

MINUTES  
REGULAR MEETING  
COMMISSION ON AGING  
LISBON SENIOR CENTER  
MONDAY, AUGUST 1, 2011  
7:00 P.M.

1. Call to Order

The regular meeting of the Commission on Aging was called to order by Leonora Szruba, Chairman, at 7:00 p.m.

MEMBERS PRESENT: Edwin Brown, Dorothy Coggins, Joseph Doran, Judith Jencks,  
Fidelis Kershaw, Ivy Mather, Leonora Szruba

MEMBERS ABSENT: Mary Grant, Cheryle Jolly

2. Reading of previous minutes:

a. 7/11/11 Reg.

A motion was made by J. Doran, seconded by I. Mather, to approve the previous minutes as mailed.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Town Newsletter Deadline Notice – 8/13/2011

3. Bills and action thereon

1. \$445.09, H.V.A.C. Repair, 7/7/11, Re: Air conditioner lines cleaned, air filter and blower belts replaced.

2. \$258.73, John L. Carboni, Locksmith, Re: Locks and exterior door pieces replaced.

A motion was made by E. Brown, seconded by F. Kershaw, to pay all bills.

VOTE: UNANIMOUS MOTION CARRIED

5. Senior Coordinator's Report - Attached

6. Old Business

a. Locks

Mrs. Jencks reported that according to the locksmith, the push bars on the doors will need to be replaced at some point which will cost between eight and ten-thousand dollars. She further reported that she has advised the First Selectman of the projected expense.

7. New Business

a. Code of Conduct

Mrs. Jencks led a discussion regarding developing a Code of Conduct document. It was the general consensus of those present to wait for more information.

b. Vacancy

Mrs. Szruba reported that Cheryle Joly has submitted her letter-of-resignation from the Commission. A discussion followed regarding noting the vacancy in the town newsletter.

# Commission on Aging

## Monthly report

For the month of:	May	June	July
Center visitors	356/20 days	408/22 days	345/21 days
Van rides	129	108	105
TVCCA Meals	67	72	62
Meals on wheels	169	162	178
Sandwich program	147	170	95
Other meals	26	10	10

### Senior Center Trips:

Mike from the Town Crew will repair the damage to the floor. My computer is having a problem with an antispyware program. I have talked with computer Al who hopes to get it taken care of this week. Getting the newsletter delivered before the 1<sup>st</sup> of the month continues to be a major project. The August/September newsletter should have been in the Norwich post office for noon today. It left here on July 21. This is totally unacceptable. I'll follow up with Marleen about having our newsletter done by the same group as the town newsletter.

Upcoming events for August: 11<sup>th</sup> Grandparent Houdini, 12<sup>th</sup> lunch bunch to Skipper's, 19<sup>th</sup> Regional Art Show, 21<sup>st</sup> Bradley Playhouse, 25<sup>th</sup> Blowout Bingo and Advanced Directive Workshop, 31<sup>st</sup> It's your birthday! And prescription brown bag.

Submitted August 1st by  
Judith M. Jencks

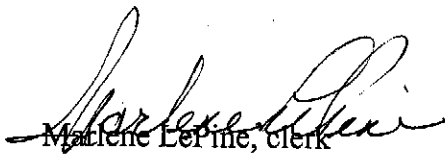
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8. Any other business which may properly come before the Commission - None

9. Adjournment

A motion was made by J. Doran, seconded by F. Kershaw, to adjourn at 7:35 p.m.

VOTE: UNANIMOUS MOTION CARRIED

  
Marlene Lepine, clerk

APPROVED: \_\_\_\_\_  
Leonora Szruba, Chairman

RECEIVED FOR RECORD AT LISBON.  
CT ON 8/13/2011 AT 9:10 AM  
ATTEST. BETSY M. BARRETT, TOWN CLERK