

MINUTES
REGULAR MEETING
COMMISSION ON AGING
LISBON SENIOR CENTER
MONDAY, JULY 6, 2015
7:00 P.M.

1. Call to Order

The regular meeting of the Commission on Aging was called to order by Leonora Szcuba, Chairman, at 7:00 p.m.

MEMBERS PRESENT: Dorothy Coggins, Joseph Doran, Donna Gahrman,
Mary Grant, Leonora Szcuba, Karen Washington

MEMBERS ABSENT: Fidelis Kershaw, Carol Sadowski, Daniel Teper,

2. Reading of previous minutes

a. 6/1/15

M. Grant moved to approve the previous minutes as mailed. J. Doran seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

a. Town Newsletter Deadline Notice (8/14/15) - Fall Issue Town Newsletter

4. Bills and action thereon

a. Review Financial Reports - Reviewed

b. Budgetary Concerns - Discussion

c. Ratify/Approve Bills - Attached

J. Doran moved that the ratified bills (1 - 4) be made part of the public record. D. Coggins seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

J. Doran moved to pay the bills (5 - 12). M. Grant seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

d. Sandwich Program Special Revenue Account - Reviewed

5. Senior Coordinator's Report - Attached

Karen Washington, Senior Coordinator, submitted and review her report dated July 6, 2015.

6. Old Business

a. Anniversary

Mrs. Szcuba reported, with the unanimous consensus of those members who attended, that the anniversary celebration was very successful.

b. Planning for the future

aa. Lower age for "membership"

A discussion was held regarding not adhering to a specific age limit.

7. New Business:

a. Summer Activities

Summer activities including an August indoor picnic and golf were discussed.

BILLS FOR RATIFICATION/APPROVAL AT THE JULY 6, 2015 COA MEETING

- 1) D.B. Building Maintenance, Inc. - \$390 for May janitorial service – approved by LJS 6/15/15
- 2) Verizon - \$31.82 for van cell phone from 5/04-6/04 – approved by LJS 6/22/15
- 3) Diversified Telecom - \$ 103.62 for Center telephone service – approved by LJS 6/22/15
- 4) Crystal Rock - \$72.10 for spring water, fuel surcharge, equipment rental, cups – approved by LJS 6/22/15

FOR COMMISSION APPROVAL:

- 5) Eversource - \$457.63 for 1,997 KWH electricity from 5/19 to 6/18 (30 days) [70141 – SC Utilities]
- 6) Comcast - \$81.54 for 6/23-7/22 cable [70141-SC Utilities]
- 7) ASP Security Systems - \$153.00 for 7/1 to 9/30 monitoring service [70141 – SC Utilities]
- 8) D.B. Building Maintenance - \$740 for June janitorial service (\$390) & stripping/waxing floors (\$350) [70142 – SC Maintenance]
- 9) Staples - \$123.20 for mini-moos, plastic easels, toilet paper, anniversary napkins [\$88.04 to 70130 SC Services, \$35.16 to 70151 SC Supplies & Expenses]
- 10) Walmart - \$286.44 for sandwich program supplies (includes \$3.25 late charge & \$13.72 to be reimbursed by Shooting Stars for June meeting ice cream social) [Special Revenue account]
- 11) \$55.21 reimbursement to Karen Washington for anniversary supplies at Party City (tank of helium, silver stars, silver spray balloon anchors) [70130 – SC Services]
- 12) \$70.59 reimbursement to Leonora Szruba - \$70 for anniversary flowers, \$0.59 for postage due on returned newsletter [70130 – SC Services]

Commission on Aging

Monthly report

For the month of:	Apr	May	June
Center visitors	334/22days	293/20	386/22
Van rides	115	102	109
Meals on wheels	149	98	115
Sandwich program	162	128	174
Other meals	13	N/A	17

June 17th we had 53 attendees for the Elvis show. Everyone would like to have him back again.

The 25th anniversary luncheon went very well. We had a total of 34 in attendance. We were presented with an Official Citation by Senator Cathy Osten and House Representatives, Paul Brycki and Doug Dubitsky.

We had 2 new hires:

Thomas Szafranski – Backup driver for the van (he trained with Vikki and Heidi and filled in for 2 days on his own and did a great job!)

Bobbie Guskey – Bus driver for trips

The trip to Ivoryton Playhouse for Calendar Girls was cancelled due to not enough sign ups.

The Wright's Chicken Farm trip has been rescheduled for August 6th

The following events are scheduled for this month:

July 8th – Presentation from Mystic Aquarium for volunteer opportunities

July 15th – Healthy Living Expo sponsored by Senior Resources. It is being held at Norwich Technical High School from 9:30 – 12:30. We will have a booth with giveaways to promote the Senior Center

July 18th – Trip to Ivoryton Playhouse to see South Pacific

July 30th – Blowout Bingo with Seafood Salad Grinders

Submitted July 6, 2015 by
Karen Washington

MINUTE
REGULAR MEETING
COMMISSION ON AGING
MONDAY, JULY 6, 2015
Page 2

8. Any other business which may properly come before the Commission - None

9. Adjournment

J. Doran moved to adjourn at 7:34 p.m.

VOTE: UNANIMOUS MOTION CARRIED


Marlene Lepine, clerk

APPROVED: _____
Leonora Szruba, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 07/07/2015 AT 9:35 am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
