

MINUTES
REGULAR MEETING
COMMISSION ON AGING
LISBON SENIOR CENTER
MONDAY, OCTOBER 6, 2014
7:00 P.M.

1. Call to Order

The regular meeting of the Commission on Aging was called to order by Leonora Szcuba, Chairman at 7:00 p.m.

MEMBERS PRESENT: Cava Castagnaro, Dorothy Coggins, Joseph Doran, Mary Grant,
Carol Sadowski, Leonora Szcuba

MEMBERS ABSENT: Edwin Brown, Judith Jencks, Fidelis Kershaw,

2. Reading of previous minutes:

a. 09/08/14

A motion was made by M. Grant, seconded by C. Sadowski, to approve the previous minutes with a correction under number 2. "Sandowski" should read "Sadowski".

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence - None

4. Bills and action thereon

The Special Revenue Fund Profit & Loss by Class statement (sandwich program) through September 2014 was reviewed.

Bills (11) 1a. – 9 were reviewed. (attached)

A motion was made by C. Sadowski, seconded by D. Coggins, to pay the bills.

VOTE: UNANIMOUS MOTION CARRIED

5. Senior Coordinator's Report - None

6. Old Business

a. October Craft Show

After advising that the signs are out, Mr. Doran discussed the different crafters that will be participating in the October Craft show at the senior center.

b. Bill Approval Procedure Request

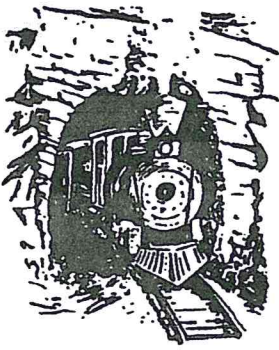
Mrs. Szcuba reviewed a letter (attached) to the Board of Finance regarding a previous request for information regarding procedures for paying bills noting that to date she has not received a response.

c. Shooting Stars

Mrs. Szcuba advised that according to the minutes of the last Board of Finances meeting, the proposed ordinance developed for a special revenue account to protect the Shooting Stars funds which was submitted to the Board of Finance for review was forwarded to the Board of Selectmen with a recommendation that it is not necessary. Mrs. Szcuba noted that the ordinance was developed upon the recommendation of the Town's auditor.

BILLS FOR APPROVAL AT THE COA MEETING OF OCTOBER 6, 2014

- 1a) Uncas Gas dated 8/26/14 - \$129.00 for stove repairs
- 1b) Uncas Gas dated 8/27/14 - \$129.00 for additional stove repairs
- 2) Diversified Telecom dated 9/12/14 - \$99.94 for telephone service
- 3a) A S P Security Systems dated 9/2/14 - \$167.50 for 8/25/14 fire system service
- 3b) A S P Security Systems dated ? - \$56.50 for alarm monitoring
- 4) Comcast dated 9/13/14 - \$79.04 for cable
- 5) CL&P dated 9/19/14 - \$370.79 for 8/19-9/18 electricity
- 6) Verizon Wireless dated 9/?/14 - \$19.21 for van cell phone
- 7) AT&T dated 8/?/14 - \$22.35 for wireless service plus late charge
- 8) Staples dated 8/28/14 - \$182.77 for organizer, calendars, foamboard, pens
- 9) Walmart dated 9/16/14 - \$489.13 for lunch program purchases plus late charge



Town of Lisbon
Commission on Aging
11 NEWENT ROAD
LISBON, CT 06351

The First Railroad Tunnel in America

September 11, 2014

Town of Lisbon
Board of Finance
1 Newent Road
Lisbon, CT 06351

Gentlemen:

On September 17th of 2013, the Commission on Aging requested you provide us with the written policy dictating the procedure for approval of bills, the verified date it was formally adopted as a policy of the Town, and the entity by which it was adopted. In your chairman's reply dated September 18th, 2013, he stated the Board of Finance sets rules, policies and procedures to be followed and further stated he would attempt to find the information requested. As of our meeting date, we have not received any further information. The Commission authorized me to write this followup letter to inquire whether such a written policy actually exists and, if so, when we may expect receipt of a copy.

A further question raised in our original letter concerns the approval of utility bills for the Town Hall and Town Garage which seems to be missing from meeting minutes. We received a severe reprimand regarding the absence of bill approval in previous meeting minutes, yet approval of other bills paid by the Town does not seem to appear in minutes of other meetings. This gives the appearance of discrimination against a Town agency which represents the senior population of our community. Is there an explanation for this discrepancy considering the statement by Mr. Donaldson emphasizing the importance of this "open government function which is critical to maintain a healthy financial climate."

Very truly yours,

Leonora J. Szruba, Chair
Lisbon Commission on Aging

cc: Board of Selectmen

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7. New Business

a. 2015 Meeting Schedule

A motion was made by D. Coggins, seconded by M. Grant, to accept the following dates for 2015 meetings: January 5th, February 2nd, March 2nd, April 6th, May 4th, June 1st, July 6th, August 3rd, September 14th, October 5th, November 2nd, December 7th.

VOTE: UNANIMOUS MOTION CARRIED

8. Any other business which may properly come before the Commission - None

9. Adjournment

A motion was made by M. Grant, seconded by J. Doran, to adjourn at 7:34 p.m.


Marlene LePine, clerk

APPROVED: _____
Leonora Szruba, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 10/7/14 AT 9:45 am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
