

MINUTES  
REGULAR MEETING  
COMMISSION ON AGING  
LISBON SENIOR CENTER  
MONDAY, NOVEMBER 5, 2012  
7:00 P.M.

1. Call to Order

The regular meeting of the Commission on Aging was called to order by Leonora Szruba, at 7:00 p.m.

MEMBERS PRESENT: Cava Castagnaro, Dorothy Coggins, Judith Jencks, Fidelis Kershaw, Leonora Szruba

MEMBERS ABSENT: Edwin Brown, Joseph Doran, Mary Grant, Carol Sadowski

OTHERS PRESENT: Chris Arpin, Elizabeth Joyal, Student Ambassadors

2. Reading of Previous Minutes

A motion was made by D. Coggins, seconded by J. Jencks, to waive reading the previous minutes.

VOTE: UNANIMOUS MOTION CARRIED

A motion was made by D. Coggins, seconded by F. Kershaw, to accept the previous minutes as presented.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence - None

4. Bills and action thereon - None

5. Senior Coordinator's Report

Mrs. Jencks reported the following: the senior center received a mark of 100% for a recent health department inspection; the senior van will be needing major repairs and new tires all of which were not budgeted for, and will require additional funding; office space has been created for Glenda (Nutrition Site Server). Mrs. Jencks also gave an overview of discussions that took place at a recent Senior Center Directors' meeting regarding the utilization of social media.

6. Old Business

a. Heating System

Mrs. Szruba, in an effort to correct a statement to the contrary made by the First Selectman, at the previous meeting, stated that the lack of heat has caused the senior center to not be available on a number of occasions. She went on to report that a newly hired, more experienced with the center's type of furnace, technician was sent to do the most recent repair. Mrs. Jencks reported that he was informative and helpful.

b. Special Revenue Account

Mrs. Szruba reported that all seems to be going well with the special revenue account. Mrs. Jencks advised that the center will not be participating in TVCCA's café program which will increase expenses for the sandwich program.

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c. Shooting Stars

Mrs. Szruba advised that the Shooting Stars have officially approved having their treasury handled through a special revenue account, within the town's budget. She also advised that a subcommittee has been formed to create rules as well as a proposed ordinance to assure that all of their funds will be forever the property of the Shooting Stars to support the senior center and its programs.

7. New Business

a. Return Postage

Mrs. Jencks advised that the post office is charging 45 cents for each returned newsletter.

b. Bistro Meals

Mrs. Jencks reviewed the schedule and meal costs associated with the program.

c. Town Newsletter

There were no suggestions for an article to be included in the tow's newsletter.

d. Hurricane

Mrs. Jencks reported the following: the center was closed on the Monday of the storm; the senior center was the "water station" for the residents; and the phones are now working after being down for the week.

e. FY2013/2014 Budget

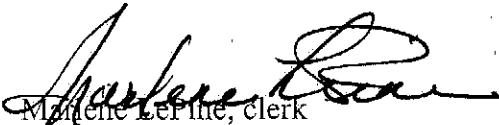
Mrs. Szruba advised that the proposed FY2013/2014 budget is due to the Selectmen by November 31<sup>st</sup>. Mrs. Jencks suggested, as in the past, that funds be included to create an assistant's position, to be trained to replace her upon her retirement, in a couple of years.

8. Any other business which may properly come before the Commission - None

9. Adjournment

A motion was made by D. Coggins, seconded by C. Castagnaro, to adjourn at 7:32 p.m..

VOTE: UNANIMOUS MOTION CARRIED

  
Margaret Lett, clerk

APPROVED: \_\_\_\_\_  
Leonora Szruba, Chairman

RECEIVED FOR RECORD AT LISBON  
CT ON 11/8/12 AT 11:06 am  
ATTEST: LAURIE TIROCCHI, TOWN CLERK