

MINUTES
REGULAR MEETING
COMMISSION ON AGING
LISBON SENIOR CENTER
MONDAY, JANUARY 9, 2017
7:00 P.M.

1. Call to Order

The regular meeting of the Commission on Aging was called to order by Leonora Szruba, Chairman, at 7:14 pm.

MEMBERS PRESENT: Joseph Doran, Donna Gahrman, Mary Grant,
Leonora Szruba, Karen Washington

MEMBERS ABSENT: Dorothy Coggins, Fidelis Keshaw, Carol Sadowski, Daniel Teper

OTHERS PRESENT: Student Ambassadors: Anna Gosselin, Anastasia Milhomme

2. Reading of Previous Minutes

J. Doran moved to accept the previous minutes (12/5/16) as mailed. M. Grant seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence - None

4. Bills and Action thereon – Attached

a. Review Financial Reports

The monthly Budget vs. Actual report through December 2016 was reviewed.

b. Ratify/Approve Bills - Attached

J. Doran moved to ratify for payment bills 1 – 6 and enter them into the public record.

The motion was seconded by D. Gahrman. VOTE: UNANIMOUS MOTION CARRIED

M. Grant moved to approve bills 7 – 11. D. Gahrman seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

5. Senior Coordinator's Report - Attached

Karen Washington, Senior Coordinator/Municipal Agent submitted and reviewed her report dated January 9, 2016.

6. Old Business

a. Van Ramp No N-skid Issue

Mrs. Szruba advised that Greg Bouchard, Road Foreman, is looking into options.

b. 2017 – 2018 Budget Projections

Ms. Washington reviewed budget projections for Fiscal Year 2017/18.

c. Safety Vests for Van Driver(s)

Ms. Washington advised the vests should be delivered in a day or two.

d. Malfunctioning Seat Belt Latch

Ms. Washington reported that the seat belt latch is no longer malfunctioning.

7. New Business

a. Appointments/Reappointments

Commission on Aging

Monthly report

For the month of:	October	November	December
Center visitors	444/20	314/18	408/19
Van rides	106	64	106
Meals on wheels	137	144	162
Sandwich program	170	113	97
Other meals	56	40	95

Our Annual Holiday Luncheon served 85 people on December 8th.

We served a Lisbon Central School family with our Giving Tree, providing gifts for 2 children.

We had a trip to the Aqua Turf's holiday show on December 13th.

TVCCA was here on December 15th to help with energy assistance applications.

I attended a training at Senior Resources on December 21st to screen individuals for eligibility into several programs, including energy assistance, the Medicare Savings Program, SNAP and Low Income Subsidy. This enables us to continue with the monthly Enhanced Benefits Checkup that Senior Resources used to do.

On December 19th we had a trip to Yankee Candle, Forest Park Lights and Cracker Barrel.

The annual craft sale at Lisbon Central School on December 15th and 20th was a sellout.

We had 10 people come for our winter breakfast on December 20th.

A&R Appliance was here for a repair on December 30th for one of the dishwashers. There was a loose connection in the power junction box.

35 people are signed up for Club Lisbon on January 11th. We are having magician David Reed Brown perform.

We have a trip scheduled on January 23rd to Slater Museum. There will be a catered lunch after the guided tour.

I have been working with Senator Cathy Osten's office to resolve some VA benefit issues for one of our seniors. I have been referred to Congressman Joe Courtney's office to work further on this matter.

Our 2017/2018 Senior Center budget has been submitted.

Submitted January 9, 2017 by
Karen Washington

BILLS FOR RATIFICATION/APPROVAL AT THE 1/9/17 COA MEETING:

FOR RATIFICATION:

- 1) Verizon - \$28.23 for van cell phone (70141 Sr Ctr Utilities – approved 12/20/16)
- 2) Frontier - \$44.43 for Sr Ctr telephone service (70141 Utilities – approved 12/28/16)
- 3) Eversource - \$411.13 for Sr Ctr electricity (70141 Utilities – approved 12/28/16)
- 4) Comcast - \$67.38 for cable service (70141 Utilities – approved 12/28/16)
- 5) dll Financial Services - \$103.09 for copier lease payt (70153 Copier Expenses – app 12/28/16)
- 6) Comcast Business - \$145.33 for 486 River Road cable & internet (THIS BILL WAS APPROVED IN ERROR FROM 70141 SR CTR UTILITIES – needs to be backed out of 70141 and billed to Town Garage)

FOR APPROVAL:

- 7) Karen Washington - \$57.24 mileage reimbursement for CASC meeting (70150 Sr Coord Exp)
- 8) Walmart - \$330.79 + \$2.89 l.c. = \$333.68 for food purchases (Special Revenue Sandwich Program)
- 9) ASP Security Systems - \$153.00 for Jan thru Mar monitoring (70142 – Sr Ctr Maintenance)
- 10) The Day - \$97.50/6 month renewal OR \$182/12 month renewal (70130 Sr Ctr Services)
- 11) W.B. Mason - \$39.27
 - a) \$11.97 for 3 jugs of water (70141 Sr Ctr Utilities)
 - b) \$18 for jug deposit (70141 Sr Ctr Utilities)
 - c) \$1 for water cooler rental fee (70130 Sr Cit Services)
 - d) \$8.30 for pk of 100 plastic cups (70151 Sr Ctr Supplies & Expenses)

MINUTES
REGULAR MEETING
COMMISSION ON AGING
MONDAY, JANUARY 9, 2017
Page 2 New Business a. contd.

J. Doran moved to recommend, to the Board of Selectmen, the reappointment of Dorothy Coggins, Mary Grant and Leonora Szruba and the appointment of Blanch Todriff.
VOTE: UNANIMOUS MOTION CARRIED

b. Senior Newsletter

Ms. Washington explained that beginning with the October/November issue of the senior newsletter the senior center is being charged \$500 for the printing, assembling and mailing which until then as been done free of charge.

J. Doran moved that we give notice via the February/March newsletter that hard copies of the newsletter will cease but will be available on the web sites and by special request by calling the senior center. D. Gahrman second the motion.

VOTE: UNANIMOUS MOTION CARRIED

c. Nutrition Program

Ms. Washington discussed efforts being made in the region to determine possible options for senior food programs.

8. Any other business that may come before the Commission - None

9. Adjournment

J. Doran moved to adjourn at 7:50 pm. M. Grant seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED


Marlene LePine, clerk

APPROVED: _____
Leonora J. Szruba, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 1/11/2017 AT 9:04
ATTEST. LAURIE TIROCCHI, TOWN CLERK
