

MINUTES
SPECIAL MEETING
COMMISSION ON AGING
LISBON SENIOR CENTER
WEDNESDAY, DECEMBER 3, 2014
9:30 A.M.

The special meeting of the Commission on Aging was called to order by Leonora Szruba, Chairman, at 9:45 a.m.

MEMBERS PRESENT: Joseph Doran, Mary Grant, Judith Jencks, Leonora Szruba

MEMBERS ABSENT: Edwin Brown, Cava Castagnaro, Dorothy Coggins, Fidelis Kershaw,
Carol Sadowski

OTHERS PRESENT: Thomas Sparkman as Ex Officio

1. Previous Minutes (11/3/14 Reg., 12/1/14 Sp.)

A motion was made by J. Doran, seconded by M. Grant, to approve the previous minutes with corrections to the name "Doren" wherever it appears which should read "Doran".

VOTE: UNANIMOUS MOTION CARRIED

2. Correspondence

- a. Memo, Wayne Donaldson, Chair., Board of Finance, 11/24/14, Re: Annual Report Narrative Request (Due 12/30/14)
- b. FY2015/16 Budget Schedule

3. Bills

A motion was made by M. Grant, seconded by J. Doran, to pay the bills (12). - Details Attached

VOTE: UNANIMOUS MOTION CARRIED

4. Senior Coordinator's Report - Attached

5. Kitchen Concerns

A discussion was held regarding issues with a refrigerator.

A motion was made by J. Doran, seconded by M. Grant, to purchase a new refrigerator to be paid out of the special revenue account with a cap of \$1,200.

VOTE: UNANIMOUS MOTION CARRIED

6. Bill Approval

After a brief discussion about the lack of response to two letters from the COA to the Board of Finance requesting information about a "bill paying procedure" referred to by the Board of Finance Chairman in an email, a motion was made by J. Doran, seconded by M Grant, that in order to save the Town of Lisbon late fee charges and the reputation of being a late payer, (I move) the Commission on Aging authorize its Chairperson to approve regular recurring bills between meetings, provided copies of those bills are then brought to a COA meeting for review, ratification and inclusion in the public record. VOTE: UNANIMOUS MOTION CARRIED

BILLS FOR APPROVAL AT THE COA MEETING OF DECEMBER 3rd, 2014

- 1) Diversified Telecom/Prescient dated 10/12/14 - \$98.59 for Sept phone bill
- 2) Diversified Telecom dated 11/12/14 - \$101.91 for October phone bill
- 3) Verizon dated 11/04/14 - \$38.10 for October van cell phone bill
- 4) D.B. Building Maintenance dated 11/1/14 - \$390 for October janitorial service
- 5) Uncas Gas dated 10/26/14 - \$166.41 for 10/16 delivery of 101.4 gals @ \$1.6411/gal
- 6) Uncas Gas dated 11/11/14 - \$189.70 for 11/11 service call (2 pilot assemblies, replaced parts & fittings)
- 7) Comcast dated 10/25/14 - \$83.25 for cable
- 8) Staples dated 10/22/14 - \$86.36 for Mini-moo creamers (4 cases)
- 9) Walmart dated 11/12/14 - \$360.14 for sandwich program purchases (to be paid from Special Revenue)
- 10) Leonora Ssruba - \$34.19 for credit card purchase of 25 copies Five Wishes plus shipping
- 11) Leonora Ssruba - \$60.43 for credit card purchase @ Webstaurant Store case of 2,500 portion cups plus shipping (to be paid from Special Revenue)

12) CL#? DATE 11/19/14 - \$314.35 FOR 1,886 KWH ELECTRICITY

Commission on Aging

Monthly report

For the month of:	Sept	Oct	Nov
Center visitors	384/21 days	449/22 days	254/16 days
Van rides	101	116	NA
Meals on wheels	80	100	NA
Sandwich program	156	192	NA
Other meals	9	23	NA

Open Enrollment ends Sunday, December 7th. I'm still assisting folks to see if their present plan will also work for them in 2015 – if not giving them options for better coverage.

December 11 is the Senior Center Holiday Party. The school sale days are Dec. 4, 9 and 18. Preston will be coming on the 16th to Wii bowl. The winter breakfast and Rummicub tournament are on the 19th. December 30th is a “Soup and Dessert” pot luck with games in the afternoon.

The Shooting Stars are looking to buy new table and chairs plus new magazine racks for the Library. A senior is looking to donate a bingo digital flashboard system. This will enable those with hearing loss to play bingo.

I am reworking the van schedule as we have picked up 3 new riders. We will be doing shopping on Tuesdays and Fridays with appointments on the other 3 days. We will be adding Big Y on the 2nd Friday of each month. Riders can still come to the senior center each day.

The Senior Center closed on Nov 19 because there was no heat. And one day there was heat in only half of the registers.

I have started working 3 or 4 days a week in order to use up my accumulated time.

Submitted December 1, 2014 by
Judith M. Jencks

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7. Nominating Committee/Reappointments/Vacancy

Mrs. Szruba led a discussion regarding suggestions for a candidate to complete Edwin Brown's term (deceased November 2014) and the reappointment of those members seeking reappointment.

8. HVAC

Mrs. Jencks reported that there was no heat one day in the center and that on another day, only half of the registers were working. She advised that the problem was with a zone valve which has been replaced.

9. Budget

A short discussion was held regarding the Commission's FY2015/16 budget needs.

A motion was made by M. Grant, seconded by J. Doran, to adjourn at 10:18 a.m.

VOTE: UNANIMOUS MOTION CARRIED


Marlene LePine, Clerk

APPROVED: _____
Leonora Szruba, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 12/4/14 AT 9:55 am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
