

MINUTES  
REGULAR MEETING  
COMMISSION ON AGING  
LISBON SENIOR CENTER  
MONDAY, NOVEMBER 13, 2017  
7:00 P.M.

1. Call to Order: The regular meeting of the Commission on Aging was called to order by Leonora Szruba, Chairman at 7:00 p.m.

MEMBERS PRESENT: Leonora Szruba, Joseph Doran, Donna Gahrman, Mary Grant, Karen Washington

MEMBERS ABSENT: Blanche Todriff, Carol Sadowski, Fidelis Kershaw, Dorothy Coggins

OTHERS PRESENT: Anna Gosselin, Anastasia Milhomme, LCS Student Ambassadors

2. Reading of previous minutes – Motion by J. Doran second by M. Grant to approve previous minutes as mailed. VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Email, from M. Zelasky, dated 11/2/17 re: FY2016/2017 annual report narrative due 1/31/17
- b. FY2018/2019 Budget Schedule due to Selectmen by 12/31/17
- c. Notification: Annual Santa Parade schedule (Dec. 1, 2 &3)

4. Bills and action thereon:

- a. Review of Financial Reports (Profit & Loss Budget vs. Actual; Special Revenues Fund Profit/Loss) for October, 2017 – review and discussion.
- b. Ratify/Approve Bills: Motion to ratify bills 1 – 15, and Frontier Communications (16.a.) and enter into the public record, by J. Doran second by D. Gahrman (see attached).

VOTE: UNANIMOUS, MOTION CARRIED

Motion to approve bills 16 – 23 for payment by J. Doran second by M. Grant (see attached).

VOTE: UNANIMOUS, MOTION CARRIED

5. Senior Coordinator's Report – see attached.

6. Old Business

- a. Cosmetic touch-ups/molding/painting - NONE
- b. Senior Van Grant Update - NONE
- c. Open House Report/Critique – Update by J. Doran. Was slow, but did turn 30 pens. Considering moving it to later in November in the future.
- d. Letter to Selectmen Re: Burglar Alarm and Back-up Bus - NONE

7. New Business

- a. Alarm Malfunctions – Discussion
- b. Shooting Stars Treasury Update – Update by L. Szruba. Will have special revenue account. All checks to be generated from Bookkeeper's office. Debit card is in the works.

8. Any other business which may properly come before the Commission - NONE

BILLS FOR RATIFICATION/APPROVAL AT THE 11/13/17 COA MEETING

FOR RATIFICATION:

- 1) Verizon - \$28.26 for van cell phone (70141 Utilities)(10/19/17)
- 2) W.B.Mason -\$18 for water jug deposit (70141 Utilities)(10/19/17)
- 3) W.B.Mason - \$18 CREDIT memo for water jug deposit (70141 Utilities)(10/19/17)
- 4) W.B.Mason - \$1.50 for water cooler rental (70130 Sr Cit Services)(10/19/17)
- 5) W.B. Mason - \$17.97 for 3 jugs water (70141 Utilities)(10/19/17)
- 6) W.B.Mason - \$18 CREDIT memo for water jug deposit (70141 Utilities)(10/19/17)
- 7) dll Financial Solutions - \$98.18 for copy machine lease (70153 Copier Exp)(10/19/17)
- 8) D.B.Building Maintenance - \$390 for September janitorial (70142 Sr CtrMaint)(10/19/17)
- 9) W.B.Mason - \$61.53 (approved 11/6/17)

- a. \$25.96 for 4 pks cold cups (70130 SrCit Services)
- b. \$17.97 for 3 jugs water (70141 Utilities)
- c. \$18 for jug deposit (70141 Utilities)

- 10) W.B.Mason - \$25.99 for kitchen paper towels (Sand Prog Special Revenue Acct)
- 11) W.B.Mason - \$12 CREDIT memo for water jug deposit (70141 Utilities)(11/6/17)
- 12) Walmart - \$519 for food (Sand Prog Sepcial Rev Acct) + \$29.97 pd by Shooting Stars
- 13) Eversource - \$432.36 for Sr Ctr electricity (70141 Utilities)(11/6/17)
- 14) Comcast - \$71.94 for cable (70141 Utilities)(11/6/17)

- 15) Uncas Health District - \$145 for Glenda's ServSafe recertification (70130 Sr Cit Services)(11/6/17)

16) FRONTIER COMMUNICATIONS \$46.07 RE: SR CTR PHONE (70141 UTILITIES) (11/6/17)

- 16) Allstate Fire Equipment - \$146 for semi-annl kitchen hood inspection & fusible link replacement (70142 Sr Ctr Maintenance)

- 17) Shoreline Fire Equipment - \$98.91 for annual fire extinguisher inspection (70142 Sr Ctr Maintenance)

- 18) W.B.Mason - \$18.19: \$9.99 to Sand Prog Spec Rev Acct for sanitizing wipes + \$8.20 to 70151 Sr Ctr Supplies & Exp for mounting tape and staples

- 19) The Day - \$97.50 for 6 mo renewal (70130 Sr Cit Services)

- 20) The Bulletin - \$91 for 6 mo renewal (70130 Sr Cit Services)

- 21) D.B Building Maintenance - \$390 for October janitorial serv (70142 Sr Ctr Maintenance)

- 22) Dana Nowell - \$12.31 mileage reimbursement for delivering MOW (70114 Sr Ctr Coverage Wages)

- 23) Leonora Szruba - \$53.94 reimbursement for 4 cases Mini Moos and 2 pkgs HandiWipes @ BJ's (Sand Prog Special Revenue Acct)

# Commission on Aging

## Monthly report

For the month of:	August	September	October
Center visitors	539/23	426/20	459/21
Van rides	101	80	50
Meals on wheels	128	118	124
Sandwich program	155	165	161
Other meals	64	18	57

We had the following trips in October:

10/10/17 – Essex Steam Train and Riverboat Luncheon  
10/25/17 – Texas Roadhouse

We are having the following trips in November:

11/14/17 – Aqua Turf  
11/21/17 – Hanks  
11/28/17 – Newport Playhouse

On October 4<sup>th</sup> we had 27 people attend our ham & bean luncheon.

There was a flu clinic on October 11<sup>th</sup>.

We had our first Red Cross Blood Drive on October 18<sup>th</sup> with the next one being held on December 27<sup>th</sup>.

We had 30 attend our Blow Out Bingo on October 26<sup>th</sup>.

Our pot luck with turkey is on November 16<sup>th</sup> and make your own pizza is on November 28<sup>th</sup>.

A Blood Pressure clinic is set for November 15<sup>th</sup> and the Foot Clinic is on November 22<sup>nd</sup>.

We hosted a Halloween Party with the New London Senior Center. We had bingo, lunch, a costume contest and entertainment by the Roseland Band. We are going to be planning additional events for our 2 centers.

There have been problems with our alarm system going off because of an issue with the phone lines. To fix this, the system will be moved to a cellular system to replace the digital system to avoid the phone lines going forward.

The new State of Connecticut budget has several issues that affect seniors. Most notably was the elimination of the Commissioner on Aging position and the State Department of Aging is now consolidated with the Department of Rehabilitation Services. Programs affected are the Medicare Savings Program, Renter's Rebate and Elderly Circuit Breaker Program (Tax Relief Program).

Submitted November 13, 2017 by  
Karen Washington

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9. Adjournment – Motion by J. Doran second by M. Grant to adjourn at 7:46 p.m.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: \_\_\_\_\_

Leonaora Szruba, Chairman

RECEIVED FOR RECORD AT LISBON  
CT ON 11/14/17 AT 10:50 am  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
*Maya Wokely, Asst*