

MINUTES
SPECIAL MEETING
COMMISSION ON AGING
LISBON SENIOR CENTER
TUESDAY, JANUARY 7, 2014
1:00 P.M.

1. Call to Order

The Special Meeting of the Commission on Aging was called to order by Leonora Szruba, Chairman, at 1:00pm.

MEMBERS PRESENT: Leonora Szruba, Judith Jencks, Mary Grant, Carol Sadowski, Cava Castagnaro
MEMBERS ABSENT: Fidelis Kershaw, Edwin Brown, Joseph Doran, Dorothy Coggins

2. Reading of previous minutes:

A motion was made by M. Grant seconded by C. Castagnaro, to accept December minutes.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

- a. Holiday Card, from Norma Glines
- b. Memo, from Board of Finance re: Forward Annual Report Narrative no later than January 31

4. Bills and action thereon –

- a. D.B. Building Maintenance, Inc., \$390.00, 12/1/2013 billing for janitorial service
- b. Staples, \$214.17, 12/22/2013 billing for Minimoos, appointment calendar, fax machine and the Print Shop software program
- c. Shooting Stars, \$200.00, 12/12/2013, request for reimbursement for caricaturist at holiday luncheon
- d. ATT Wireless, \$18.88, 11/24/2013 billing for Senior Van cell phone
- e. Crystal Rock, \$34.50, 11/30/2013 billing for delivery of drinking water and dispenser rental
- f. Diversified Telecom, \$94.69, 12/12/2013 billing for telephones
- g. Joyce Kvist, \$6.35, 12/16/2014 request for reimbursement for set of Senior Center keys
- h. Uncas Gas, \$858.47, 12/12/2013, billing for 377.8 gals of propane @2.2723/gal
- i. Comcast, \$76.93, 12/13/2013 for 12/23/2013 to 1/22/2014 cable service
- j. Walmart, \$201.90 + \$3.84 interest, 12/16/2013 billing for purchases of food for sandwich program (to be paid out of the special revenue account)
- k. CL&P, \$240.29, 12/19/2013 billing for 11/18/2013 to 12/18/2013 electricity
- l. Leonora Szruba, \$1.84, request for reimbursement for bulk mail return @ Jewett City Post Office
- m. Leonora Szruba, \$92.28, request for reimbursement for internet purchase of 3 dozen cafeteria trays from Lionsdeal.com (to be paid out of Sandwich Program special revenue account)

Motion by C. Sandowski seconded by C. Castagnaro to pay all bills.

VOTE: UNANIMOUS MOTION CARRIED

5. Senior Coordinator's Report – NONE

6. FY2013/2014 Budget –

Commission unanimously agreed to submit FY2013/2014 Budget to Board of Selectmen for review, with the caveat that once the Senior Center Coordinator is back on the job, there may be adjustments suggested to Board of Selectmen or Board of Finance.

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7. Retirement Planning for the Future – Motion by M. Grant seconded by C. Sandowski to approve time-line for hiring of Senior Center Coordinator replacement and submit to Board of Selectmen.

VOTE: UNANIMOUS MOTION CARRIED

8. Coverage Issues – Discussion

9. Policies and Procedures – TABLED

10. Reappointments –

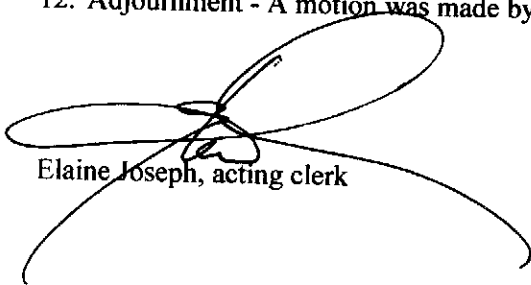
Motion by M. Grant seconded by C. Castagnaro to reappoint Carol Sandowski, Edward Brown, Joseph Doren and Fidelis Kershaw to the Commission for a 2 year term ending in 2016.

VOTE: UNANIMOUS MOTION CARRIED

11. Eating Alone Study – Presentation with discussion by Chairman L. Szruba.

12. Adjournment - A motion was made by C. Castagnaro to adjourn at 1:48 pm.

VOTE: UNANIMOUS MOTION CARRIED


Elaine Joseph, acting clerk

APPROVED: _____
Leonora Szruba, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 01/08/14 AT 2:35pm
ATTEST, LAURIE TIROCCHI, TOWN CLERK
