

MINUTES  
SPECIAL MEETING  
COMMISSION ON AGING  
LISBON SENIOR CENTER  
WEDNESDAY, DECEMBER 4, 2019  
9:30 A.M.

1. Call to Order: The special meeting of the Commission on Aging was called to order by Leonora Szruba, Chairman at 9:35 a.m.

MEMBERS PRESENT: Leonora Szruba, Joseph Doran, Mary Grant, Carol Sadowski,  
Karen Washington

MEMBERS ABSENT: Fidelis Kershaw, Donna Gahrman, Blanche Todriff, Patricia Walburn

2. Reading of Previous Minutes – Motion by J. Doran second by M. Grant to approve the previous minutes of October 7, 2019 as presented. VOTE: UNANIMOUS, MOTION CARRIED
3. Correspondence – NONE
4. Review Financial Reports – Profit & Loss Budget vs. Actual through December 2, 2019 – Review and Discussion.
5. Ratify/Approve Bills – Motion by J. Doran second by C. Sadowski to ratify bills a-w on the list for ratification and make part of the record (see attached).  
VOTE: UNANIMOUS, MOTION CARRIED  
Motion by M. Grant second by C. Sadowski to pay bills a – h on the list under “Bills”.  
VOTE: UNANIMOUS, MOTION CARRIED
6. Senior Coordinator’s Report – Presented by Ms. Washington, Senior Coordinator (see attached).
7. Town Bus Backup – NONE
8. Window Issues – Waiting on response from Selectmen
9. Credit Card Payments – Discussion about utilizing a smart phone exclusively for Shooting Stars, which would be practical for use on bus trips as well as for receiving credit card payments.
10. Driveway Sign – NONE
11. Lounge Floor Covering – Ms. Washington reported the project is complete.
12. Commission Membership – Terms for Mr. Doran, Mrs. Sadowski, Mrs. Gahrman and Ms. Kershaw will be up in January.
13. FY 2019/2020 Budget – TABLED

## Commission on Aging – Bills, 12/4/2019

### For ratification:

- a. WB Mason, \$31.07, inv #204220622, 10/22/2019
- b. WB Mason, \$63.96, inv #204214197, 10/22/2019
- c. Fox Hollow Enterprises, \$1.89, inv#22496, 8/5/2019
- d. Fox Hollow Enterprises, \$245.19, inv#22448, 10/28/2019
- e. DDL, \$98.18, inv#65277324, 11/1/2019
- f. Shoreline Fire Equipment, \$110.60, inv#48461, 10/3/2019
- g. Xfinity, \$71.27, 10/13/2019
- h. Walmart, \$561.07, 10/16/2019
- i. Staples, \$19.14, inv#8056061628, 10/12/2019
- j. Staples, \$33.70, inv#8055965042
- k. Verizon, \$569.13, inv#9839422916, 10/4/2019
- l. Frontier, \$548.75, 10/15/2019
- m. Stilly's Automotive, \$140.20, inv#61461, 10/23/2019
- n. Eversource, \$439.06, 10/21/2019
- o. DB Building Maintenance, Inc., \$780.00, Inv#OCT2019, 11/1/2019
- p. WB Mason, \$60.58, inv #204637096, 11/4/2019
- q. AA Lock & Key, Inc., \$119.50, inv#16315, 11/6/2019
- r. Verizon, \$18.15, inv#9841465523, 11/26/2019
- s. Cathy Brosnan, \$145.00, reimbursement for ServSafe Exam, 11/6/2019
- t. Uncas Gas, 661.75, 11/1/2019
- u. DLL, \$98.18, inv#65649009, 11/9/2019
- v. Staples, \$32.49, inv#8056217905, 10/26/2019
- w. Cluff Carpet One, \$2813.06, inv#CG900333, 10/24/2019

### Bills

- a. Walmart, \$660.62, 11/16/2019
- b. USPS, \$165.00, 11/22/2016 (postage stamps)
- c. Xfinity, \$142.54, 11/13/2019
- d. WB Mason, -\$18.00, Credit#CR7530869, 11/20/2019
- e. Uncas Gas, 509.49, 11/21/2019
- f. Eversource, \$404.05, 11/18/2019
- g. WB Mason, \$63.96, inv#205099032, 11/18/2019
- h. Frontier, \$43.94, 11/15/2019

# Commission on Aging

## Monthly report

<b>For the month of:</b>	September	October	November
Center visitors	475/20	511/22	346/17
Van rides	43	60	51
Meals on wheels	312	315	366
Sandwich program	197	231	126
Other meals	22	64	42

We had a trip to Aqua Turf on November 12<sup>th</sup> and a trip to Foxwoods Casino for the Price is Right Show on November 20<sup>th</sup>. We have 2 new town bus drivers.

We had our annual Pot Luck with turkey on November 15<sup>th</sup>. The center provided the turkey, potatoes and stuffing and we had 26 people bring side dishes and desserts. We had entertainment by "The Elderly Brothers". We had make your own taco day on November 19<sup>th</sup>.

Our lounge now has new carpet and flooring. The room has been rearranged giving us much more room for group classes. We are in the beginning stages of planning these.

On December 5<sup>th</sup> we have our semi-annual Blowout Bingo.

Norwichtown Rehab is hosting a Nutritional Bingo on December 11<sup>th</sup>.

The annual holiday luncheon is on December 12<sup>th</sup>. We have 75 people signed up. We will have music provided by Dick Tarryk.

Winter Breakfast is being held on December 20<sup>th</sup>.

We have trips to The Long Cabin with The Travel Group for a Carpenters tribute show on December 9<sup>th</sup>. Preston is joining us on this trip. On December 16<sup>th</sup> we are going to Yankee Candle, Forest Park Lights and Cracker Barrel. This trip is full and we may add a second trip for the people on the wait list.

Our annual craft sale at Lisbon Central School is on December 17<sup>th</sup> and 18<sup>th</sup>. We have lots of crafts to offer thanks to several volunteers who donated their time and talents.

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14. Bingo Display Board – Motion by M. Grant second by J. Doran to approve obtaining Bingo Score Board for \$1.00 and having it mounted for \$500.00.

VOTE: UNANIMOUS, MOTION CARRIED

15. Adjournment – Motion by J. Doran second by M. Grant to adjourn 10:12 a.m.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

Leonora J. Szruba, Chairman

RECEIVED FOR RECORD AT LISBON  
CT ON 12/11/2019 AT 1:50pm  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
