

MINUTES
SPECIAL MEETING
COMMISSION ON AGING
LISBON SENIOR CENTER
MONDAY, MAY 11, 2015
7:00 P.M.

The special meeting of the Commission on Aging was called to order by Lee Szruba, Chairman at 7:14 p.m.

MEMBERS PRESENT: Leonora Szruba, Karen Washburn, Joseph Doran, Donna Gahrman
Mary Grant

MEMBERS ABSENT: Fidelis Kershaw, Robert Sadowski, Cava Castagnaro, Dorothy Coggins,
Daniel Teper

OTHERS PRESENT: Liz Joyal, Student Ambassador

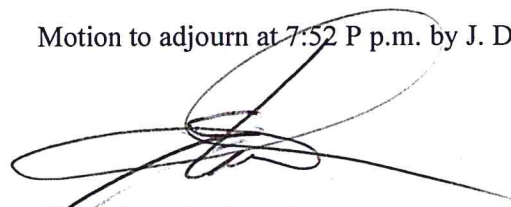
1. Call to order – 7:14 P.M.
2. Reading of Previous Minutes - Motion by J. Doren second by M. Grant to accept the 4/6/15 minutes as mailed. VOTE: UNANIMOUS, MOTION CARRIED
3. Correspondence
 - a. Memo: Lisbon Quarterly submissions due Friday May 15

Motion by J. Doren second D. Gahrman to suspend normal order of business and take up agenda item #8, "Budgetary Concerns". VOTE: UNANIMOUS, MOTION CARRIED

4. Bills: (see attached)
Motion by J. Doren second M. Grant to ratify bills #1 – 7 and enter them into the public record. VOTE: UNANIMOUS, MOTION CARRIED
Motion by J. Doren second M. Grant to exclude bill #13 from payment for clarification and pay all other bills (#8-12 and #14-18). VOTE: UNANIMOUS, MOTION CARRIED
5. Senior Coordinator's Report – Karen Washington, Senior Coordinator/Municipal Agent, distributed and reviewed her report dated May 11, 2015.
6. Transition - NONE
7. Anniversary – Update by K. Washington and Chairman L. Szruba. Invitations to be printed and mailed by K. Washington.
8. Budgetary Concerns – Tabled until June meeting.

Motion to adjourn at 7:52 P p.m. by J. Doren second D. Gahrman.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Leonora Szruba, Chairman

BILLS FOR RATIFICATION/APPROVAL AT THE MAY 11, 2015 COA MEETING:

For ratification and entry into the public record:

- 1) D.B. Building Maintenance - \$390 for March janitorial service – approved by LJS 4/15/15
- 2) Uncas Gas - \$865.47 for 4/3 delivery of 683.3 gals propane @ \$1.2666 – approved by LJS 4/15/15
- 3) Comcast - \$81.54 for Apr-May cable – approved by LJS 4/28/15
- 4) Eversource - \$349.78 for 1,990 KWH electricity from 3/19 to 4/21 – approved by LJS 4/28/15
- 5) Verizon - \$31.82 for van cell phone from 3/5 to 4/4 – approved by LJS 4/28/15
- 6) Diversified Telecom - \$101.29 for telephone service – approved by LJS 4/28/15
- 7) Crystal Rock - \$43.70 for spring water, fuel charge, equipment rental – approved by LJS 4/28/15

For Commission approval:

- 8) Staples - \$512.37 for office supplies, new laser printer, toner for laser printer & fax machine, restroom paper supplies
- 9) Walmart - \$470.18 for sandwich program food supplies (to be paid from Special Revenue Acct)
- 10) Izbicki Contracting LLC - \$363.80 to adjust water pressure & add air to expansion tank plus 2 hours labor to check system, make adjustments and add air
- 11) D.B. Building Maintenance - \$390 for April janitorial service
- 12) Uncas Gas - \$443.96 for 4/23 delivery of 352.6 gals propane @ \$1.2591
- 13) JKS Electgric LLC - \$268 to replace vanity light in men's bathroom
- 14) Lowe's - \$27.54 for materials to install locking door knob in office
- 15) ASP Security Systems - \$288 for monthly fire alarm inspection
- 16) Frank's Auto - \$51 for van oil change
- 17) 72 Degrees A/C & Heating - \$65 to relight oven and stovetop pilot lights & check operations

18) KAREN WASHINGTON, \$40.83, 4/15/2015 REIMBURSEMENT FOR MILEAGE.

Commission on Aging

Monthly report

For the month of:	Feb	Mar	Apr
Center visitors	195/20 days	337/21 days	334/22days
Van rides	NA	91	115
Meals on wheels	138	138	149
Sandwich program	120	150	162
Other meals	N/A	30	13

We received many donations for the yard sale and it went very well. We still have the pick a prize drawing on May 13th and the raffle drawing on June 10th. The bake sale was also successful but next year we may do better if we have gluten free options. All of the leftover items were taken by Roland Bourdon who is the chairman for the fall festival in Occum.

Plans are moving along with the 25th anniversary of the senior center on June 25th. I have confirmed that Senator Cathy Osten, State Representatives Paul Brycki and Doug Dubitsky and Elizabeth Ritter, the Commissioner of the State Department on Aging will be attending. I am working on getting the history of the senior center building. Still working with Tom O'Connor for our caterer but he is having trouble finding servers. He is going to make more calls and I am going to see if we could have some girl scouts come in and help. Also still waiting for prices. Still need to plan for decorations and possible entertainment.

Alarm Security Protection came and inspected and tested our smoke detectors, heat detectors, activated all pull stations on May 5th. No problems noted.

We had 24 people complete the AARP Drive Safe program on May 8th.

Annual air conditioning tune up is scheduled for May 15th.

Our first trip is planned for June 20th to go to the Ivoryton Playhouse to see Calendar Girls. We still need a bus driver. I've scheduled a meeting with a school bus driver from Groton (Rhonda Harris) to take me and possibly others on a drive on Saturday, May 16th. I will ask for volunteers at our Shooting Stars meeting on May 13th. If all goes well, we will set her up with payroll.

Birthday cake is the 21st and make your own pizza is on the 27th

RECEIVED FOR RECORD AT LISBON

CT ON 05/12/2015 AT 1:20pm

ATTEST. LAURIE TIROCCHI, TOWN CLERK

Margaret M. Mabely, Asst

Submitted May 11, 2015 by
Karen Washington