

MINUTES
REGULAR MEETING
COMMISSION ON AGING
LISBON SENIOR CENTER
MONDAY, JUNE 4, 2018
7:00 P.M.

1. Call to Order

The regular meeting of the Commission on Aging was called to order by Leonora Szruba, Chairman, at 7:01 p.m.

MEMBERS PRESENT: Donna Gahrman, Mary Grant, Leonora Szruba, Blanche Todriff,
Karen Washington

MEMBERS ABSENT: Joseph Doran, Fidelis Kershaw, Carol Sadowski, Patricia Walburn,

OTHERS PRESENT: Anna Gosselin, Anastasia Milhomme, Student Ambassadors

2. Reading of previous minutes

M. Grant moved to approve the minutes of the May 14, 2018 special meeting as presented. The motion was seconded by B. Todriff.

VOTE: UNANIMOUS MOTION CARRIED

M. Grant moved to add Proposed Ordinance to Other Business. B. Todriff seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence - None

4. Bills and actions thereon - Attached

a. Review Financial Statements

Mrs. Szruba reviewed line item balances to date and projected year end balances relevant to anticipated billing.

b. Ratify/Approve Bills

M. Grant moved to approve bills 1 – 13 for payment. D. Gahrman seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

5. Senior Coordinator's Report - Attached

Karen Washington, Senior Coordinator, submitted and reviewed her report dated June 4, 2018.

6. Old Business

a. Painting Project Update

Ms. Washington reported that she has received two estimates, both for \$3,750 noting that one of the estimates included a bathroom as well.

b. Town Bus Back-up – No Update

c. New Senior Van – No Update

d. Participation

Several members submitted their completed surveys after which a short discussion regarding rebranding took place.

e. Square Account – No Update

f. Lounge Window Issue

Mrs. Szruba noted that perhaps the repair costs could be included in the bonding for a new firehouse if it is approved.

BILLS FOR APPROVAL AT THE JUNE 4, 2018, COA MEETING:

- 1) Walmart - \$628.85 for food purchases & late charge (Sandwich Program Special Revenue)
- 2) Uncas Gas - \$941.06 for 5/2 propane delivery of 603.2 gals @ \$1.5601 (70141 Utilities)
- 3) Eversource - \$427.79 for 1,854 kwh electricity over 28 days 4/20-5/18/18 (70141 Utilities)
- 4) Comcast - \$67.57 for cable bill (70141 Utilities)
- 5) Frontier - \$45.63 for Sr Ctr phone billing (70141 Utilities)
- 6) Verizon - \$28.26 for an cell phone (70141 Utilities)
- 7) W.B. Mason - \$1.50 for monthly water cooler rental (70130 Sr Cit Services)
- 8) W.B.Mason - \$22.18 for stand-up sign holders (70151 Sr Ctr Supplies & Expenses)
- 9) W.B.Mason 58.78 creamers 70130, Senior Citizens' Services
- 10) W.B.Mason 26.19 towels 70151 Sp. Rev. Serel Pro, Shooting Stars
- 11) W.B.Mason 15.89 7013 70151 pens senior center supplies & exp.
- 12) W.B.Mason 120 2-chairs - 70130, Senior Citizens' Services
- 13) Rainville Plumbing 179.50 70142, Sr. Ctr. Maint.

LINE ITEM	CURRENT BAL.	LESS BILLS	ENDING BAL.	ANTICIPATED
70130 SENIOR CIT SERVICES	\$869.65	\$1.50	\$868.15	\$170.00 (2 chairs - \$120)
70141 SENIOR CENTER UTILITIES	\$2,969.69	\$1,510.31	\$1,459.38	\$700.00
70142 SR CTR MAINTENANCE	\$1,678.34	\$0.00	\$1,678.34	\$1,000.00
70143 SR VAN MAINTENANCE	\$404.17	\$0.00	\$404.17	?
70150 SR COORD SUPP & EXP	\$638.92	\$0.00	\$638.92	\$630.00 - DESK
70151 SR CTR SUPP & EXPENSES	\$138.32	\$22.18	\$116.14	
70153 SR CTR COPIER EXPENSE	\$100.38	\$0.00	\$100.38	\$94.00

Commission on Aging

Monthly report

For the month of:	March	April	May
Center visitors	460/20	408/21	504/22
Van rides	54	50	44
Meals on wheels	67	72	67
Sandwich program	166	210	222
Other meals	58	29	36

We celebrated Cinco de Mayo on May 4th with taco day. We had 21 people attend.

Saturday, May 5th was our first semi-annual craft fair. We rented a total of 8 tables. It was very well attended. There was also a successful bake sale and raffle. We plan to have our next one on Saturday November 3rd in conjunction with our annual pen turning and quilt show event.

There was a chicken wings and curly fries special on May 16th with 15 people attending.

Trips included the Providence Performing Arts Center on May 19th to see "Something Rotten". We had a full bus for this show. On May 23rd we had a trip to Foxwoods casino for bingo.

Our foot clinic was held on May 30th.

We started a cribbage group on Mondays at 12:30.

In June we have a 3 day trip to Lancaster, PA hosted by The Travel Group. There are 16 people going from our center.

Other trips include a Lighthouse Cruise on June 19th.

In June we are having an American chop suey special on the 5th and our seasonal summer breakfast on the 21st.

July 2nd is our next Red Cross blood drive.

Submitted
June 4, 2018 by
Karen Washington

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g. Parking Situation

Anastasia Milhomme, Student Ambassador, reported speaking with Mr. Apperson, LCS Principal, on behalf of the Commission as requested, about the safety concerns relevant to student drop-off's and pick-up's in the busy senior center parking lot. Miss Milhomme advised that Mr. Apperson assured her that he has been giving a great deal of thought to other options.

7. New Business

a. Back-up Van Driver

Ms. Washington advised that Donna Gahrman is applying for the back-up van driver's position and is currently going through the process to get a public service license. She also advised that she is awaiting an application, from someone with professional experience, for the back-up bus driver position.

b. Floors

Timing relevant to funding was discussed with the consensus being to wait until the new fiscal year to have the floors stripped and waxed.

c. Farmers Market Senior Day

Mrs. Szruba announced that the Farmers Market has scheduled July 26th as Senior Day.

d. Emergency Needs Survey

Ms. Washington advised that she has been asked by the First Selectmen to develop an emergency list of seniors who would require assistance during extended outages or storms.

e. Ratify Appointment Recommendation

Mrs. Szruba advised that, with the direct knowledge of Dorothy Coggins intention to resign from the Commission, she recommended to the Selectmen the appointment of Patricia Walburn to complete the term, which she noted they did at their May 14th meeting. Mrs. Szruba further advised that to satisfy the Town Clerk's records, as there is no verbal or written record of the resignation, the Commission needs to ratify the appointment recommendation

B. Todriff moved to ratify the appointment recommendation of Patricia Walburn to complete the term of Dorothy Coggins. D. Gahrman seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

8. Any other business which may properly come before the Commission

a. Proposed Ordinance

Mrs. Szruba led a discussion regarding the proposed "Purchasing and Competitive Bidding Ordinance" by the Board of Finance which she distributed for review. She advised that questions and/or comments should be directed to the Chairman of the Board of Finance at Lisbon.BOF.Chairman@hotmail.com

9. Adjournment

D. Gahrman moved to adjourn at 8:01 p.m. B. Todriff seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

APPROVED _____

Leonora J. Szruba, Chairman


Marlene LePine, Clerk

RECEIVED FOR RECORD AT LISBON
CT ON 6/5/18 AT 1:15 PM
ATTEST: LAURIE TIROCCHI, TOWN CLERK
Laurie Tirocchi