

MINUTES  
SPECIAL MEETING  
COMMISSION ON AGING  
LISBON SENIOR CENTER  
MONDAY, APRIL 9, 2018  
7:00 P.M.

1. Call to Order

The special meeting of the Commission on Aging was called to order by Leonora Szruba, Chairman, at 7:00 p.m.

MEMBERS PRESENT: Joseph Doran, Donna Gahrman, Carol Sadowski, Leonora Szruba, Blanche Todriff, Karen Washington  
MEMBERS ABSENT: Dorothy Coggins, Mary Grant, Fidelis Kershaw,  
OTHERS PRESENT: Makenzie Crouch, Anna Gosselin, Anastasia Milhomme, Student Ambassadors

2. Reading of previous minutes

J. Doran moved to accept the previous minutes (3/5/18 Reg. Mtg., 4/2/18 Cancellation) as printed.  
D. Gahrman seconded the motion. VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence - None

4. Bills and actions thereon

a. Review Financial Statements

After reviewing a set of bills and line item balances, Mrs. Szruba explained submitting the following appropriation request, to facilitate the payment of bills, to the Board of Selectmen for their action at their meeting taking place at the same time as the Commission's: a line item transfer in the amount of \$4,610 from Line Item #70130, Senior Center Services, to Line Item #70142, Senior Center Maintenance.

C. Sadowski moved to approve ratification of the line item transfer of \$4,610 from Line Item #70130, Senior Center Services, to Line Item #70142, Senior Center Maintenance. The motion was seconded by D. Gahrman. VOTE: UNANIMOUS MOTION CARRIED

b. Ratify/Approve Bills – Attached

D. Gahrman moved to ratify the bills (15) as presented. C. Sadowski seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

5. Senior Coordinator's Report - Attached

6. Old Business

a. Security

Mrs. Szruba reviewed the at the last COA meeting regarding having a security system installed in the senior center, advising that it was the general consensus of those present not to go forward with the purchase as it isn't needed.

b. Square Account

Mr. Doran reported that he has asked Thomas Sparkman, First Selectman, to reconsider the proposal. He advised that, to date, he hasn't received a reply.

BILLS FOR <sup>Ratification</sup> ~~APPROVAL~~ AT THE <sup>9th</sup> ~~2ND~~ APRIL, 2018, COA MEETING:

- 1) JKS Electric LLC - \$612 for emergency light battery replacement, and la labor (70142 Sr Ctr Maintenance)
- 2) Rainville Plumbing & Heating - \$743.37 for ladies room toilet troubleshooting & repair (70142 Sr Ctr Maint)
- 3) Colonial Carpet & Tile - \$2,785.61 for carpeting & baseboard & installation (70142 Sr Ctr Maintenance)
- 4) Raymond's Window Fashion - \$640 for repairs and cleaning of vertical blinds
- 5) Uncas Gas - \$3.48 for finance charge (70141 Sr Ctr Utilities)
- 6) Walmart - \$378.51 for food purchases & interest charge (Lunch program special revenue account)
- 7) CASCPC - \$60 for membership renewal (70150 Sr Coord Supplies & Expenses)
- 8) Eversource - \$353.85 for 2,339 KWH electricity, 2/16 to 3/20, 32 days (70141 Sr Ctr Utilities)
- 9) Fox Hollow Enterprises - \$98 for wiper repair (70143 - Sr Van Maintenance)
- 10) Frontier - \$43.63 for Sr Ctr phone service (70141 Sr Ctr Utilities)
- 11) Comcast - \$67.57 for cable service (70141 Sr Ctr Utilities)
- 12) dll Financial Services - \$103.09 for lease payt & late chg on copy machine (70153 Sr Ctr Copier Expenses)
- 13) Adams Restaurant Supply \$31.45 for juice glasses, pizza cutter and full size pan (Sand Prog Spec Revenue)
- 14) The Bulletin - \$91 for 6 month subscription renewal (70130 Sr Cit Services)
- 15) W.B. Mason - \$61.02 total
  - a) \$47.96 for jugs of water & jug deposit (70141 Sr Ctr Utilities)
  - b) \$29.56 for plastic cold cups (70130 Sr Cit Services)
  - c) \$1.50 - for cooler rental (70130 Sr Cit Services)
  - d) deduct \$18 for jug deposit refund (70141 Sr Ctr Utilities)

# Commission on Aging

## Monthly report

<b>For the month of:</b>	January	February	March
Center visitors	350/20	345/19	460/20
Van rides	32	24	54
Meals on wheels	103	70	67
Sandwich program	162	156	166
Other meals	22	39	58

New carpet was installed the weekend of March 10<sup>th</sup>.

Our annual corned beef and cabbage luncheon was on March 16<sup>th</sup>. We had 46 people attend and we enjoyed accordion music by Dick Tarryk.

Spring breakfast was on March 20<sup>th</sup> with 12 people in attendance.

Our trip to Aqua Turf on March 21<sup>st</sup> was cancelled due to weather.

We had a trip to Norwich Technical School for lunch on the 28<sup>th</sup>

All of our vertical blinds are being cleaned and repaired.

We were invited to the Lisbon Centennial Lions Club 1<sup>st</sup> Annual Evening of Giving on March 28<sup>th</sup>.

We continue to have our Blood Pressure clinics on the 3<sup>rd</sup> Wednesday of each month. It is gaining popularity with more people wanting to start having theirs checked. This is provided by a volunteer through the Backus Hospital Community Health initiative. We are adding a Medication Awareness program for seniors to bring in their medications (both prescription and over the counter) and speak to a pharmacist.

In April we have a Red Cross Blood Drive on the 2<sup>nd</sup>.

On April 6<sup>th</sup> is our semi-annual AARP safe driving class.

We have trips on the 11<sup>th</sup> to Texas Roadhouse, to the Groton Senior Center for lunch on the 17<sup>th</sup> and on the 20<sup>th</sup> to Foxwoods casino for bingo.

We are planning an overnight trip to Lancaster, PA in June through The Travel Group.

Submitted  
April 2, 2018 by  
Karen Washington

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- c. Energy Audit  
Ms. Washington reported that she has met with a contractor with Eversource who she advised spoke mainly about costs (contracts) associated with changing lighting. She also advised that the Selectmen have a grant to change the lighting to LED in the town hall and senior center noting that she has no details.
  - d. Lounge Window Issue  
Mrs. Szruba reported that the issue with the moisture causing rot under the windows in the lounge hasn't been resolved and is worsening. She advised that she will contact the Selectmen.
7. New Business
- a. Update Wall Paint  
After a brief discussion regarding updating painted areas in the senior center, it was the general consensus of those present to get estimates for the work before deciding how to proceed.
  - b. Parking Situation  
Mrs. Szruba led a discussion regarding safety issues concerning student drop-off and pick-up in the senior center parking lot. She suggested that the student ambassador's bring the Commission's safety concerns to their advisors.
  - c. Tires for Van  
Ms. Washington reported that she has been advised that the senior van needs new tires. It was the general consensus of those present to get prices for the tires.
8. Any other business which may properly come before the Commission  
Mrs. Szruba noted that since the meeting was posted as a special meeting no other business can be added.
9. Adjournment  
J. Doran moved to adjourn at 7:52 p.m. D. Gahrman seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

  
Marlene LePine, Clerk

APPROVED: \_\_\_\_\_  
Leonora J. Szruba, Chairman

RECEIVED FOR RECORD AT LISBON  
CT ON 04/10/2018 AT 12:35pm  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
