

MINUTES
REGULAR MEETING
COMMISSION ON AGING
LISBON SENIOR CENTER
MONDAY, SEPTEMBER 12, 2016
7:00 P.M.

1. Call to Order: The regular meeting of the Commission on Aging was called to order by Lee Szruba, Chairman at 7:00 p.m.

MEMBERS PRESENT: Leonora Szruba, Mary Grant, Carol Sadowski, Daniel Tieper,
Dorothy Coggins, Karen Washington

MEMBERS ABSENT: Joseph Doran, Fidelis Kershaw, Donna Gahrman

STUDENT AMBASSADORS: Anastasia Milhomme

2. Reading of previous minutes – Motion by M. Grant second by C. Sadowski to approve with the following corrections: Cava Castagnaro should be removed from members list; meeting started at 9:30 A.M.
VOTE: UNANIMOUS, MOTION CARRIED
3. Correspondence - NONE
4. Bills and action thereon:
 - a. Review of Financial Reports (Profit & Loss Budget vs. Actual; Special Revenues Fund; Special Revenues Balance Sheet; Special Revenues Fund Profit/Loss) for August 2016 – review and discussion.
 - b. Ratify/Approve Bills: Motion to ratify bills 1 – 10 by M. Grant second C. Sadowski (see attached).
VOTE: UNANIMOUS, MOTION CARRIED
Motion to approve bills 11 – 13 for payment by C. Sadowski second D. Coggins (see attached).
VOTE: UNANIMOUS, MOTION CARRIED
5. Senior Coordinator's Report – see attached
6. Old Business
 - a. Lounge Window Leak -discussion
 - b. Van Cell Phone Replacement - discussion, K. Washington to research.
 - c. Secure Storage at Old Town Garage - discussion
7. New Business –
 - a. Van Driver Absence – Update by K. Washington.
 - b. Volunteer Help – Covered under Senior Coordinator's Report (see attached).
8. Any other business which may properly come before the Commission – NONE
9. Adjournment – Motion by M. Grant second by D. Tieper to adjourn at 7:43 p.m.
VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Leonora Szruba, Chairman

Commission on Aging

Monthly report

For the month of:	June	July	August
Center visitors	347/22	392/20	415/23
Van rides	115	115	140
Meals on wheels	92	76	112
Sandwich program	141	189	220
Other meals	9	9	49

Sen. Cathy Osten came for a visit during our annual picnic on August 24th. She will be returning to speak about current issues on October 12th.

Dana Nowell attended the The Uncas Health District ServSafe certification class and passed the exam.

We had a successful Humane Society drive.

A food drive is underway for "Make a Difference Day" taking place in October.

TVCCA is coming in to repair their refrigerator. The door was easily left ajar. A gasket had to be ordered.

We now have a touch free paper towel dispenser in the men's room.

Our picnic had 35 people in attendance. Two local boy scouts came and helped run the games and clean up. They returned the following day and spent 3 hours pulling weeds.

A young man with a coach from Project Genesis is going to be spending a few weeks here to help out and work on his social skills. One of his chores will be to wash our windows.

Another young man from Lisbon has offered his services for anything that we need. They may be working together on some projects including cleaning out the tower and doing some touch-up painting.

We need new paint for touching up our walls. Samples have been picked up to find a match.

The Big E trip for September 21st is full.

Submitted September 12, 2016 by
Karen Washington

BILLS FOR APPROVAL/RATIFICATION AT THE SEPTEMBER 12, 2016, COA MEETING:
FOR RATIFICATION (all approved by LJS on 8/31/16):

- 1) Walmart - \$534.84 (includes \$11.70 late charge)
 - a) \$492.39 – Sandwich program special revenue account
 - b) \$42.45 – 70130 Sr Cit Services (batteries/chargers for Wii)
- 2) DLL Financial Solutions - \$109.98 for copy machine lease payment (70153 Copy Machine)
- 3) W.B. Mason – \$50.96
 - a) \$1.00 for water cooler rental fee (70141 – Sr Ctr Utilities)
 - b) \$19.99 for kitchen paper towels (Sand Program Special Revenue)
 - c) \$29.97 for 3 jugs water and jug deposit (70141 – Sr Ctr Utilities)
- 4) CAMAE - \$50 annual membership fee (70150 – Sr Coord Expenses)
- 5) Frontier - \$44.53 for Sr Ctr telephone service (70141 – Sr Ctr Utilities)
- 6) Comcast - \$29.35 for Sr Ctr cable (70141 - Sr Ctr Utilities)
- 7) Eversource - \$701.93 for 3,957 kwh electricity, 7/20-8/19, 30 days (70141 – Sr Ctr Utilities)
- 8) Thomas Szafranski - \$145.95 for Walmart groceries (Sand Prog Special Revenue Account)
- 9) Fox Hollow Enterprises - \$543.13 (70143 - Senior Van)
 - a) ~~\$285.23 for 8/8/16 air conditioning system servicing~~ (TOWN BUS)
 - b) \$257.90 for 8/26/16 ignition problem (replaced coil)
- 10) Verizon – \$32.17 for van cell phone (70141 - Sr Ctr Utilities)

FOR APPROVAL:

- 11) D.B. Building Maintenance - \$390 for Aug janitorial service (70142 – Sr Ctr Maintenance)
- 12) Lowe's - \$17.01 for parking lot paint (70142 – Sr Ctr Maintenance)
- 13) W.B.Mason – Credit memos for \$54 for water jug deposits

Bills for \$40.18

- a) \$10.19 for HDMI cable (70151 – Sr Ctr Supplies & Exp)
- b) \$29.99 for bathroom tissue (70151 – Sr Ctr Supplies & Exp)

RECEIVED FOR RECORD AT LISBON
CT ON 09/20/16 AT 9:20am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
Laurie Tirocchi