

MINUTES
REGULAR MEETING
COMMISSION ON AGING
LISBON SENIOR CENTER
MONDAY, JUNE 3, 2019
7:00 P.M.

1. Call to Order: The regular meeting of the Commission on Aging was called to order by Leonora Szruba, Chairman at 7:00 p.m.

MEMBERS PRESENT: Leonora Szruba, Mary Grant, Patricia Walburn, Joseph Doran,
Blanche Todriff

MEMBERS ABSENT: Donna Gahrman, Carol Sadowski, Fidelis Kershaw

OTHERS PRESENT: Karen Washington

2. Reading of previous minutes – Motion by J. Doran second by M. Grant to approve previous minutes of May 13, 2019 as mailed. VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence - NONE

4. Bills and action thereon

- a. Review Financial Reports- Profit & Loss Budget vs. Actual July 1, 2018 through May 31, 2019 and Special Revenues Fund as of May 31, 2019 – review and discussion. Board of Selectmen and Board of Finance approved a \$500 Line Item Transfer from Nutrition Site Server Wages (70113) to Senior Center Coverage Wages (70114)

- b. Ratify/Approve Bills - Motion by J. Doran second by B. Todriff to approve Bills #1-11 for payment. VOTE: UNANIMOUS, MOTION CARRIED

Motion by J. Doran second by P. Walburn to Request a \$200 Line Item Transfer from Senior Center Utilities (70141) to Senior Center Maintenance (70143).

VOTE: UNANIMOUS, MOTION CARRIED

5. Senior Coordinator's Report – see attached.

6. Old Business

- a. Town bus – L. Szruba reported that she has been in touch with someone at Mohegan Sun who will provide Mrs. Szruba with the correct contact person to speak to about coverage of a bus in an emergency.
- b. Window Issues – Mrs. Szruba drafted a letter to First Selectman Thomas Sparkman. Review and discussion. Motion by J. Doran second M. Grant to submit drafted letter by Mrs. Szruba to First Selectman Thomas Sparkman. VOTE: UNANIMOUS, MOTION CARRIED
- c. Credit Card Payments – Correspondence from Board of Finance that they have sent a letter to the Connecticut Council of Municipalities to see if there is a model to follow.
- d. Driveway Sign - K. Washington reported that she is waiting to hear back from Prokop and Arruda for prices and will be contacting Camaro Signs to get a price also.
- e. Alternate Food Vendor – Mrs. Washington reported that Aldi's does not take phone calls and they do not have their own credit card.

BILLS FOR APPROVAL AT THE 6/3/19 COA MEETING:

- 1) Abrahamson Septic - \$600 for pumping out septic tank (Sand Prog Special Revenue)
- 2) dll Financial Solutions - \$98.18 for monthly copy machine lease payt (70153-Sr Ctr Copier Exp)
- 3) Anthony's Ace Hardware - \$43.99 for Sr Ctr American flag (70151 Sr Ctr Supplies & Exp)
- 4) Verizon - \$17.41 for van cell phone (70141 Utilities)
- 5) Frontier - \$44.24 for Sr Ctr phone service (70141 Utilities)
- 6) Comcast - \$71.27 for 5/23 to 6/22 cable (70141 Utilities)
- 7) Eversource - \$359.62 for 4/18 to 5/20 electricity 1,944 kwh (70141 Utilities)
- 8) Walmart - \$613.74 for food purchases including late chg (Sand Prog Special Revenue)
- 9) Staples - \$47.47 total = \$37.08 for wall clock (70151 Sr Ctr Supplies & Exp)
\$10.39 for receipt books (70151 Sr Ctr Supplies & Exp)
- 10) W.B. Mason - \$44.97 for 3 jugs water + jug deposits (70141 Utilities)
\$7.69 for cold cups (70151 Sr Ctr Supplies & Exp)
\$18 CREDIT memo (70141 Utilities)
\$33.19 for kitchen paper towels (Sand Prog Special Revenue)
- 11) State of CT - \$160.00 boiler/water heater (Senior Center maint)
Bureau of Adm. Services inspection
Boiler

Commission on Aging

Monthly report

For the month of:	March	April	May
Center visitors	501/21	421/21	482/22
Van rides	46	52	60
Meals on wheels	216	235	321
Sandwich program	205	199	211
Other meals	40	55	18

Lunch specials were taco day on May 3rd and burgers and chips on May 22nd.

We had a full bus to the Essex Steam Train and Riverboat on May 31st.

On June 5th we are having a ham grinder special and June 21st is our summer breakfast.

There is a trip to Bali Restaurant on June 12th and to Wright's Farm in conjunction with the Sprague Senior Center on June 27th.

June 19th is our foot clinic.

We are having a family paint night on June 21st from 6-8pm.

There will be a Red Cross blood drive on June 25th.

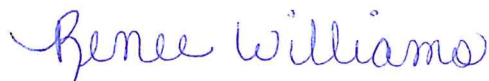
On May 8th we had our annual alarm system inspection done by Alarm Security Protection.

Our septic system was pumped out on May 9th by Abraham Septic. This is required every 5 years by the Uncas Health District.

The annual Food Service License Application was submitted on May 29th to the Uncas Health District.

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7. New Business –
 - a. Fall Festival Participation – Mrs. Washington went to the Fall Festival meeting a few weeks ago and reporting it is scheduled for Saturday, September 28, 2019 from 9 am – 3 pm. Discussion that the Lisbon Senior Center should consider having a table to sell their excess yarn and other items.
 - b. Shooting Stars By-law Change – Mrs. Szruba reported that at the present time officers must be residents of the Town of Lisbon. The proposed change to be voted on at the next meeting of the Shooting Stars is that non-residents can become members and officers.
8. Any other business which may properly come before the Commission –
 - a. Motion by J. Doran second B. Todriff to add Turning Club to the Agenda.
VOTE: UNANIMOUS, MOTION CARRIED
J. Doran reported that the Turning Club would like to make the Lisbon Senior Center their permanent home. The Turning Club meets 8 -9 times a year on the 2nd Tuesday of the month. Motion by M. Grant second by B. Todriff to allow the Turning Club to make the Lisbon Senior Center their permanent meeting place. VOTE: UNANIMOUS, MOTION CARRIED
9. Adjournment – Motion by J. Doran second by B. Todriff to adjourn at 7:35 p.m.
VOTE: UNANIMOUS, MOTION CARRIED


Renee Williams, clerk

APPROVED: _____
Leonora Szruba, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 06/04/2019 AT 10:35am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
