

MINUTES
REGULAR MEETING
COMMISSION ON AGING
LISBON SENIOR CENTER
MONDAY, MAY 8, 2017
7:00 P.M.

1. Call to Order: The regular meeting of the Commission on Aging was called to order by Lee Szruba, Chairman at 7:00 p.m.

MEMBERS PRESENT: Leonora Szruba, Dorothy Coggins, Joseph Doran,
Donna Gahrman, Mary Grant, Blanche Todriff, Karen Washington

MEMBERS ABSENT: Fidelis Kershaw, Carol Sadowski,

OTHERS PRESENT: Anastasia Milhomme, Anastasia Gosselin, LCS Student Ambassadors

2. Reading of previous minutes – Motion by J. Doran second by M. Grant to approve 4/3/2017 minutes as mailed. VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence – NONE

4. Bills and action thereon:

- a. Review of Financial Reports (Profit & Loss Budget vs. Actual; Special Revenues Fund Profit/Loss) for April 2017 – review and discussion.

- b. Ratify/Approve Bills: Motion to ratify bills 1 – 7, and enter into the public record, by J. Doran second by M. Grant (see attached). VOTE: UNANIMOUS, MOTION CARRIED

Motion to approve bills 8 – 13 for payment by M. Grant second by B. Todriff (see attached).

VOTE: UNANIMOUS, MOTION CARRIED

5. Senior Coordinator's Report – see attached. Comments included: Participation in AARP Class may help to lower car insurance rates for participants; J. Doran said Newport Playhouse was outstanding and would like to extend the next trip to include touring more of Newport; would like to see a monthly trip to Groton Senior Center.

6. Old Business

- a. Handicap Ramp Ice Issues – ask town crew to check gutters

- b. Fall Open House – Update by J. Doran. Craft Show & Sale, October 21, 2017

- c. Coverage Wages (Line Item Transfer Request Ratification) - Motion to ratify the request for line item transfer of \$3000.00 from 70142 to 70114 by J. Doran second by M. Grant.

VOTE: UNANIMOUS, MOTION CARRIED

- d. Senior Van (2008/99,006 miles) – Will send letter of advisement to Board of Selectmen

7. New Business

- a. Food Preparation Area Access – a second door is needed (1/2 door preferred)

- b. Protective Wall Molding – J. Doran to arrange for a carpenter to look at it

- c. Norwich Bulletin Subscription – Motion by J. Doran second by B. Todriff to renew the Bulletin subscription. VOTE: UNANIMOUS, MOTION CARRIED

8. Any other business which may properly come before the Commission – NONE

BILLS FOR RATIFICATION/APPROVAL AT THE 5/8/17 COA MEETING:

FOR RATIFICATION:

- 1) dll Financial Solutions - \$103.09 for copier lease payment (70153 Copier expenses- apprvd 4/17)
- 2) Uncas Gas - \$745.01 for 3/31 delivery 565.6 gals @ \$1.3172 (70141 Utilities- apprvd 4/17)
- 3) D.B. Building Maintenance - \$390 for March janitorial services (70142 SC Maintenance-apprvd 4/17)
- 4) Comcast - \$66.62 for Mar-Apr cable (70141 SC Utilities- apprvd 4/25)
- 5) Eversource - \$380.83 for 2,251 kwh electricity 3/17 to 4/19 (70141 SC Utilities- apprvd 4/25)
- 6) Verizon - \$28.23 for van cell phone (70141 SC Utilities- apprvd 4/25)
- 7) ASP Security Systems - \$288 for annual fire alarm inspection (70142 SC Maintenance-apprvd 4/25)

FOR APPROVAL:

- 8) D.B. Building Maintenance - \$390 for April janitorial services (70142 SC Maintenance)
- 9) Allstate Fire Equipment - \$145 for semi-annual Ansul system inspection (70142 SC Maintenance)
- 10) State of CT - \$160 for boiler inspection/certification (70142 SC Maintenance)
- 11) W.B. Mason - \$55.96
 - a) \$32.97 for 3 jugs water & jug deposits (70141 SC Utilities)
 - b) \$3 for water cooler rental fee (70130 SCit Services – will get \$2 credit)
 - c) \$37.99 for kitchen paper towels (Sandwich Program Special Revenue)
 - d) -\$18 credit on jug deposits (70141 SC Utilities)

12. NATIONAL COUNCIL ON AGING \$145 -
ANNUAL MEMBERSHIP (SR. CO. EXP)

13. CT ASSOC. OF SENIOR CENTER PERSONNEL
\$60 (SR. CO. EXP)

Commission on Aging

Monthly report

For the month of:	February	March	April
Center visitors	312/19	411/22	364/19
Van rides	88	84	95
Meals on wheels	135	144	128
Sandwich program	128	155	160
Other meals	29	65	24

We held our semi-annual AARP Driver Safety Class on April 7th. We had 40 in attendance.

A trip to Nita's restaurant was enjoyed by 8 people on April 11th.

Alarm Security Protection Co. ran a test and inspection on our fire alarm system on April 11th. No troubles were noted. A new 2 year agreement is in effect from May 1, 2017 through April 30, 2019.

Allstate Fire Equipment performed the semi-annual inspection of our Fire Suppression System on April 19th. It included an examination of nozzles, hoses, tanks, link line cartridges and valves.

We had 13 people go on the trip to the Newport Playhouse on April 19th.

Our annual yard sale was held on April 22nd. We had plenty of donated items that came in as well as baked goods.

We had a trip to the Groton Senior Center to enjoy their lunch special on April 25th.

Our Foot Clinic was held on April 26th.

Blowout Bingo was on April 27th. We had over 30 people participate.

We have trips to Wrights Chicken Farm and Cracker Barrel in May.

Preston will be joining us for Wii bowling on May 16th.

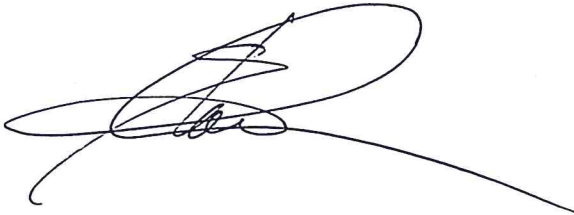
Our Pot Luck luncheon is on May 17th with entertainment to follow.

Submitted May 8, 2017 by
Karen Washington

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9. Adjournment – Motion by J. Doran second by M. Grant to adjourn at 7:40 p.m.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Leonora Szruba, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 05/10/17 AT 6:55 pm
ATTEST. LAURIE TROCCHI, TOWN CLERK
Laurie Trocchi