

MINUTES  
REGULAR MEETING  
COMMISSION ON AGING  
LISBON SENIOR CENTER  
MONDAY, JULY 10, 2017  
7:00 P.M.

1. Call to Order: The regular meeting of the Commission on Aging was called to order by Lee Szruba, Chairman at 7:22 p.m.

MEMBERS PRESENT: Leonora Szruba, Joseph Doran, Fidelis Kershaw,  
Mary Grant, Karen Washington

MEMBERS ABSENT: Carol Sadowski, Dorothy Coggins, Donna Gahrman, Blanche Todriff,

2. Reading of previous minutes – Motion by J. Doran second by F. Kershaw to approve 6/12/2017 minutes as mailed. VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence – NONE

4. Bills and action thereon:

- a. Review of Financial Reports (Profit & Loss Budget vs. Actual; Special Revenues Fund Profit/Loss) for July 2017 – review and discussion.

- b. Ratify/Approve Bills: Motion to ratify bills 1 – 14, and enter into the public record, by J. Doran second by M. Grant (see attached). VOTE: UNANIMOUS, MOTION CARRIED

Motion to approve bills 14 – 16 for payment by J. Doran second by M. Grant (see attached).

VOTE: UNANIMOUS, MOTION CARRIED

5. Senior Coordinator's Report – see attached.

6. Old Business

- a. Handicap Ramp Ice Issues – NONE
- b. Protective Wall Molding - Discussion

7. New Business

- a. Town Bus Wheelchair Lap/Shoulder Belts – Motion by J. Doran second by F. Kershaw to authorize K. Washington to purchase a new set of wheel chair lap/shoulder belts for town bus. VOTE: UNANIMOUS, MOTION CARRIED

- b. Fiscal Year-End Review – Discussion

Motion by J. Doran second by M. Grant to add "Town Bus" to "Any other business..."

VOTE: UNANIMOUS, MOTION CARRIED

8. Any other business which may properly come before the Commission
- a. Town Bus – Discussion

BILLS FOR APPROVAL/RATIFICATION AT JULY 10, 2017, COA MEETING

FOR RATIFICATION:

- 1) Russell Bruscato - \$387.50 half down on food prep area half door (70142 Maint, 6/20/17)
- 2) HVAC Repair - \$536.87 for AC maintenance (70142 Maint, 6/20/17)
- 3) dll Financial Solutions - \$103.09 for copier lease payt (70153 Copier Exp, 6/21/17)
- 4) W.B. Mason – \$58.93 for 3 jugs water, jug deposit, cold cups (70130 Sr Cit Services & 70141 Utilities, 6/21/17)
- 5) W.B. Mason - \$55.98 for kitchen paper towels, bathroom tissue (70151 SC Supplies & Exp & Spec Rev, 6/21/17)
- 6) W.B. Mason - \$1.00 for watercooler rental fee (70130 Sr Cit Services, 6/21/17)
- 7) Fox Hollow Enterprises - \$381.53 for van brake work (70143 Van Maint, 6/21/17)
- 8) The Bulletin - \$95.95 for 26 week subscription (70130 Sr Cit Services, 6/21/17)
- 9) Frontier Communications - \$46.11 Sr Ctr telephone (70141 Utilities, 6/21/17)
- 10) Verizon – \$28.23 for van cell phone (70141 Utilities, 6/26/17)
- 11) ComCast - \$66.63 for cable (70141 Utilities, 6/26/17)
- 12) ASP Security Systems - \$153. For 3<sup>rd</sup> quarter monitoring (70142 Maint, 6/26/17)
- 13) Eversource - \$493.83 for 2,351 kwh electricity from 5/17 to 6/19, 33 days (70141 Utilities, 6/26/17)
- 14) Walmart - \$507.36 for food purchases (Sand Prog Special Revenue, 6/26/17)

FOR APPROVAL:

- 15) Russell Bruscato - \$387.50 completion payment on food prep area half door (old budget 70142 Maint)
- 16) W.B. Mason - \$79.96 for 4 cases mini-moo creamers (old budget 70130 Sr Cit Services)

# Commission on Aging

## Monthly report

For the month of:	April	May	June
Center visitors	364/19	412/22	450/22
Van rides	95	108	114
Meals on wheels	128	130	122
Sandwich program	160	148	189
Other meals	24	35	22

Trips have been picking up. We had a group go to the Providence Performing Arts Center to see Riverdance on June 3<sup>rd</sup>.

We had a full bus for a Lighthouse cruise on June 13<sup>th</sup>, and a second full bus on June 21<sup>st</sup>.

In July we have a full bus scheduled for the Essex Steam Train & Riverboat luncheon cruise on July 6<sup>th</sup>, with additional trips planned in August and October. On July 19<sup>th</sup> we have a full bus for Thimble Islands with a second trip scheduled for August 1<sup>st</sup>.

Summer breakfast was held on June 27<sup>th</sup>.

In July we are having a Luau on the 18<sup>th</sup> with Airborne Jazz music entertainment.

A half door has been installed for the kitchen area. It is to prevent anyone from entering the kitchen who is not assigned to work in the food handling area.

There is now a DVD player in the pool room. It has a wireless LAN built-in to access internet sites such as Netflix and YouTube. We will be planning a movie day once per month. The furniture will be rearranged to accommodate larger exercise classes. There are now covers for the pool tables.

A new picture hanging system is getting installed in the library for senior photo collages.

We've added adult coloring books and pencils to our Monday drawing classes.

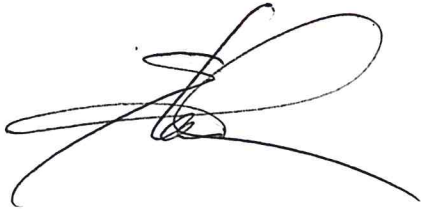
We received our annual Food Service License from the Uncas Health District good through June 30, 2018.

Submitted July 10, 2017 by  
Karen Washington

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9. Adjournment – Motion by J. Doran second by M. Grant to adjourn at 7:48 p.m.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: \_\_\_\_\_

Leonora Szruba, Chairman

RECEIVED FOR RECORD AT LISBON  
CT ON 07/18/2017 AT 9:46am  
ATTEST, LAURIE TIROCCHI, TOWN CLERK  
