

MINUTES
REGULAR MEETING
COMMISSION ON AGING
LISBON SENIOR CENTER
MONDAY, JUNE 1, 2015
7:00 P.M.

1. Call to Order

The regular meeting of the Commission on Aging was called to order by Leonora Szruba, Chairman, at 7:00 p.m.

MEMBERS PRESENT: Dorothy Coggins, Donna Gahrman, Mary Grant, Carol Sadowski,
Leonora Szruba, Karen Washington

MEMBERS ABSENT: Joseph Doran, Fidelis Kershaw, Daniel Teper

OTHERS PRESENT: Elizabeth Joyal, Student Ambassador

2. Reading of previous minutes

a. 5/4/15 Can.

b. 5/11/15 Sp.

M. Grant moved to approve the previous minutes with the following corrections to 5/11/15: under Members Present, Karen Washburn should be corrected to Karen Washington; under numbers 2., 4 and the motion to adjourn: Joseph Doren should read Joseph Doran.

D. Coggins seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence - None

Carol Sadowski arrived at this time.

4. Bills and action thereon

a. Review Financial Reports

The following reports were reviewed: Profit & Loss Stmt (General Fund) through May 2015; Special Revenue Fund, Profit & Loss by Class - Re: Senior Center Sandwich Program through May 2015; Special Revenue Fund, Trial Balance As of May 31, 2015; Special Revenue Fund, Re: Senior Center Sandwich Program (Detail)

b. Budgetary Concerns

After a brief discussion regarding budgetary concerns, D. Coggins moved to approve taking \$800 from Senior Citizen's Services and \$800 from Senior Center Utilities, totaling \$1,600 to be transferred to Senior Center Maintenance. C. Sadowski seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

D. Coggins moved to transfer \$50 from Senior Citizen's Services to Senior Coordinator's Supplies and Expenses. C. Sadowski, seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

c. Ratify/Approve Bills - Attached

M. Grant moved to approve ratifying and entering into the public record items 1 - 3. D. Coggins seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

BILLS FOR RATIFICATION/APPROVAL AT THE JUNE 1, 2015, COMM/AGING MEETING

For ratification and entry into the public record:

- 1) Verizon - \$31.82 for van cell phone from 4/05-5/04 – approved by LJS on 5/20/15
- 2) Crystal Rock - \$34.45 for spring water, equipment rental – approved by LJS on 5/20/15
- 3) Diversified Telecom - \$101.99 for Center telephone service – approved by LJS on 5/20/15

For Commission approval:

- 4) JKS Electric LLC - \$268 to replace vanity light in men's bathroom (per Judy Jencks) [70142]
- 5) Eversource - \$422.63 for 1,753 KWH electricity from 4/21 to 5/19 (28 days) [70141]
- 6) Comcast - \$81.54 for 5/23-6/22 cable [70141]
- 7) Shooting Stars - \$328.96 for 3 catering staff, glassware rental for 25th Anniversary Luncheon [70130]
- 8) Walmart - \$324.92 food purchases + late fee (Sandwich program special revenue account)

Commission on Aging

Monthly report

For the month of:	Mar	Apr	May
Center visitors	337/21 days	334/22days	293/20
Van rides	91	115	102
Meals on wheels	138	149	98
Sandwich program	50	162	128
Other meals	30	13	N/A

We had a very well attended pot luck lunch on May 13th. Many great dishes were enjoyed.

The 25th anniversary is coming together nicely. Invitations are ready to go out. Program and speakers are set up. Music is all set. Tom O'Connor was unable to cater for us. We have selected East Coast Catering with a sit-down lunch. We (Lee and I) met with Corrine White on Friday, May 29th. She brought food samples which were excellent. We now have a contract that includes the cost of meals, service and rental of champagne classes. Rite Aid is donating several items – Perrier bottled water, candy, sparkling cider and some decorations. We have a photo of the building for a sheet cake.

HVAC Repair came on May 15th and cleaned and replaced filters in air conditioning system.

I met with school bus driver Rhonda Harris on May 16th. She did a great job with the bus. She still needs to send back her application and see our bookkeeper for her tax paperwork. She has committed to drive the bus for our first trip to Ivoryton Playhouse on June 20th. We already have 11 people signed up.

The newsletter for June/July went out for printing on Wednesday, May 27th.

June 17th is entertainment provided by Elvis Remembered. Preston is joining us. June 10th is the raffle drawing from the yard sale. June 19th is quarterly breakfast. June 24th is a reverse mortgage seminar.

The floors are scheduled for stripping and waxing the weekend of June 20th.

Submitted June 1, 2015 by
Karen Washington

MINUTES
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Page 2 Ratify/Approve Bills contd.

D. Gahrman moved to approve bills 4 - 8. C. Sadowski seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

d. Sandwich Program Special Revenue Account

Details of expenditures from the Sandwich Program Special Revenue account were reviewed and discussed.

5. Senior Coordinator's Report - Attached

Karen Washington, Sr. Coordinator, submitted and reviewed her monthly report for the months of March, April and May.

6. Old Business

a. Anniversary

A brief discussion was held regarding items needing to be completed for the anniversary celebration.

b. Shooting Stars Special Revenue Account

Mrs. Szruba reported that the Ordinance for the Shooting Stars Special Revenue Account was approved at the Annual Town Meeting. She then discussed how and when the funds will be transferred to the General Fund.

7. New Business

a. After Hours Building Usage

Mrs. Szruba reported that she has been advised of people in the building over the weekend. Mrs. Washington advised that it was she and her children in the building over the weekend.

b. Planning for the Future

Mrs. Washington advised that it has come to her attention that senior centers are lowering the age for attendees. After a brief discussion it was the general consensus to table action for further thought as it would require a policy change.


8. Any other business which may properly come before the Commission - None

At this time, Carol Sadowski noted that her name is Carol Sadowski, not Robert Sadowski as it appears in the previous minutes.

9. Adjournment

C. Sadowski moved to adjourn at 7:55 p.m. M. Grant seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED


Marlene LePine, clerk

APPROVED: _____
Leonora Szruba, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 06/02/2015 AT 11:00am
ATTEST, LAURIE TROCCHI, TOWN CLERK
