

MINUTES
REGULAR MEETING
COMMISSION ON AGING
LISBON SENIOR CENTER
MONDAY, DECEMBER 5, 2011
7:00 P.M.

1. Call to Order

The regular meeting of the Commission on Aging was called to order by Leonora Szruba, Chairman, at 7:00 p.m.

MEMBERS PRESENT: Cava Castagnaro, Dorothy Coggins, Joseph Doran,
Judith Jenks, Fidelis Kershaw, Leonora Szruba

MEMBERS ABSENT: Edwin Brown, Mary Grant, Ivy Mather

OTHERS PRESENT: Student Ambassadors: Chris Arpin, Brady Friese,

2. Reading of previous minutes:

a. 10/3/11 Reg.

A motion was made by J. Doran, seconded by D. Coggins, to waive reading the minutes of October 3rd and accept them as presented.

VOTE: UNANIMOUS MOTION CARRIED

b. 11/7/11 can.

A motion was made by F. Kershaw, seconded by J. Jencks, to waive the minutes of November 7th and approve as presented.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Letter-of-Introduction, Mr. Stephen E. Brown, Lisbon Central School Service-learning Coordinator, 10/19/11, Re: Student Ambassadors to the Commission on Aging (Chris Arpin, Brady Friese, Blake Wawrzyonwicz)

2. Town Newsletter Deadline Notice-November 16, 2011

4. Bills and action thereon

Mrs. Jencks advised the Commission that according to the monthly report, finances are in good shape. She then discussed a decrease in the cost of propane and the center's share of the cost for the internet repair (\$600). She also advised of expenditures for a 2012 calendar and professional magazine.

5. Senior Coordinator's Report

Mrs. Jencks advised that due to the internet being down she was unable to produce a written report.

6. Old Business

a. Code of Conduct

Mrs. Szruba reviewed a revision of the Code of Conduct suggested by Town Counsel (attached).

Lisbon Senior Center Code of Conduct

All participants and staff should expect to feel welcome and safe, and are entitled to be treated with respect and courtesy. This code of conduct applies to all.

Depending on the seriousness of the behavior, inappropriate behavior may result in discipline, including oral or written warnings, and temporary or permanent suspension of Senior Center privileges. Criminal activity shall be reported to the police.

Examples of inappropriate behavior include, but are not limited to:

- disruptive actions;
- offensive, shouting or loud language;
- threatening or intimidating behavior or language;
- stealing or damage to town property;
- any criminal activity;
- physical or threatening of physical harm;
- sexually explicit language or profanity; or
- discrimination of any sort.

Approved by the Lisbon Commission on Aging and forwarded to the Board of Selectmen.

10/03/11

MINUTES
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MONDAY, DECEMBER 5, 2011
Page 2 Old Business contd.

A motion was made by J. Jencks, seconded by J. Doran, to approve the Code of Conduct.

VOTE: UNANIMOUS MOTION CARRIED

7. New Business:

- a. FY2012/2013 Budget - Discussion
- b. Transportation

Mrs. Jencks advised that she is exploring and has discussed with the First Selectman, the possibility of taking advantage of a transportation grant.

- c. Annual Report Narrative

Mrs. Jencks discussed submitting compiled figures from her monthly reports for the Annual Report narrative along with a summary of center improvements and activities.

8. Any other business which may properly come before the Commission - None

9. Adjournment

A motion was made by J. Doran, seconded by D. Coggins, to adjourn at 7:30 p.m.

VOTE: UNANIMOUS MOTION CARRIED


Marionne LePine, clerk

APPROVED: _____
Leonora Szruba, Chairman

RECEIVED FOR RECORD AT LISBON.
CT ON 12/6/2011 AT 1:10pm
ATTEST. BETSY M. BARRETT, TOWN CLERK