

MINUTES
REGULAR MEETING
COMMISSION ON AGING
LISBON SENIOR CENTER
MONDAY, SEPTEMBER 14, 2015
7:00 P.M.

1. Call to Order: The regular meeting of the Commission on Aging was called to order by Lee Szruba, Chairman at 7:00 p.m.

MEMBERS PRESENT: Leonora Szruba, Joseph Doran, Mary Grant, Fidelis Kershaw,
Karen Washington

MEMBERS ABSENT: Cava Castagnaro, Dorothy Coggins, Carol Sadowski, Donna Gahrman,
Daniel Teper

2. Previous Minutes (8/10/15 regular meeting) – Motion by J. Doran second by M. Grant to accept August 10th minutes as mailed.
VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence - NONE

4. Bills and action thereon: (see attached)

a. Budget Report (Profit & Loss Budget vs. Actual; Special Revenues Fund; Special Revenues Balance Sheet; Special Revenues Fund Profit/Loss) for August 2015 – review and discussion.

b. Bills: Motion to ratify bills 1 – 5 by J. Doran second F. Kershaw (see attached).

VOTE: UNANIMOUS, MOTION CARRIED

Motion to pay bills 6 – 17 as listed by M. Grant second F. Kershaw (see attached).

VOTE: UNANIMOUS, MOTION CARRIED

5. Senior Coordinator's Report - Attached

6. Old Business

a. Open House/Turning Event – Verbal update by J. Doran for October 24th event.

b. Animal Embassy Sponsorship – Inviting 7th graders on 11/24/2015 1:30 PM – 2:30 PM. Cost for program around \$400. Motion by J. Doran second M. Grant to sponsor the Animal Embassy Program, with cost coming out of Senior Citizens Services line item.

VOTE: UNANIMOUS, MOTION CARRIED

c. Farmers Market Participation – see Senior Coordinator's Report (attached)

d. Future Purchases – NONE

7. New Business –

a. Evening Activities – Discussion about spaghetti dinners, entertainment during after-work hours for seniors that work. Spring Comedy Club is possible. Club Lisbon: Scheduled for Wednesday, January 6, 2016.

b. Joint Activities with Recreation Committee – Discussion. December 9th is the tentative date for Radio City Music Hall (\$100.00 senior price tickets for bus and show tickets).

8. Any other business which may properly come before the Commission – NONE

BILLS FOR RATIFICATION/APPROVAL AT THE SEPTEMBER 14, 2015 COA MEETING:
FOR RATIFICATION:

- 1) Diversified Telecom - \$102.55 for Center phone service – approved by LJS 8/18/15 [70141 - Utilities]
- 2) Verizon - \$31.82 for van cell phone from 7/5 to 8/4 – approved by LJS 8/18/15 [70141]
- 3) Eversource - \$518.10 for 2,368 KWH electricity from 7/21 to 8/19 (29 days) [70141] – approved by LJS 9/1/15 [70141]
- 4) Crystal Rock - \$34.45 for spring water, equipment rental – approved by LJS 8/26/15 [70141]
- 5) Comcast - \$81.55 for Aug-Sep cable – approved by LJS 8/26/15 [70141]

FOR COMMISSION APPROVAL:

- 6) W.B. Mason - \$29.99 – for wall planning calendar [70150 – Sr. Coord. Supplies/Expenses]
 \$127.04 – Ink cart, markers, planner [70150]
 \$15.99 – multi-fold paper towels for restrooms [70151 – Sr Ctr Supplies/expenses]
 \$31.99 – Deli container lids [Sandwich program special revenue account]
- 7) Staples - \$16.99 for gallon Softsoap for restrooms [70151 – Sr Ctr supplies/expenses]
- 8) D.B. Building Maintenance - \$390 for August janitorial service [70142 – Sr Ctr Maintenance]
- 9) Elaine Joseph - \$127.75 for fingerprinting, DMV expenses for van driving [70130 – Sr Ctr services]
- 10) Andrew Wisniewski - \$203.10 for purchase of mulch (\$59.35), weeding, trimming, mulching (\$143.75 = 5.75 hours @ \$25/hr) [70142 – Sr Ctr Maintenance]
- 11) AA Lock & Key, Inc. - \$427.50 for outside door lock repair [70142 – Sr Ctr Maintenance]
- 12) The Day - \$94 for 26 week subscription renewal [70130 – Sr Citizen Services]
- 13) Crystal Rock - \$34.45 for spring water, equipment rental [70141 – Utilities]
- 14) Postmaster - \$9.80 for book of 20 First Class stamps [70151 – Sr Coord Supplies/expenses]
- 15) Walmart - \$390.20 for sandwich program, kitchen purchases [Sand prog special revenue acct]

- 16) FOX HOLLOW ENTERPRISES, 7/14/15, INV# 20623, \$ 826.79
(SENIOR VAN MAINT.)
- 17) K. WASHINGTON \$29.90, TRAVEL REIMBURSEMENT
FOR WEBSITE PLANNING, GROTON CT

Commission on Aging

Monthly report

For the month of:	June	July	August
Center visitors	386/22	325/22	347/21
Van rides	109	121	110
Meals on wheels	115	120	100
Sandwich program	174	124	118
Other meals	17	19	50

August 4th – Preston joined us for Wii bowling. They are coming back in October

August 6th – Wright's Chicken Farm went very well

August 7th – Lee and I attended the Annual Entertainment Showcase – lots of great entertainment. We have already booked 2 entertainers

August 11th – Senior Resources came and gave out several farmers market vouchers

August 12th – Senator Osten came for a visit and handed out flyers for 2015 Acts Affecting Seniors, Veterans and Economic Development and Job Growth

August 13th – Lee and I attended the Farmer's market along with 2 carvers and a quilt display. The attendance was slow but steady and we spoke to several people about the center.

August 16th – Bradley Playhouse for Monty Python's Spamalot was cancelled

August 19th – Annual Picnic/Fair went really well – we had 37 people attend and were helped by Boy Scout Jonathan Maynard who did a fantastic job. He wants to return on his ½ days of school to help with whatever we need him to do.

August 25th – Make your own Pizza-we had 14 people

September 2nd – Medicare Savings Program presentation

September 18th – Regional Event at Port n Starboard – meal and Country Jamboree Band. 14 people are going. We are driving or carpooling.

September 20th – Meeting with the rec committee to discuss a possible combined trip to Radio City Music Hall in December

September 23rd – The Big E – We have 19 people signed up and paid

September 25th - Make your own omelet and the book club is starting back up


September 27th – Little Shop of Horrors – still need 4 people to be able to make the trip

Submitted September 14, 2015 by
Karen Washington

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9. Adjournment – Motion by J. Doran second by M. Grant to adjourn at 7:47 p.m.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Leonora Szruba, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 09/18/15 AT 9:20am
ATTEST. LAURIE TIROSCHI, TOWN CLERK
Laurie Tiroschi