

MINUTES
REGULAR MEETING
COMMISSION ON AGING
LISBON SENIOR CENTER
MONDAY, JANUARY 9, 2023
10:00 A.M.

1. Call to Order: The regular meeting of the Commission on Aging was called to order by Leonora Szruba, Chairman at 10:00 a.m.

MEMBERS PRESENT: Leonora Szruba, Karen Arremony, Joyce Carvalho, Joseph Doran,
Patricia Walburn, Karen Washington, Donna Gahrman (remote)

MEMBERS ABSENT: Danielle Mauri, Mary Brown

2. Reading of previous minutes – Motion by J. Doran second by P. Walburn to accept the previous minutes of the Regular Meeting of November 14, 2022, Regular Meeting Cancellation of December 5, 2022, and Special Meeting of December 9, 2022 as mailed.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence - none

4. Bills and action thereon

- a. Review Financial Reports- Chairman Szruba reported that all budget line items are in good standing with the exception of the Senior Coordinator line which is due to retirement benefit payout items for K. Washington and additional training hours. Chairman Szruba also noted that the balance in the Sandwich Program special revenue account as of January 9, 2023 was \$635.34.
- b. Ratify/Approve Bills – (see attached). Motion by J. Doran second by J. Carvalho that bills #1-10 be ratified and added to the permanent record.

VOTE: UNANIMOUS, MOTION CARRIED

5. Senior Coordinator's Report – In D. Mauri's absence, K. Washington reported that the center has two luncheon trips scheduled in January, one to Norwich Tech and the second to the Royal Buffet. Also, Club Lisbon will occur in January with an entertainer scheduled to perform.

6. Old Business

- a. Name/sign change – Over the weekend, J. Carvalho wrote a post to the Facebook Group "Lisbon Now" regarding the rebranding of the Senior Center. Town members provided many comments and suggestions. Chairman Szruba will work with the group to compose a response to the community. It was again noted that at the Board of Selectmen's October meeting, the Selectmen gave approval to move forward with the process of submitting name suggestions for the Lisbon Senior Center. This is not a new concept since this idea was first discussed in 2009 but with no further action taken at that time.
- b. Blinds in dining room – K. Washington reported that an estimate from the original installer has been submitted with the cost being \$4000-\$4500 to replace blinds in both the dining room and pool room. D. Mauri will seek quotes from other vendors.

BILLS TO BE RATIFIED AT THE COA MEETING OF 1/9/23:

- 1) \$41.02 to Verizon for November van phone bill (Utilities)
- 2) \$44.06 to Frontier for November Center phone bill (Utilities)
- 3) \$50 to K. Washington for producing January newsletter (Sr. Citizen's Services)
- 4) 424.26 to Eversource for November electric bill & \$454.36 for December electric bill (Utilities)
- 5) \$87.02 to Comcast for Nov-Dec cable & \$87.02 for Dec-Jan cable (Utilities)
- 6) \$120.75 to dll Financial Services for Nov-Dec copier lease & \$115 for Dec-Jan copier lease (Sr Ctr copier expenses)
- 7) \$787.97 to Uncas gas for 11/08 delivery of 410.4 gals propane & \$866.11 for 12/06 delivery of 451.1 gals propane (Utilities)
- 8) \$1,200 to Fab 5-Star Cleaning for 8 October cleanings & \$1,351 for 9 November cleanings (Sr. Ctr. Maintenance)
- 9) W.B Mason: \$27.98 for planner (Sr.Ctr.Supplies & Exp) & \$30.45 for water, jug deposit (Utilities) & \$41.43 for vinyl gloves-3 sizes (Sandwich Program) & \$21.64 for creamers (Sr Cit Services) & \$56.41 for copier paper, facial tissues (Sr Ctr Supplies & Exp) & \$18 jug deposit CREDIT memo (Utilities)
- 10) \$82.90 to Walmart for food, kitchen supplies (Sandwich Program) & \$73.44 for coffee (Sr. Cit Services)

MINUTES
REGULAR MEETING
COMMISSION ON AGING
MONDAY, JANUARY 9, 2023
Page 2

7. New Business

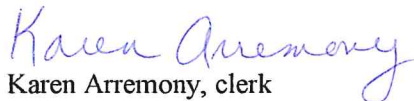
- a. Reappointments – Chairman Szruba noted that terms for P. Walburn, K. Washington, K. Arremony and herself will be expiring after February 28. Each of these members would like to renew their terms. Motion made by J. Doran second by P. Walburn to recommend to the Board of Selectmen that the membership terms to the Committee on Aging from 3/1/2023 – 2/28/2025 be renewed for Leonora Szruba, Patricia Walburn, Karen Washington and Karen Arremony.

VOTE: UNANIMOUS, MOTION CARRIED

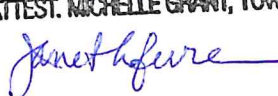
8. Any other business which may properly come before the Commission – none

9. Adjournment – Motion by J. Doran second by J. Carvalho to adjourn at 10:42 a.m.

VOTE: UNANIMOUS, MOTION CARRIED


Karen Arremony, clerk

APPROVED: _____
Leonora Szruba, Chairman

RECEIVED FOR RECORD AT LISBON, CT
ON 1/11/23 AT 9:45 AM
ATTEST. MICHELLE GRANT, TOWN CLERK
 Asst.