

MINUTES
SPECIAL MEETING
COMMISSION ON AGING
LISBON SENIOR CENTER
TUESDAY, JANUARY 11, 2022
10:00 A.M.

1. Call to Order: The special meeting of the Commission on Aging was called to order by Leonora Szruba, Chairman at 10:00 a.m.

MEMBERS PRESENT: Leonora Szruba, Karen Arremony, Joseph Doran,
Patricia Walburn, Karen Washington, Donna Gahrman

MEMBERS ABSENT: Mary Grant, Fidelis Kershaw,
Carol Sadowski

It was noted for the record that Mary Grant has an excused absence.

2. Reading of previous minutes – Motion by J. Doran second by D. Gahrman to approve the previous Regular Meeting minutes of December 6, 2021 and Special Meeting minutes of December 9, 2021 as mailed.
VOTE: UNANIMOUS, MOTION CARRIED
3. Correspondence – Copy, Letter, from Karen Washington, Senior Coordinator to Cathy Brosnan, dated 12/15/2021.
4. Review Financial Reports - Chairman Szruba reported that the budget line items are doing well.
5. Ratify/Approve Bills – K. Washington reported that line item #7 ASP Security Systems for Starlink alarm system was for an upgrade from 3G to 4G/5G. Motion by J. Doran second by P. Walburn that Bills #1-14 be ratified as written and added to public record (see attached).
VOTE: UNANIMOUS, MOTION CARRIED
6. Senior Coordinator's Report – (see attached).
7. Office Carpeting – K. Washington reported that the carpeting in her office will be replaced on Wednesday, January 12, 2022.
8. Special Appropriation – Chairman Szruba reported that she has submitted a Special Appropriation request of \$10,000 to the Board of Selectmen to cover the increase in Lisbon Senior Center cleaning costs.
9. Kitchen Concerns – K. Washington reported that the special full-size refrigerator is leaking freon and will need to be replaced. She is researching options with area appliance dealers. Funding for the purchase will need to come from the Senior Citizen's Services account. Motion by P. Walburn second by D. Gahrman to table the decision to purchase the full-size refrigerator pending more information.
VOTE: UNANIMOUS, MOTION CARRIED
10. Covid Safety Issues - K. Washington reported that due to the high Covid-19 numbers, activities involving large groups, trips and monthly sit-down meals are on hold. This decision will be re-evaluated next month.

BILLS FOR RATIFICATION AT THE 1/11/22 COA MEETING:

- 1) \$47.97 to W.B. Mason for 3 jugs water and jug deposit (Sr Ctr Utilities)
- 2) \$18 credit for jug deposit (Sr Ctr Utilities)
- 3) \$45.02 to Frontier for telephone service (Sr Ctr Utilities)
- 4) \$1,350 to Fabulous Five Star Cleaning Services for 9 cleanings (Sr Ctr Maintenance)
- 5) \$165.60 to Comcast for cable (Sr Ctr Utilities)
- 6) \$213 to A S P Security Systems for Jan-Mar alarm monitoring (Sr Ctr Utilities)
- 7) \$455.50 to A S P Security Systems for Starlink alarm system replacement (Sr Ctr Maintenance)
- 8) \$120.75 to dll Financial Solutions for copy machine lease payment (Sr Ctr Copier)
- 9) \$90 to Fox Hollow Enterprises for quarterly van inspection (Sr Van Maintenance)
- 10) \$37.79 to W.B.Mason for 2022 planner (Sr Ctr Supplies & Expenses)
- 11) \$181.21 to Walmart for food purchases (Sandwich Program)
- 12) \$18.48 to W.B. Mason for kitchen paper towels (Sandwich Program)
- 13) \$381.95 to Eversource for 1,990 kwh electricity (Sr Ctr Utilities)
- 14) \$148.88 to A & R Appliance Service for refrigerator service call (Sandwich Program)

Commission on Aging

Monthly report

For the month of:	October	November	December
Center visitors	256/20	124/17	202/21
Van rides	45	42	40
Meals on wheels	261	238	266
Sandwich program	129	30	55
Other meals	42	42	98

We had a soup and sandwich special on December 8th with 11 people.

It was decided, in order to serve as many people as possible, to have our annual holiday luncheon on December 16th as a walk-through take out event. We served 82 people.

Our winter breakfast had 5 people attend on December 21st.

The Yankee Candle/Forest Park Lights/Cracker Barrel trip on December 13th had so many on the waitlist that we set up a second trip on December 20th.

We also had a trip on December 22nd to Mr. Z's Restaurant.

Due to the increases in the COVID-19 numbers it was decided to cancel events that gathered people together. Even though the center remains open, bingo, trips and the Club Lisbon event for January 14th have been canceled. We will reassess at the end of the month.

Until that time, we will have walk-through special food events. On Friday, January 21st we are having a chili with cornbread special.

We are having a Red Cross Blood drive on Thursday, January 20th. It is being hosted by The Lisbon Lions Club.

Submitted
January 11, 2022 by
Karen Washington

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11. Appointment Recommendations – D. Gahrman and J. Doran indicated that they would like to renew their term appointments to the Commission on Aging membership. Additionally, M. Grant and J. Carvalho have been nominated to fill the remaining two positions. Chairman Szruba will write a letter to the Board of Selectmen for their approval. Motion by D. Gahrman second by P. Walburn to recommend to the Board of Selectmen to reappoint D. Gahrman and J. Doran to another term and to nominate J. Carvalho and M. Brown as members of the COA.

VOTE: UNANIMOUS, MOTION CARRIED

12. Adjournment – Motion by J. Doran second by P. Walburn to adjourn at 10:40 a.m.

VOTE: UNANIMOUS, MOTION CARRIED



Karen Arremony, clerk

APPROVED: _____
Leonora Szruba, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 1/12/2022 AT 11:05am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
