

MINUTES
REGULAR MEETING
COMMISSION ON AGING
LISBON SENIOR CENTER
MONDAY, SEPTEMBER 12, 2022
10:00 A.M.

1. Call to Order: The regular meeting of the Commission on Aging was called to order by Leonora Szruba, Chairman at 10:00 a.m.

MEMBERS PRESENT: Leonora Szruba, Karen Arremony, Danielle Mauri, Joyce Carvalho,
Joseph Doran, Donna Gahrman, Mary Brown

MEMBERS ABSENT: Mary Grant, Patricia Walburn

It was noted for the record that P. Walburn has an excused absence.

2. Reading of previous minutes – Motion by J. Doran second by K. Arremony to accept the previous Regular Meeting minutes of July 11, 2022 and Regular Meeting cancellation of August 1, 2022 as mailed.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence - none

4. Bills and action thereon

- a. Review Financial Reports- Since this is a new fiscal year, Chairman Szruba reported that all budget line items are in good shape. Chairman Szruba also noted that the balance in the Sandwich Program special revenue account was \$433.87 as of 9/6/22.
- b. Ratify/Approve Bills – (see attached) D. Mauri will look into quotes from other contractors to strip and polish the tile floors. Motion by J. Doran second by M. Brown that bills #1-16 be ratified and added to the permanent record.

VOTE: UNANIMOUS, MOTION CARRIED

5. Senior Coordinator's Report –. (see attached).

6. Old Business

- a. Name change/building signage – Chairman Szruba will compose a letter to the Board of Selectmen in regards to changing the name of the Lisbon Senior Center.
- b. Lisbon Fall Festival event – The Lisbon Senior Center will have a table at “The Barn” during this event. Handouts will be available for people interested in programs that are offered by the Lisbon Senior Center. For future events, the idea of sponsoring a spaghetti dinner before the event was made by M. Brown.

7. New Business

- a. Bill approval authorization – Motion made by K. Arremony second by D. Gahrman to authorize D. Mauri to approve bills for payment in Chairman Szruba's absence.

VOTE: UNANIMOUS, MOTION CARRIED

- b. Newsletter recompense - Chairman Szruba explained to the committee that K. Washington offered to continue to write the monthly newsletter until Danielle Mauri has acclimated to her new position. The fee of \$50.00 per newsletter would be funded through the Senior Services line item. Motion by M. Brown second by D. Mauri for the Commission on Aging to approve payment of \$50 for K. Washington to continue to write the newsletter.

VOTE: UNANIMOUS, MOTION CARRIED

BILLS FOR RATIFICATION AT THE 9/12/22 COA MEETING

- 1) \$536 to H.V.A.C. Repair for parts, labor & trip charges for June repairs (Sr Ctr Maintenance)
- 2) \$1325 to Fab 5 Star Cleaning for August cleaning (Sr Ctr Maintenance)
- 3) \$24.95 to Norwich Business Machines for waste toner bottle (Sr Citizen Services)
- 4) \$150 to Uncas Health District for R. Brooks ServSafe exam (Sr Cit Services)\
- 5) \$157.92 to Fox Hollow Enterprises for oil change, qtrly inspection (Sr Van Maintenance)
- 6) \$150 to Uncas Health District for M. Carignan ServSafe exam (Sr Cit Services)
- 7) \$37.21 to D. Mauri for bathroom deodorizers (Sr Ctr Supplies & Expenses)
- 8) \$903.40 to Uncas Gas for 451.7 gals propane @ \$2/gal (Sr Ctr Utilities)
- 9) a) \$87.01 to Comcast for 7/23 to 8/22 cable & b) \$87.02 for 8/23 to 9/22 cable (Utilities)
- 10) a) \$426.04 to Eversource for 5/19 billing & b) \$527.47 for 7.20 billing & c) \$727.20 fo 8/19 billing (Utilities)
- 11) a) \$115 to dll Financial Solutions for July copy machine lease payment & b) \$120.75 for August payment with late charge (Sr Ctr Copier Expenses)
- 12) a) \$44.79 to Frontier for July phone bill & b) \$44.70 for August bill (Utilities)
- 13) a) R41.13 to Verizon for July van phone & b) \$41.13 for August bill (Utilities)
- 14) a) \$40.60 to W.B. Mason for water, jug deposit & b) \$18 CREDIT memo for jug deposit (Utilities) & c) \$39.94 vinyl/nitrile gloves for kitchen (Sandwich Program)
- 15) a) \$109.78 to Staples for ? (Sr Ctr Supplies) & b) \$16.10 for ? (Sr Cit Services) & c) \$47.09 for ? (Sr Ctr Supplies & Exp) & d) \$80.53 for ? (Sr Coord Supplies & Exp) & e) \$135.47 for ? (Sr Ctr Supplies & Exp) & f) \$26.76 for latex gloves (Sandwich Program) & g) \$36.11 for creamers & filters (Sr Cit Services) & h) \$36.03 for name plate (Sr Coord Supplies & Exp)
- 16) a) \$18.96 to Walmart for coffee (Sr Cit Services) & b) \$91.64 for food & c) \$117.32 for food & d) \$273.38 for food (Sandwich Program) & e) \$18.70 for coffee (Sr Cit Services)

Commission on Aging

Monthly report

For the month of:	July	August
Center visitors	330/20	322/22
Van rides	42	35
Meals on wheels	265	210
Sandwich program	75	139
Other meals	93	52

On July 8th we had our annual Luau with Airborne Trio as entertainment, 24 people attended

We had Blowout Bingo on July 14th and 50 people attended. Ham and turkey grinders were served to all the players. The bingo players decided to increase weekly payouts instead of scheduling another Blowout Bingo.

There was a trip to Theatre by the Sea on July 16th to see "Footloose", 22 people attended

On July 19th we had a Seafood Salad on a crossiant lunch special, 19 people attended

Farmer's market vouchers were distributed by Senior Resources on July 27th

On August 11th 15 of our seniors went to the New London Senior Center for their annual picnic.

There was a Lighthouse cruise and lunch at Captain Scotts on August 12th, 22 people attended

On August 17th we had our annual picninc with magician Richard Rothstein, 37 people attended

We had our first Uncas Health Serv Safe class on August 22nd, 12 people attended

Jacqui Pollard had a paint class on August 26th, 4 people attended.

On August 30th we had a Drums and Fries luch special, 17 people attended

On September 14th we have a Meatball Grinder luch special, currently 4 people are signed up

Submitted
September 8, 2022 by
Danielle Mauri

Jacqui Pollard has a paint class scheduled on September 16th, 4 people have signed up

The Big E is scheduled on September 21st, 22 people are signed up

Groton Senior Center is having a Rockin' Block Party on September 22nd, 12 people are attending


On September 23rd we have a Fall Brunch special scheduled

On September 27th we have a trip to the Newport Playhouse for "Social Security", 22 people are signed up

MINUTES
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COMMISSION ON AGING
MONDAY, SEPTEMBER 12, 2022
Page 2

8. Any other business which may properly come before the Commission – D. Mauri informed the committee that the children from the Lisbon Central School will be working on freshening up the planter box in the front of the building in the coming week.
9. Adjournment – Motion by J. Doran second by D. Mauri to adjourn at 10:34 a.m.

VOTE: UNANIMOUS, MOTION CARRIED


Karen Arremony, clerk

APPROVED: _____
Leonora Szruba, Chairman

RECEIVED FOR RECORD AT LISBON, CT
ON 9/14/22 9:25 AT am
ATTEST. MICHELLE GRANT, TOWN CLERK

