERCOURSES AND UPLAND REVIEW/BUFFER AREA: (Use additional sheet if needed)

The subject property is located south of Sullivan Road between Water Street and Regina Avenue. This is in the northwest corner of Lisbon, close to the Canterbury and Sprague town lines. Reference the location map on sheet 1 of the site plan for a more exact location.

I hereby certify that I am familiar with all the information provided in this application, and I am aware of the penalties for obtaining a permit through deception or through inaccurate or misleading information.

Signed: Joseph Jank (Agent) Date: 11/17/2020
(Applicant)

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FORM IWWC07-02 (Page 2)

LIST ALTERNATIVES TO APPLICATION PROPOSAL WHICH WERE CONSIDERED AND WHY THE APPLICATION PROPOSAL WAS CHOSEN: (Use additional sheet if needed)

ACREAGE OF WETLANDS AND WATERCOURSES ALTERED:

A. Soil type(s) (if available) [n/a] ACRES]

ACREAGE OF WETLANDS OR WATERCOURSES CREATED:.. [0] ACRES]

LINEAL FEET OF STREAM ALTERATION. [0] FEET]

TOTAL AREA OF WETLANDS ON PROJECT SITE. [0.45] ACRES]

TOTAL AREA OF UPLAND REVIEW/BUFFER ON SITE. [0.69] ACRES]

TOTAL LAND AREA OF PROPERTY [1.60] ACRES]

ATTACH SITE PLAN AS PRESCRIBED IN SECTION 7

I, the property owner, hereby grant permission to the Inland Wetlands Commission and its designated agents to access the property involved in this application during its consideration and during the implementation of any resulting permit.

Signed: Paul Fauriol (Agent) Date: 11/9/2020
(Property Owner)

(To be completed by the Commission)

Application Approved: Date: 12/15/2020

Conditions of Approval, if any: THE ENFORCEMENT OFFICER, JOSEPH THEROUX,
SHALL BE CONTACTED BY THE APPLICANT BEFORE THE START OF
PROJECT.

Expiration Date: _____

Extension Date: _____

Date of Review of Completed Work: _____

Application Denied: Date: _____

Reasons for Denial: _____

Richard Hamel

Signature of Chairman or Secretary of Commission
RICHARD HAMEL, CHAIRMAN

**Statewide Inland Wetlands & Watercourses Activity Reporting Form***Please complete and mail this form in accordance with the instructions on pages 2 and 3 to:**DEEP Land & Water Resources Division, Inland Wetlands Management Program, 79 Elm Street, 3rd Floor, Hartford, CT 06106**Incomplete or incomprehensible forms will be mailed back to the inland wetlands agency.***PART I: Must Be Completed By The Inland Wetlands Agency**

1. DATE ACTION WAS TAKEN: year: _____ month: _____
2. ACTION TAKEN (see instructions, only use one code): _____
3. WAS A PUBLIC HEARING HELD (check one)? yes ☐ no ☐
4. NAME OF AGENCY OFFICIAL VERIFYING AND COMPLETING THIS FORM:
(print name) _____ (signature) _____

PART II: To Be Completed By The Inland Wetlands Agency Or The Applicant

5. TOWN IN WHICH THE ACTION IS OCCURRING (print name): Lisbon
does this project cross municipal boundaries (check one)? yes ☐ no ☒
if yes, list the other town(s) in which the action is occurring (print name(s)): _____
6. LOCATION (see instructions for information): USGS quad name: Scotland or number: 57
subregional drainage basin number: 3805
7. NAME OF APPLICANT, VIOLATOR OR PETITIONER (print name): Stephen M. Shuell and Robert A. Knotts
8. NAME & ADDRESS / LOCATION OF PROJECT SITE (print information): 71 Sullivan Road, Lisbon, CT
briefly describe the action/project/activity (check and print information): temporary ☐ permanent ☒ description: Construction of a 3-bedroom single family residence, subsurface sewage disposal system, drilled well, and associated improvements within upland review area.
9. ACTIVITY PURPOSE CODE (see instructions, only use one code): B
10. ACTIVITY TYPE CODE(S) (see instructions for codes): 1, 2, 12, 14
11. WETLAND / WATERCOURSE AREA ALTERED (must provide acres or linear feet):
wetlands: 0 acres open water body: 0 acres stream: 0 linear feet
12. UPLAND AREA ALTERED (must provide acres): 0.40 acres
13. AREA OF WETLANDS / WATERCOURSES RESTORED, ENHANCED OR CREATED (must provide acres): 0 acres

DATE RECEIVED:

PART III: To Be Completed By The DEEP

DATE RETURNED TO DEEP:

FORM COMPLETED: YES NO

FORM CORRECTED / COMPLETED: YES NO

MINUTES
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j. Any other business which may properly come before the Commission – NONE


k. Adjournment – Motion by W. McIntosh, Sr. second by J. Lewerk to adjourn at 7:48 p.m.

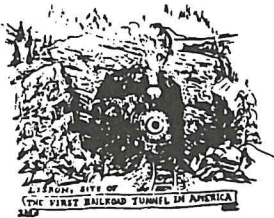
VOTE: UNANIMOUS, MOTION CARRIED



Renee Williams, clerk

APPROVED: _____
Richard Hamel, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 12/23/2020 AT 9:40am
ATTEST. LAURIE TIROCCHI, TOWN CLERK




CONSERVATION COMMISSION
TOWN OF LISBON
1 Newent Road
Lisbon, Connecticut 06351

NOTICE OF DECISION
TOWN OF LISBON
CONSERVATION COMMISSION

At the Regular Meeting of the Town of Lisbon Conservation Commission held virtually at Lisbon Town Hall, 1 Newent Road, Lisbon, Connecticut on Tuesday, December 15, 2020, the following actions were taken:

1. Application #20-07 – Darleen Cunnane and Barbara Piacenza, 164 Kimball Road – to construct personal use recreation trails, surfaced to provide a suitable surface for horses / horse drawn carts. APPROVED WITH CONDITIONS
2. Application #20-10 – Stephen Shuell & Robert Knotts, 71 Sullivan Road – to construct a new 3-bedroom single family residence, subsurface sewage disposal system, drilled well, and associated site improvements within an established upland review area. APPROVED WITH CONDITION

Dated at Lisbon, Connecticut this 23rd day of December, 2020.

Richard Hamel, Chairman
Lisbon Conservation Commission

RECEIVED FOR RECORD AT LISBON
CT ON 12/23/2020 AT 9:40 am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
Laurie Tirocchi