

MINUTES
REGULAR MEETING
COMMISSION ON AGING
LISBON SENIOR CENTER
MONDAY, SEPTEMBER 8, 2014
7:00 P.M.

1. Call to Order: The regular meeting of the Commission on Aging was called to order by Lee Szruba, Chairman at 7:01 p.m.

MEMBERS PRESENT: Leonora Szruba, , Dorothy Coggins, Fidelis Kershaw, Carol Sadowski,
Judith Jencks

MEMBERS ABSENT: Edwin Brown, Cava Castagnaro, Joseph Doran, Mary Grant

OTHERS PRESENT: NONE

2. Previous Minutes (8/13/14 special meeting) – Motion by J. Jencks second by C. Sandowski to waive the reading of the previous minutes.

VOTE: UNANIMOUS, MOTION CARRIED

Motion by C. Sandowski second by J. Jencks to accept the previous minutes. with corrections as noted: Under 2.b. “Big Y” should be “Big 4”; correction to J. Doran’s spelling of his name under items 1, 3, 5 and the “motion to adjourn”.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence - NONE

4. Bills: (see attached)

Motion to pay all listed bills (attached) with the addition of #14 for “Frank’s Auto” by

D. Coggins second by C. Sadowski.

VOTE: UNANIMOUS, MOTION CARRIED

5. Senior Coordinator’s Report - Attached

6. Old Business

- a. October Craft Show – Report by J. Jencks. Wood turners have sanctioned the show and will pay the insurance for the event “Learn to Turn”.

- b. Suppression Hood – See Senior Coordinator’s Report (attached) – installation complete

- c. Farmers Market Senior Day – Lisbon farmers market to supply tents and tables on September 11th. Seniors looking for volunteers to hand out pens, letter openers and other hand-outs, as well as people to just man the booth.

- d. Bill Approval Procedure Request – Chairman L. Szruba stated the Commission on Aging never received a response from the Board of Finance, for her letter sent in September of 2013 on the subject. Motion by D. Coggins second by C. Sadowski to have L. Szruba, Chairman, send a follow-up letter to the one written in September of 2013, requesting the Board of Finance outline the details regarding the Town’s bill approval procedure.

VOTE: UNANIMOUS, MOTION CARRIED

- e. Shooting Stars – Update by Chairman L. Szruba. The Shooting Stars Committee approved a proposed ordinance for a Shooting Stars Special Revenue Account, which was sent to the Chairman of the Board of Finance. The Board of Finance sent back an even more detailed proposed ordinance, which was approved by the Shooting Stars Committee with some minor corrections. It is still uncertain how to proceed with this, according to Chairman L. Szruba, based on correspondence from the BoF Chairman and the First Selectman that questions the need for this proposed ordinance in order to set up a Special Revenue Account for Shooting Stars.

BILLS FOR APPROVAL AT COA MEETING OF SEPTEMBER 8, 2014

- 1) Staples dated 7/28/14 - \$147.83 (\$117.45 to 70150 Sr. Coord. Exp. for computer ink cartridges & \$30.38 to 70130 Sr. Cit. Serv. for Mini-Moos)
- 2) D.B. Building Maintenance dated 8/5/14 - \$390 to 70142 Sr. Ctr. Maint. for July janitorial service; plus \$390 for August janitorial service
- 3) Ct. Asso. of Sr. Ctr. Personnel dated 8/5/14 - \$50 to 70150 Sr Coord Exp for 2014-15 membership renewal
- 4) Ct Asso of Muni Agents/Elderly dated 8/5/14 - \$50 to 70150 Sr Coord Exp for membership
- 5) Verizon Wireless dated 8/7/14 - \$49.99 to 70141 Sr Ctr Utilities for van phone
- 6) Crystal Rock dated 7/31/14 - \$87.75 to 70141 Sr Ctr Utilities for water & past due balance
- 7) Verizon Wireless dated 8/4/14 - \$58.18 to 70141 Sr Ctr Utilities for van phone service
- 8) Diversified Telecom dated 8/19/14 - \$95.73 to 70141 Sr Ctr Utilities for phone service
- 9) Comcast dated 8/13/14 - \$78.52 to 70141 Sr Ctr Utilities for cable
- 10) CL&P dated 8/20/14 - \$411.90 to 70141 Sr Ctr Utilities for 7/21-8/19 electricity (2,057 KWH)
- 11) Allstate Fire Equipment dated 8/25/14 - \$2,650 to 70142 Sr Ctr Maint for installation of fire suppression system over the kitchen range
- 12) Walmart dated 8/16/14 - \$458.01 plus \$3.46 late charge (\$415.63 to Sandw Prog Spec Rev Acct, \$42.38 to ~~70130~~ **SR. CTR SUPPLIES**, **28.44 VAN MAINT. (WIPER BLADES)**)
- 13) Leonora Szruba – reimbursement of \$186.56 (\$127.52 to Sandw Prog Spec Rev Acct for Webstaurant purchases of goods not available locally & \$59.04 to 70130 Sr Cit Serv for returned newsletter postage and pickleballs)
- 14) FRANKS AUTO 9/5/14 - SR.VAN \$214.32

Commission on Aging

Monthly report

For the month of:	June	July	August
Center visitors	383/21 days	428/22 days	353/20 days
Van rides	79	134	103
Meals on wheels	125	113	NA
Sandwich program	143	119	NA
Other meals	7	52	NA

Edith Prague was here Sept. 3rd. The Chronic Disease self-management workshop runs from Sept 8 until Oct 24 at 12:30.

Toby Arpin did hear back from Motor Vehicle about her Public Service license and she got it last week.

The door open alarm on the frig is no longer working. This frig was bought in 2006 and I'll start looking for one similar and on sale.

The hood on the stove is now up to code. After the work was done on the 25th the oven pilot lights would not work. We are waiting for parts for the oven on the right and they replaced a part in the left oven. The left oven is presently the only one working. The alarm system was disconnected and tested during this time frame.

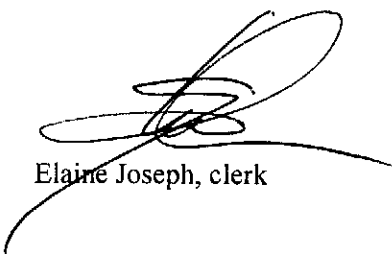
I'm exploring the senior center having a weekly hairdresser to do haircuts, a craft teacher and a wellness coach. The hairdresser would charge \$10.00 per person and be of no cost to us. The wellness coach would offer one class a month and cost us \$25.00 per class. The craft teacher would charge \$40.00 and be supplying all needed supplies.

Submitted September 8, 2014 by
Judith M. Jencks

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7. New Business –
 - a. Budget Review – Final budget was reviewed and commented on.
 - b. Refrigerator – J. Jencks is looking into a replacement, as this one is starting to have issues and will need to be replaced soon.
 - c. Van Maintenance – repairs were made by Frank's Auto in August.
8. Any other business which may properly come before the Commission - NONE
9. Adjournment – Motion by C. Sadowski second by D. Coggins to adjourn at 8:01 p.m.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Leonora Szruba, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 09/09/2014 AT 1:30pm
ATTEST. LAURIE TIROCCHI, TOWN CLERK
Marjorie Makely, Asst