

MINUTES
SPECIAL MEETING
COMMISSION ON AGING
LISBON SENIOR CENTER
WEDNESDAY, FEBRUARY 4, 2015
9:30 A.M.

The special meeting of the Commission on Aging was called to order by Leonora Szruba, Chairman, at 9:30 a.m.

MEMBERS PRESENT: Dorothy Coggins, Joseph Doran, Mary Grant, Judith Jencks,
Leonora Szruba

MEMBERS ABSENT: Cava Castagnaro, Donna Gahrman, Fidelis Kershaw, Carol Sadowski

1. Previous Minutes

A motion was made by J. Doran, seconded by D. Coggins, to approve both (1/5/15/, 1/7/15) sets of minutes. VOTE: UNANIMOUS MOTION CARRIED

2. Correspondence

1. Letter, Thomas Sparkman, First Selectman, to Donna Gahrman, 1/13/15, Re: COA Appointment (3/1/14 - 2/28/16).
2. Notice, UNCAS Health District, Re: Free Radon Testing Kits
3. Deadline Notice, Town Newsletter, 2/13/15

3. Bills - Attached

A motion was made by J. Doran, seconded by M Grant, to ratify the top portion (1 - 5) of the bills for the public record. VOTE: UNANIMOUS MOTION CARRIED

A motion was made by M. Grant, seconded by D. Coggins, to approve bills 1 - 7 (bottom portion). VOTE: UNANIMOUS MOTION CARRIED

4. Sr. Coordinator's Report - Attached

Mrs. Szruba noted her gratitude for the advanced notice of weather closings for the Senior Center.

5. Refrigerator

Mrs. Jencks reported that the new refrigerator has been delivered.

6. Bingo Flashboard

Mrs. Jencks advised that the new bingo flashboard, donated by Pat Bouillette, has been installed and is working well.

7. Senior Coordinator's Job Interviews

Mrs. Szruba noted that the interviews for the Senior Coordinator's position will be held on February 7th.

COMMISSION ON AGING MEETING OF FEBRUARY 4, 2015

For ratification and entry into the public record:

- 1) D.B. Building Maintenance - \$390 for December janitorial service – approved by LJS 1/14/15
- 2) Verizon - \$17.59 for van cell phone – approved by LJS 1/14/15
- 3) Diversified Telecom - \$101.22 for Sr. Ctr. Telephone – approved by LJS on 1/21/15
- 4) Crystal Rock - \$34.10 for bottled water – approved by LJS on 1/21/15
- 5) Uncas Gas - \$622.24 for 1/13/15 delivery of 530.2 gals @ \$1.1736/gal – approved by LJS on 1/21/15

For Commission approval:

- 1) CL&P dtd 1/21/15 - \$358.37 for 2,101 kwh|2/18/14-1/20/15 (33 days)
- 2) Walmart received ~~12/16~~1/16/15 - \$369.87 for sandwich program food/supplies (special revenue acct)
- 3) Comcast received 1/27/15 - \$81.54 for 1/23-2/22 cable
- 4) Keith's Appliances dtd 1/14/15 - \$1,200 for refrigerator delivered 1/23/15 (special revenue acct)
- 5) Lisbon Tire dtd 1/13/15 - \$455.40 for 4 van tires & alignment
- 6) JKS Electric LLC dtd 12/23/14 - \$55 to replace 2 fluorescent ballasts
- 7) Leonora Szruba - \$168.49 –supply purchases for sandwich program (special revenue acct)

Commission on Aging

Monthly report

For the month of:	Nov	Dec	Jan
Center visitors	254/16 days	334/20 days	278/18 days
Van rides	95	105	81
Meals on wheels	96	140	138
Sandwich program	96	129	134
Other meals	NA	72	14

Interviews will be done on Saturday, Feb. 7 for my replacement.

Snow has raised havoc with the scheduling and looks as it will for the next few weeks. We will do our best to get meals on wheels out the day before or deliver early if snow is expected. Appointments for those using the van will be rescheduled and hours will be reworked to make it all happen. Events at the Senior Center will be cancelled and/or rescheduled if we can make it happen.

Roger Gagnier of Allstate Fire Equipment was here and advised me that they needed to meet here with Lisbon's Fire Marshal to finish the change over for the new suppression system on the Kitchen range. I have contacted Rick Hamel twice and have yet to hear back from him.

I have stated a new partnership with Rite Aid. They are offering workshops, speakers and donated supplies. My contact people will be coming in on Feb. 25th to meet the new director.

The regional blog/website I have been working on for a few years will become a reality during the next few weeks. This site will contain contact points for 9 local senior centers and will enable users to go directly to the individual senior center sites. Users will, also, be able to find information, classes, events and assistance for a wide range of senior services.

Submitted Feb. 2, 2015 by
Judith M. Jencks

MINUTES
SPECIAL MEETING
COMMISSION ON AGING
WEDNESDAY, FEBRUARY 4, 2015
Page 2

8. Transition

Mrs. Jencks led a discussion regarding time frames then advised that she is preparing materials and note books for her replacement.

A motion was made by J. Doran, seconded by M. Grant, to adjourn at 9:54 a.m.

VOTE: UNANIMOUS MOTION CARRIED


Marlene LePine, clerk

APPROVED: _____
Leonora Szruba, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 02/04/2015 AT 12:30pm
ATTEST. LAURIE TIROCCHI, TOWN CLERK
